



AGENDA

FOR THE REGULAR VILLAGE BOARD MEETING OF THE VILLAGE OF CLARENDON HILLS PRESIDENT AND BOARD OF TRUSTEES

MONDAY, APRIL 4, 2016 – 7:00 P.M.
VILLAGE HALL, 1 N. PROSPECT AVENUE

Call to Order

1 Roll Call

2 Pledge of Allegiance

3 Public Hearing

3.1 SY '16 Budget Public Hearing - 7 PM

Close Public Hearings (Roll Call Vote)

3.2 CY '17 Budget Public Hearing - 7:15 PM

Close Public Hearings (Roll Call Vote)

4 Petitions and Communications/President's Report

4.1 Proclamation Celebrating Arbor Day

4.2 Commendation for Detective James Shaw

4.3 Downers Grove Township Presentation

5 Addresses from the Audience

Non Agenda Items

6 Recess to Committee Meetings: (Roll Call Vote)

Administrative and Legislative

6.1 Non-Homerule Adjudication for Local Ordinance Violations (*Discussion*)

Community and Intergovernmental Affairs

6.2 Sloan Triangle Sign Modernization/Smart Prototype City Program (*Presentation*)

6.3 Raffle for the Clarendon Hills Park Foundation (*9.2 on Consent Agenda*)

6.4 Misericordia Annual Roadside Candy Day Fundraiser (*9.3 on Consent Agenda*)

Finance

6.5 SY '16 and CY '17 Budgets (*9.6 and 9.7 on Consent Agenda*)

Land Use

6.6 55th Street Sub Area Plan RFP (*Discussion*)

Public Safety

6.7 Stonegate Road Parking Clarification (*9.8 on Consent Agenda*)

Public Services

- 6.8 Westmont Intergovernmental Agreement regarding Richmond Avenue (*9.9 on Consent Agenda*)
- 6.9 Park District Intergovernmental Agreement regarding Hosek Park (*9.10 on Consent Agenda*)
- 6.10 2016 Watermain Replacement Program (*9.11 on Consent Agenda*)

7 Reconvene: (Roll Call Only)

8 Addresses from the Audience – Agenda Items

9 Consent Agenda/Omnibus Vote: (Roll Call Vote)

- 9.1 Approval of the Regular Village Board Meeting Minutes of March 21, 2016
- 9.2 Authorization to issue a raffle license and to waive the fidelity bond for Aquamiel Restaurante in support of the Clarendon Hills Park Foundation raffle to be held April 22, 2016 (*Community and Intergovernmental Affairs*)
- 9.3 Authorization for Misericordia to conduct its annual roadside candy day fundraiser on April 29 and 30, 2016 (*Community and Intergovernmental Affairs*)
- 9.4 Approval of Claims Ordinance 16-03-01M (*Finance*)
- 9.5 Approval of Claims Ordinance 16-04-01 (*Finance*)
- 9.6 First Consideration of an Ordinance Adopting the Annual Budget for Stub Year 2016 (*Finance*)
- 9.7 First Consideration of an Ordinance Adopting the Annual Budget for Calendar Year 2017 (*Finance*)
- 9.8 Second Consideration/Adoption of an Ordinance Amending Section Sa41.1 of the Clarendon Hills Village Code in Regard to Restricted Hours Parking Zones (Stonegate Road Parking Clarification) (*Public Safety*)
- 9.9 Adoption of a Resolution Approving an Intergovernmental Agreement between the Village of Clarendon Hills and the Village of Westmont in regard to the Rehabilitation of Richmond Avenue (*Public Services*)
- 9.10 Adoption of a Resolution Approving an Intergovernmental Agreement between the Village of Clarendon Hills and Clarendon Hills Park District in regard to work in Hosek Park (*Public Services*)
- 9.11 Adoption of a Resolution Authorizing and Approving an Engineering Services Agreement between the Village of Clarendon Hills, DuPage County, Illinois and Christopher B. Burke Engineering, Ltd. (2016 Water Main Replacement Program) (*Public Services*)

10 Report of Officers

11 Other Business

12 Recess to Executive Session

12.1 To discuss salary schedules for one or more classes of employees.

13 Reconvene to Village Board Meeting

14 Adjournment

ARBOR DAY PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

WHEREAS, trees in our Village increase property values, enhance the economic vitality of business areas, provide a source of joy and spiritual renewal, and beautify our community; and

WHEREAS, Clarendon Hills has a long history of being recognized as a Tree City USA by the National Arbor Day Foundation;

NOW, THEREFORE, I, Len Austin, President of the Village of Clarendon Hills, do hereby proclaim Friday, April 29, 2016 as Arbor Day in the Village of Clarendon Hills, and I urge all citizens to support efforts to protect our trees and woodlands and to support our Village's urban forestry program.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois this 4th day of April, 2016.

ATTEST:

Dawn M. Tandle
Village Clerk

Len Austin
Village President



Official Commendation

VB 4.2

Presented to

Detective James Shaw

For

Conducting an extensive investigation into the cause of the Heritage Hall fire, which lead to the arrest of the individual responsible.

On August 18, 2015, Detective Shaw responded with the Clarendon Hills Fire Department to Heritage Hall, where a fire had occurred. The interior of the building and the historical contents had been damaged or destroyed by a smoldering fire.

Detective Shaw established and cordoned off the area as a crime scene. Evidence was discovered and secured. Detective Shaw began a comprehensive investigation by coordinating efforts with the Clarendon Hills Fire Department, DuPage County State's Attorney's Office and the U.S. Department of Alcohol, Tobacco and Firearms during the investigation. The investigation culminated with the arrest of an individual charged with two counts of arson and criminal damage to state supported property.

Detective Shaw demonstrated sound investigative techniques in the development and follow up in this case. His hard work and dedication to his profession is a credit to him and valued asset to the Clarendon Hills Police Department.

Awarded this 4th day of April, 2016

Congratulations,

Len Austin
Village President



Boyd Farmer
Chief of Police



ADMINISTRATIVE/LEGISLATIVE 6.1 4/4/16

COMMUNITY/INTERGOVERNMENTAL AFFAIRS _____

FINANCE _____

LAND USE _____

PUBLIC SERVICE _____

PUBLIC SAFETY _____

Village of Clarendon Hills Memorandum

DATE: March 25, 2016

TO: Village President and Board of Trustees

FROM: Boyd Farmer, Police Chief
Zach Creer, Assistant to the Village Manager

SUBJECT: Non-Homerule Adjudication for Local Ordinance Violations

Issue: As part of an ongoing effort to make enforcement and collections more efficient Village staff is proposing to create a local adjudication system for local ordinance violations.

Analysis: Earlier this year, staff asked permission from the Village Board to allow the Village to send debts to collections. The Village Board approved moving forward with drafting an ordinance to allow for the collection of these debts and fines. When reviewing possible options with the Village Attorney, the Village Attorney recommended the establishment of local adjudication hearing to allow the Village to meet the necessary due-process thresholds for collections.

Currently, the Village has local hearings for administrative tows adjudicated by Aaron H. Reinke of Bazos, Freeman, Schuster & Braithwaite, LLC. Staff is proposing expanding these hearings to include ordinance violations including failure to pay places of eating tax, property maintenance, parking violations and vehicle sticker violations. These hearing would take place once per month, and Mr. Reinke has given us a quote of \$200 per hearing for his costs, including the administrative towing hearings. These costs may be able to be recovered by charging minor court costs of \$25 per case if established by the Village.

Today, all of these cases go before a judge at DuPage County. Violators face court costs upwards for \$200 before any fine is levied, so this system will be more cost effective for residents. Staff believes this could result in the following additional benefits:

- For most cases, staff will not be hiring a Village Prosecutor, saving expenses
- All fine and court fee revenues will go directly to the Village
- All fines will now be eligible to be sent to collections
- The hearings can be held within the Village, saving time for violators and staff
- Staff will have local control and able to work with residents and businesses to ensure compliance

There would be additional time burden on staff to provide notices for these hearings, record keeping and administrative support. Police staff has volunteered to take on these additional duties.

At this time, staff is asking just to establish a system for local ordinance violations. If successful, these hearings could be expanded to also include building code violations under a separate statute of the law.

Action Requested: Approval to move forward with establishing a new Local Adjudication system, including bringing forward new ordinances to allow for the system and the hiring of Aaron H. Reinke of Bazos, Freeman, Schuster & Braithwaite, LLC for these hearings.



ADMINISTRATIVE/LEGISLATIVE _____
COMMUNITY/INTERGOVERNMENTAL AFFAIRS 6.2 4/4/16
FINANCE _____ 1 N. Prospect Avenue
LAND USE _____ Clarendon Hills, Illinois 60514
PUBLIC SERVICE _____ 630.286.5412
PUBLIC SAFETY _____

MEMORANDUM

TO: Village President and Board of Trustees
Village Manager

FROM: Dan Ungerleider, Community Development Director

DATE: April 4, 2016

RE: **Sloan Triangle Sign Modernization/Smart Prototype City Program**

The current budget includes \$10,000 to support the modernization of the Sloan Triangle Public Information Sign. Currently the Village allows community organizations and local non-for-profits to display banners advertising special events and activities that may be of interest of the community. The proposed modernization project considers the installation of a digital sign that would be used in place of the banner displays. Banners typically cost over \$100 and only one banner can be displayed at a time; two if you include both sides of the Sloan Triangle Sign. A digital sign would allow the Village to display multiple events at a time at a considerable less cost to the activity promotor, and would allow the Village to manage the displays directly from an existing computer in Village Hall without using Public Works labor and resources.

Staff first considered installing a LED sign. LED Signs are commonly used for digital billboards, information signs at airports, and shopping centers. LED signs are low definition and work best when viewing from a distance. When viewed in a small downtown setting such as our location, LED signs are overly bright and difficult to read.

Upon viewing a sample LED sign temporarily displayed in our downtown, I concluded that an LED sign would not be a good fit for the character of downtown Clarendon Hills. As a result I began researching other technologies, one of which is a technology most are familiar with, [E-Ink](#). E-Ink is commonly used in e-readers, watches and small low-voltage digital signs, and is known for being easily readable in direct sunlight, durable and reliable. After cold calling several vendors, I came across CHK America, a leading designer of customer information solutions for the U.S. public transportation industry and E-Ink® Holdings out of Santa Barbara, California and Billerica, Massachusetts. Mr. Rick Wood, President and CEO, and Chuck Menzel, Vice President of Information Systems quickly identified Clarendon Hills as a primary candidate to show case their Smart City product line. In short, CHK America is proposing to provide the village a cutting edge e-ink public information sign at a considerably reduced cost to the Village, and to showcase its Smart Prototype City technology throughout the Village at no cost (see attached Exhibits).

Next Steps.

With the Village Board's consensus, Staff will begin coordinating with CHK America to design the Sloan Triangle digital sign for installation in early summer 2016. The digital sign will include two (2) 30" black and white or color panels contained in a steel case mounted between the two brick columns in front of the wood village seal. We will also begin to coordinate with CHK America and their partners to determine location and type of signs to be showcased in the Village, and to negotiate a contract establishing roles, responsibilities and liabilities. This program will require coordination with BNSF, Metra, Pace, RTA and various CHK America vendors. I believe the key issue for the Board is - Do you like this style of sign?

Action Requested:

No action at this time, this information is being provided for information purposes only. More details will be provided before the end of the fiscal year. Current anticipated expense for the Sloan Triangle digital Sign as proposed will be between \$10,000 and \$15,000.

Clarendon Hills Smart Prototype City

Eighteen miles west of Chicago in an area of DuPage County is the village of Clarendon Hills. Clarendon Hills was chosen to showcase Smart City applications and technology due to its size, one block city center as well as its proximity to major bus and rail transportation.

Clarendon Hills has a station on Metra's BNSF Railway Line, which provides daily rail service between Aurora, Illinois and Chicago, Illinois (at Union Station). Additionally, Pace operates connecting bus services. Currently, bus lines 663 and 664 serve Clarendon Hills.

Project

Integrate multiple information and communication technologies ("Smart Sign Program") to manage and communicate across transportation systems, government services and community events. Emphasis will be placed on ease of implementation, green technologies, and the use of cutting edge digital display technologies.

Sponsors

CHK America

E Ink

Peerless-AV

Brasco International

Lecip-IT

Partners

Village of Clarendon Hills

Metra

Pace

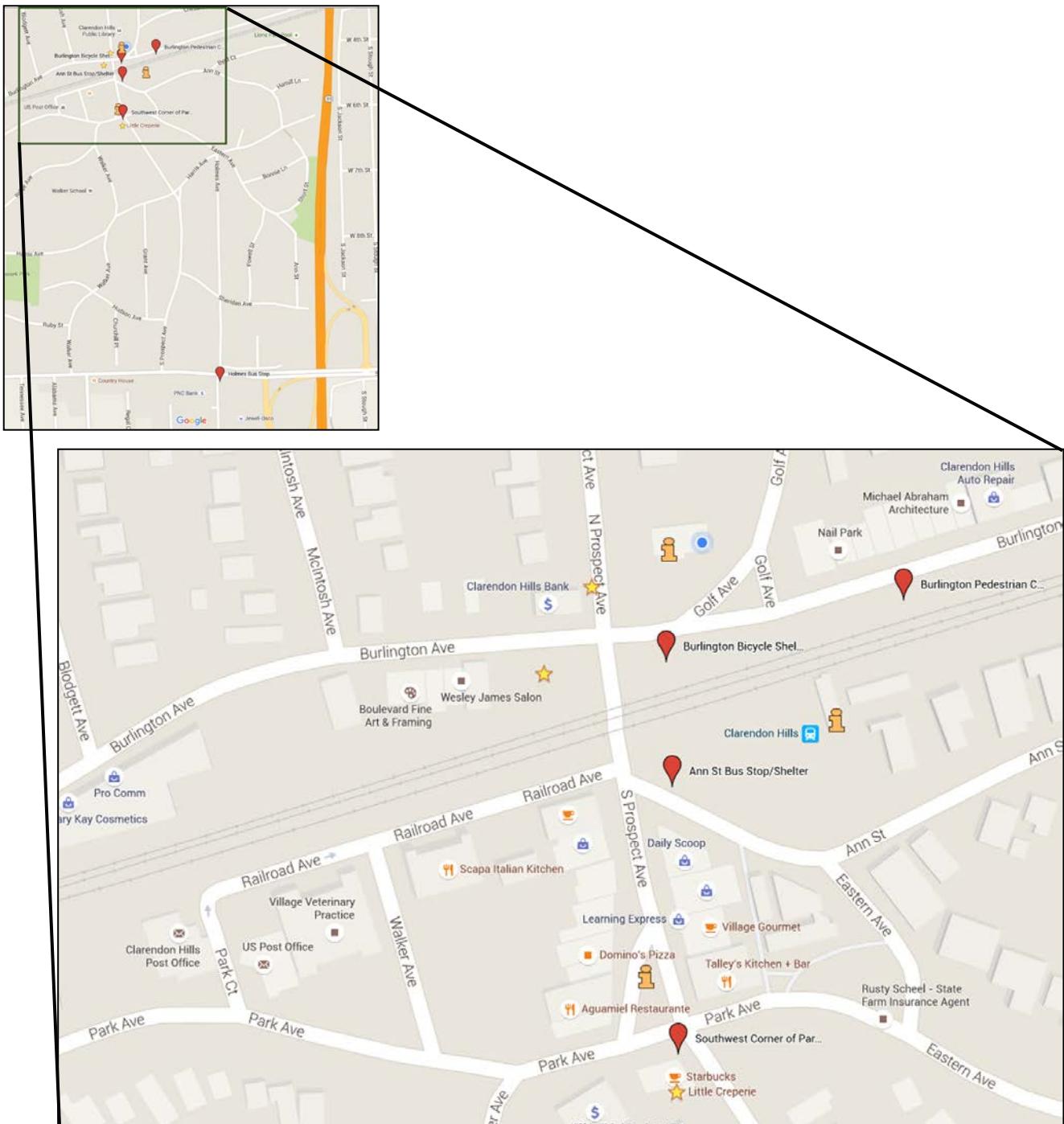
About Clarendon Hills

Clarendon Hills is an affluent village in DuPage County, Illinois, United States. The population was 8,634 at the 2013 census. Area: 1.811 mi²

Zip code: 60514

Proposed Smart Sign Program

Clarendon Hills, Illinois



Town Center Community Sign (Sloan Triangle)

Community events and services will be promoted through the use of a town center flag ship sign utilizing E-Ink large format technology. Currently, the communications are handled by printing banners and posting on top of the city central sign at the heart of the one block city. This sign would be replaced with two 32 inch E Ink large format displays that are remotely managed. Content can be deployed from the desktop utilizing wifi or 3G wireless technology.



Bus and Train Station Signage

Deploy 9.6 and 13 inch E-Ink displays that are battery or solar powered. Displays will be strategically placed at points through-out the city in support of local bus/train, scheduled and real-time, departures. (See Examples Below)

Interactive Kiosk

Place an Interactive Kiosk with Next Departure, Route Planning and Trip Planning features and functionality. Ideally, the kiosk will be placed at the Train Station.

Smart Stop

Place a solar powered Smart Stop pole or bus shelter at a bus stop displaying next departure information. The signage will be LED lighted and placed at the most strategic stop in the city.

Transit Sign

A digital display highlighting transportation options and access will be displayed at the city offices lobby. The city would like to have functionality for displaying current events.

E-Ink Digital Display Technology

This is a four panel concept. The City Center (Sloan Triangle Sign) location would incorporate two panels side by side or stacked depending on physical location and placement. We are investigating whether or not this will be a black and white sign or color.



Bus Shelter/Smart Stop Locations



Ann Street Av Bus Stop



Sol Stop Solar Powered with 13" Digital Display of Next Departures

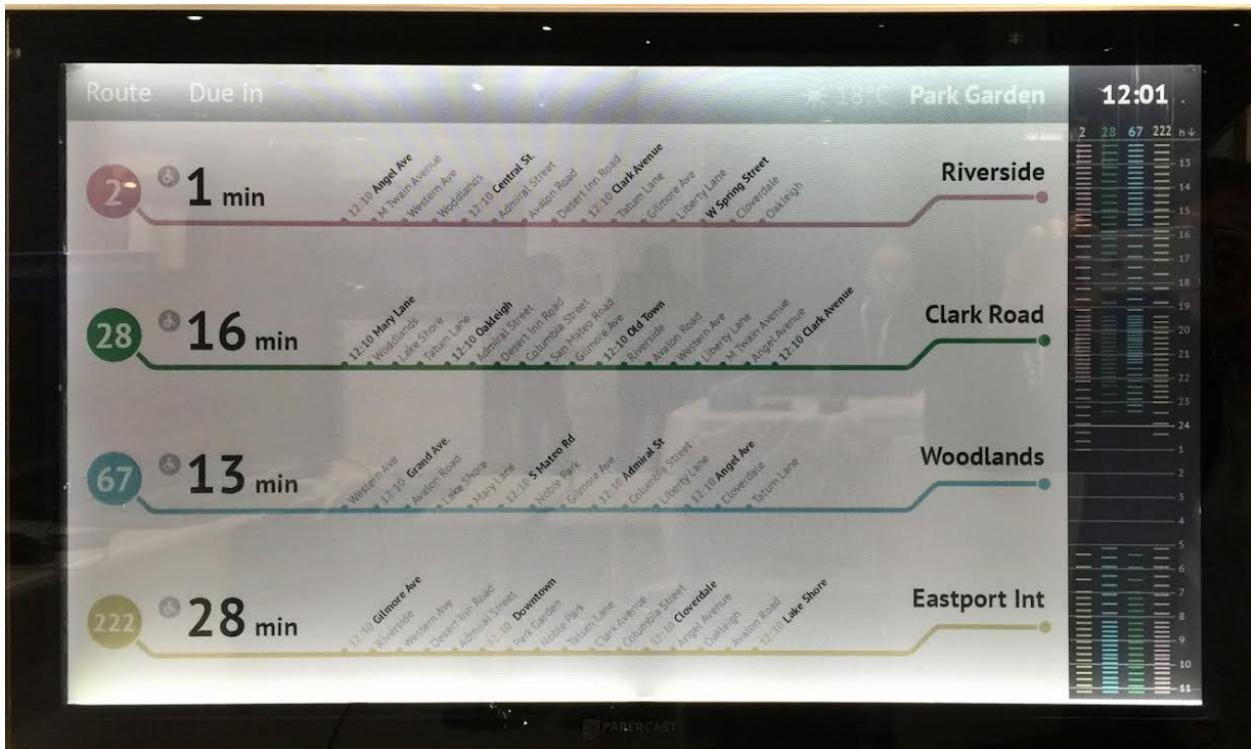


Battery Powered Digital DBS Displays at Other Stop Locations

Train Station Kiosk Examples



ConnectPoint™ Interactive Kiosk: Color LCD Touchscreen



ConnectPoint™ Digital Signage - Color E-Ink 32 Inch



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5400

ADMINISTRATIVE/LEGISLATIVE _____
COMMUNITY/INTERGOVERNMENTAL AFFAIRS 6.3/9.2 4/4/16
FINANCE _____
LAND USE _____
PUBLIC SERVICE _____
PUBLIC SAFETY _____

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager
Date: March 30, 2016
Subject: Raffle License Request

Aquamiel Restaurante in support of the Clarendon Hills Park Foundation, has made an application for a raffle to be held April 22, 2016 at Aquamiel Restaurante. Raffles are regulated in Chapter 48 of the Municipal Code.

The fidelity bond required by Code, is being asked to be waived by the Village Board. This requirement has been waived in the past.

Action Requested: Authorization to issue a raffle license and to waive the fidelity bond for Aquamiel Restaurante in support of the Clarendon Hills Park Foundation raffle to be held April 22, 2016.



Village of Clarendon Hills RAFFLE LICENSE

ISSUED TO: Aguamiel Restaurante in support of the Clarendon Hills Park Foundation
30 S Prospect Av
Clarendon Hills, IL 60514

DATE OF RAFFLE: Friday, April 22, 2016

RAFFLE MANAGER: Kenny Lawson, Manager

RAFFLE LOCATION: Aguamiel Restaurante
30 S Prospect Av
Clarendon Hills, IL 60514

DRAWING TIME: Between 5 pm and 10 pm

PROCEEDS GO TO: Clarendon Hills Park Foundation
On behalf of the Richmond Education Gardens & Apiary

Dated this ____ day of _____, 20 ____.

Village Manager

By acceptance of this license, licensee agrees to comply with all rules and regulations in Chapter 48 of the Clarendon Hills Village Code pertaining to raffles.

join our earth day fiesta

AGUAMIEL - APRIL 22

Restaurante

Aguamiel Restaurante and the *Clarendon Hills Park Foundation* will be hosting a fundraiser dinner supporting the development of the **Richmond Education Gardens & Apiary**. Aguamiel will be serving up a four-course dinner featuring the culinary art of Chef Enrique Gomez. This experience will take you and your family from appetizers to dessert, including a drink. There will be prizes, balloon animals for the kids, and tabletop magic for the whole family. \$40 per adult and \$8 per child.

Call 630-537-1966 for Reservations



ADMINISTRATIVE/LEGISLATIVE _____

COMMUNITY/INTERGOVERNMENTAL AFFAIRS 6.4/9.3 4/4/16

FINANCE _____

LAND USE _____

PUBLIC SERVICE _____

PUBLIC SAFETY _____



Village of Clarendon Hills Memorandum

To: President Austin and Board of Trustees
Kevin Barr, Village Manager

From: Boyd Farmer, Chief of Police

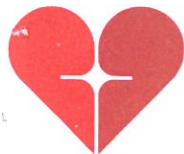
Date: April 1, 2016

Subject: Misericordia roadside fundraiser

Misericordia Heart of Mercy Center is requesting permission to conduct a roadside fundraising event in Clarendon Hills on Friday and Saturday, April 29 and 30, 2016. This annual event consists of Candy Day volunteers distributing tags and packets of Jelly Belly candy while collecting donations at intersections and pedestrian walkways while collecting donations.

Misericordia Heart of Mercy Center has provided copies of the required hold harmless agreement and insurance certificate. Permission for this type of solicitation is only permissible with the approval of the Village President and Board of Trustees per section 34.12 of the Village Code.

