

## MINUTES OF A REGULAR BOARD MEETING

Village of Clarendon Hills  
One North Prospect Avenue, Clarendon Hills, Illinois

November 15, 2004

President Hiller called the meeting to order at 7:00 p.m.

### 1. ROLL CALL

Present at roll call: President Hiller, Trustees Flood, O'Toole, Pedersen, Pocius and Robinson (via teleconference). Absent: Trustee Karaba. Also present: Manager Bahan, Finance Director/Assistant Manager Redding, Police Chief Anderson, Fire Chief Leahy, Community Development Director Brown and Clerk Tandle. Absent: Public Works Director Hays.

### 2. PETITIONS AND COMMUNICATIONS/PRESIDENT'S REPORT

2.1. Trustee O'Toole moved concurrence with President Hiller's appointment of Kristin Lampadius Quilici, Jeff Malek and Greg Wallace to the Beautification Committee. Trustee Pocius seconded.

Ayes: Trustees Flood, O'Toole, Pedersen, Pocius and Robinson

Nays: None

Absent: Trustee Karaba

MOTION CARRIED

2.2. President Hiller made the following announcements:

- (1) Village Hall offices will be closed on November 25 and 26, 2004 in observance of the Thanksgiving Day holiday.
- (2) A Christmas tree lighting ceremony will be held at the Village Hall at 6:00 p.m. on December 3, 2004. The annual Christmas Walk will be held immediately following from 6:00 p.m. - 9:00 p.m.
- (3) The next Village Coffee is scheduled for December 11, 2004 from 8:00 a.m. - 10:00 a.m. at the Village Hall.

### 3. RECESS TO COMMITTEE MEETINGS

Trustee Flood moved to recess to Public Services, Land Use, Finance and Public Safety Committees at 7:05 p.m. Trustee O'Toole seconded.

Ayes: Trustees Flood, O'Toole, Pedersen, Pocius and Robinson

Nays: None

Absent: Trustee Karaba

MOTION CARRIED

### **Public Services**

1. The Village vacated the right-of-way for Jane Road between Oxford Avenue and Richmond Avenue in 1973. That vacation reserved a six-foot sidewalk easement and a ten-foot utility easement. The owners of six of the seven affected lots have paid to move the utilities that were located in the utility easements and have petitioned the Village to abrogate the public utility easement adjoining their respective lots. Since Village staff foresees no future need for those easements, a Resolution approving the plat of abrogation for the utility easement was presented for approval.

2. Tom Krasne, Chairman of the Middaugh Mansion Artifacts Committee, has reported that the mansion artifacts have been successfully relocated. The committee has requested that the Board approve a reconstituted committee to reflect its new mission. The new committee will be named "the Heritage Hall Committee." Members of that committee will include Mr. Krasne, as Chairman, Jan Cummings, Dick Heil, Annette Hillman, Don Kimball, Kirsten Schmidt, Judy Van Zanten and Janice White, with Trustees Flood and O'Toole acting as Board liaisons. It was proposed that the term of the Heritage Hall Committee be one year, at which time, the Board may be asked to evaluate extending the term of the committee. The Board acknowledged former members of the Middaugh Mansion Artifacts Committee as well as new members of the Heritage Hall Committee for their commitment to the project.

### **Land Use**

1. The ZBA/PC has recommended approval of the proposed preliminary PUD plan and special conditional uses for 1 Walker Avenue. The Board considered ZBA/PC recommendations as well as an analysis prepared by Director Brown. The primary concern of the Board was the limited availability of parking. It was recommended that the relief on parking be conditioned upon resolution of an equitable fee-in-lieu of parking agreement with the applicant. The level and terms of payment of fees to be collected were discussed. No consensus of the Board was reached on the level of fees-in-lieu of parking. The Board will continue to work with staff to determine an appropriate fee level and staff will provide a recommendation to the applicant. The Board expressed enthusiasm for the project.

### **Finance**

1. The Board considered recommendations made by staff regarding the Village's permit fee structure, which has not been adjusted since 1989. Based on permit fee comparison data compiled by Intern Ramsay, it was noted that fees for Village permits are lower than in neighboring communities. Staff's recommendations include: increasing the basic residential building fee by approximately 70%; increasing demolition permit fees from \$75.00 to \$1,000.00; raising commercial fees by approximately 56%; simplifying differential rates for single-family and other types of construction; and possibly requiring permits for parking lots, patios, furnaces and grading/fill. Although the Board agreed that the Village should not

profit from increased permit fees, it stated the need to have a full cost recovery. The Board concurred with staff recommendations, and suggested that the permit fee structure be reviewed annually.

### **Public Safety**

Trustee Robinson moved to appoint Trustee Pocius, the Vice-Chairperson, as temporary Chairperson of the Public Safety Committee. Trustee Pedersen seconded.

Ayes: Trustees Flood, O'Toole, Pedersen, Pocius and Robinson

Nays: None

Absent: Trustee Karaba

MOTION CARRIED

1. Trustee Pocius recapped Board actions from the November 8, 2004 Village Board meeting. At that meeting, the Board (1) approved the construction of the new police facility using design-build construction; (2) approved Leopardo Companies, Inc. as the design-build firm, with LZT/Filliung as the architect; (3) agreed to use the LZT plans approved at the August, 2004 PSAC meeting as a starting point for the project, with \$2.8 million as a target budget; and (4) agreed that the design phase of the project will be returned to the PSAC. PSAC meetings will be scheduled every Wednesday until a design plan is agreed upon. All meetings will be noticed for attendance by both the PSAC and the Village Board. A letter of understanding has been drafted which confirms the Village's intent to enter into a design-build agreement with Leopardo Companies, Inc. for its design and construction of the new police facility. Manager Bahan anticipated that a contract will be ready for the December 6, 2004 meeting. He also noted that he has begun the reference check process, and that he has received positive feedback from several villages.

