

MINUTES OF A REGULAR VILLAGE BOARD MEETING

**Village of Clarendon Hills
One North Prospect Avenue, Clarendon Hills, Illinois**

October 20, 2008

President Karaba called the meeting to order at 7:00 p.m.

1. ROLL CALL

Present at roll call: President Karaba, Trustees Alongi, Flood, O'Toole, Pedersen, Robertson, and Wallace. Also present: Manager Bahan, Finance Director Hartnett, Police Chief Anderson, Fire Chief Leahy, Community Development Director Brown, Assistant to the Manager Johnsen, and Clerk Tandle. Absent: Public Works Director Hays.

2. PETITIONS AND COMMUNICATIONS/PRESIDENT'S REPORT – There were none.

3. RECESS TO COMMITTEE MEETINGS

Trustee Flood moved to recess to Community and Intergovernmental Affairs, Finance, Public Safety, and Public Services Committees at 7:01 p.m. Trustee Wallace seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Alongi, Flood, O'Toole, Pedersen, Robertson, and Wallace

Nays: None

MOTION CARRIED

Community and Intergovernmental Affairs

1. Village staff and the Special Events Committee have made several recommendations to enhance this year's Christmas Walk, and have requested Village funding for two of the proposed holiday projects. They have requested that funding be provided from the Hotel/Motel Fund to illuminate the two trees in the Sloan Triangle with commercial-grade white lights and to provide musical entertainment during the Christmas Walk. The Chamber of Commerce has indicated its willingness to rent a heated tent to host entertainment, residents, and, possibly, a food vendor. In addition, staff will be seeking sponsorships for four large holiday-themed pots for display in the central business district. Two small pots would also be placed at the Village Hall, and would be funded through the budgeted Tree Lighting Ceremony funds.

Finance

1. A resolution was presented for adoption that approves an Identity Theft Program and Prevention Policy (the "Policy") pursuant to the requirements of the Fair and Accurate Credit Transactions Act of 2003 and the associated final "Red Flag" rules promulgated by the Federal Trade Commission. Adoption of the Policy will assist the Village in minimizing

incidents of identity theft and fraud in the opening and maintenance of water accounts. If approved, the Policy will become effective on November 1, 2008.

2. The proposed fiscal year end 2008 fund balance transfer was presented for Board approval. Staff has requested authorization to transfer \$376,117.00 from the General Fund to the Capital Projects Fund.

3. An ordinance was presented for first consideration to amend the Village Code regarding water rates and service. The City of Chicago is increasing the cost of water to the DuPage Water Commission by fifteen percent per year for the next three years, and the DuPage Water Commission has indicated that it will pass that increase along to municipalities. As a result, the Village hired Speer Financial to conduct a comprehensive review of the Water Fund's overall financial position to determine the sufficiency of the water rate's ability to support current and future operating and capital expenses. After considering the results of the water rate study and the age and condition of the Village's watermain infrastructure, the Finance Committee has recommended that fixed monthly rates be increased from \$7.50 to \$10.00 and that water rate use charges be increased by fifteen percent per 1,000 gallons in October 2008, May 2009, and May 2010.

4. Staff has recently completed a review of the first five months of the Village's FY09 revenues and expenditures. Based on that review, staff has requested Board approval to make certain reallocations, reductions, and transfers to/from the Water Fund, Capital Projects Fund, and General Fund in order to maintain a balanced budget for the remainder of the fiscal year.

Public Safety

1. An ordinance was presented for first consideration to amend Chapter 41 of the Village Code by adding a new section regarding the seizure and impoundment of motor vehicles. Illinois State Statute governing the seizure and impoundment of vehicles associated with criminal arrests and serious traffic violations now allows non-home rule communities the opportunity to recapture the operational costs incurred during those arrests.

2. The Fire Department is in possession of a surplus vehicle, a 1993 Chevy Caprice. Staff has requested authorization to dispose of the vehicle through e-Bay auction. An ordinance was presented that authorizes the sale.