Action Requested: Authorization to allow the Misericordia Heart of Mercy Center to conduct a roadside solicitation on April 29 and 30, 2016.



MISERICORDIA

Heart of Mercy
Center

6300 North Ridge • Chicago, IL 60660-1017 • 773-973-6300 • fax 773-973-5214
www.misericordia.org

November 15, 2015

Cheryl Pierce
Village of Clarendon Hills
1 North Prospect Avenue
Clarendon Hills, IL 60514-1292

Dear Friend of Misericordia:

Misericordia is already planning for our Annual Misericordia/Jelly Belly Candy Days tag day fundraising event for next year. **The dates for 2016 are Friday and Saturday, April 29 and 30.** As you know, each year our volunteers collect in street intersections and in front of heavy pedestrian walkways or stores and businesses, distributing tags and packets of Jelly Belly Candy while collecting donations.

We assure you that this tag day fundraiser makes a difference in the lives of the 600 children and adults who call Misericordia "Home", as the funds we receive from the State cover only a portion of our program costs. This year we must raise \$15 million to cover the cost of programs that are not reimbursed.

For some areas, this letter is for information only because we have already received permission or they do not grant permission for streets or intersections. All other areas will find the information they require attached to this letter.

We believe that our residents can achieve, and we believe in the compassionate and generous people who share our mission. For many, a first visit to Misericordia is an eye-opening experience – from programs that provide independent living and work opportunities for our residents to round-the-clock care at the Mother McAuley Skilled Nursing Residence. We provide a full continuum of care and quality programs to meet the individual needs of all those who call Misericordia home.

If you need more information or have any questions, please contact Misericordia at 773-273-4189 or email mam1955@att.net or nancy.turry@misericordia.com.

For your belief in Misericordia, for your past assistance, and your consideration of this request, we are most grateful. God's blessings on you and yours.

Sincerely,

Sister Rosemary Connelly, R.S.M.
Executive Director



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/11/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(s), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Arthur J. Gallagher Risk Management Services, Inc.
Two Pierce Place, 22nd Floor
Itasca IL 60143

INSURED
CATHBIS-01
Catholic Bishop of Chicago
835 N. Rush St.
Chicago IL 60611

CONTACT NAME:	
PHONE (A/C No, Ext.):	866-829-8486
FAX (A/C No.):	855-858-0904
E-MAIL:	cbccerts@gbtpa.com
ADDRESS:	
INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A:Underwriters at Lloyd's London	15792
INSURER B:American Alternative Insurance Corp	19720
INSURER C:State National Insurance Company, I	12831
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 1412907263

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		BP1000914	7/1/2015	7/1/2016	EACH OCCURRENCE	\$1,000,000	
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$Included	
						MED EXP (Any one person)	\$Included	
						PERSONAL & ADV INJURY	\$Included	
						GENERAL AGGREGATE	\$N/A	
						PRODUCTS - COMP/OP AGG	\$Included	
							\$	
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:							
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		BP1000914	7/1/2015	7/1/2016	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000	
						BODILY INJURY (Per person)	\$	
						BODILY INJURY (Per accident)	\$	
						PROPERTY DAMAGE (Per accident)	\$	
							\$	
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		R2A2FF000000900	7/1/2015	7/1/2016	EACH OCCURRENCE	\$9,000,000	
						AGGREGATE	\$9,000,000	
							\$	
C A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N N/A	NDE-0858984-15 BP1000914	7/1/2015 7/1/2015	7/1/2016 7/1/2016	X PER STATUTE	OTHEr E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 \$5,000,000 \$5,000,000 \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

If additional Insured status granted herein, coverage afforded by Endorsement 1 issued by Company A above.

MISERICORDIA HOME, 6300 NORTH RIDGE, CHICAGO, IL 60660

"CANDY DAYS" FRIDAY, APRIL 29, 2016 AND SATURDAY, APRIL 30, 2016

ADDITIONAL INSURED: VILLAGE OF CLARENDON HILLS

CERTIFICATE HOLDER

CANCELLATION

VILLAGE OF CLARENDON HILLS ONE NORTH PROSPECT AVENUE CLARENDON HILLS IL 60514	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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MISERICORDIA

Heart of Mercy
Center

6300 North Ridge • Chicago, IL 60660-1017 • 773-973-6300 • fax 773-973-5214
www.misericordia.org

INDEMNIFICATION AND HOLD-HARMLESS AGREEMENT

Village of Clarendon Hills
VILLAGE/CITY

1 North Prospect Ave 60514-1292
ADDRESS

THE APPLICANT (MISERICORDIA HEART OF MERCY CENTER) AGREES TO INDEMNIFY, DEFEND AND HOLD THE ABOVE NAMED VILLAGE/CITY, ITS OFFICERS, AGENTS AND EMPLOYEES, HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS FOR DAMAGES, FEES OR COSTS TO PERSONS OR PROPERTY ARISING FROM SOLICITATION ACTIVITIES OF THE APPLICANT WITHIN THE ABOVE NAMED VILLAGE/CITY ON APRIL 29 AND APRIL 30, 2016.

AUTHORIZED AGENT:

Signature: Nancy Turry
Nancy Turry
Manager, Public Relations
Misericordia Heart of Mercy Village
6300 North Ridge Boulevard
Chicago, IL 60660

Date: 11-15-15

VILLAGE OF CLARENDON HILLS**FINANCE DEPARTMENT**

PUBLIC SERVICE _____

PUBLIC SAFETY _____

DATE: March 23, 2016

TO: Village President and Board of Trustees
Kevin S. Barr, Village Manager

FROM: Rich Hentschel, Interim Finance Director/Treasurer

SUBJECT: Stub Year 2016 and Calendar Year 2017 Budget Ordinances

Attached please find ordinances to adopt the Village budgets for Stub Year 2016 and Calendar Year 2017. These budgets were reviewed during a special workshop of the Board of Trustees on Saturday, March 19 and, resulting from that workshop, the following revisions were made:

1. One squad car originally included in the Capital Projects Fund for \$40,000 in the SY16 proposed budget has been deleted.
2. A 1-ton Pickup Truck originally included in the Capital Projects Fund for \$25,025 and the Water Fund for \$13,475 in the proposed budget for SY2016 has been moved to the CY 2017 budget.

In addition, since the proposed budget book was published an additional \$422,000 was added to the SY2016 Road Improvement Program in the Capital Projects Fund.

Also attached, please find a revised budget transmittal memo dated March 23, 2016 which incorporates these changes into the budget. A public hearing is scheduled for Monday, April 4 at 7:00 p.m. for the SY2016 budget and 7:15 p.m. for the CY2017 budget to receive public comment on these proposed budgets.

The Village's Stub Year 2016 budget includes net revenues of \$11,280,930 and transfers of \$1,064,615 for all funds, totaling \$12,345,545. Net expenditures are budgeted at \$10,517,160 and transfers of \$1,064,615, totaling \$11,581,775 for all Village funds.

The Village's Calendar Year 2017 budget includes net revenues of \$13,703,225 and transfers of \$1,217,225 for all funds, totaling \$14,920,450. Net expenditures are budgeted at \$12,845,315 and transfers of \$1,217,225, totaling \$14,062,540 for all Village funds.

The General Fund is the main operating budget for the Village and includes expenditures for public safety, public works, snow removal, community development, and administration. Revenues are anticipated to be \$6,434,710 in Stub Year 2016 and transfers in of \$302,695. Expenditures are budgeted at \$5,377,850 and \$170,000 in transfers to other funds. Calendar Year 2017 Revenues are anticipated to be \$7,576,200 and transfers in of \$453,090. Expenditures are budgeted at \$7,225,265 and \$250,000 in transfers to other funds.

Action Requested: First consideration of the Village of Clarendon Hills' Stub Year 2016 and Calendar Year 2017 budgets at the April 4 Board meeting, and second consideration and passage at the April 18 meeting.

Attachments: SY 2016 Budget Ordinance
CY 2017 Budget Ordinance
March 23, 2016 Budget Transmittal Memo

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE ANNUAL BUDGET
FOR STUB YEAR 2016

WHEREAS, the President and Board of Trustees of the Village of Clarendon Hills have adopted the "Budget Officer System" as provided in 65 ILCS 5/8-2-9.1 through 5/8-2-9.11; and

WHEREAS, pursuant to the Ordinance of the Village of Clarendon Hills and the Statutes of the State of Illinois made and provided, an annual budget shall be adopted by the Corporate Authorities of the Village of Clarendon Hills in lieu of the passage of any appropriation ordinance; and

WHEREAS, following its preparation, the President and Board of Trustees of the Village of Clarendon Hills did make the tentative budget conveniently available to public inspection at least ten (10) days prior to the passage of the budget, and held at least one public hearing on the tentative annual budget following proper notice thereof, said hearing occurring not less than one week after the publication of the tentative annual budget, all as prescribed by 65 ILCS 5/8-2-9.9; and

WHEREAS, the President and Board of Trustees have reviewed the proposed budget for stub year 2016 for the Village of Clarendon Hills;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois that:

Section One: The foregoing recitals set forth above are hereby incorporated herein and adopted as if set out in full in this place.

Section Two: The stub year 2016 budget for the Village of Clarendon Hills, Illinois attached hereto and hereby made a part hereof as Exhibit A is hereby adopted and approved.

Section Three: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

ADOPTED this ____ day of _____ 2016, pursuant to roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this ____ day of _____, 2016.

Len Austin, Village President

ATTEST:

Dawn M. Tandle, Village Clerk

Published in pamphlet form:

VILLAGE OF CLARENDRON HILLS
SY2016 ADOPTED BUDGET

EXHIBIT A

TOTAL REVENUES	SY2016 BUDGET	INTERFUND TRANSFERS	TOTAL BUDGET
GENERAL CORPORATE FUND	\$ 6,434,710	\$ 302,695	\$ 6,737,405
MOTOR FUEL TAX FUND	152,970	-	152,970
SPECIAL SERVICE AREA SEVEN	12,025	-	12,025
SPECIAL SERVICE AREA THIRTEEN	7,005	-	7,005
SPECIAL SERVICE AREA FOURTEEN	8,965	-	8,965
SPECIAL SERVICE AREA FIFTEEN	20,400	-	20,400
SPECIAL SERVICE AREA SEVENTEEN	5,065	-	5,065
SPECIAL SERVICE AREA EIGHTEEN	3,835	-	3,835
SPECIAL SERVICE AREA NINETEEN	13,205	-	13,205
SPECIAL SERVICE AREA TWENTY	8,945	-	8,945
SPECIAL SERVICE AREA TWENTY-ONE	4,260	-	4,260
SPECIAL SERVICE AREA TWENTY-TWO	8,520	-	8,520
SPECIAL SERVICE AREA TWENTY-THREE	3,835	-	3,835
SPECIAL SERVICE AREA TWENTY-FOUR	33,900	-	33,900
SPECIAL SERVICE AREA TWENTY-FIVE	39,750	-	39,750
SPECIAL SERVICE AREA TWENTY-SIX	55,550	-	55,550
SPECIAL SERVICE AREA TWENTY-SEVEN	98,820	-	98,820
SPECIAL SERVICE AREA TWENTY-EIGHT	3,060	-	3,060
TIF FUND	47,020	-	47,020
WATER UTILITY FUND	2,375,250	-	2,375,250
BN/CH PARKING FUND	52,015	-	52,015
ECONOMIC DEVELOPMENT FUND	100	8,965	9,065
2009 ALTERNATE BOND DEBT SERVICE FUND	20	33,985	34,005
2011 ALTERNATE BOND DEBT SERVICE FUND	175	42,600	42,775
2012 REFUNDING DEBT SERVICE FUND	20	271,325	271,345
2012A ALTERNATE BOND DEBT SERVICE FUND	20	38,965	38,985
2013 ALTERNATE BOND DEBT SERVICE FUND	175	38,650	38,825
2014 ALTERNATE BOND DEBT SERVICE FUND	300	55,550	55,850
2015 ALTERNATE BOND DEBT SERVICE FUND	50	101,880	101,930
CAPITAL PROJECTS FUND	878,335	170,000	1,048,335
POLICE PENSION FUND	922,000	-	922,000
FIRE PENSION FUND	90,630	-	90,630
 TOTAL REVENUE ALL FUNDS	 \$ 11,280,930	 \$ 1,064,615	 \$ 12,345,545

TOTAL EXPENDITURES	SY2016 BUDGET	INTERFUND TRANSFERS	TOTAL BUDGET
GENERAL CORPORATE FUND	\$ 5,377,850	\$ 170,000	\$ 5,547,850
MOTOR FUEL TAX FUND	193,900	-	193,900
SPECIAL SERVICE AREA SEVEN	48,095	-	48,095
SPECIAL SERVICE AREA THIRTEEN	6,950	-	6,950
SPECIAL SERVICE AREA FOURTEEN	-	8,965	8,965
SPECIAL SERVICE AREA FIFTEEN	-	20,400	20,400
SPECIAL SERVICE AREA SEVENTEEN	-	5,065	5,065
SPECIAL SERVICE AREA EIGHTEEN	-	3,835	3,835
SPECIAL SERVICE AREA NINETEEN	-	13,205	13,205
SPECIAL SERVICE AREA TWENTY	-	8,945	8,945
SPECIAL SERVICE AREA TWENTY-ONE	-	4,260	4,260
SPECIAL SERVICE AREA TWENTY-TWO	-	8,520	8,520
SPECIAL SERVICE AREA TWENTY-THREE	-	3,835	3,835
SPECIAL SERVICE AREA TWENTY-FOUR	-	33,900	33,900
SPECIAL SERVICE AREA TWENTY-FIVE	1,100	38,650	39,750
SPECIAL SERVICE AREA TWENTY-SIX	-	55,550	55,550
SPECIAL SERVICE AREA TWENTY-SEVEN	-	98,820	98,820
SPECIAL SERVICE AREA TWENTY-EIGHT	-	3,060	3,060
TIF FUND	5,200	-	5,200
WATER UTILITY FUND	1,667,145	285,315	1,952,460
BN/CH PARKING FUND	29,550	17,380	46,930
ECONOMIC DEVELOPMENT FUND	-	-	-
2009 ALTERNATE BOND DEBT SERVICE FUND	33,960	-	33,960
2011 ALTERNATE BOND DEBT SERVICE FUND	43,045	-	43,045
2012 REFUNDING DEBT SERVICE FUND	271,325	-	271,325
2012A ALTERNATE BOND DEBT SERVICE FUND	39,415	-	39,415
2013 ALTERNATE BOND DEBT SERVICE FUND	40,200	-	40,200
2014 ALTERNATE BOND DEBT SERVICE FUND	56,000	-	56,000
2015 ALTERNATE BOND DEBT SERVICE FUND	102,325	-	102,325
CAPITAL PROJECTS FUND	2,044,500	284,910	2,329,410
POLICE PENSION FUND	545,000	-	545,000
FIRE PENSION FUND	11,600	-	11,600
 TOTAL EXPENDITURES ALL FUNDS	 \$ 10,517,160	 \$ 1,064,615	 \$ 11,581,775

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET
FOR CALENDAR YEAR 2017**

WHEREAS, the President and Board of Trustees of the Village of Clarendon Hills have adopted the "Budget Officer System" as provided in 65 ILCS 5/8-2-9.1 through 5/8-2-9.11; and

WHEREAS, pursuant to the Ordinance of the Village of Clarendon Hills and the Statutes of the State of Illinois made and provided, an annual budget shall be adopted by the Corporate Authorities of the Village of Clarendon Hills in lieu of the passage of any appropriation ordinance; and

WHEREAS, following its preparation, the President and Board of Trustees of the Village of Clarendon Hills did make the tentative budget conveniently available to public inspection at least ten (10) days prior to the passage of the budget, and held at least one public hearing on the tentative annual budget following proper notice thereof, said hearing occurring not less than one week after the publication of the tentative annual budget, all as prescribed by 65 ILCS 5/8-2-9.9; and

WHEREAS, the President and Board of Trustees have reviewed the proposed budget for calendar year 2017 for the Village of Clarendon Hills;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois that:

Section One: The foregoing recitals set forth above are hereby incorporated herein and adopted as if set out in full in this place.

Section Two: The calendar year 2017 budget for the Village of Clarendon Hills, Illinois attached hereto and hereby made a part hereof as Exhibit A is hereby adopted and approved.

Section Three: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

ADOPTED this ____ day of ____ 2016, pursuant to roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this ____ day of _____, 2016.

Len Austin, Village President

ATTEST:

Dawn M. Tandle, Village Clerk

Published in pamphlet form:

VILLAGE OF CLARENDRON HILLS
CY2017 ADOPTED BUDGET

EXHIBIT A

TOTAL REVENUES	CY2017 BUDGET	INTERFUND TRANSFERS	TOTAL BUDGET
GENERAL CORPORATE FUND	\$ 7,576,200	\$ 453,090	\$ 8,029,290
MOTOR FUEL TAX FUND	225,810	-	225,810
SPECIAL SERVICE AREA SEVEN	-	-	-
SPECIAL SERVICE AREA THIRTEEN	6,705	-	6,705
SPECIAL SERVICE AREA FOURTEEN	8,965	-	8,965
SPECIAL SERVICE AREA FIFTEEN	20,500	-	20,500
SPECIAL SERVICE AREA SEVENTEEN	5,020	-	5,020
SPECIAL SERVICE AREA EIGHTEEN	3,775	-	3,775
SPECIAL SERVICE AREA NINETEEN	13,005	-	13,005
SPECIAL SERVICE AREA TWENTY	8,810	-	8,810
SPECIAL SERVICE AREA TWENTY-ONE	4,195	-	4,195
SPECIAL SERVICE AREA TWENTY-TWO	8,390	-	8,390
SPECIAL SERVICE AREA TWENTY-THREE	3,775	-	3,775
SPECIAL SERVICE AREA TWENTY-FOUR	33,575	-	33,575
SPECIAL SERVICE AREA TWENTY-FIVE	39,575	-	39,575
SPECIAL SERVICE AREA TWENTY-SIX	60,025	-	60,025
SPECIAL SERVICE AREA TWENTY-SEVEN	102,230	-	102,230
SPECIAL SERVICE AREA TWENTY-EIGHT	3,165	-	3,165
TIF FUND	47,030	-	47,030
WATER UTILITY FUND	3,342,850	-	3,342,850
BN/CH PARKING FUND	62,320	-	62,320
ECONOMIC DEVELOPMENT FUND	100	8,965	9,065
2009 ALTERNATE BOND DEBT SERVICE FUND	35	34,155	34,190
2011 ALTERNATE BOND DEBT SERVICE FUND	270	41,950	42,220
2012 REFUNDING DEBT SERVICE FUND	25	186,625	186,650
2012A ALTERNATE BOND DEBT SERVICE FUND	25	38,595	38,620
2013 ALTERNATE BOND DEBT SERVICE FUND	250	38,425	38,675
2014 ALTERNATE BOND DEBT SERVICE FUND	400	60,025	60,425
2015 ALTERNATE BOND DEBT SERVICE FUND	100	105,395	105,495
CAPITAL PROJECTS FUND	946,075	250,000	1,196,075
POLICE PENSION FUND	1,065,850	-	1,065,850
FIRE PENSION FUND	114,175	-	114,175
 TOTAL REVENUE ALL FUNDS	 \$ 13,703,225	 \$ 1,217,225	 \$ 14,920,450

TOTAL EXPENDITURES	CY2017 BUDGET	INTERFUND TRANSFERS	TOTAL BUDGET
GENERAL CORPORATE FUND	\$ 7,225,265	\$ 250,000	\$ 7,475,265
MOTOR FUEL TAX FUND	286,850	-	286,850
SPECIAL SERVICE AREA SEVEN	-	-	-
SPECIAL SERVICE AREA THIRTEEN	6,650	-	6,650
SPECIAL SERVICE AREA FOURTEEN	-	8,965	8,965
SPECIAL SERVICE AREA FIFTEEN	-	20,500	20,500
SPECIAL SERVICE AREA SEVENTEEN	-	5,020	5,020
SPECIAL SERVICE AREA EIGHTEEN	-	3,775	3,775
SPECIAL SERVICE AREA NINETEEN	-	13,005	13,005
SPECIAL SERVICE AREA TWENTY	-	8,810	8,810
SPECIAL SERVICE AREA TWENTY-ONE	-	4,195	4,195
SPECIAL SERVICE AREA TWENTY-TWO	-	8,390	8,390
SPECIAL SERVICE AREA TWENTY-THREE	-	3,775	3,775
SPECIAL SERVICE AREA TWENTY-FOUR	-	33,575	33,575
SPECIAL SERVICE AREA TWENTY-FIVE	1,150	38,425	39,575
SPECIAL SERVICE AREA TWENTY-SIX	-	60,025	60,025
SPECIAL SERVICE AREA TWENTY-SEVEN	-	102,230	102,230
SPECIAL SERVICE AREA TWENTY-EIGHT	-	3,165	3,165
TIF FUND	5,200	-	5,200
WATER UTILITY FUND	2,375,660	427,600	2,803,260
BN/CH PARKING FUND	47,150	25,490	72,640
ECONOMIC DEVELOPMENT FUND	-	-	-
2009 ALTERNATE BOND DEBT SERVICE FUND	34,140	-	34,140
2011 ALTERNATE BOND DEBT SERVICE FUND	42,400	-	42,400
2012 REFUNDING DEBT SERVICE FUND	186,625	-	186,625
2012A ALTERNATE BOND DEBT SERVICE FUND	39,040	-	39,040
2013 ALTERNATE BOND DEBT SERVICE FUND	39,575	-	39,575
2014 ALTERNATE BOND DEBT SERVICE FUND	60,475	-	60,475
2015 ALTERNATE BOND DEBT SERVICE FUND	105,840	-	105,840
CAPITAL PROJECTS FUND	1,661,125	200,280	1,861,405
POLICE PENSION FUND	715,530	-	715,530
FIRE PENSION FUND	12,640	-	12,640
 TOTAL EXPENDITURES ALL FUNDS	 \$ 12,845,315	 \$ 1,217,225	 \$ 14,062,540



Village of Clarendon Hills

1 North Prospect Avenue
Clarendon Hills, Illinois 60514

DATE: March 23, 2016

TO: Village President and Board of Trustees

FROM: Kevin S. Barr, Village Manager
Rich Hentschel, Interim Finance Director/Treasurer/Budget Officer

SUBJECT: Stub Year 2016 and Calendar Year 2017 Budgets

The Village's stub year 2016 and calendar year 2017 budgets are respectfully presented. The budgets were reviewed and discussed at the budget workshop on March 19, 2016. The following narrative provides an analysis of major revenue projections and highlights some of the major expenditures.

Budget Summary

The budget plan is a statement of where the Village will prioritize its resources for the coming year(s), balancing the various legal and operational responsibilities, and the current values and needs of the community, as limited by current economic realities. This year, the Village Board engaged in a strategic goal setting process. This budget plan reflects the strategic priorities identified by the Village Board during that process and may be found in the budget document following this memo. As the economy continues to improve, the budgets include projects that will allow the Village to focus farther in the future than in past years.

This year we have a unique presentation. In September 2015, the Village Board made a decision to convert our existing and long-standing "fiscal year" of May 1 to April 30 to a fiscal year concurrent with the calendar year, effective January 1, 2017. In order to make this conversion it was determined to have a "stub year" budget covering the period from May 1, 2016 to December 31, 2016 (SY 2016). The first full year under the new schedule would be January 1, 2017 to December 31, 2017 (CY 2017). Further, it was determined for practical and operational reasons that the most effective way to make this transition was to, in effect, complete the SY 2016 and CY 2017 budgets at the same time and as part of the same document. A side effect of all of this is that it is more difficult than normal to view this budget proposal in a contiguous manner as it relates to past and future years. This transmittal document will include additional information and charts to address this concern.