2. A draft ordinance was presented which amends Schedule SA41 of the Village Code to prohibit parking on the north side of Jane Court from Prospect Avenue to Golf Avenue from 8:00 a.m. - 4:00 p.m. Homeowners on Jane Court have requested the parking restriction because of increased traffic and parking issues on that street due to its close proximity to Prospect School. The Prospect School Safety Committee and the Police Department agree that the request is valid and the restriction is necessary. The Board requested that the ordinance be amended to include a sunset clause.

3. A draft ordinance was presented which amends Schedule SA41 of the Village Code to prohibit parking on the east side of Holmes Avenue from 261 Holmes Avenue south to 55<sup>th</sup> Street. The restriction was recommended due to traffic safety issues which have arisen since Holmes Avenue was widened to three lanes. Temporary signs will be posted until the ordinance is adopted. Tom Swank (262 Holmes) objected to the lack of speed limit signs along Holmes Avenue. Matt Randle (266 Holmes) stated that motorists drive extremely fast on Holmes Avenue. Susan Leonard (267 Holmes) stated that traffic rules are not being

enforced. Chief Anderson and Chief Leahy will provide information to residents affected by the new parking restrictions and will request their input before a final ordinance is drafted.

4. A resolution was presented to approve a Grant of License Agreement with Hinsdale Hospital for the placement of a radio receiver for the Village's fire radio network in the Hinsdale Hospital Emergency Department. The cost of equipment and installation is being funded equally by Clarendon Hills, Downers Grove, Oak Brook and Westmont. The Village's cost is \$1,300.00.

**4. RECONVENE**

The Board reconvened at 8:45 p.m.

Present at roll call: President Hiller, Trustees Flood, O'Toole, Pedersen, Pocius and Robinson. Absent: Trustee Karaba.

**5. ADDRESSES FROM THE AUDIENCE - AGENDA ITEMS**

There were none.

**6. CONSENT AGENDA/OMNIBUS VOTE**

Trustee Pocius moved approval of the Consent Agenda as itemized by President Hiller.

Trustee O'Toole seconded.

Ayes: Trustees Flood, O'Toole, Pedersen, Pocius and Robinson

Nays: None

Absent: Trustee Karaba

MOTION CARRIED

**7. APPROVAL OF MINUTES**

Regular Meeting – November 1, 2004 – OMNIBUS VOTE

Special Meeting – November 3, 2004 – OMNIBUS VOTE

Special Meeting – November 8, 2004 – OMNIBUS VOTE

**8. REPORTS FROM STANDING COMMITTEES**

**8.1. Public Services**

8.1.1. Approval of a Resolution approving the plat of abrogation for the utility easement and authorizing the Village President and Village Clerk to execute the plat of easement (Jane Road) – OMNIBUS VOTE

**8.2. Finance**

8.2.1. Claims Ordinance 04-11-02 – OMNIBUS VOTE

**8.3. Administrative/Legislative – No report.**

**8.4. Community and Intergovernmental Affairs**

8.4.1. Trustee Pocius reported that three new members have been appointed to the Beautification Committee. Dave Yandel has been elected as chairman. Molly Schultz and Robin Randall will not be renewing their positions. The next meeting is scheduled for December 7, 2004. Plans are underway for winter potting projects. Trustee Topics will include an insert regarding opportunities for sponsors for spring planting. The Committee is continuing its efforts to obtain grants to beautify the Metra train station area.

8.4.2. Heritage Hall Committee meeting – November 18, 2004.

8.4.3. Police Station Advisory Committee meeting – November 17, 2004.

**8.5. Land Use**

8.5.1. ZBA meeting – November 18, 7:30 p.m.

**8.6. Public Safety**

8.6.1. Authorization to confirm the intent of the Village of Clarendon Hills to enter into a design-build agreement with Leopardo Companies, Inc. for the design and construction of the new Clarendon Hills police facility – OMNIBUS VOTE

8.6.2. First consideration of an Ordinance amending Chapter 41 of the Clarendon Hills Municipal Code Traffic Schedule SA41 (Parking restrictions – Jane Court) – OMNIBUS VOTE

8.6.3. First consideration of an Ordinance amending Chapter 41 of the Clarendon Hills Municipal Code Traffic Schedule SA41 (Parking restrictions – Holmes Avenue) – OMNIBUS VOTE

8.6.4. Approval of a Resolution approving a Grant of License Agreement between the Village of Clarendon Hills, DuPage County, Illinois and Hinsdale Hospital – OMNIBUS VOTE

**9. REPORTS OF OFFICERS**

Manager Bahan reported that Westmont intends to annex the property at 5708 Western Avenue at its Village Board meeting this evening. The Village Manager in Westmont relayed that the Mayor and Board will accommodate the voluntary request of the homeowner. Manager Bahan informed him that it will be Westmont's responsibility to provide water

service to that property. Trustee Pocius requested that Director Brown convey the Board's appreciation of Intern Ramsay's work on the Village's permit fee structure analysis.

**10. OTHER BUSINESS**

There was none.

**11. ADDRESSES FROM THE AUDIENCE – NON-AGENDA ITEMS**

Stanley Bernik stated that he received a letter from attorneys last week regarding easements on 55<sup>th</sup> Street. All property owners affected by the Walker Avenue/Clarendon Hills Road/55th Street improvements received the letter.

**12. ADJOURNMENT**

There being no further business to come before the Board, Trustee O'Toole moved to adjourn the meeting at 8:53 p.m. Trustee Pedersen seconded.

Ayes: Trustees Flood, O'Toole, Pedersen, Pocius and Robinson

Nays: None

Absent: Trustee Karaba

MOTION CARRIED