Public Services

1. The Village of Westmont's Public Works Department conducted a bid opening on October 15, 2008 for the Richmond Avenue resurfacing project. The bid was awarded to Fiala Paving Company, the lowest responsible bidder. Pursuant to the Intergovernmental Agreement between the Village and Westmont dated September 15, 2008, the Village is responsible for funding one-half of the costs associated with the design and management of

the project. The portion of the bid with respect to construction units for resurfacing Richmond Avenue totaled \$127,626.55 of which the Village is responsible for 50% or \$63,813.28. The project is estimated to be completed by the end of November 2008.

4. RECONVENE

The Board reconvened at 7:45 p.m.

Present at roll call: President Karaba, Trustees Alongi, Flood, O'Toole, Pedersen, Robertson, and Wallace

5. ADDRESSES FROM THE AUDIENCE - AGENDA ITEMS – There were none.

6. CONSENT AGENDA/OMNIBUS VOTE

Trustee O'Toole moved approval of the Consent Agenda as itemized by President Karaba. Trustee Flood seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Alongi, Flood O'Toole, Pedersen, Robertson, and Wallace

Nays: None

MOTION CARRIED

6.1. Minutes of the October 6, 2008 Regular Village Board meeting – OMNIBUS VOTE

6.2. Approval of expenditures not to exceed \$2,800.00 from the Hotel/Motel Fund for the 2008 Christmas Walk – OMNIBUS VOTE

6.3. Claims Ordinance 08-10-02 – OMNIBUS VOTE

6.4. Adoption of a Resolution approving an Identity Theft Program and Prevention Policy – OMNIBUS VOTE

6.5. Approval of the General Fund balance transfer to the Capital Projects Fund in the amount of \$376,117.00 for fiscal year end 2008 – OMNIBUS VOTE

6.6. First consideration of an Ordinance amending Chapter 9, Schedule S9, Sections S9.4, S9.8, and S9.14 of the Clarendon Hills Village Code in regard to fees relating to water service – OMNIBUS VOTE

6.7. Approval of the reallocation of 50% of the cellular lease revenue (approximately \$97,850.00) from the Water Fund; a reduction of \$250,000.00 in the FY09 budgeted General Fund transfer to the Capital Projects Fund; and the FY09 General Fund revenue and expenditure budget transfers detailed in the Budget Transfer Journal Entry dated October 2008 – OMNIBUS VOTE

- 6.8. First consideration of an Ordinance amending Chapter 41 of the Clarendon Hills Village Code in regard to the seizure and impoundment of motor vehicles – OMNIBUS VOTE
- 6.9. Waive first consideration, second consideration/passage of an Ordinance authorizing the sale of certain Fire Department equipment owned by the Village of Clarendon Hills (1993 Chevrolet Caprice) – OMNIBUS VOTE
- 6.10. Award of the bid in conjunction with the Village of Westmont to Fiala Paving Company for the units identified in the bid totaling \$127,626.55 for the resurfacing of Richmond Avenue as identified in the Intergovernmental Agreement with the Village of Westmont (\$63,813.28) – OMNIBUS VOTE
7. **APPROVAL OF MINUTES** – See agenda item 6.1.
8. **REPORTS FROM STANDING COMMITTEES**
 - 8.1. **Public Services** – No report.
 - 8.2. **Finance** – No report.
 - 8.3. **Administrative/Legislative** – No report.
 - 8.4. **Community and Intergovernmental Affairs** – No report.
 - 8.5. **Land Use** – No report.
 - 8.6. **Public Safety** – No report.
9. **REPORTS OF OFFICERS**

Manager Bahan thanked Department Heads for their efforts to reduce budget expenditures for the remainder of FY 08/09. Chief Anderson reported that there were no incidents during Hinsdale Central's homecoming weekend, and acknowledged the efforts of school administrators, parents, and the news media for providing safety information in anticipation of the event.
10. **OTHER BUSINESS** – There was none.
11. **ADDRESSES FROM THE AUDIENCE – NON-AGENDA ITEMS** – There were none.
12. **EXECUTIVE SESSION** – There was none.

13. ADJOURNMENT

There being no further business to come before the Board, Trustee Pedersen moved to adjourn the meeting at 7:50 p.m. Trustee Robertson seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Alongi, Flood, O'Toole, Pedersen, Robertson, and Wallace

Nays: None

MOTION CARRIED