STUB YEAR 2016 ANALYSIS

Proposed Summary – All Funds	SY 2016
Revenues	\$11,280,930
Transfers in	\$1,064,615
Expenditures	\$(10,517,160)
Transfers out	\$(1,064,615)
Total Estimated Ending Balance at 12/31/16	\$34,665,991

The Village's proposed SY 2016 budget for all funds (including pension funds) includes revenues of \$11,280,930 and expenditures of \$(10,517,160). An ending balance in all funds of \$34,665,991 at December 31, 2016 is projected, of which \$10,791,576 is allocated to the police and fire pension funds. This represents an increase of \$763,770 from the estimated balance at April 30, 2016 of \$33,902,221. Transfers between funds equal \$1,064,615. In the analysis below we do not make "percent change" analysis because it would be misleading comparing an 8-month "year" to a 12-month year.

The budget proposal for SY 2016 is generally positive. FY 2015-16 income and sales tax receipts are coming in very strong (\$51,000 and \$84,000 over budget respectively). Private sector building activity is strong (building permits \$33,000 over budget) and assorted items such as sales of fixed assets (\$7,000 over budget), IRMA dividends (\$36,825 over budget) and "miscellaneous income" (\$28,000 over budget due in large part to the new Nicor franchise agreement) are all positive. Only the "Fines" portion of the General Fund is substantially lower than anticipated (\$54,200 under budget) due in part to staffing issues in the Police Department. We anticipate these trends continuing into SY 2016. The biggest impact on revenues for SY 2016 is that the entire 2015 tax levy is scheduled to be distributed in SY 2016. As a result the property tax revenues for 8-months of SY 2016 are the same amount we would normally collect and show in a full 12-month fiscal year. This results in a welcome, but artificially inflated positive position for the entire SY 2016. More on this later.

Operating expenditures for SY 2016 are mostly a continuation of previous practice. Because personnel expenses are the major share of our ongoing costs, they spread fairly easily over the 8-month SY 2016 period. Other areas of expenditure tend to fall during the first 8-months of the traditional fiscal year and thus will show up in the SY 2016 budget. Many capital expenditures, such as the annual road program, are also mostly accelerated into the SY 2016 period rather than spreading into the CY 2017 budget year. As noted above, the result of these one-time variances in revenue and expense flow is a SY 2016 budget position that is better than we might otherwise expect. This is not bad, but we need to be avoid the temptation to consider this a windfall. Because of our traditional reliance on property taxes for operating revenue, we always take in more revenue in the second half of a calendar year (which corresponds to SY 2016 in this case) and depend on those funds to continue

operations in the first half of a calendar year. In this case, we will need those funds to operate in the first half of the new budget (CY 2017) year.

CALENDAR YEAR 2017 ANALYSIS

Proposed Summary – All Funds	CY 2017
Revenues	\$13,703,225
Transfers in	\$1,217,225
Expenditures	\$(12,845,315)
Transfers out	\$(1,217,225)
Total Estimated Ending Balance at 12/31/17	\$35,523,901

In this section we will include percent change analysis comparing CY 2017 to FY 2015-16. Though the 8-month period of SY 2016 separates these two periods, we feel it is close enough to provide a meaningful analysis.

General Fund revenues (not including transfers from other funds) are projected to increase by 1% in CY 2017. The budgeted revenues do not include Governor Rauner's proposals to reduce the local share of income tax revenues (LGDF) or the potential impact of proposed property tax freezes. The most recent reports suggest the LGDF reduction is less likely to happen than once thought, though there is still a chance this could change. The current budget year estimate is \$885,000 in revenues from income taxes, which is 6.1% above budget and 7.2% higher than the FY 2014-15 actual. We are actually budgeting a reduction in this source based on IML estimates. We are assuming property tax adjustments based on past practice (tax cap plus new growth). The SY 2016 property tax revenue is already in place (based on the 2015 Levy). The Board of course retains discretion in regards to the 2016 (December) Levy. It could be argued that the 1% figure is artificially low because FY 2015-16 included significant one-time revenue boosts such as an increased IRMA dividends (01.369.3613), miscellaneous income (01.369.3607) and especially miscellaneous reimbursements (01.369.3699) which are related to insurance claims. The potential property tax freeze is a possible long-term concern depending of course on how legislation is written.

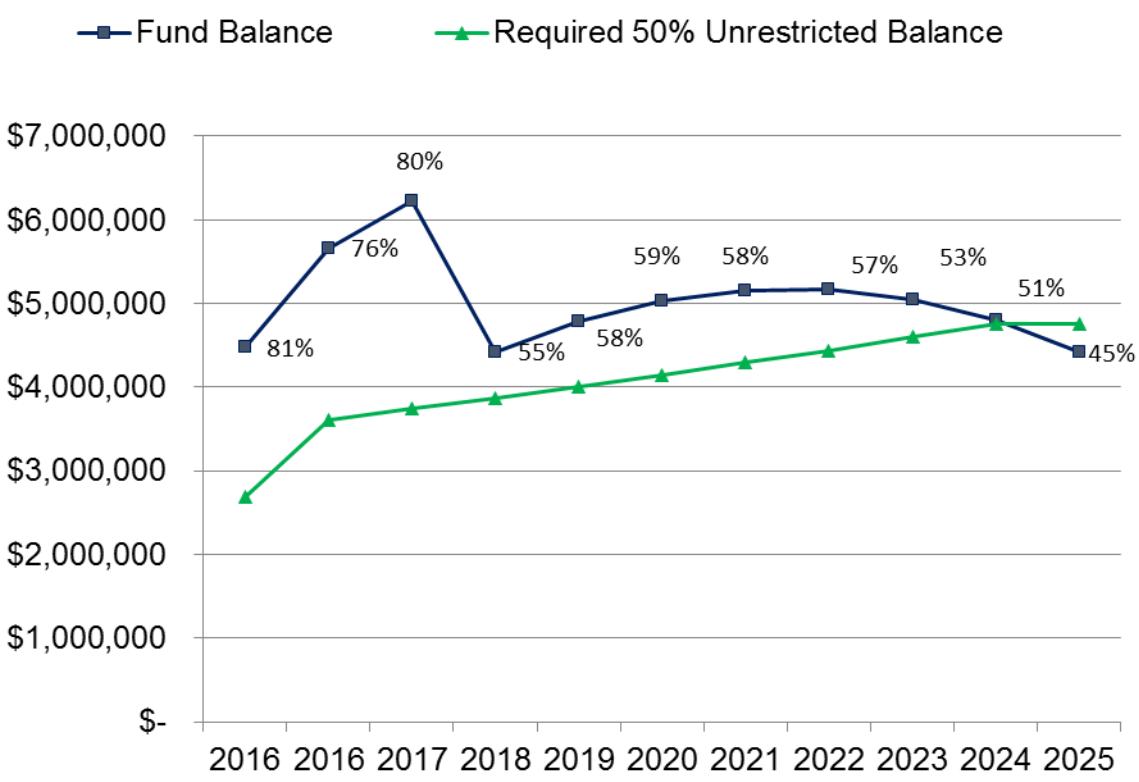
Overall General Fund expenditures (including transfers to other funds) are expected to decrease by 5.9% from FY 2015-16 year-end. This reduction is somewhat misleading as it is largely due to reduced transfer to the Capital Project Fund (\$462,935), special projects in Community Development (\$35,030), reduced police operations salaries (\$35,000), reduced IRMA deductible in the Fire Department (\$50,000) and reduced legal expenses (\$50,000). With the exception of the police operations salaries, which is a result of the staff structure changes we made in summer 2015, these "savings" are not indicative of the overall trend. If they are backed out, the over number for CY 2017 is 2.4% higher than FY 2015-16.

The budget includes the continuation of the accelerated road improvement and water main replacement program in SY 2016, but assumes slowing this and the entire road system will

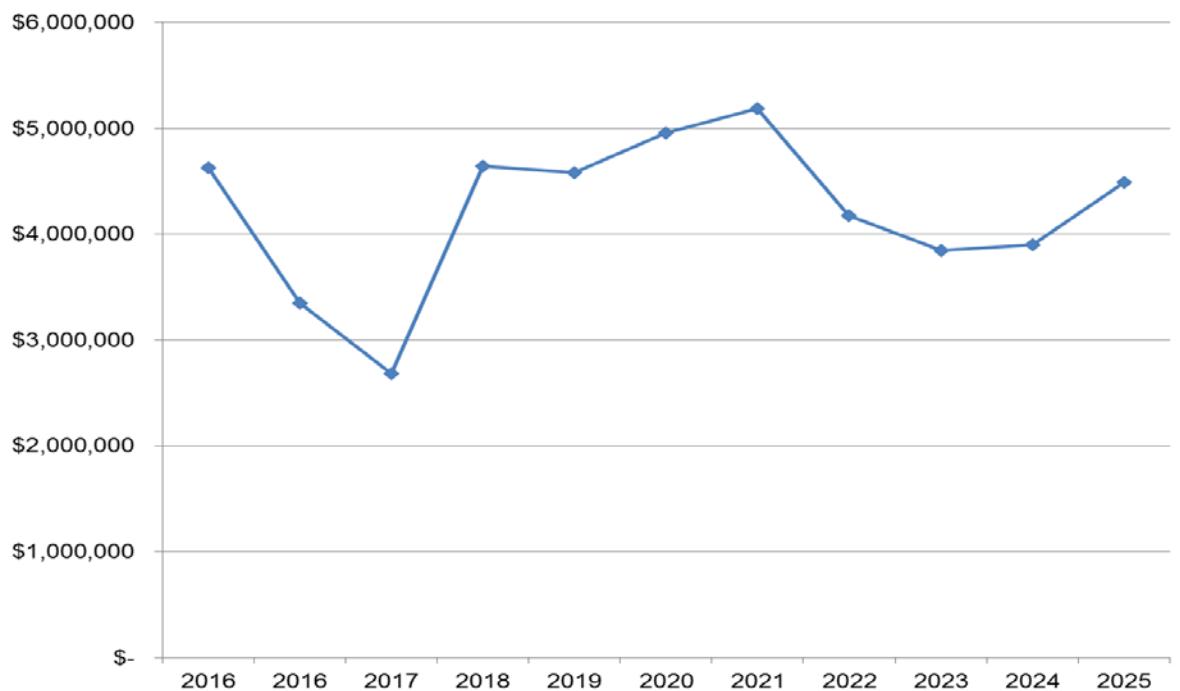
be completed in four years (CY 2019) rather than three years. The acceleration was originally implemented to save substantial sums by taking advantage of lower interest and construction costs. The acceleration also allows for more neighborhoods to enjoy the new concrete shoulder standard sooner than previously planned. We now feel, however, that for logistical reasons and to avoid drawing down the Capital Fund reserves it is best to delay the completion by one year.

Based on updated assumptions of actual spending, the Village's General Fund balance maintains its 50% target through CY 2024 and a Capital Fund balance that is reduced in the short-term, yet sustainable.

GENERAL FUND BALANCE PROJECTION



CAPITAL PROJECTS FUND BALANCE PROJECTION



These conditions are based however, on the maintenance of current revenue levels with increases of 2% per year, and keeping expenditures to an average increase of 3.5% per year. Any disturbance in the revenue projections, whether from local economic challenges or changes at the State level, will impact this model. Conversely, if the Village is able to underspend the projections shown in the model, as is our goal, better results could be expected.

The following pages provide a more detailed narrative overview of the status of each fund within the Village and highlight any changes proposed for SY 2016 and CY 2017.

Acknowledgement

The preparation of this budget would not have been possible without the dedicated services of the Department Heads. Our deepest gratitude is extended to each of them for their conscious efforts and commitment to provide outstanding service to the Village of Clarendon Hills in the most cost efficient manner available.

Kevin S. Barr
Village Manager

Rich Hentschel
Interim Finance Director/Treasurer/Budget Officer

P.S. – Peg Hartnett left her position with the Village on March 18, 2016 to take a position that provides a unique professional opportunity. Peg took the lead and played her usual role in preparing this budget for presentation to the Village Board. The dedication and professionalism that Peg showed in her nine years with the Village are a huge reason why the Village is able to present a budget that is in sound and stable condition. I wish her the best of luck with her new positon.

--KB

GENERAL FUND

Proposed Stub Year 2016 and Calendar Year 17 General Fund Summary		
	SY 16	CY 17
Revenues	\$6,434,710	\$7,576,200
Transfers in	\$302,695	\$453,090
Expenditures	\$(5,377,850)	\$(7,225,265)
Transfers out	\$(170,00)	\$(250,000)
Total Estimated Fund Balance at Year End	\$5,664,819	\$6,218,844

The General Fund pays for the day-to-day operations of the Village. Of the Village's projected \$5,664,819 total estimated fund balance at SY 2016 year end, approximately \$15,000 will be restricted for public safety, and \$65,000 will be nonspendable due to prepaid items. The General Fund budget includes \$114,500 in contingency in SY 2016, and \$275,000 in contingency in CY 2017.

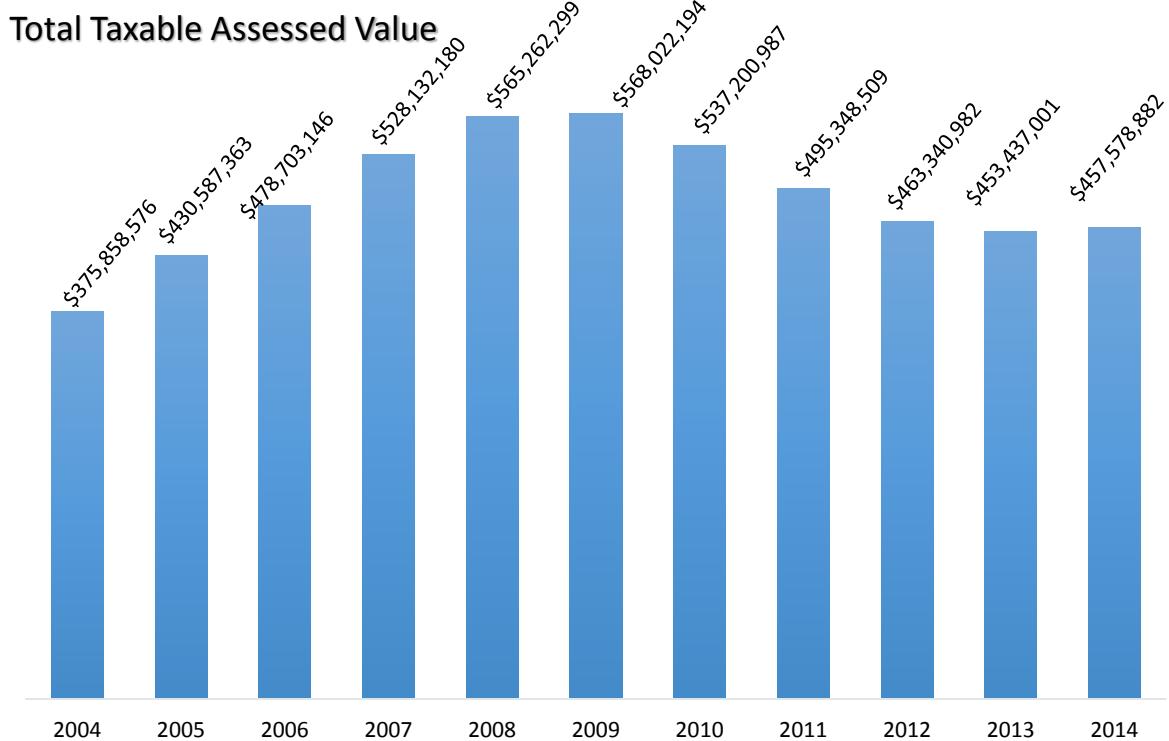
The General Fund also includes a transfer of \$170,000 in SY 2016 and \$250,000 in CY 2017 to the Capital Projects Fund for future capital improvements and the replacement of capital equipment. These funds are not sufficient to maintain our capital program, but staff is recommending a very large transfer in CY 2018 after the budget year transition is complete.

Revenues

Overall General Fund revenues are projected in CY 2017 to increase by \$61,730 or 0.8% from the estimated FY 2015-16 year-end. Increases in property taxes of \$144,690 are offset by lower permit revenue and less one-time reimbursements related to ongoing insurance claims.

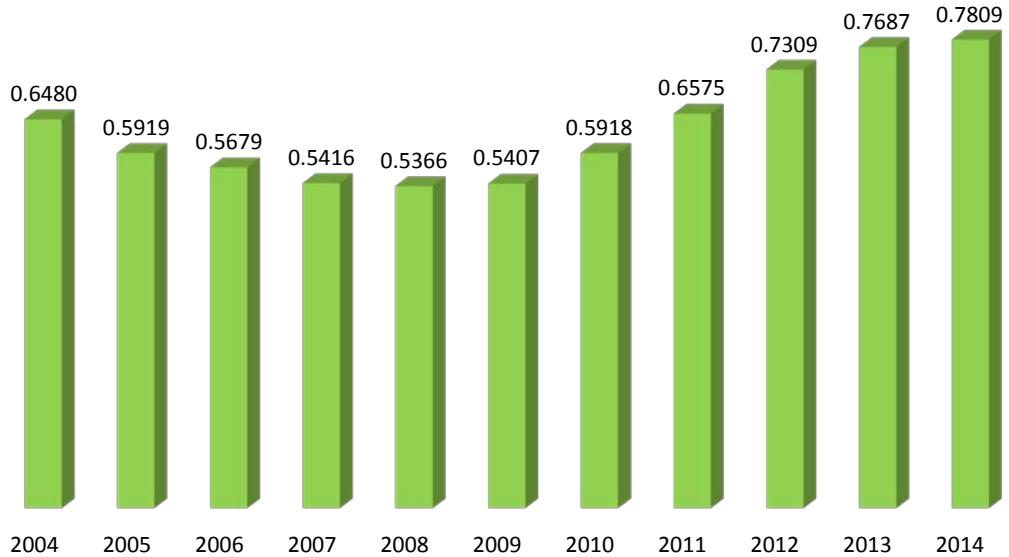
Property Taxes: Property tax revenues represent over 50% of the Village's total General Fund revenues. Under the Property Tax Extension Limitation Act (Tax Cap law), the tax levy may only increase by 5% or the increase in the Consumer Price Index (CPI), whichever is less. Property tax revenues, which were levied in December 2015, reflect an estimated increase in the levy of 2.26%, which includes the 0.8% CPI at year-end 2014 and approximately 1.46% in new construction, based on estimates provided by the Downers Grove Township Assessor. At the time of the 2015 levy, the Township Assessor estimated the Equalized Assessed Valuation (EAV) for property within the Village would increase by 8% to 494,185,193. The entire increase will be absorbed by increased pension costs for the Police and Fire Pensions.

The following graph illustrates a ten year history of the Village's total taxable assessed valuation by levy year.

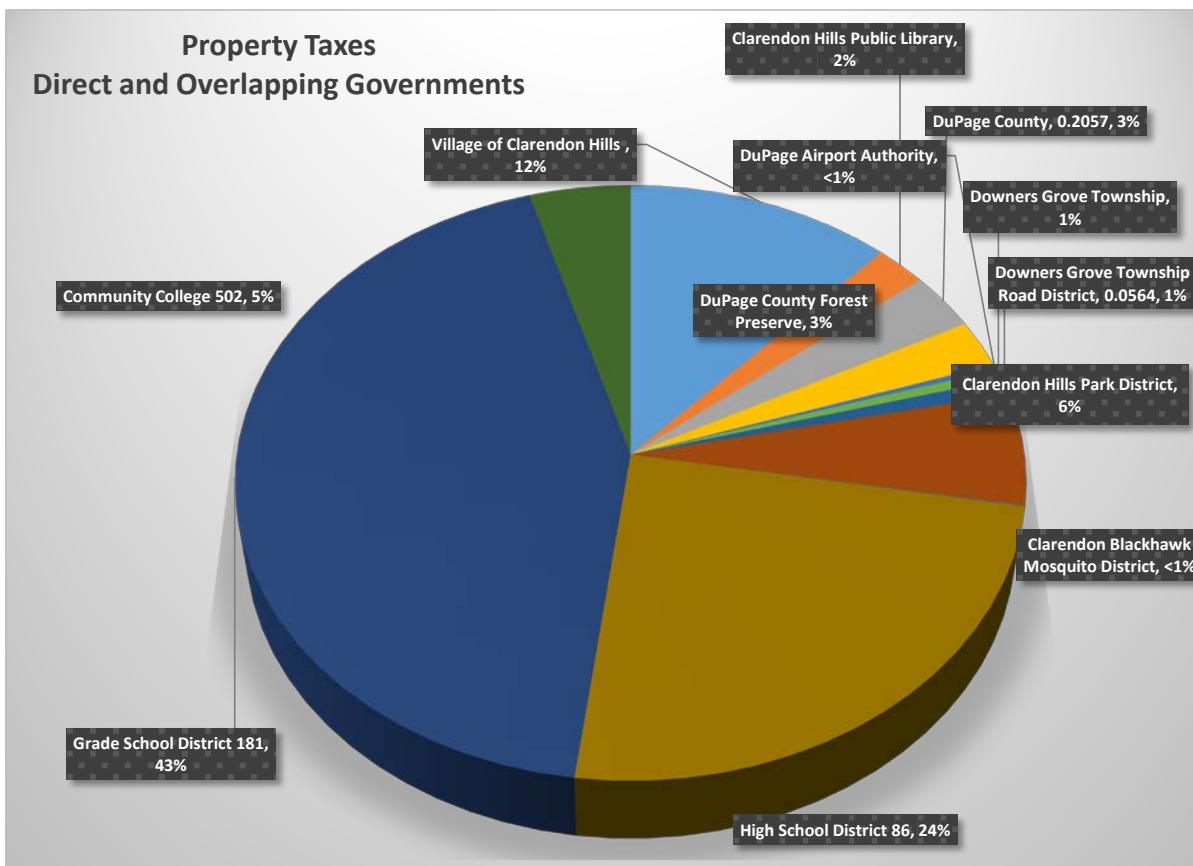


What does this mean for the Village's property taxes in SY 2016? The Village is projected to receive \$3,778,850 in property taxes in SY 2016 for general Village services, such as police protection, fire protection, road and bridge, general corporate services, police, fire, and IMRF pensions, and social security. This amount does not include property taxes received by the Village for special service area debt payments or the Ogden Avenue TIF District. While the collection of property taxes are anticipated to increase 2.55% from FY 2015-16 year-end, a typical homeowner whose property value has increased at the same pace as the rest of the Village will see a 1.5% increase in their property tax bill, which is consistent with last year's rate of inflation. The remaining 1.05% increase in revenues is due to increases in the Village's total equalized assessed value (EAV) over the past year from new construction. Below is a ten year history of the Village's property tax rate by levy year. As you can see, the chart is in effect the inverse of the total taxable assessed value chart.

Village Property Tax Rate



It is important to note that while property taxes paid to the Village represent a significant portion of the General Fund revenues and fund core Village services, they represent only 12% of an overall tax bill for a Clarendon Hills property owner. The remaining 88% of the tax bill funds the schools, library, park district, Downers Grove Township, DuPage County, and the Blackhawk Mosquito Abatement District, as detailed in the following graph.

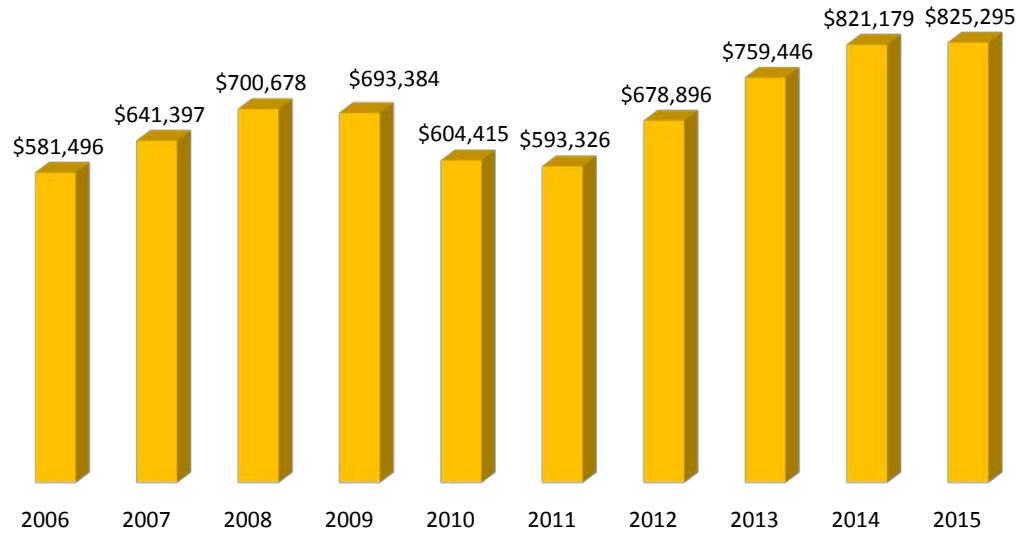


Places for Eating Tax: Places for Eating Taxes are expected to increase by 4% from the current projected FY2015-16 year-end of \$96,000 to \$100,000 in CY 2017.

State-shared Revenues: The Illinois Municipal League (IML) estimates as of December 2015 were used to calculate Income Tax, Use Tax, Personal Property Replacement Tax and Motor Fuel Tax for the upcoming year, along with trend data from the second half of FY 2015-16. These estimates however, do not factor in any decreased share of revenues that may be forthcoming from the State of Illinois.

- The Local Government Distribution Fund (LGDF) distributes Income Taxes to municipalities and counties on a per capita basis. In CY 2017, the Village anticipates receipts are estimated to be \$868,000 or 2% less than the FY 2015-16 year-end of \$885,000. Disbursements from the State of Illinois continue to remain three months behind their scheduled date of distribution. Below is a ten year history of the Village's Income Tax receipts by fiscal year.

Income Tax



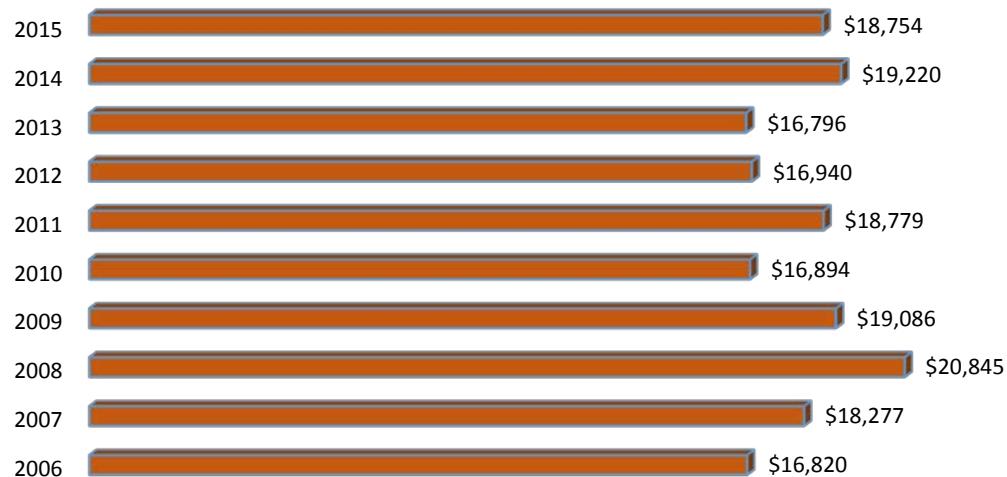
- The Illinois Local Use Tax on out-of-state purchases is distributed to municipalities and counties on a per capita basis as well. CY 2017 receipts are projected to be \$200,000, an increase of \$13,000 or 7% from the current year-end. These taxes have increased as Illinois has started collecting from more online retailers. Following is a ten year history of the Local Use Taxes by fiscal year.

Local Use Tax

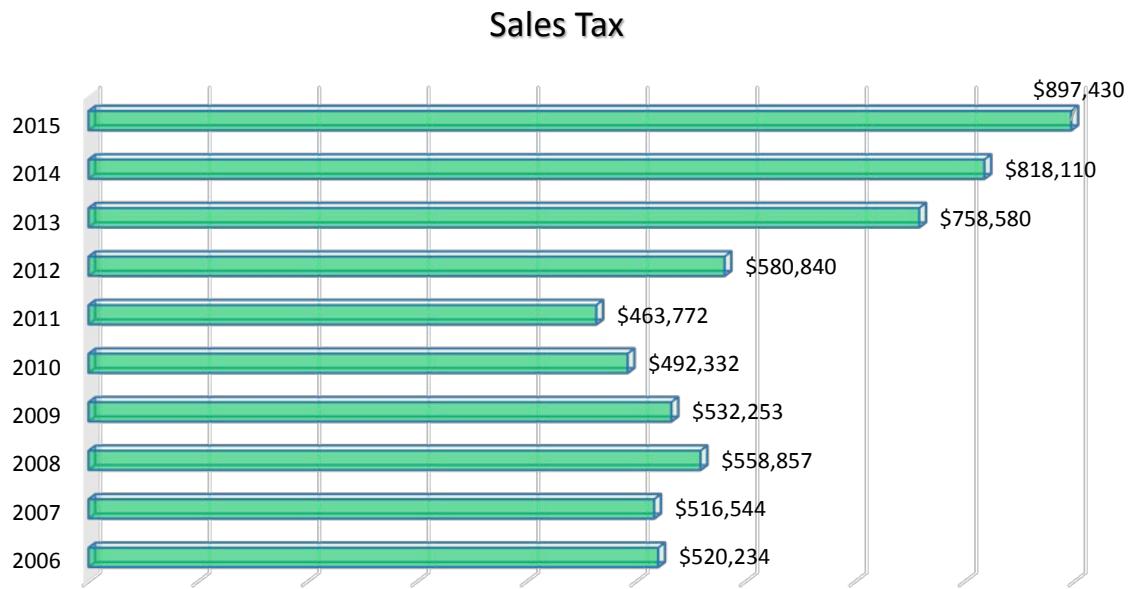


- Corporate Personal Property Replacement Tax (PPRT) receipts are expected to remain unchanged in CY 2017 at \$18,000. Following is a ten year history of the Village's PPRT receipts by fiscal year.

Personal Property Tax



Sales Tax: Sales Taxes are projected to represent 13% of the Village's overall revenues in the General Fund in CY 2017. Receipts for CY 2017 are estimated to be \$995,000, an increase of \$40,000 or 4% from the current year-end. Taxes on retail sales within the Village are expected to increase, with the particular growth coming from the auto dealership in the Ogden Avenue TIF District. Taxes on auto sales are estimated to be \$450,000, of which \$225,000 will be rebated to the dealer pursuant to an agreement with the Village. Following is a ten year history of Sales Tax receipts by fiscal year.



License Fees: Total License Fees are budgeted at \$225,000 in CY 2017, due to lower than previously budgeted sales of vehicle stickers.

Investment Earnings: Investment earnings are expected to be \$21,000 in CY 2017 as interest rates remain at historically low levels.

Building Permits and Fees: Building Permits and Fees are expected to be \$382,050 in CY 2017, down slightly from the current year-end. The local housing market continued to steadily recover, with property sale prices regularly matching and in some cases exceeding pre-recession values. As a result of these increased property sale prices and the limited number of lots available for redevelopment, the estimated total number of single-family home permits issued is expected to be twenty (20) during the CY 2017. An eight (8) unit residential condominium development was approved in 2013 for 88 Park Avenue (formerly known as 103 S Prospect Avenue), the vacant property located at the southeast corner of Park and South Prospect Avenues. This project is expected to start construction this summer, after a lengthy legal challenge. A proposed mixed-use development for the vacant properties at 9-27 Walker Avenue with commercial space, and 42 apartment units including 7 live work units could begin construction this summer. The Village continues to take a proactive approach to attract business and development on Ogden Avenue, 55th Street and in the Central Business District. We are not assuming these numbers for budgeting purposes, either on the revenue or expense side. These fees, in general, are passed through the Village to its contracted inspection and engineering services.

Cable Franchise Fees: Cable Franchise Fees are derived from the cable packages maintained by Village residents through Comcast and AT&T. These fees are expected to increase slightly from FY 2015-16 to \$170,000 in CY 2017.

Police Fines: Total Police Fines are anticipated to be \$121,000 in CY 2017, up from the FY 2015-16 year-end of \$113,800. Fines are down significantly (\$47,500) from the FY 2015-2016 budget due in part to lower police staffing.

Concert Revenues: Beverage sales from the Dancin' in the Streets concerts are flat in the current fiscal year and sales are budgeted flat in SY 2016 and CY 2017. These revenues are highly dependent on the weather for each concert. Sponsorship revenues for the concerts are expected to decrease to \$10,500 in CY 2017 due to the loss of a major sponsor.

Ambulance Fees: Ambulance Fees vary widely from year to year and are difficult to project, as they are based on the emergency medical service needs of the community during that particular year. Revenues are expected to increase by \$17,200 to be \$160,000 in CY 2017, because of the rate increases approved in 2015.

Expenditures

The CY 2017 budget calls for overall expenditures in the General Fund to increase by 3.7% from the FY 2015-16 projected year-end. A large part of the increase in expenditures is due to delayed studies, projected salary increases, health insurance costs, and pension costs.

Departmental budgets do not include any salary increases. The Village's Police Union Contract expires on April 30, 2016. Salary increases for employees are included in the contingency account (01.589.4502). The remainder of the general fund contingency (\$50,000 in each year) is for unexpected expenses.

Health and dental insurance costs are budgeted at 5% increases in both SY 2016 and CY 2017 over the current year. The actual insurance rates will not be known until the end of March and will take effect beginning on July 1. Employee contributions for health insurance were increased on a percentage basis in the summer of 2015.

The Village's contribution for IMRF pensions in calendar year 2016 is 15.06% of covered payroll, while the final rate for 2017 will not be known until May 2016. Contributions for police and fire pensions are based on annual actuarial studies and are used as the basis for the tax levies. For CY 2017, the police pension contribution is estimated to increase 21.4% from FY 2015-16 year-end to \$543,850. This is an increase of almost 60% from the amount paid in FY 2012-2013. The fire pension contribution increased 5.4% to \$50,400 in CY 2017 resulting from changes to the actuarial assumptions as well.

The Village participates in an Intergovernmental Risk Management Agency (IRMA) to pool its risk management needs. IRMA's annual contribution is budgeted at \$137,285 for CY 2017, which is based on a 5% increase in CY 2017 and SY 2016. The annual contribution is based on a five-year average of the Village's revenues, plus or minus an experience modifier, which is based on the Village's individual loss experience compared to the IRMA average loss experience. Any investment earnings factor into the annual contribution calculation as well.

General Fund Departmental Highlights

- **Administration** – The President/Board/Clerk, Public Relations, and Legal Services are included within the Administration budget. Budgeted expenditures decreased by 14.1% or \$51,985 from FY 2015-16 estimated. This is primarily due to lower legal costs, as the 88 Park Lawsuit winds down.
- **Finance** – Overall operating expenditures are expected to increase by 2.75% in CY 2017 from estimated FY 2015-16. This figures does not include the sales tax rebate (\$200,000 in FY 2015-16 and \$225,000 in CY 2017), transfers to the Capital Fund (\$712,835 in FY 2015-16 and \$250,000 in CY 2017), contingency (\$0 in FY 2015-16 and \$275,000 in CY 2017) and transfers in from the Water Fund (\$244,342 in FY 2015-16 and \$244,380 in CY 2017). Reasons for increase in true operating expenditures include a new part-time payroll clerk, and funds to hire a consultant to assist with implementation of new finance software.
- **Community Development** – The Community Development budget includes costs associated with professional planning services for the Village, review and issuance of building permits, regulation of land use and development, a comprehensive code review and code enforcement activities. Expenditures are expected to decrease by 5.1% from the current estimated year-end as the Village implements the strategic activities adopted during last fall's strategic planning session. Contractual services include the following anticipated projects: \$50,000 a comprehensive zoning code review in both SY 2016 and CY 2017, and \$40,000 to complete the South of 55th zoning study in SY 2016. Staff believes that some of the costs associated with these projects may be offset by grants. Contractor services for plan review and inspections are expected to remain unchanged. The budgets do not include any funds for any recently approved large scale developments, which would increase both revenues and expenditures.
- **Police** –Costs associated with the Police Department constitute the largest portion of the General Fund budget at 41%, and fund the administration, operation and support of the police function, along with the maintenance of the police facility. Overall CY 2017 expenditures are expected to increase by 2.7% or \$76,055. The department achieved substantial savings from lowering the number of sworn officers from fourteen (14) to thirteen (13), however these savings are offset by increased police pension costs of \$95,970. Contractual services include the costs associated with dispatch services from Du-Comm.
- **Fire** – Costs associated with the Fire Department comprise 19% of the General Fund budget and fund fire suppression, emergency medical services, fire prevention, emergency management, and the maintenance of the fire station. Overall CY 2017 expenditures are expected to decrease by 3.4% or \$45,925 from the current year-end estimates. The decrease in expenditures is due to two ongoing worker's compensation cases reaching their deductible. In total, fire department insurance deductible payments

are expected to cost the Village \$60,000 in FY 2015-16. Personnel costs include a \$2,570 increase in the Village's contribution for fire pensions to \$50,400, while administration supplies include costs reimbursed with Foreign Fire Insurance Tax receipts. Contractual services include the costs associated with dispatch services from Du-Comm. The Fire Department's Paid-on-Call/Part-Time model allows for high quality fire service at a low cost. In order to maintain this model, it is necessary for the Village to recruit and retain quality Fire Department employees.

- **Public Works** – The Public Works budget reflects the costs associated with the delivery of public services to the Village, as well as the maintenance of the Public Works and Village Hall facilities. Utility expenses to operate the two storm water pumps, street lights and lease fees to operate the intersection lights are included in this budget, along with the landscape maintenance for public properties, street maintenance and snow removal. Overall expenditures are expected to decrease by 1.1% or \$9,935 in CY 2017 from the estimated FY 2015-16 year-end. Expenses in FY 2015- 2016 were higher largely due to unexpected repairs to the Public Works building HVAC system and maintenance repairs to the Village's downtown planters. In SY 2016 and CY 2017 personnel services include an additional seasonal part-time position.

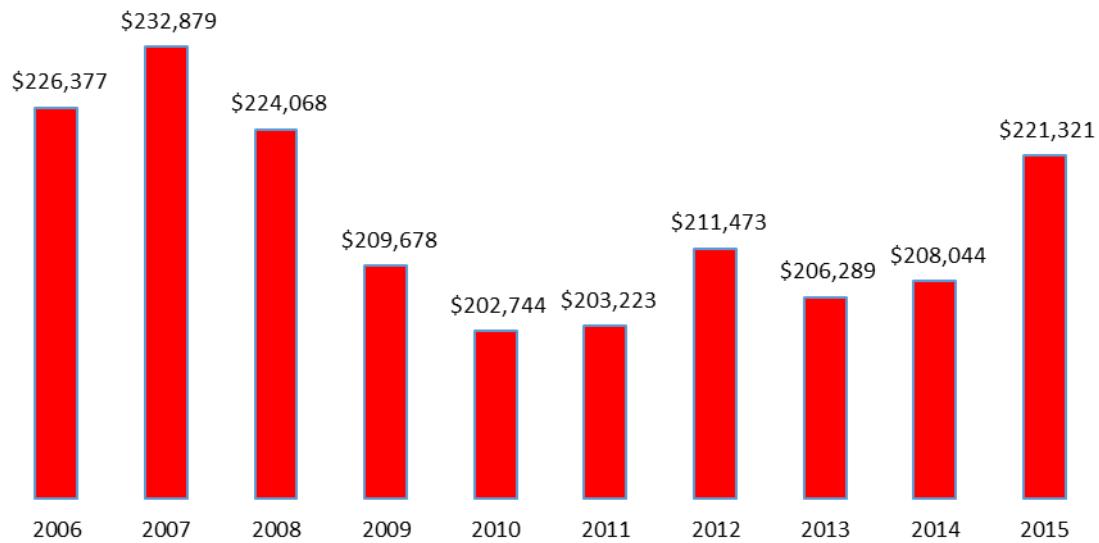
MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for the Motor Fuel Tax (MFT) revenues restricted by the State of Illinois for road repairs and improvements. It is the Village's intent to utilize a portion of the MFT fund balance over the next several years for road maintenance that would normally be paid from the Capital Projects Fund, with the intent to draw down the fund balance to 50% of expenditures.

Revenues

Motor Fuel Tax: Motor Fuel Tax allotments account for virtually all of the revenues in the MFT Fund. Municipalities receive a little less than 25% of the state's 19 cents per gallon tax on motor fuel to all municipalities, counties, and many townships. This amount is distributed to local governments on a per capita basis. The total miles driven and the average fuel economy of vehicles are the principal drivers of MFT receipts. The Motor Fuel Tax allotments for CY 2017 are estimated to increase 0.4% from the current year-end to \$225,660. Following is a ten year history of the Village's Motor Fuel Tax allotments by fiscal year.

Motor Fuel Tax



Expenditures

CY 2017, expenditures include the purchase of rock salt and liquid calcium chloride for snow removal (\$60,000). Funds are also included for contract tree trimming and the removal of parkway trees (\$70,000); pavement resurfacing (\$40,000); the removal and replacement of sidewalks throughout the Village (\$35,000); crack sealing on the Village's roads (\$15,000); and contract cleaning, inspection and repairs of the Village's storm sewer system (\$15,000).

WATER FUND

Revenues

Water Sales: Water Sales revenues are estimated to be \$3.2 million in CY 2017, based on the average annual consumption of 225 million gallons over the past five years at a water rate of \$13.97 per 1,000 gallons, plus a \$10 monthly service charge per household. Actual water sales may fluctuate widely, however, based on the weather conditions and precipitation during a particular year.

Investment Earnings: Investment earnings are expected to be \$15,650 in CY 2017 as interest rates continue to remain near zero percent and the fund balance has decreased due to ongoing water main replacements.

Expenses

Operating: Operating expenses are budgeted at \$2.39 million in CY 2017. Water charges from the DuPage Water Commissions are projected to be flat from FY 2015-16 to CY 2017. This budget also includes a \$100,000 contingency for unanticipated expenses.

Capital Improvements: Budgeted capital improvements include \$200,000 for the replacement of water mains on Traube and valves on Oxford Avenue in CY 2017. This is a

significant slowdown in replacements in conjunction with a slowdown in the Road improvement program.

A significant portion of the Village's proposed financial software upgrade is attributed to the water fund in CY 2017 (\$52,500). This system requires replacement as it will no longer be supported.

The Water Fund projects the replacement of one dump truck, two pick-up trucks and a loader in SY 2016 and CY 2017. These vehicles will only be purchased if the existing vehicles have shown significant wear and tear and is financially beneficial.

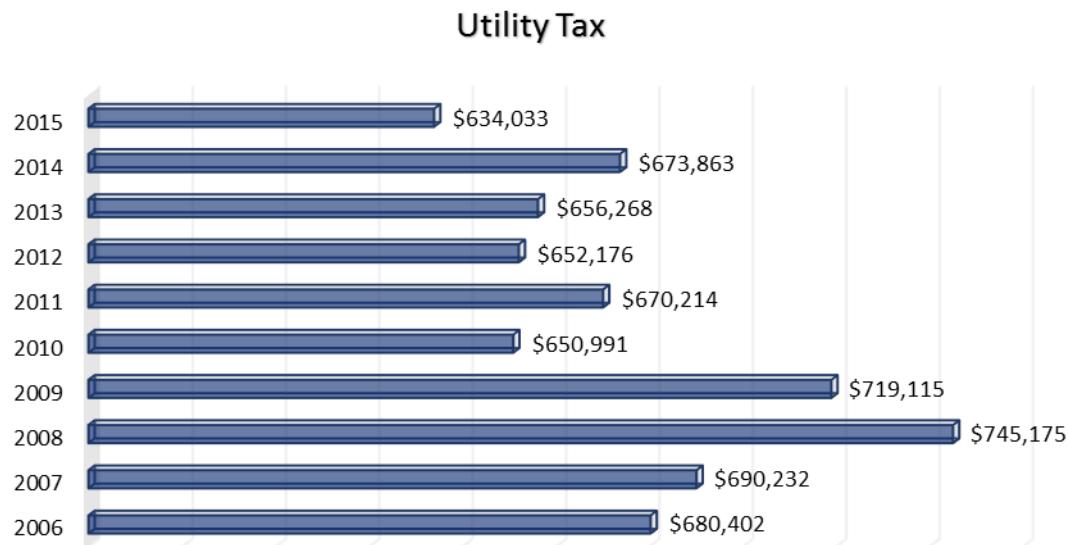
In FY 2024-25, the Village's water meters and MXUs will be twenty-five years old and in need of replacement. This project will cost approximately \$1.5 million and is currently budgeted in the Village's ten year capital plan and reserve. However, as we get closer to the time of replacement, the Village Board may decide to issue debt for this project (as has been done in the past).

CAPITAL PROJECTS FUND

The Capital Projects Fund pays for infrastructure and durable equipment for the Village, including roads, vehicles and facilities. The Village maintains a ten year capital plan to ensure it can adequately fund its future needs.

Revenues

Utility Tax: Utility Taxes constitute 67% of the revenues in the Capital Fund in CY 2017 and are a major revenue source for the Village's capital improvements and the replacement of vehicles, machinery and equipment. Utility Taxes are received from natural gas, electricity and telecommunications usage within the Village. CY 2017 revenues are budgeted at \$635,000. Following is a ten year history of the Utility Tax revenues by fiscal year.



Cell Tower Lease Revenues: Beginning in FY 2014-15, 100% of the cell tower lease revenues were allocated to Capital Projects, \$262,875 in CY 2017.

Investment Earnings: Investment earnings are expected to be \$30,200 in CY 2017.

Grants: There are no grants budgeted for SY 2016 and CY 2017. Village staff will attempt to find grant funding for many of these projects.

Transfer from the General Fund: Capital Projects revenues include the transfer of \$250,000 from the General Fund to the Capital Projects Fund in CY 2017 for Village infrastructure improvements and capital equipment replacements.

Expenditures

The budget provides a detailed listing and narrative for each of the proposed capital projects for SY 2016 and CY 2017. Expenditures of \$1.66 million and transfers out of \$200,280 in CY 2017 include \$678,500 in road improvements reflecting a slowdown of the catch-up plan. An updated ten year capital plan for the Village is included along with ten-year plans for each of the individual departments. In SY 2016 and CY 2017, extra reserves in the General Fund will not be transferred to Capital Projects to allow for an extra cash margin with the change in fiscal year. In CY 2018, a large transfer is expected.

BURLINGTON NORTHERN/CLARENDON HILLS PARKING FUND

The Burlington Northern/Clarendon Hills (BN/CH) Commuter Parking Fund accounts for the Metra Station parking fees that are restricted for the maintenance and repair of the Metra Station and parking lot. The BN/CH Fund is an enterprise fund, which reports the same functions as business-type activities and uses the accrual basis of accounting, similar to private-sector business. As an enterprise fund, the needs of the BN/CH Parking Fund should be largely self-supporting and funded by user fees.

Revenues

Parking permit fees represent 94% of the fund's revenues and are budgeted at \$58,000 in CY 2017, flat from the prior year-end, due to lower demand. An additional \$4,320 in revenues is budgeted for the rental of an ATM at the Metra Station.

Expenses

Budgeted expenses increased by 8% in CY 2017, resulting from increased costs for the new snow removal contract. Other expenses include the normal costs associated with maintaining the BN/CH station and lot operations such as, landscape maintenance and cleaning services.

DEBT SERVICE FUNDS

The 2009 Debt Service Fund accounts for the payment of the principal and interest on the 2009 General Obligation (G.O.) Alternate Revenue Source Bonds to fund road improvements to Churchill, Grant and Hudson streets. Property taxes are transferred from Special Service

Area No.15 along with the Village's share from the Capital Projects Fund, for repayment of the debt. Payments for principal and interest will be \$34,140 in CY 2017.

The 2011 Debt Service Fund accounts for the payment of the principal and interest on the 2011 G.O. Alternate Revenue Source Bonds to fund road improvements to Hudson, Iroquois, Mohawk, Ridge, Juliet, North Jackson and Harris streets. Property taxes are transferred from Special Service Area Nos.18-23 for repayment of the debt. Payments for principal, interest, and paying agent fees will be \$42,400 in CY 2017.

The 2012 Refunding Debt Service Fund was established for payment of the principal and interest on the Village's 2012 Debt Certificates. These certificates were issued to refinance the Village's 2002 Debt Certificates and 2005 Debt Certificates, in order to save \$217,000 in interest charges. Repayment of the debt is made through a transfer from the Capital Projects Fund. Payments for principal, interest, and paying agent fees will be \$186,625 in CY 2017.

The 2012A Debt Service Fund was established for payment of the principal and interest on the 2012A G.O. Alternate Revenue Source Bonds to fund road improvements on Fairview Court, Algonquin, Hiawatha, Iroquois, Indian, Mohawk, and Burlington Avenue. Property taxes are transferred from Special Service Area Nos. 17 and 24 for repayment of the debt. Payments for principal, interest, and paying agent fees will be \$39,040 in CY 2017.

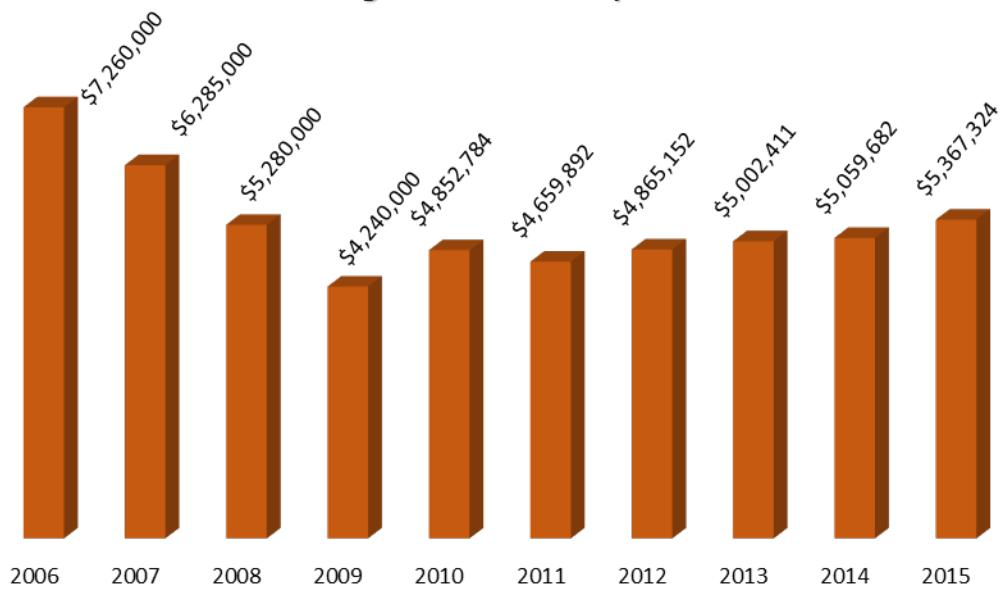
The 2013 Debt Service Fund was established for payment of the principal and interest on the 2013 G.O. Alternate Revenue Source Bonds to fund road improvements on portions of Ann Street, Bonnie Lane, Short Street, Eastern Avenue, Powell Street and Sheridan Avenue. Property taxes are transferred from Special Service Area No. 25 for repayment of the debt. Payments for principal, interest, and paying agent fees will be \$39,575 in CY 2017.

The 2014 Debt Service Fund was established for payment of the principal and interest on the 2014 G.O. Alternate Revenue Source Bonds to fund road improvements on portions of Coe Road, Columbine Drive, Hickory Street, Larkspur Lane, Maple Street, Naperville Road, Stonegate Road, and Walnut Street. Property taxes are transferred from Special Service Area No. 26 for repayment of the debt. Payments for principal, interest, and paying agent fees will be \$60,475 in CY 2017.

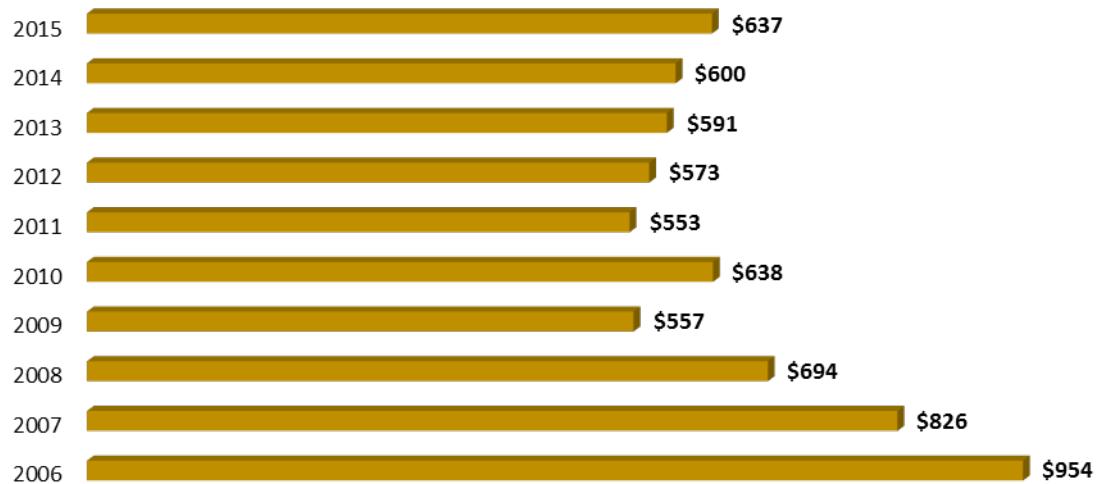
The 2015 Debt Service Fund was established for payment of the principal and interest on the 2015 G.O. Alternate Revenue Source Bonds to fund road improvements on portions of Blodgett, Chestnut, Golf, Jackson, Jane, McIntosh, Middaugh, Norfolk, Rose, and Waverly. Property taxes are transferred from Special Service Area No. 27 and 28 for repayment of the debt. Payments for principal, interest, and paying agent fees will be \$105,840 in CY 2017.

Following are ten year histories of the Village's total outstanding debt and outstanding debt per capita by fiscal year.

Outstanding Debt of Primary Government



Outstanding Debt Per Capita



SPECIAL SERVICE AREA FUNDS

The Special Service Area (SSA) funds exist solely to accumulate property taxes to pay the debt service payments associated with the road programs, and Traube and Park Willow water mains. SSA 14 was established to collect the property tax in lieu of the parking obligation at 1 Walker. Upon collection, this tax is transferred to the Economic Development Fund. SSAs 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28 provide for road improvements on the Village's various streets. More information regarding the special service areas may be found in the budget detail.

POLICE PENSION FUND

Revenues

The Police Pension Fund exists to accumulate funds from the Village's property tax levy for police pensions, and its member contributions. These funds are used to pay current and future pension benefits for police officers. Presently, the fund has fourteen active members. Village contributions are based on an annual actuarial valuation, which is used as the basis for the tax levy. For CY 2017, the police pension contribution will be \$543,850. Member contributions are set by State Statute at 9.91%.

Expenditures

Budgeted CY 2017 expenses include payments for pension benefits at \$667,000, professional services associated with the fund such as investment expenses, legal representation, actuarial and audit services at \$45,830, and the statutorily required trustee training at \$2,700.

FIRE PENSION FUND

Revenues

The Fire Pension Fund exists to accumulate funds from the Village's property tax levy for fire pensions and its member contributions. These funds are used to pay future pension benefits for the Fire Chief. Village contributions are based on an annual actuarial valuation, which is used as the basis for the tax levy. For CY 2017, the fire pension contribution will be \$50,400. Member contributions are set by State Statute at 9.455%.

Expenditures

Budgeted expenses include payments for professional services associated with the fund, such as investment expenses, legal representation, actuarial and audit services at \$12,040 and the statutorily required trustee training at \$600.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

ADMINISTRATIVE/LEGISLATIVE _____
COMMUNITY/INTERGOVERNMENTAL AFFAIRS _____
FINANCE _____
LAND USE 6.6 4/4/16 _____
PUBLIC SERVICE _____
PUBLIC SAFETY _____

MEMORANDUM

TO: Village President and Board of Trustees
Village Manager

FROM: Dan Ungerleider, Community Development Director

DATE: April 4, 2016

RE: **Request for Proposals - 55th Street Sub-Area Plan**

Attached is the Request for Proposals (RFP) for the 55th Street Sub-Area Plan, formerly referred to as the South Side Plan. With this RFP the Village is seeking consultant services to develop a component of the village comprehensive plan for the incorporated and unincorporated areas south of 55th Street, west of S Kingery Highway (IL-Rt 83), east of Richmond Avenue, and north of 59th Street. The subject RFP is reflective of discussions had during Village Board goal sessions held on November 1, 2014 and October 31, 2015 and seeks technical services contemplated in this fiscal year budget and the proposed upcoming stub-year and calendar year budgets. The Village has repeatedly applied for and been unsuccessful obtaining grant funding for this work. Due to the technical nature of this study, the existing and proposed budget for this exercise is estimated to not exceed \$125,000.

In addition to the essential components contained in a comprehensive plan study, the 55th Street Sub-Area Plan will also address 1) economic development and opportunities for public/private investment, 2) potential future annexation of unincorporated properties, 3) community outreach and engagement, and 4) incomplete infrastructure systems and services. The consultant will also be directed to utilize, in addition to other historical resources, previous Village studies addressing this area: 1) 2015 Water System Capacity Analysis; 2) 1991 Comprehensive Plan; 3) 1980 AD Hoc Committee Report; and 4) 1976 55th Street Sub-Area Plan (all available on the Village's website). The plan will be presented at a public hearing before the ZBA/PC and the Village Board for approval as a component of the village comprehensive plan during spring 2017.

The proposed schedule for this project is as follows:

• Release the RFP	April 6, 2016
• Proposals Due	April 25, 2016
• Finalist Interviews	May 2016
• Selection and Execution of Contract	June 2016
• Project Start	Summer 2016
• Project Completion	Spring 2017

The Plan should take approximately nine (9) months to complete, from summer 2016 to spring 2017.

Requested Action:

This information is being provided for information purposes only. The selected consultant and related contract for services will be presented before the Village Board in June 2016. Please don't hesitate to contact me if you have any questions.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

April 6, 2016

**REQUEST FOR PROPOSALS (RFP) FROM CONSULTING FIRM
FOR THE 55th STREET SUB-AREA PLAN FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

The Village of Clarendon Hills (the "Village") is requesting proposals to prepare the 55th Street Sub-Area Plan, a new component of the village comprehensive plan, for the Village of Clarendon Hills as described in the enclosed Request for Proposals (RFP).

The Village will conduct a pre-bid information session on April 13 at 10:00 am local time. Participation in the pre-bid discussion is non-mandatory, but is offered as a way to best understand the scope of work that the Village want to accomplish. The questions and responses noted during the pre-bid discussion will be posted on the Village's website for all interested parties.

If your team is qualified and experienced in performing the described services, the Village would appreciate receiving your proposal as indicated in the RFP. The deadline for submissions to the RFP is 4:00 pm on April 25, 2016.

Please feel free to contact me at 630-286-5412 if you have any questions.

Sincerely,

VILLAGE OF CLARENDON HILLS

A handwritten signature in brown ink, appearing to read "Dan Ungerleider, AICP".

Dan Ungerleider, AICP
Community Development Director

Enclosure

**REQUEST FOR PROPOSALS FOR THE 55th STREET SUB-AREA PLAN
FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

April 6, 2016

Page 1

**REQUEST FOR PROPOSALS (RFP) FROM CONSULTING FIRM
FOR THE 55th STREET SUB-AREA PLAN FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

The Village of Clarendon Hills (the “Village”) invites consultants to submit proposals to prepare the 55th Street Sub-Area Plan, a new component of the village comprehensive plan, for the Village of Clarendon Hills as described in this scope of work. Please Read each section carefully for information regarding the proposal and submittal instructions.

About the Village

The Village of Clarendon Hills is located about 18 miles southwest of Chicago in DuPage County. With a population of 8,434 residents and an area of 1.81 square miles, the Village is a walkable, family-oriented community. Although the history of the Village of Clarendon Hills dates back to the 1870s, it has constantly been renewing itself through various planning efforts. These plans were developed to ensure that the Village of Clarendon Hills remains a sustainable, thriving community well into the future. Our aim is to foster a livable community with solid infrastructure, quality municipal services, and open space where residents can enjoy a safe, healthy life.

General Information

As a result of responses to this RFP, the Village plans to review submissions and conduct interviews with selected consultants to determine who can best meet the requirements outlined below. Negotiations will be held on both the scope and the cost to select the consultant that the Village believes can best satisfy its requirements at rates it perceives are reasonable for the services provided. Subject to “Reservation of Rights” below, it is anticipated that a contract will be awarded for the work described. The contract awarded will be for a period ending approximately nine to twelve months from contract initiation.

Project Background

The Village of Clarendon Hills desires to develop sub-area plan for the area located at the south of 55th Street, bound by S Kingery Highway (IL-Rt 83) to the east, 59th Street to the south, Richmond Avenue on the west, and 55th Street to the north. The last time this area was studied was during the development of the 1990 Village Comprehensive Plan. Previously, the subject area was studied in 1980 and 1976. In preparation for this study, the Village recently conducted a water supply study for the subject area (links to these documents are provided below.) The Village desires to develop a Sub-Area Plan that provides long range planning guidance for the area as it related to the community as a whole.

Related Village Plans and Studies

- 2015 Water System Capacity Analysis for the South Side Water Supply Area [[link](#)]
- 1991 Comprehensive Plan [[link](#)]
- 1980 Ad Hoc Committee Report regarding 55th Street Sub-Area Planning Area [[link](#)]
- 1976 55th Street Sub-Area Plan [[link](#)]

In addition to the essential components, the 55th Street Sub-Area Plan should also include coverage of the following key topic areas:

- 1) **Economic Development and Opportunities for Public/Private Investment.** The Village is primarily a bedroom community with limited commercial opportunities along Ogden Avenue, around its commuter rail road station, and along 55th Street. The Sub-Area Plan will need to investigate opportunities for economic development and investment along 55th Street, Clarendon Hills Road, and Holmes Avenue south of 55th Street.

**REQUEST FOR PROPOSALS FOR THE 55th STREET SUB-AREA PLAN
FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

April 6, 2016

Page 2

- 2) ***Unincorporated Properties.*** The Sub-Area is characterized predominantly by residential properties, many of which are unincorporated. Although the Village is not currently seeking to annex the unincorporated properties in the planning area, this plan should include agreed upon recommendations for future annexation and preparation of infrastructure and services as needed to support these properties well into the future.
- 3) ***Community Outreach and Engagement.*** The South Side has a perceived disconnect from the rest of the Village. In fostering a thriving community, it is important that any plans moving forward work to bridge all residents and stakeholders of Clarendon Hills. Considering this perception of disconnection, outreach and engagement must be a priority throughout the planning and development process. The Sub-Area Plan will need to be developed using a well-defined Community Outreach and Engagement strategy.
- 4) ***Incomplete Infrastructure Systems & Services.*** The South Side is facing ongoing challenges with regards to the area's incomplete/disjunction roadway, utility and related systems. The plan will need to address infrastructure and service related challenges and identify opportunities within the planning area. Specifically the Village is interested in reviewing its water, police and fire services for the planning area, and the potential impacts on the remainder of the Village if services to the south were to change or be expanded. The Village recently completed a Water System Capacity Analysis for the South Side Water Supply Area in preparation for the Sub-Area Plan. This analysis should be utilized and incorporated into the Sub-Area Plan.
- 5) ***Implementation.*** The plan should include an implementation section which identifies feasible actions needed to implement the plan and a timeline with short and long term goals.

The Village has yet to commence this planning endeavor. Upon completion, the 55th Street Sub-Area Plan will be adopted as a component of the Village Comprehensive Plan.

The contract for this project is expected to be approximately nine (9) months in length, beginning in summer 2016 and concluding in spring 2017.

Scope of Services

This scope of work seeks to prepare a Sub-Area Plan for the Village of Clarendon Hills' South Side. Expected project stages and activities are described below. Consultants are encouraged to produce deliverables that best fit the needs of Clarendon Hills. Consultants should clearly identify their proposed deliverables in the proposal and should clearly tie these to the project activities described below. Drafts of all deliverables should be provided to the Village of Clarendon Hills to allow sufficient time for review. Deliverables (drafts or final projects) should be provided to the Village at least two weeks before their release.

- 1) ***Community and Stakeholder Engagement.*** The consultant should include a plan for public engagement in their proposal, understanding that Village staff will play a leading role in handling meeting logistics. Among the potential public engagement activities that should be considered (though not all are required to be included in the proposal) are key person interviews, an interactive website, updates to the Planning and Zoning Commission or at Village Board meetings, open houses, and public meetings; consultants are encouraged to propose other innovative public engagement methods as well.
- 2) ***Existing Conditions.*** The consultant should propose an approach to analyze key current conditions in the community. The format of the examination of existing conditions is left up to the consultant, but the materials should address demographics, land use and zoning, housing, transportation, economic conditions, environmental issues, and community services and infrastructure. Ultimately, it should include sufficient background to justify and explain the recommendations that are eventually made.

**REQUEST FOR PROPOSALS FOR THE 55th STREET SUB-AREA PLAN
FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

Page 3

April 6, 2016

- 3) ***Vision and Goals.*** The consultant should propose an approach to developing a vision, goal, and/or objective statements for this project. These should not contain specific recommendations for action, but should provide general principles to be accomplished through the project.
- 4) ***Key Recommendations.*** At approximately the midpoint of the project, before the preparation of the draft plan begins in earnest, consultants should be prepared to discuss the plan's expected recommendations. The purpose of this deliverable is to provide Clarendon Hills with a summary of key recommendations before much time is spent writing them up in detail; if there are significant problems with any elements of the plan, they should surface at this point. This can be done through preparing a brief memorandum, presentation, or similar document. The deliverable should be provided to relevant Village staff for review and comment; it may be appropriate to schedule a meeting to discuss these recommendations as well.
- 5) ***Draft Plan.*** The consultant should work with Village staff to analyze information and data from the existing conditions research, the community engagement process, and the response to the presentation of key recommendations; these elements should be used to develop the draft plan. The draft plan should address implementation, including actions which should be taken in the near future to advance its recommendations. Consultants have flexibility in the format and length of the draft plan, but should specify this clearly in the proposal.
- 6) ***Final Plan.*** The consultant should prepare a final plan based on comments made regarding the draft plan by the Village, stakeholders, and others. The Clarendon Hills Zoning Board of Appeals/Plan Commission will review the final plan, and ultimately, the Village Board will formally adopt the plan. Consultants should assume that a series of meetings would be necessary, including an initial presentation, an informational open house, a formal public hearing, and presentations to the Planning and Zoning Commission and the Village Board. Some of these meetings may be able to occur concurrently; it is likely that the public hearing can occur at the Plan Commission meeting. The Village of Clarendon Hills will require twenty-five (25) hard copies of the Final Plan and one (1) digital copy in PDF format. A copy of the Final Plan will be posted on the Village's website.

Selection Process and Schedule

April 6	Release RFP
April 11	Non-mandatory pre-bid information session at Village Hall Board Room
April 25	Proposals Due
May 2016	Interview Finalists
June 2016	Decision and Execution of Contract

Submittal Requirements

Proposals must be received at Village Hall (1 N. Prospect, Clarendon Hills, IL 60514) on or before April 25, 2016 at 4pm.

Submissions should be submitted in the order presented:

- 1) Identify the consultant team that will be involved in this project. Clearly identify the project manager, and specify the role of subcontractors. Each individual with significant time on the project should be identified and their role defined whether they work for the lead firm or a subcontractor.
- 2) Provide a narrative describing the consultant's approach as it relates to interacting with the Village on the management and oversight of the project. Consultants should specify their approach as it relates to conducting the

**REQUEST FOR PROPOSALS FOR THE 55th STREET SUB-AREA PLAN
FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

April 6, 2016

Page 4

tasks necessary to produce the deliverables, engaging the public and other stakeholders, coordinating with the other planning projects that are underway and upcoming, and interacting with the Village on the management and oversight of the study.

- 3) Expand further on the likely contents and format of the deliverables. Consultants should demonstrate extensive knowledge of the elements that are expected to be included in each deliverable. Consultants should also demonstrate familiarity with relevant topical issues mentioned in the project description.
- 4) Itemized pricing for all components of this project. Specify hourly rates for relevant staff and any other expenses in the estimation of cost.
- 5) Provide at least three examples of similar work that the consultant has completed. Specify the client, the date prepared, and the approximate cost for each example. Provide references for each project including individual contact name and phone number.

Submission of Proposal

Proposals must be submitted to the Village no later than 4pm on April 25, 2016. Three (3) paper copies of all proposals as well as one electronic copy of the proposal is required. Submissions must be in a sealed package or envelope marked "55th Street Sub-Area Plan." The applicant's organization name and address shall appear in the upper left corner of the package.

Submission of RFP by fax or email is not acceptable. Submissions may be delivered to Village Hall in person or sent (by US Postal Service or other reliable means) to the following address:

Village of Clarendon Hills
Attn: Community Development Department
1 N Prospect Avenue
Clarendon Hills, Illinois 60514

There will be no public opening for this RFP. Late submissions will be rejected and returned unopened. Responders are responsible for ensuring that their Proposals are received by the Village before the deadline.

**REQUEST FOR PROPOSALS FOR THE 55th STREET SUB-AREA PLAN
FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

April 6, 2016

Page 5

GENERAL PROVISIONS

Definitions

- 1) The term "Village" whenever used in the specifications shall be construed to mean the Village of Clarendon Hills, DuPage County, Illinois.
- 2) The term "Consultant" or "Responder" whenever used in the specifications shall be construed to mean the firm submitting a Proposal to the Village of Clarendon Hills.

Preparation of Proposal

The Proposal Form must be signed by an authorized agent of the Consultant. If the Consultant is a corporation, the corporate seal, must be affixed. If the firm is a partnership, all partners shall execute the Proposal, unless one partner has been authorized to sign for the partnership.

Selection Criteria

All proposals submitted in response to this request for proposals will be analyzed for completeness and cost effectiveness. The following criteria will be used in evaluating proposals:

- 1) The demonstrated record of experience of the consultant as well as identified staff in providing the professional services identified in this scope of work, including addressing the topical issues identified in the Project Background and Project Description sections.
- 2) The consultant's approach to preparing a sub-area comprehensive plan that addresses priorities identified in the Project Background and Project Description sections.
- 3) The consultant's approach to the sub-area comprehensive plan development process, including community engagement, preparation of deliverables, and implementation.
- 4) The quality and relevance of the examples of similar work.
- 5) Cost to the Village, including consideration of all project costs and pre-hour costs.

All timely responses received to this scope of work will be reviewed and interviews may be conducted with selected submitters the Village determines can best meet the above objectives. Cost will be evaluated against other factors based upon professional judgement of those involved in the evaluation.

As applicable, hourly rates, titles and names of personnel the submitter proposes to use may be requested and negotiations will be held as necessary to select the consultant the Village believes can best satisfy its requirements at rates it perceives are reasonable for the services provided.

Conditions

Consultants are advised to become familiar with all conditions, instructions, and specifications governing this Proposal and where applicable, the Consultant shall inspect the site and conditions pertinent to the work involved. Failure to make such an inspection shall not excuse the Consultant from performance of the duties and obligations imposed under the terms of the contract. Once the award has been made, failure to have read all the conditions, instructions and specifications of this contract shall not be cause to alter the original contract or to request additional compensation.

Withdrawal of Proposal

Proposals may be withdrawn or canceled at any time by the Responder prior to the proposal due date and time by providing a written and signed notice to the Village. After the proposal due date and time, no proposal shall be withdrawn or canceled for a period of ninety (90) calendar days. In addition, the successful Consultant shall not withdraw or cancel

**REQUEST FOR PROPOSALS FOR THE 55th STREET SUB-AREA PLAN
FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

Page 6

April 6, 2016

its proposal after having been notified by the Director of Community Development or his designee that said Proposal has been accepted by the Village Board.

Consideration of Proposals

No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the Village upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the Village, or that has failed to perform faithfully any previous contract with the Village. The Village shall accept the proposal that is in the best interest of the Village to accept. The selection criterion is outlined in the Special Provisions. The Consultant, if requested orally or in writing, must present within ten (10) working days, evidence satisfactory to the Director of Community Development of its ability and possession of necessary facilities, financial resources, and adequate insurance to comply with the terms of these specifications and contract documents. The Community Development or his designated agent shall represent and act for the Village in all matters pertaining to this proposal and the subsequent contract award. The Village reserves the right to accept or reject any and all proposals or to waive technicalities and to disregard any informality on the proposal, when, in its opinion, the best interest of the Village will be served by such actions. Written notification of an award of contract will be mailed to the successful Consultant within seven (7) working days of the Board of Trustee's decision.

Disqualification of Proposals

The following will be cause for disqualification of proposals:

- 1) Prices excessively high and/or exceed monies available for the intended services;
- 2) Failure to offer to meet specified delivery or performance schedules;
- 3) Failure to cost out the Proposal in conformance to the required format.
- 4) The rights of the Village being limited under any contract clause;
- 5) The Village has a reasonable basis to suspect either conflict of interest or collusion among firm(s);
- 6) Consultant fails to submit required information, literature, or affidavits with the Proposal;
- 7) They are late arriving;
- 8) Failure of the Consultant, a partner or a corporate official to fully execute the Proposal; and:
- 9) Consultant is prohibited by local, State or Federal law from entering into public contracts.

Relationship between Consultant and Village

The Responder shall serve as the Village's consultant, in the relationship of a buyer and seller of professional services, and it is understood that the parties have not entered into any joint venture or partnership with the other. The Consultant shall not be considered to be the agent of the Village. The Consultant shall render services in accordance with generally accepted and currently recognized practices and principles. The Consultant shall strive to conduct services under this contract in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in northeastern Illinois under similar conditions as of the date of this contract. Each party shall designate one (1) person to act with authority in its behalf. The person designated shall review and respond promptly to communications received from the other party.

Delivery and Reuse of Documents

All drawings, specifications, reports, and any other project documents prepared by the Consultant in connection with any or all of the services furnished thereunder shall be delivered to the Village for the expressed use of the Village. The

**REQUEST FOR PROPOSALS FOR THE 55th STREET SUB-AREA PLAN
FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

April 6, 2016

Page 7

Consultant does have the right to retain original documents, but shall cause to be delivered to the Village such quality of documents so as to assure total reproducibility of the documents delivered. In particular, the Village may request, at no additional cost, the delivery of additional sets of drawings or documents if the Consultant fails to deliver a fully reproducible document. It is understood that the documents produced by the Consultant for this contract are intended for Village use only. Any reuse, without specific written verification by the Consultant, shall be at the Village's own risk.

Sub-Contracting

The Consultant may sub-contract portions of the work. Sub-consultants shall conform, in all respects, to the applicable provisions specified for the Consultant, and shall be subject to approval by the Village. The Consultant shall identify all proposed sub-consultants who will furnish services under the terms of this RFP. The work to be done by the sub-consultant shall be outlined in detail in the Proposal submitted by the Consultant. At all times, the Consultant shall maintain no less than fifty-one percent (51%) of the dollar value of the contract by employees of the Consultant.

Contract Amount and Prices

Unit prices shall be shown for each unit itemized within the submitted Proposal. Other available services/staff should be included as a separate fee schedule unless otherwise stated in the Proposal.

For the Consultant's services described herein, the Village agrees to pay and agrees to accept a fee based on the fee structure negotiated for services contained in the Proposal. Fees are not to exceed the negotiated amount as approved by the Village.

Invoicing and Payment

- 1) This contract is for the delivery of professional services. The estimated total amount quoted herein will be considered a not-to-exceed amount.
- 2) The Consultant shall submit invoices for the cost of services to date in duplicate, but not more than once each month, and the statements shall include a detailed breakdown of all charges invoiced.
- 3) The invoice shall detail personnel name, title, rate of pay, hours charged and task worked. All direct costs shall be itemized consistent with the various categories stated within the Proposal. Multipliers shall be clearly indicated and applied to total man-hours summarized for the period.
- 4) Invoices shall be based on actual hours of performance. A sample invoice is available for review.
- 5) Invoices shall be accompanied by progress reports. The invoices will not be considered complete, and deemed unpayable, without a progress report. The progress report will be inclusive of rates of completion for all tasks scoped and for rates of completion for all deliverable products.
- 6) The Village agrees to make payments and to pay interest on unpaid balances under the provisions of the Local Government Prompt Payment Act.
- 7) The Village shall withhold five percent (5%) of the total contract payment pending the following:
 - a) Satisfactory completion of each phase of the project;
 - b) Submission of final reports, and
 - c) Presentation of the defined deliverable products.

**REQUEST FOR PROPOSALS FOR THE 55th STREET SUB-AREA PLAN
FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

Page 8

April 6, 2016

- 8) Should overruns for any of the items within the Proposal become evident due to unforeseen circumstances, the Consultant shall notify the Village immediately and no further work shall be done by the Consultant until authorization to proceed in writing has been received from the Village.

Changes

The Village reserves the right by written amendment to make changes in requirements, amount of work, or time schedule adjustments. The Consultant and the Village shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes.

Suspension of Services

At any time, by written order to the Consultant, the Village may require the Consultant to stop all, or any part, of the services awarded under this contract. Upon receipt of such an order from the Village, the Consultant shall immediately comply with its terms and take all steps to minimize the occurrence of additional costs allocable to the services covered by the order. The Village will pay for costs associated with suspension provided they are deemed reasonable by the Village.

Termination of Contract

- 1) The Village reserves the right to terminate the entire, or any portion of this contract, upon a ten (10) calendar day written notice to the Consultant.
- 2) The Village further reserves the right to cancel the entire or any part of the contract if the Consultant fails to perform any of the provisions in the contract or fails to make delivery within the time stated.
- 3) Upon such termination, the Consultant shall cause to be delivered to the Village all surveys, reports, permits, agreements, calculations, drawings, specifications, partially and completed estimates and data, as well as products of computer aided drafting, design and writing that have been paid for by the Village.
- 4) Costs of termination incurred by the Consultant before the termination date will be reimbursed by the Village only, if prior to the effective termination date, the Village receives from the Consultant a list of actions necessary to accomplish termination and the Village agrees in writing that those actions be taken. Upon receipt of the termination notice the Consultant shall stop all work until said agreement is reached.
- 5) The Consultant will not be liable to perform if situations arise by reason of strikes, acts of God or the public enemy, acts of the Village, fires or floods.

Insurance

- 1) During the term of the contract, the Consultant shall provide the following types of insurance in not less than the specified amounts:
 - a) Comprehensive General Liability - \$1,000,000 per occurrence;
 - b) Auto Liability - Combined Single Limit Amount of \$1,000,000 on any Consultant owned, and/or hired, and/or non-owned motor vehicles engaged in operations within the scope of this contract;
 - c) Workers Compensation - Statutory; Employers Liability \$1,000,000 (the policy shall include a "waiver of subrogation");
 - d) Umbrella Coverage - \$2,000,000 (this shall apply to General Liability, Auto Liability and Professional Liability, except if the amount for Professional Liability exceeds these combined limits, then Umbrella Coverage does not need to apply to Professional Liability); and
 - e) Professional Liability - \$1,000,000, with a deductible not-to-exceed \$50,000 without prior written approval.

**REQUEST FOR PROPOSALS FOR THE 55th STREET SUB-AREA PLAN
FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

April 6, 2016

Page 9

- f) The Consultant shall furnish to the Village satisfactory proof of coverage of the above insurance requirements, by a reliable company or companies, before commencing any work. Such proof shall consist of certificates by the respective insurance companies, as well as policy declaration pages verifying the coverage. Said certificates shall contain a clause to the effect that, for the duration of the contract, the insurance policy shall not be canceled, expire or changed so as to the amount of coverage, accept after a thirty (30) day advanced written notification to the Village. In addition, said certificates shall list the Village and its officers, agents and employees as additional insureds on all required insurance policies except the policy for professional liability.
- 2) The Consultant shall require sub-consultants, if any, not protected under the Consultant's policies, to take out and maintain insurance of the same nature in amounts, and under the same terms, as required of the Consultant.

Indemnification

The Consultant shall indemnify, defend and save harmless the Village, its officers, agents, employees, representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liabilities of any character brought because of any injuries or damages received or sustained by any person, persons, or property on account of negligent act or omission or any willful misconduct of said Consultant, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the contract, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other State or Federal law, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the Village, its officers, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The Consultant shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities.

Compliance with Laws

The Consultant shall, at all times, observe and comply with all laws, ordinances and regulations of the Federal, State, and Village governments, which may in any manner affect the preparation of proposals or the performance of the contract.

Compliance with OSHA Standards

The Consultant shall comply with all applicable requirements and standards as specified by the Occupational Safety and Health Act for duration of the contract.

Permits and Licenses

The Consultant shall obtain, at its own expense, all permits and licenses which may be required to complete the contract, and/or required by municipal, state, and federal regulations and laws.

Taxes

The Village is exempt, by law, from paying the following taxes: Federal Excise Tax, Illinois Retailer's Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax on materials and services purchased by the Village. A copy of the Village Tax-Exempt letter will be provided to the successful Consultant when requested.

Non-Discrimination

- 1) Consultant shall, as a party to a public contract:
 - a) Refrain from unlawful discrimination in employment and undertake affirmative action to assure equality of employment opportunity and eliminate the effects of past discrimination;
 - b) By submission of this Proposal, the Consultant certifies that it is an "equal opportunity employer" as defined by Section 2000(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375 (42 U.S.C., Section 2000 (e)); Exec. Order No. 11246, 30 F.R. 12319 (1965); Exec. Order No. 11375, 32 F.R. 14303 (1967) which

**REQUEST FOR PROPOSALS FOR THE 55th STREET SUB-AREA PLAN
FOR THE VILLAGE OF CLARENDON HILLS, ILLINOIS**

April 6, 2016

Page 10

are incorporated herein by reference. The Equal Opportunity Clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois, is a material part of any contract awarded on the basis of this Proposal.

- 2) It is unlawful to discriminate on the basis of race, color, sex, national origin, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service. Consultant shall comply with standards set forth in Title VII of the Civil Rights Act of 1964, 42 U.S.C. S2000 et seq. and The Human Rights Act of the State of Illinois (775 ILCS 5/1 - 101).

Force Majeure

The Village shall not be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of other governmental agencies.

Venue

The parties hereto agree that for purposes of any lawsuit(s) between them concerning the contract, its enforcement, or the subject matter thereof, venue shall be in DuPage County, Illinois, and the laws of the State of Illinois shall govern the cause of action.

DRAFT



ADMINISTRATIVE/LEGISLATIVE _____ 452 Park Avenue
COMMUNITY/INTERGOVERNMENTAL AFFAIRS _____ Clarendon Hills, Illinois 60514
FINANCE _____ 630.286.4750
LAND USE _____
PUBLIC SERVICE _____
PUBLIC SAFETY _____ 6.7/9.8 4/4/16

MEMORANDUM

To: Kevin Barr, Village Manager
From: Boyd Farmer, Chief of Police
Michael D. Millette P.E., Director of Public Works
Date: March 17, 2016
Subject: Middaugh Road Advisory Signs
Parking Restriction Changes – Stonegate Road

Issue:

1) Last November, a resident requested that we look at the parking situation on Middaugh Road, just north of Chicago Avenue, giving consideration to the slight rise and sudden drop in the pavement. At the December 4, 2015 Village Board meeting, an Ordinance amendment was proposed to prohibit parking on the east side of Middaugh for the first 400 feet north of Chicago. Based upon public feedback, the Board instructed Staff to have our Village Engineer Christopher B. Burke Engineering, Ltd. (CBBEL) perform a full analysis of the situation and provide a recommendation.

2) The water main installation on Stonegate in 2014 resulted in the new fire hydrants being installed on the opposite side of the street as before. The "No Parking Any Time" signs were moved to the east side of the road to match the new fire hydrant location, but the Village Code was not changed.

Analysis:

1) CBBEL completed their analysis and provided a report, dated March 2, 2016(attached), which recommends the installation of "Hill Blocks View" warning signs at two locations. As these are warning and not regulatory signs, no ordinance changes would be required however, staff is requesting the Board's concurrence to install them.

2) We have received no concerns regarding the change in signage on Stonegate since the change over one year ago. Therefore we request the parking ordinance be amended accordingly.

Action Requested (UPDATED 4/1): Placement on the April 4, 2016 Village board agenda for second consideration/adopton.

Attach: Ordinance

MEMORANDUM

March 2, 2016

TO: Mike Millette – Director, Public Works

FROM: Lee M. Fell, PE

SUBJECT: **Clarendon Hills – Sight Distance Analysis**
Village of Clarendon Hills, DuPage County, Illinois
(CBBEL Project No. 00-74.02016)

As requested, Christopher B. Burke Engineering, Ltd. (CBBEL) has performed a sight distance analysis along Middaugh Road just north of Chicago Avenue for the Village of Clarendon Hills, DuPage County, Illinois. The purpose of this study was to determine the need and placement of warning signs for the vertical curve at approximately Station 13+00 on Middaugh Road, as seen in Exhibit 1.

It should be noted that the roadway improvements completed in the 2015 SSA Road Program on Middaugh Road did not alter the road profile – the existing conditions were met with improvements and sight distance was not affected.

As shown in Exhibit 1, signage is necessary due to a vertical curve which causes the pavement profile to be higher than level view of the driver's eyesight.

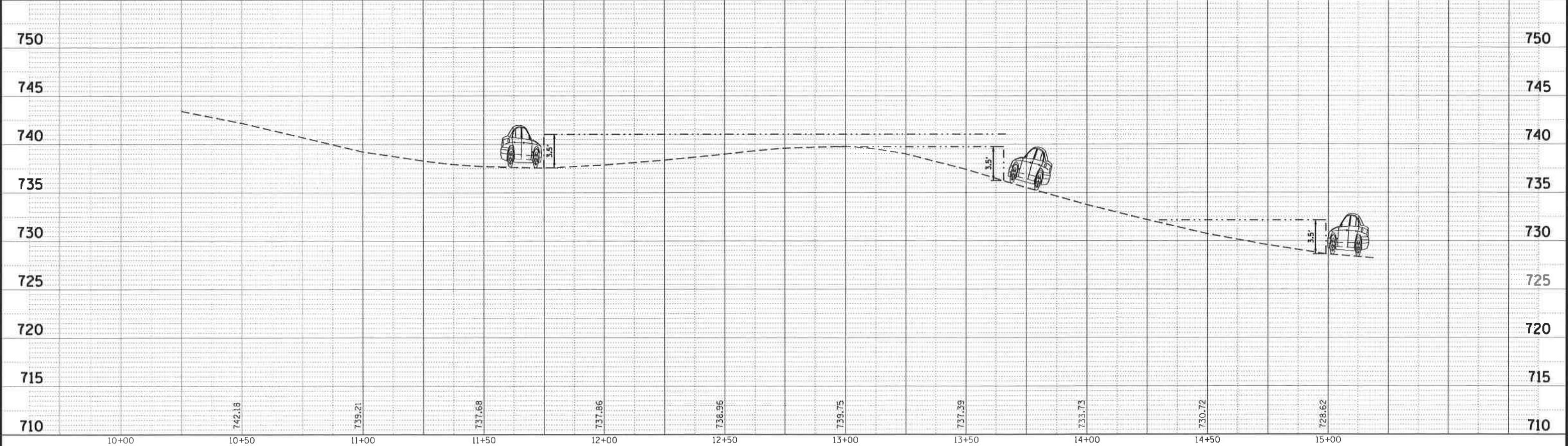
We have found that in accordance with the MUTCD (Manual on Uniform Traffic Control Devices) of Illinois, a warning sign on a 25 MPH street should be placed 100 feet before the low point of the vertical curve. This would place the warning signs at approximately Station 10+75 facing north and Station 17+25 facing south. The correct warning sign to be used in accordance with the MUTCD will be a "Hill Blocks View" sign (W7-6).





SCALE 1" = 20'
0 20 40

MATCH LINE STA. 15 + 00

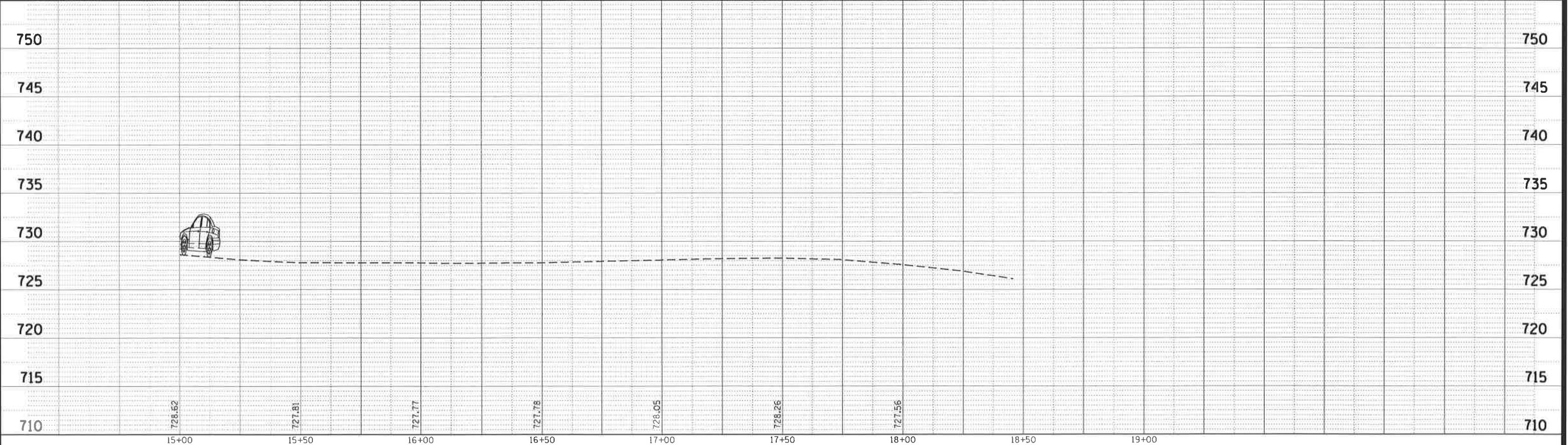


CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 W. Higgins Road, Suite 600
Rosemont, Illinois 60018
(847) 823-0500

CLIENT:
Village of Clarendon Hills
1 North Prospect Avenue
Clarendon Hills, Illinois 60514

DSGN.	JAL	TITLE: MIDDAUGH ROAD PLAN AND PROFILE
DWN.	EDT	
CHKD.	LMF	
SCALE:	40'	
PLOT DATE:	2/26/2016	
CAD USER:	Jlapaglio	
FILE NAME:	N:\CLARENDONHILLS\0074\2016\Civil\prfl_cbb\MDAUCH.xls	
NO.	DATE	
FILE NAME:	N:\CLARENDONHILLS\0074\2016\Civil\prfl_cbb\MDAUCH.xls	

PROJ. NO. 0074-2016
DATE 2/26/2016
SHEET 1 OF 2
DRAWING NO. 1



CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 W. Higgins Road, Suite 600
Rosemont, Illinois 60018
(847) 823-0500

CLIENT:

Village of Clarendon Hills
1 North Prospect Avenue
Clarendon Hills, Illinois 60514

DSGN.	JAL	TITLE:
DWN.	EOT	
CHKD.	LMF	MIDDAUGH ROAD PLAN AND PROFILE
SCALE:	40'	
PLOT DATE:	2/26/2016	
CAD USER:	Jiapoglio	
FILE NAME:	CLARENDONHILLS\0074\2016\Civil\prf2.cbb\0001\JCH.cht	
NO.:	CHKD.	
DATE:	MODEL:	

PROJ. NO. 0074-2016
DATE 2/26/2016
SHEET 2 OF 2
DRAWING NO. 2

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION SA41.1
OF THE CLARENDON HILLS VILLAGE CODE
IN REGARD TO RESTRICTED HOURS PARKING ZONES**

BE IT ORDAINED by the President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois, as follows:

SECTION 1: That Section SA41.1 (Restricted Hours Parking Zones) of the Clarendon Hills Village Code is hereby amended to read in its entirety as set forth on Exhibit A attached hereto and made part hereof.

SECTION 2: That this Ordinance shall be in full force and effect after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this _____ day of _____ 2016, pursuant to roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this _____ day of _____, 2016.

Len Austin, Village President

ATTEST:

Dawn M. Tandle, Village Clerk

Published in pamphlet form:

Exhibit A

SA41.1: RESTRICTED HOURS PARKING ZONES (Section 41.3):

A.	Alabama Avenue, east side only, from 55th Street south to village limit		No parking, all hours
B.	Algonquin Road, north side only, from Indian Drive to Hiawatha Drive		No parking, all hours
C.	Allen Court, west side only, from Harris Avenue to culd-de-sac.		No parking, all hours
D.	Allen Court, both sides within the cul-de-sac portion		No parking, all hours
E.	Ann Street, north side only, from Eastern Avenue to Byrd Court (except for designated marked parking spaces located at 144 and 148 Ann Street).		No parking, all hours
F.	Ann Street, south and west side only, from Byrd Court to Harris Avenue.		No parking, all hours
G.	Ann Street, west side, from Eastern Avenue to Sheridan Avenue.		No parking, all hours
H.	Arthur Avenue, west side only, from Burlington Avenue to Chicago Avenue.		No parking, all hours
I.	Blackhawk Drive, both sides, from Chicago Avenue to Algonquin Drive.		No parking, all hours
J.	Blodgett Avenue, west side only, from Burlington Avenue to Norfolk Avenue.		No parking, all hours
K.	Bonnie Lane, south side only, from Eastern Avenue to Short Street.		No parking, all hours
L.	Burlington Avenue, north side only, from 130 Burlington east to village limit.		No parking, all hours

M.	Burlington Avenue, north side only, from Gilbert Avenue west to village limit		No parking, all hours
N.	Burlington Avenue, south side only, from Tuttle Avenue to 200 feet east of Arthur Avenue.		No parking, all hours
O.	Byrd Court, north side only, from Ann Street to Lions Park.		No parking, all hours
P.	Chestnut Avenue, south side only, from Golf Avenue to Waverly Avenue.		No parking, all hours
Q.	Chestnut Avenue cul-de-sac at the eastern termination point of Chestnut Avenue at Illinois Route 83		No parking, all hours
R.	Chicago Avenue, both sides, from eastern village limits to western village limits.		No parking, all hours
S.	Chicago Avenue, south side, from McIntosh Avenue to Prospect Avenue.		No parking, stopping, or standing, all hours
T.	Churchill Place, west side only, from Hudson Avenue to 55th Street.		No parking, all hours
U.	Churchill Place cul-de-sac at the southern termination point of Churchill Place at 55th Street.		No parking, all hours
V.	Clarendon Hills Road, both sides, south from 55th Street to village limit.		No parking, all hours
W.	Coe Road, west side only, from Chicago Avenue to Ogden Avenue.		No parking, all hours
X.	Coe Road, east side only, from 150 feet south of Maple Street to 200 feet north of Maple Street.		No parking, all hours

Y.	Colfax Avenue, north side only, from Western Avenue to Richmond Avenue.	No parking, all hours
Z.	Columbine Drive, north and west sides only, from Stonegate Road to Naperville Road.	No parking, all hours
AA.	Eastern Avenue, southwest side only, from Park Avenue to Harris Avenue.	No parking, all hours
AB.	Eastern Avenue, southwest side only, from Harris Avenue to Ann Street.	No parking, all hours
AC.	Fairview Court, south, west and east inner perimeter, from Chestnut Avenue to Chestnut Avenue.	No parking, all hours
AD.	Frontage Road, north side only, from Holmes Avenue to eastern village limit.	No parking, all hours
AE.	56th Street, north side only, from Western Avenue west to village limit.	No parking, all hours
AF.	56th Street, north side only from Holmes Avenue to Foresthill Drive.	No parking, all hours
AG.	58th Street, north side only, from Holmes Avenue to Illinois Route 83.	No parking, all hours
AH.	58th Street cul-de-sac at the eastern termination point of 58th Street at Illinois Route 83	No parking, all hours
AI.	Gilbert Avenue, west side only, from Burlington Avenue to Norfolk Avenue.	No parking, all hours
AJ.	Golf Avenue, west side only, from Chestnut Avenue to Chicago Avenue.	No parking, all hours

AK.	Grant Avenue, west side only, from Harris Avenue to Hudson Avenue.		No parking, all hours
AL.	Hamill Lane, north side only, from Ann Street east to the cul-de-sac.		No parking, all hours
AM.	Hamill Lane, both sides, within the cul-de-sac.		No parking, all hours
AN.	Harris Avenue, north side only, from Western Avenue to Walker Avenue.		No parking, all hours
AO.	Harris Avenue, south side only, from Walker Avenue to Illinois Route 83.		No parking, all hours
AP.	Harris Avenue, both sides, within the cul-de-sac at Illinois Route 83.		No parking, all hours
AQ.	Hiawatha Drive, west side only, from Burlington Avenue to Algonquin Drive.		No parking, all hours
AR.	Hickory Street, north side only, from Coe Road to Jackson Street.		No parking, all hours
AS.	Holmes Avenue, west side only, from Harris Avenue to 55th Street.		No parking, all hours
AT.	Holmes Avenue, both sides, from 55th Street to 56th Street.		No parking, all hours
AU.	Holmes Avenue, east side only, in front of 263 and 265 Holmes Avenue.		No parking, Monday through Friday 6:00 A.M. to 9:00 A.M. and 4:00 P.M. to 7:00 P.M.
AV.	Holmes Avenue, east side only, from 56th Street south to village limit.		No parking, all hours
AW.	Holmes Avenue, east side only, from 267 Holmes Avenue south to 55th Street.		No parking, all hours

AX.	Hudson Avenue, north side only, from Richmond Avenue to Western Avenue.		No parking, all hours
AY.	Hudson Avenue, north side only, from Walker Avenue east to Hosek park.		No parking, all hours
AZ.	Hudson Avenue, north side only, from Walker Avenue to Prospect Avenue.		No parking, all hours
BA.	Indian Drive, east side only, from Burlington Avenue to Algonquin Road.		No parking, all hours
BB.	Indian Drive, west side only, from 2 Indian Drive 160 feet east and south to 4 Indian Drive		No parking, all hours
BC.	Iroquois Drive, east side only, from Burlington Avenue to Algonquin Road.		No parking, all hours
BD.	Irving Street, north side only, from Hiawatha Drive west to village limit.		No parking, all hours
BE.	Jackson Street, east side only, from Chicago Avenue to Ogden Avenue		No parking, all hours
BF.	Jackson Street, both sides, from Chestnut Avenue south to dead end.		No parking, all hours
BG.	Jackson Street, west side only, north 150 feet from Chicago Avenue.		No parking, all hours
BH.	Jane Court, south side only, from Prospect Avenue to Golf Avenue.		No parking, all hours
BI.	Jane Court, north side only, from Prospect Avenue to Golf Avenue.		No parking, 8:00 A.M. to 4:00 P.M.
BJ.	Juliet Court, north side only, from Prospect Avenue to Golf Avenue.		No parking, all hours

BK.	Larkspur Lane, north and east sides, from Stonegate Road to Columbine Drive.	No parking, all hours
BL.	Lynn Court, north side only, from Richmond Avenue east to cul-de-sac.	No parking, all hours
BM.	Lynn Court, both sides, within the entire cul-de-sac.	No parking, all hours
BN.	Maple Street, south side only, from Coe Road to Jackson Street.	No parking, all hours
BO.	McIntosh Avenue, west side only, from Burlington Avenue to Chicago Avenue.	No parking, all hours
BP.	McIntosh Avenue, east side only, from Chicago Avenue south to closure.	No parking, standing or stopping 7:00 A.M. to 9:00 A.M. and 2:00 P.M. to 4:00 P.M. on school days
BQ.	Middaugh Road, west side only, from Chicago Avenue to Ogden Avenue.	No parking, all hours
BR.		
BS.	Mohawk Drive, east side only, from Burlington Avenue to Alogonquin Road.	No parking, all hours
BT.	Naperville Road, north side only, from Richmond Avenue to Oxford Avenue.	No parking, all hours
BU.	Naperville Road, north side only, from Stonegate Road to Jackson Street.	No parking, all hours

BV.	Norfolk Avenue, north/west side only, from Chicago Avenue west to village limit, except in designated and paved parking areas near Notre Dame Church and Prospect park.		No parking, all hours
BW.	Norfolk Avenue, south side, from Prospect Avenue to Blodgett Avenue.		No parking, all hours
BX.	Oxford Avenue, east side only, from Ogden Avenue to Chicago Avenue.		No parking, all hours
BY.	Oxford Avenue, west side only, from Chicago Avenue to Burlington Avenue.		No parking, all hours
BZ.	Park Avenue, north side only, from 312 Park Avenue west to Richmond Avenue, except designated parking spaces provided at 448 Park Avenue.		No parking, all hours
CA.	Park Avenue, south side only, in front of 307, 309, and 311 Park Avenue.		No parking, all hours
CB.	Prospect Avenue, west side, in front of Prospect School.		No parking 6:00 A.M. to 6:00 P.M. Monday through Friday, school days; except buses and area marked ECE kindergarten drop off
CC.	Prospect Avenue, both sides, from Norfolk Avenue to Chicago Avenue, except area noted in subsection BU of this section.		No parking, all hours
CD.	Prospect Avenue, west side only, from Burlington Avenue north 140 feet.		No parking, all hours
CE.	Prospect Avenue, west side only, from Park Avenue to Harris Avenue.		No parking, all hours

CF.	Prospect Avenue, west side only, from Harris Avenue to 55th Street.	No parking, all hours
CG.	Prospect Avenue, east side only, from 55th Street 200 feet north.	No parking, all hours
CH.	Powell Street, west side only, from Eastern Avenue to Sheridan Avenue.	No parking, all hours
CI.	Railroad Avenue, south side only, from Walker Avenue to Prospect Avenue.	No parking, all hours
CJ.	Ruby Street, south side only, from Western Avenue to Walker Avenue.	No parking, all hours
CK.	56th Street, north side only, from Holmes Avenue west to village limit.	No parking, all hours
CL.	56th Street, north side only, from Western Avenue east to village limit.	No parking, all hours
CM.	Ridge Avenue, north side only, from Richmond Avenue to Walker Avenue.	No parking, all hours
CN.	Rose Place, west side only, from Burlington Avenue to Norfolk Avenue.	No parking, all hours
CO.	Ruby Street, north side only, from Richmond Avenue to Western Avenue.	No parking, all hours
CP.	Sheridan Avenue, north side only, from Prospect Avenue to Illinois Route 83.	No parking, all hours
CQ.	Short Street, west side only, from Eastern Avenue to Harris Avenue.	No parking, all hours

CR.	Stonegate Road, east side only, from Naperville Road to Ogden Avenue.		No parking, all hours
CS.	Terrace Drive, west side only, from Frontage Road north to dead end.		No parking, all hours
CT.	Traube Avenue, north side only, from Richmond Avenue to Oxford Avenue.		No parking, all hours
CU.	Tuttle Avenue, west side only, from Burlington Avenue to Chicago Avenue.		No parking, all hours
CV.	Walker Avenue, west side only, from Park Avenue to Hudson Avenue, except area noted in subsection CO of this section.		No parking, all hours
CW.	Walker Avenue, west side in front of Walker School.		No parking, all hours
CY.	Walker Avenue, east side only, from Hudson Avenue to 55th Street.		No parking, all hours
CZ.	Walker Avenue, west side only, from 55th Street 200 feet north.		No parking, all hours
DA.	Walnut Avenue, north side only, from Middaugh Road to Coe Road.		No parking, all hours
DB.	Waverly Avenue, south side only, from Chestnut Avenue to Illinois Route 83.		No parking, all hours
DC.	Waverly Avenue cul-de-sac at the eastern termination point at Illinois Route 83.		No parking, all hours
DD.	Western Avenue, west side only, from Park Avenue to 55th Street.		No parking, all hours

DE.	Western Avenue, both sides, from 55th Street south to village limit.		No parking, all hours
DF.	Woodstock Avenue, west side only, from Chicago Avenue to Ogden Avenue.		No parking, all hours
DG.	The alley, north side of Burlington Avenue, both sides, from Golf Avenue to Quincy Avenue.		No parking, all hours
DH.	The alley, north side of Burlington Avenue, both sides, from McIntosh Avenue east to dead end.		No parking, all hours
DI.	Those restricted hours parking zones posted within the village for the times limits actually posted, except herein amended as follows:		
DJ.	(1) The north side of Ann Street from Prospect Avenue to the eastern exit of the Burlington parking lot.		8:00 A.M. to 10 A.M., Monday through Friday
	(2) The west side of Eastern Avenue from Ann Street to Park Avenue.		6:30 A.M. to 8:45 A.M., Monday through Friday
DK.	Any roadway in the corporate limits where construction parking has been designated by signage stating, "No Parking Between signs Weekday 7:00 AM to 4:30 PM."		
	(Ord. 00-09-27; amd. Ord. 02-08-26; Ord. 03-09-20; Ord. 04-11-33; Ord. 4-12-37; Ord. 04-12-38; Ord. 04-12-56; Ord. 05-03-12; per correspondence dated 8-26-2008)		



ADMINISTRATIVE/LEGISLATIVE _____
COMMUNITY/INTERGOVERNMENTAL AFFAIRS _____
FINANCE _____
LAND USE _____
PUBLIC SERVICE 6.8 & 6.9 /9.9 & 9.10 4/4/2016
PUBLIC SAFETY _____

Village of Clarendon Hills Memorandum

DATE: April 1, 2016

TO: Village President and Board of Trustees

FROM: Zach Creer, Assistant to the Village Manager

SUBJECT: Village of Westmount and Clarendon Hills Park District Road
Construction Intergovernmental Agreements

Issue: Staff drafted the attached Intergovernmental Agreements (IGA) with the Village of Westmont and the Clarendon Hills Park District for each agency to share costs for the Village's road improvement program.

Analysis: Westmont will be contributing to the half the construction of Richmond Ave, as they have half ownership of the road. Westmont has agreed to use the Village's standards for these improvements. Westmont has already approved the IGA at the Village Board level. The final amount consists of: \$147,647.20 for the construction per the bid tab, plus 7.5%, or \$11,073.54, for resident engineering totaling \$158,720.74.

Under the attached IGA, The Clarendon Hills Park District will be contributing to regrading and storm sewer work around Hosek Park. The final amount is \$42,105. This agreement still needs to be approved by the Park District.

Action Requested: Approval of a resolution approving an Intergovernmental Agreement between the Village of Clarendon Hills and Clarendon Hills Park District in regard to Work in Hosek Park. Also, approval of a Resolution Approving an Intergovernmental Agreement between the Village of Clarendon Hills and the Village of Westmont in regard to the rehabilitation of Richmond Avenue.

RESOLUTION NO.

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF CLARENDON HILLS AND
THE VILLAGE OF WESTMONT IN REGARD TO THE REHABILITATION OF
RICHMOND AVENUE**

BE IT RESOLVED by the President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois, that the President and Board of Trustees hereby approve the attached hereto as EXHIBIT 1 and made part hereof.

BE IT FURTHER RESOLVED that the Village President and Village Clerk are hereby authorized and directed to execute EXHIBIT 1, on behalf of the Village, as well as execute any and all additional documents necessary to carry out the terms and provisions of said EXHIBIT 1.

PASSED and APPROVED this _____ day of _____ 2016.

AYES:

NAYS:

ABSENT:

Len Austin, Village President

ATTEST:

Dawn M. Tandle, Village Clerk

EXHIBIT 1

**AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE
VILLAGE OF CLARENDON HILLS AND
THE VILLAGE OF WESTMONT IN REGARD TO THE REHABILITATION
OF RICHMOND AVENUE**

THIS AGREEMENT (hereinafter referred to as the "Agreement") is entered into this date _____ between the VILLAGE OF CLARENDON HILLS and the VILLAGE OF WESTMONT. The VILLAGE OF CLARENDON HILLS and the VILLAGE OF WESTMONT are hereinafter sometimes individually referred to as a "Party" and collectively referred to as the 'Parties.'

WITNESSETH

WHEREAS, the Parties have traditionally enjoyed a collaborative relationship whenever it has been possible and in the best interests of both Parties; and

WHEREAS, the VILLAGE OF CLARENDON HILLS is currently engaged in an ongoing road reconstruction program which includes the construction of concrete ribbons along residential streets; and

WHEREAS, Richmond Avenue is in need of rehabilitation, currently does not have concrete shoulders, and has sidewalk which is in need of replacement; and

WHEREAS, Richmond Avenue is the joint responsibility of these two Villages at a 50-50 share; and

WHEREAS, the VILLAGE OF CLARENDON HILLS and the VILLAGE OF WESTMONT have agreed that it would be mutually advantageous to both Parties to repave the Richmond Avenue, add concrete shoulders and replace sidewalk (hereinafter referred to as, the Road Improvements"); and

WHEREAS, the VILLAGE OF CLARENDON HILLS has agreed to construct the Road Improvements as part of its project; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and 5 ILCS 220/1 through 220/9 provide the authority for this Agreement; and

WHEREAS, it is in the best interests of the VILLAGE OF WESTMONT and the VILLAGE OF CLARENDON HILLS to enter into this Agreement;

NOW, THEREFORE, in consideration of the foregoing, and the mutual

covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by the Parties, the Parties hereto agree as follows:

- 1. INCORPORATION OF PREAMBLES.** The preambles hereto, as set forth above, are incorporated herein by reference and are made part hereof.
- 2. THE ROAD IMPROVEMENTS WORK.** The VILLAGE OF WESTMONT and the VILLAGE OF CLARENDON HILLS agree that the Road Improvements shall be as depicted on Exhibit "A" attached hereto and made part hereof, and as described on Exhibit "B" attached hereto and made part hereof.
- 3. SURVEY, ENGINEERING, DESIGN AND CONSTRUCTION OF SIDEWALK IMPROVEMENTS.** The VILLAGE OF CLARENDON HILLS shall proceed with the surveying work, engineering, design and construction of the Road improvements as part of the VILLAGE OF CLARENDON HILLS Road Project, which shall be competitively bid in accordance with applicable law.
- 4. VILLAGE OF WESTMONT OBLIGATIONS IN REGARD TO THE ROAD IMPROVEMENTS.**

In regards to the Road Improvements, the VILLAGE OF WESTMONT shall:

- A. Reimburse the VILLAGE OF CLARENDON HILLS for one-half (1/2) of the net construction costs of the VILLAGE OF CLARENDON HILLS, upon completion of the Road Improvements and acceptance thereof by the VILLAGE OF WESTMONT in an amount not to exceed One Hundred Fifty-Eight Thousand Seven Hundred and Twenty Dollars and Seventy-Four Cents ([\\$158,720.74](#)), and upon receipt of a summary of the costs of the VILLAGE OF WESTMONT Project from the VILLAGE OF CLARENDON HILLS. Payment hereunder shall be made in accordance with the Local Government Prompt Payment Act.
- B. Waive all inspection and permit fees for the Sidewalk Improvements portion of the VILLAGE OF CLARENDON HILLS Project.

- 5. CONVEYANCE OF ROAD IMPROVEMENTS BY BILL OF SALE AND MAINTENANCE THEREAFTER.** Upon completion of the Road Improvements and confirmation by the VILLAGE OF CLARENDON HILLS that said Road Improvements have been constructed in substantial compliance with the plans and

specifications therefore, and in compliance with the Clarendon Hills Village Code, pursuant to a review by the VILLAGE OF WESTMONT of a set of "as-built" documents for said Road Improvements to be provided by the VILLAGE OF CLARENDON HILLS to the VILLAGE OF WESTMONT , the VILLAGE OF CLARENDON HILLS shall convey said Road Improvements to the VILLAGE OF WESTMONT , pursuant to a Bill of Sale, with the VILLAGE OF WESTMONT thereafter having the sole ownership of and maintenance obligation relative to said Road Improvements.

- 6. RIGHT-OF-ENTRY FOR SURVEYING, ENGINEERING, DESIGN AND CONSTRUCTION.** The VILLAGE OF WESTMONT hereby grants to the VILLAGE OF CLARENDON HILLS, and the VILLAGE OF CLARENDON HILLS's officers, agents, employees, consultants and contractors, the right to enter upon the Richmond Ave right-of-way for the purpose of surveying, engineering, designing and constructing the sidewalk improvements contemplated by this Agreement. This Agreement shall be in lieu of any approvals, permits or licenses otherwise required by the Village Code for entry upon the right-of-way.

- 7. VILLAGE OF CLARENDON HILLS INDEMNIFICATION OF THE VILLAGE OF WESTMONT.**

The VILLAGE OF CLARENDON HILLS shall indemnify and hold harmless the VILLAGE OF WESTMONT, and its officers, agents and employees, with respect to any claim or loss, including, not limited to, attorney's fees, costs and expenses of litigation, claims and judgments in connection with any and all claims for damages of any kind which arise out of the construction of the Road Improvements, acts or omissions of the VILLAGE OF WESTMONT, or its officers, agents employees, consultants or contractors in the performance of, or under this Agreement. The VILLAGE OF CLARENDON HILLS further agrees to require any contractor to include the VILLAGE OF WESTMONT, and its elected officials, officers, agents and employees, as additional insureds on the insurance policies required of the contractor relative to the Sidewalk Improvements, which insurance policies shall be in the following amounts:

Commercial General Liability	\$2,000,000 per occurrence, \$4,000,000 aggregate
Automobile Liability	\$2,000,000 per occurrence

- 8. VILLAGE OF WESTMONT INDEMNIFICATION OF THE VILLAGE OF**

CLARENDON HILLS. The VILLAGE OF WESTMONT shall indemnify and hold harmless the VILLAGE OF CLARENDON HILLS, and its officers, agents and employees, with respect to any claim or loss, including, not limited to, attorney's fees, costs and expenses of litigation, claims and judgment s in connection with any and all claims for damages of any kind which arise out of the acts or omissions of VILLAGE OF CLARENDON HILLS, or its officers, agents or employees, in the performance of or under this Agreement.

9. THIRD PARTIES AND DEFENSES. This Agreement is entered into for the benefit of each of the Parties, solely, and not for the benefit of any third party.

Nothing contained in this Agreement shall constitute a waiver of any privileges, defenses or immunities which either Party may have under the Local Governmental and Governmental Employees Tort Immunity Act with respect to any claim brought by a third party.

10. NOTICES. Notices or other writings which either Party is required to, or may wish to, serve upon the other Party in connection with this Agreement shall be in writing and shall be delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, addressed as follows:

A. If to the Village of Clarendon Hills	B. If to the Village of Westmont
Village Manager	Village Manager
Village of Clarendon Hills	Village of Westmont1 North
Prospect Avenue	31 West Quincy Street
Clarendon Hills, Illinois 60514	Westmont, IL 60559

or to such other address, or additional individuals/entities, as either Party may from time to time designate in a written notice to the other Party. Service by certified mail shall be deemed given on the third day following the mailing of said notice, and service by personal delivery shall be deemed given upon actual delivery.

11. COUNTERPARTS. This Agreement shall be executed simultaneously in two

(2) counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

12. ENTIRE AGREEMENT. This Agreement contains the entire understanding between the Parties. There are no representations, agreements, arrangement or understandings, oral or written, between and among the Parties hereto relating to the subject matter of this Agreement which are not fully expressed herein.

13. EFFECTIVE DATE. This Agreement shall be deemed dated and become effective on the date on which the last of the Parties executes this Agreement as set forth below.

IN WITNESS WHEREOF, the VILLAGE OF CLARENDON HILLS, pursuant to authority granted by the adoption of a Motion or Resolution by its Board of Trustees, has caused this Agreement to be executed by its President and attested by its Clerk; and the VILLAGE OF WESTMONT, pursuant to authority granted by the adoption of a Motion or Resolution by its Board of Trustees, has caused this Agreement to be signed by its Mayor and attested by its Clerk.

VILLAGE OF CLARENDON HILLS

Len Austin, Village President

VILLAGE OF WESTMONT

Ron Gunter, Village Mayor

ATTEST:

Dawn M. Tandle, Village Clerk

ATTEST:

Virginia Szymski, Village Clerk

RESOLUTION NO.

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF CLARENDON HILLS AND CLARENDON HILLS
PARK DISTRICT IN REGARD TO WORK IN HOSEK PARK**

BE IT RESOLVED by the President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois, that the President and Board of Trustees hereby approve the attached hereto as EXHIBIT 1 and made part hereof.

BE IT FURTHER RESOLVED that the Village President and Village Clerk are hereby authorized and directed to execute EXHIBIT 1, on behalf of the Village, as well as execute any and all additional documents necessary to carry out the terms and provisions of said EXHIBIT 1.

PASSED and APPROVED this _____ day of _____ 2016.

AYES:

NAYS:

ABSENT:

Len Austin, Village President

ATTEST:

Dawn M. Tandle, Village Clerk

EXHIBIT 1

**AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE
VILLAGE OF CLARENDON HILLS AND
THE CLARENDON HILLS PARK DISTRICT IN REGARD TO WORK IN
HOSEK PARK**

THIS AGREEMENT (hereinafter referred to as the "Agreement") is entered into this date _____ between the VILLAGE OF CLARENDON HILLS and the CLARENDON HILLS PARK DISTRICT. The VILLAGE OF CLARENDON HILLS and the CLARENDON HILLS PARK DISTRICT are hereinafter sometimes individually referred to as a "Party" and collectively referred to as the "Parties."

WITNESSETH

WHEREAS, the Parties have traditionally enjoyed a collaborative relationship whenever it has been possible and in the best interests of both Parties; and

WHEREAS, the VILLAGE OF CLARENDON HILLS is currently engaged in an ongoing road reconstruction program which includes the construction of concrete ribbons along residential streets; and

WHEREAS, Hosek Park is maintained by the CLARENDON HILLS PARK DISTRICT and is in need of some regrading and storm sewer work; and

WHEREAS, the VILLAGE OF CLARENDON HILLS and the CLARENDON HILLS PARK DISTRICT have agreed that it would be mutually advantageous to both Parties to include this regrading and storm sewer work as part of the VILLAGE OF CLARENDON HILLS' 2016 Road Improvement program; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and 5 ILCS 220/1 through 220/9 provide the authority for this Agreement; and

WHEREAS, it is in the best interests of the CLARENDON HILLS PARK DISTRICT and the VILLAGE OF CLARENDON HILLS to enter into this Agreement;

NOW, THEREFORE, in consideration of the foregoing, and the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by the Parties, the Parties hereto agree as follows:

- 1. INCORPORATION OF PREAMBLES.** The preambles hereto, as set forth above, are incorporated herein by reference and are made part hereof.
- 2. THE HOSEKPARK IMPROVEMENTS WORK.** The CLARENDON HILLS PARK DISTRICT and the VILLAGE OF CLARENDON HILLS agree that the regrading and storm sewer work in Hosek Park shall be as depicted on Exhibit "A" attached hereto and made part hereof.
- 3. SURVEY, ENGINEERING, DESIGN AND CONSTRUCTION OF SIDEWALK IMPROVEMENTS.** The VILLAGE OF CLARENDON HILLS shall proceed with the surveying work, engineering, design, including the drawings created by CLARENDON HILLS PARK DISTRICT'S engineering consultant V3 Companies, and construction of the Hosek Park Improvements as part of the VILLAGE OF CLARENDON HILLS Road Improvement Project, which shall be competitively bid in accordance with applicable law.
- 4. CLARENDON HILLS PARK DISTRICT OBLIGATIONS IN REGARD TO THE HOSEK PARK IMPROVEMENTS.** In regards to the Hosek Park Improvements, the CLARENDON HILLS PARK DISTRICT shall:
 - A. Reimburse the VILLAGE OF CLARENDON HILLS for the net construction costs of the VILLAGE OF CLARENDON HILLS, upon completion of the Improvements and acceptance thereof by the CLARENDON HILLS PARK DISTRICT in an amount not to exceed Forty-Two Thousand One Hundred and Five Dollars and no Cents ([\\$42,105.00](#)), and upon receipt of a summary of the costs of the CLARENDON HILLS PARK DISTRICT work from the VILLAGE OF CLARENDON HILLS. Payment hereunder shall be made in accordance with the Local Government Prompt Payment Act.
 - B. Waive all inspection and permit fees for said Improvements portion of the VILLAGE OF CLARENDON HILLS Project.
- 5. CONVEYANCE OF HOSEK PARK IMPROVEMENTS BY BILL OF SALE AND MAINTENANCE THEREAFTER.** Upon completion of the Hosek Park Improvements and confirmation by the VILLAGE OF CLARENDON HILLS that said Improvements have been constructed in substantial compliance with the plans and specifications therefore, and in compliance with the Clarendon Hills Village Code, pursuant to a review by the CLARENDON HILLS PARK DISTRICT of a set of "as-built" documents for said Improvements to be provided by the VILLAGE OF

CLARENDON HILLS to the CLARENDON HILLS PARK DISTRICT, the VILLAGE OF CLARENDON HILLS shall convey said Improvements to the CLARENDON HILLS PARK DISTRICT, pursuant to a Bill of Sale, with the CLARENDON HILLS PARK DISTRICT thereafter having the sole ownership of and maintenance obligation relative to said Improvements.

- 6. RIGHT-OF-ENTRY FOR SURVEYING, ENGINEERING, DESIGN AND CONSTRUCTION.** The CLARENDON HILLS PARK DISTRICT hereby grants to the VILLAGE OF CLARENDON HILLS, and the VILLAGE OF CLARENDON HILLS's officers, agents, employees, consultants and contractors, the right to enter upon Hosek Park for the purpose of surveying, engineering, designing and constructing the Improvements contemplated by this Agreement. This Agreement shall be in lieu of any approvals, permits or licenses otherwise required by the Village Code for entry upon the right-of-way.

- 7. VILLAGE OF CLARENDON HILLS INDEMNIFICATION OF THE CLARENDON HILLS PARK DISTRICT.** The VILLAGE OF CLARENDON HILLS shall indemnify and hold harmless the CLARENDON HILLS PARK DISTRICT, and its officers, agents and employees, with respect to any claim or loss, including, not limited to, attorney's fees, costs and expenses of litigation, claims and judgments in connection with any and all claims for damages of any kind which arise out of the construction of the Hosek Park Improvements, acts or omissions of the CLARENDON HILLS PARK DISTRICT, or its officers, agents employees, consultants or contractors in the performance of, or under this Agreement. The VILLAGE OF CLARENDON HILLS further agrees to require any contractor to include the CLARENDON HILLS PARK DISTRICT, and its elected officials, officers, agents and employees, as additional insureds on the insurance policies required of the contractor relative to said Improvements, which insurance policies shall be in the following amounts:

Commercial General Liability \$2,000,000 per occurrence, \$4,000,000 aggregate
Automobile Liability \$2,000,000 per occurrence

- 8. CLARENDON HILLS PARK DISTRICT INDEMNIFICATION OF THE VILLAGE OF CLARENDON HILLS.** The CLARENDON HILLS PARK DISTRICT shall indemnify and hold harmless the VILLAGE OF CLARENDON HILLS, and its officers, agents and employees, with respect to any claim or loss,

including, not limited to, attorney's fees, costs and expenses of litigation, claims and judgments in connection with any and all claims for damages of any kind which arise out of the acts or omissions of VILLAGE OF CLARENDON HILLS, or its officers, agents or employees, in the performance of or under this Agreement.

9. THIRD PARTIES AND DEFENSES. This Agreement is entered into for the benefit of each of the Parties, solely, and not for the benefit of any third party.

Nothing contained in this Agreement shall constitute a waiver of any privileges, defenses or immunities which either Party may have under the Local Governmental and Governmental Employees Tort Immunity Act with respect to any claim brought by a third party.

10. NOTICES. Notices or other writings which either Party is required to, or may wish to, serve upon the other Party in connection with this Agreement shall be in writing and shall be delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, addressed as follows:

A. If to the Village of Clarendon Hills	B. If to the Clarendon Hills Park District
Kevin Barr	Donald H. Scheltens
Village Manager	Executive Director
Village of Clarendon Hills	Clarendon Hills Park District
North Prospect Avenue	315 Chicago Ave
Clarendon Hills, Illinois 60514	Clarendon Hills, IL 60514

or to such other address, or additional individuals/entities, as either Party may from time to time designate in a written notice to the other Party. Service by certified mail shall be deemed given on the third day following the mailing of said notice, and service by personal delivery shall be deemed given upon actual delivery.

11. COUNTERPARTS. This Agreement shall be executed simultaneously in two (2) counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

12. ENTIRE AGREEMENT. This Agreement contains the entire understanding between the Parties. There are no representations, agreements, arrangement or understandings, oral or written, between and among the Parties hereto relating to

the subject matter of this Agreement which are not fully expressed herein.

13. EFFECTIVE DATE. This Agreement shall be deemed dated and become effective on the date on which the last of the Parties executes this Agreement as set forth below.

IN WITNESS WHEREOF, the VILLAGE OF CLARENDON HILLS, pursuant to authority granted by the adoption of a Motion or Resolution by its Board of Trustees, has caused this Agreement to be executed by its President and attested by its Clerk; and the CLARENDON HILLS PARK DISTRICT, pursuant to authority granted by the adoption of a Motion or Resolution by its Board of Trustees, has caused this Agreement to be signed by its President and attested by its Clerk.

VILLAGE OF CLARENDON HILLS

CLARENDON HILLS PARK

DISTRICT

Len Austin, Village President

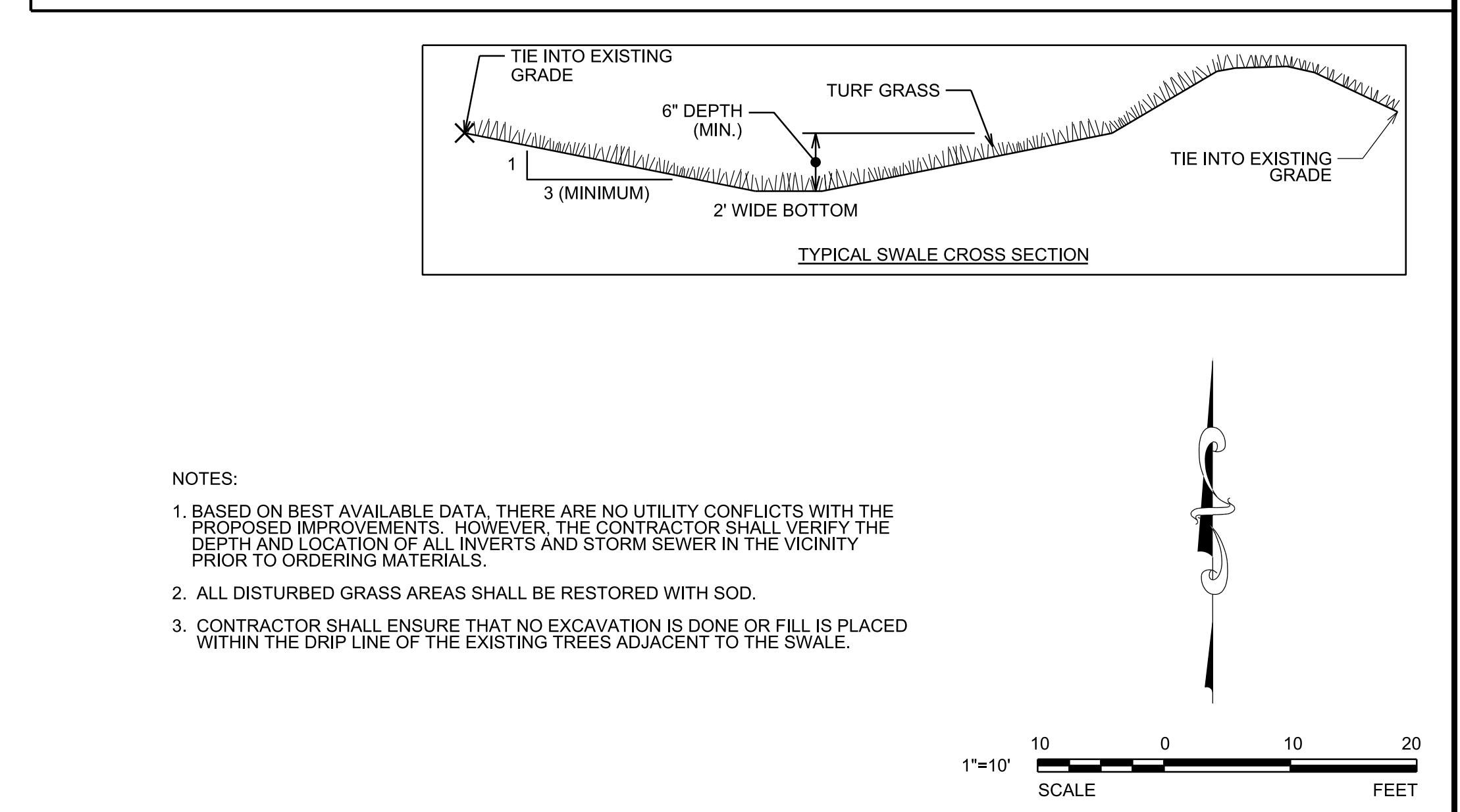
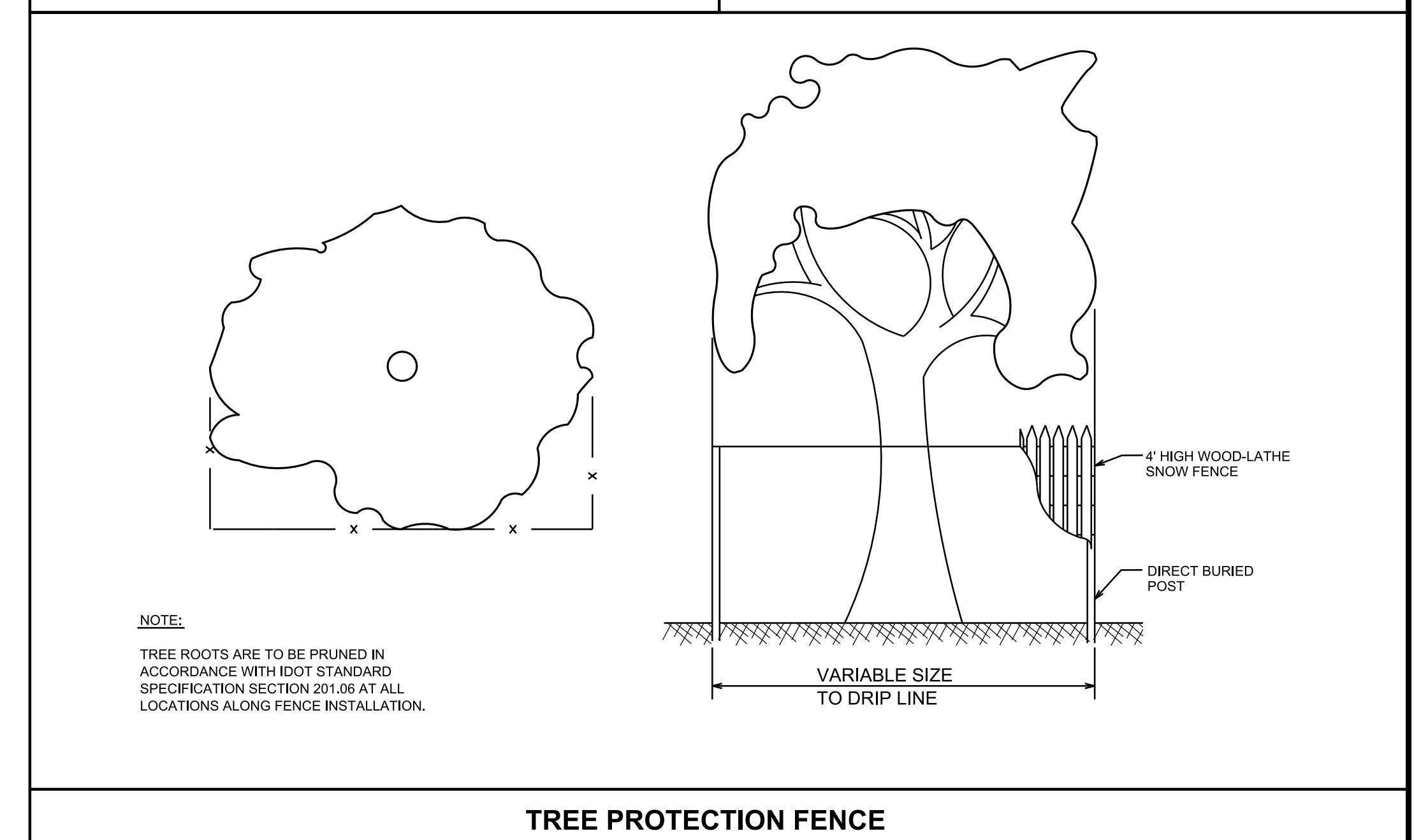
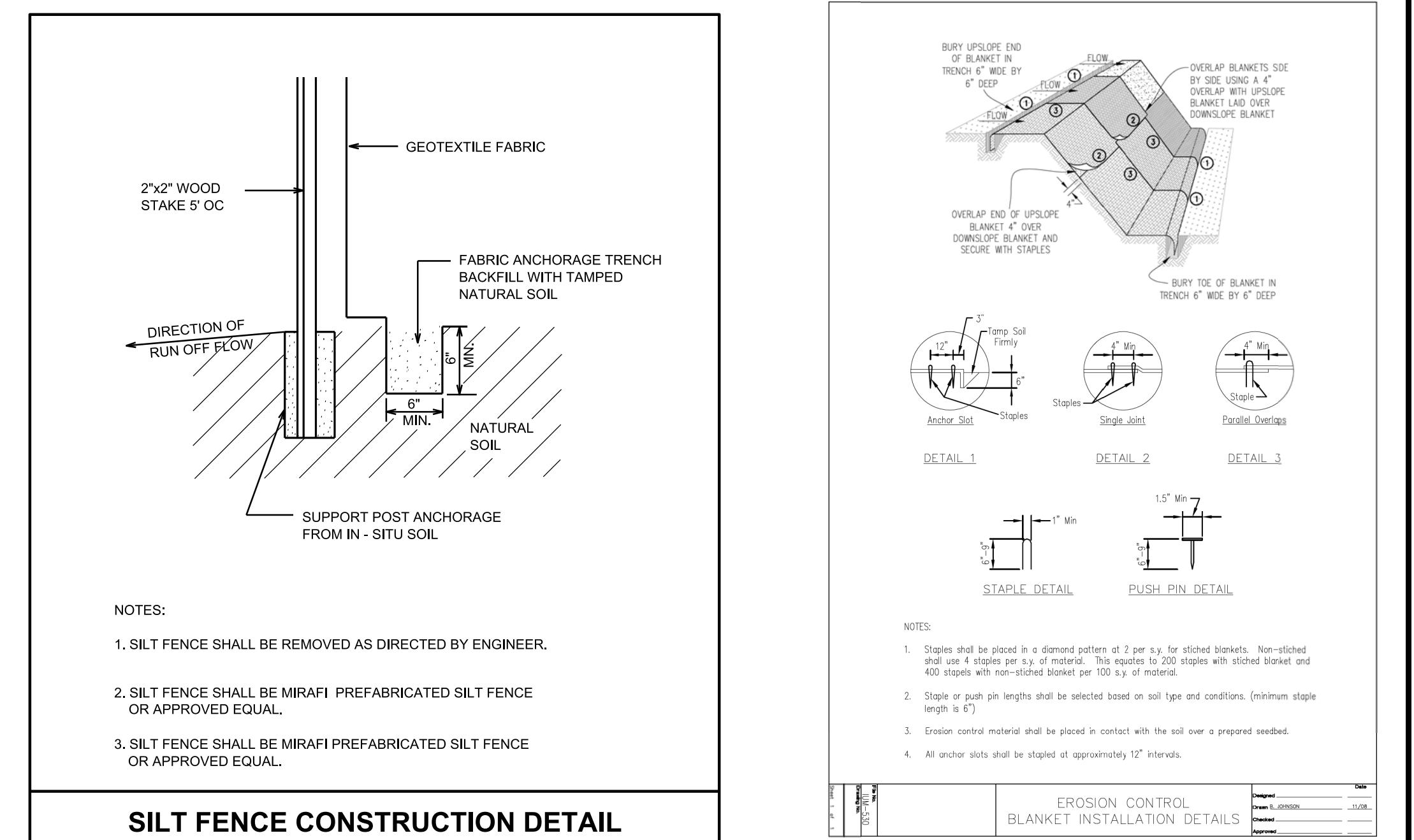
Greg Johnson, Park Board President

ATTEST:

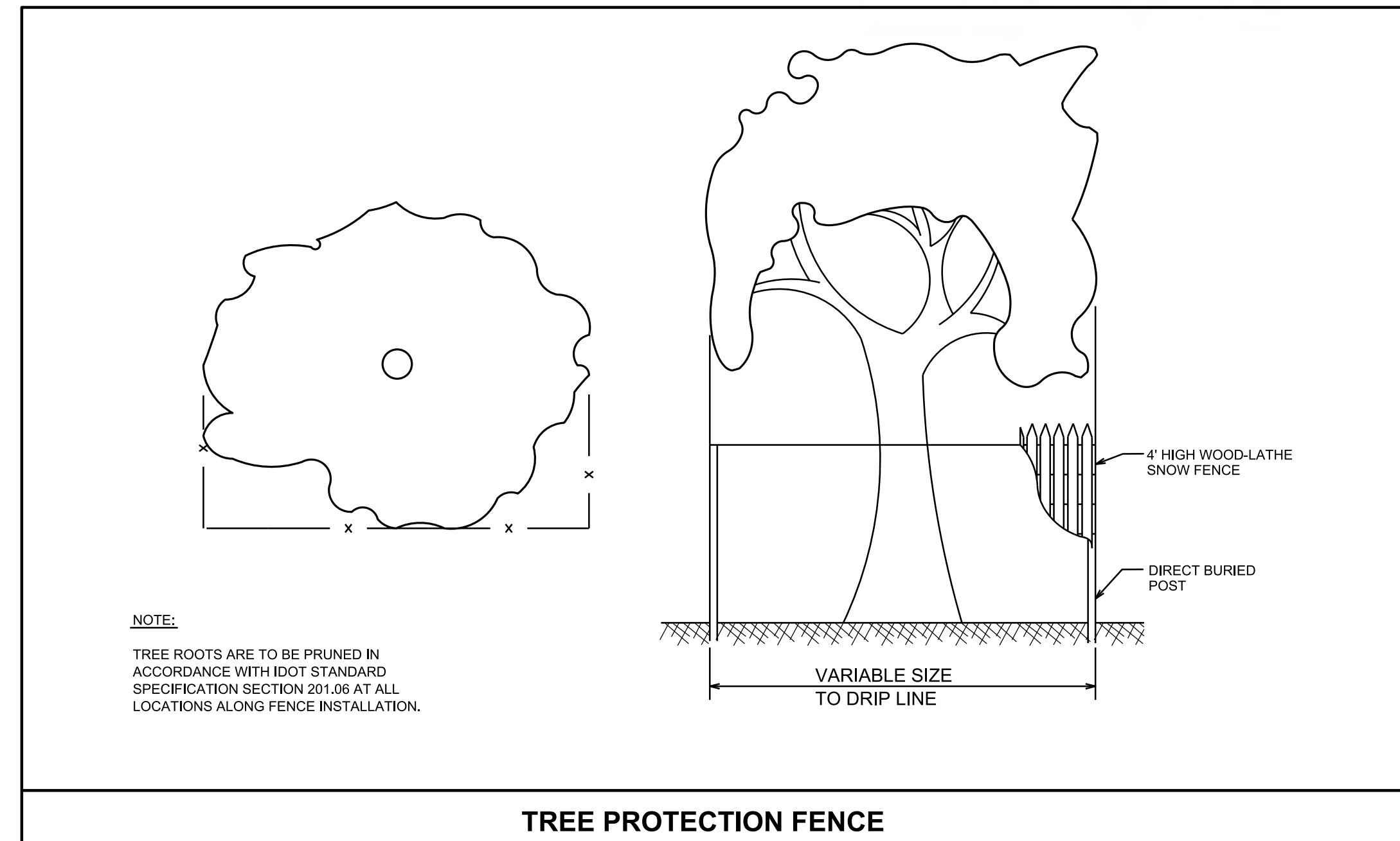
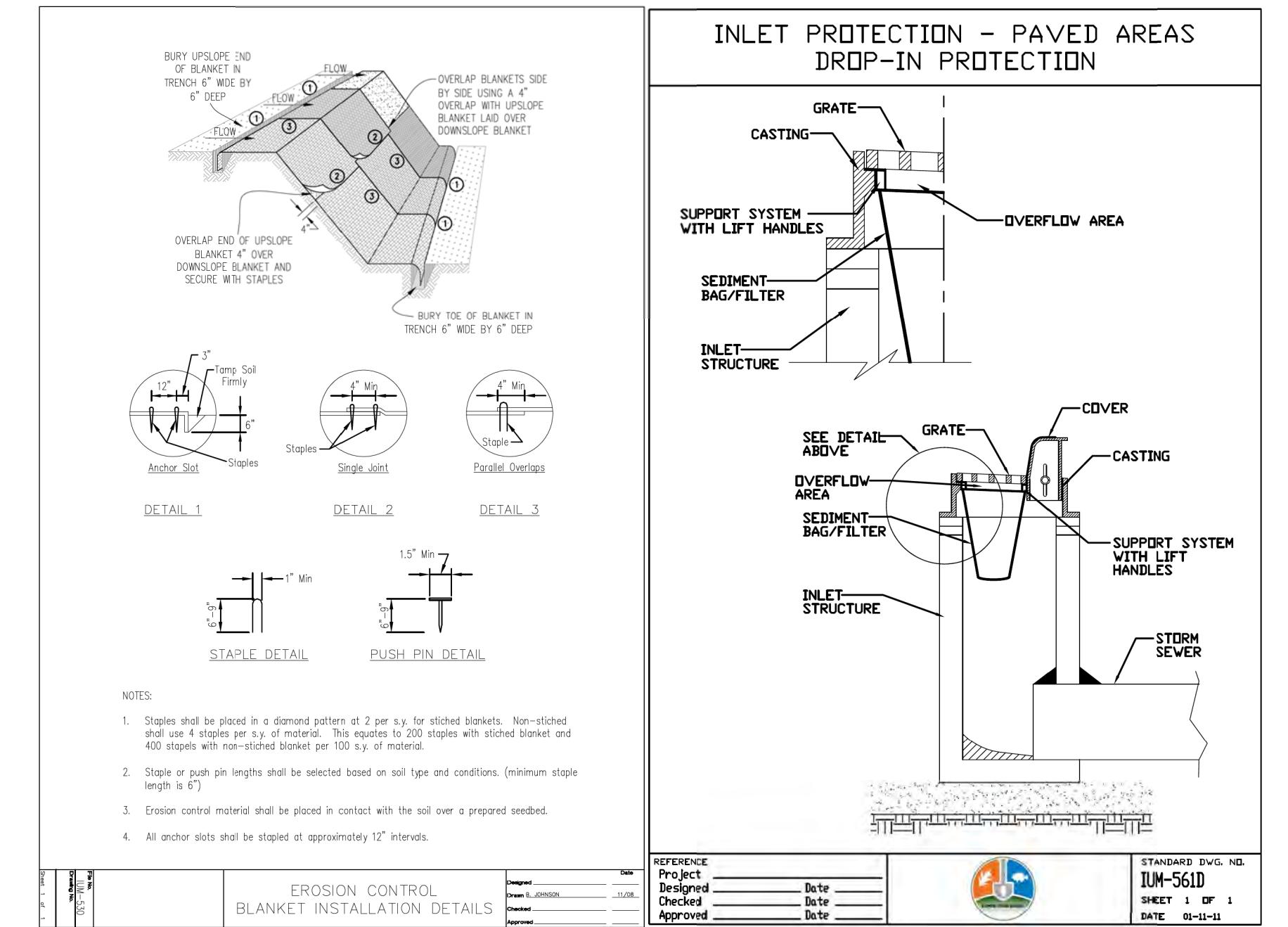
ATTEST:

Dawn M. Tandle, Village Clerk

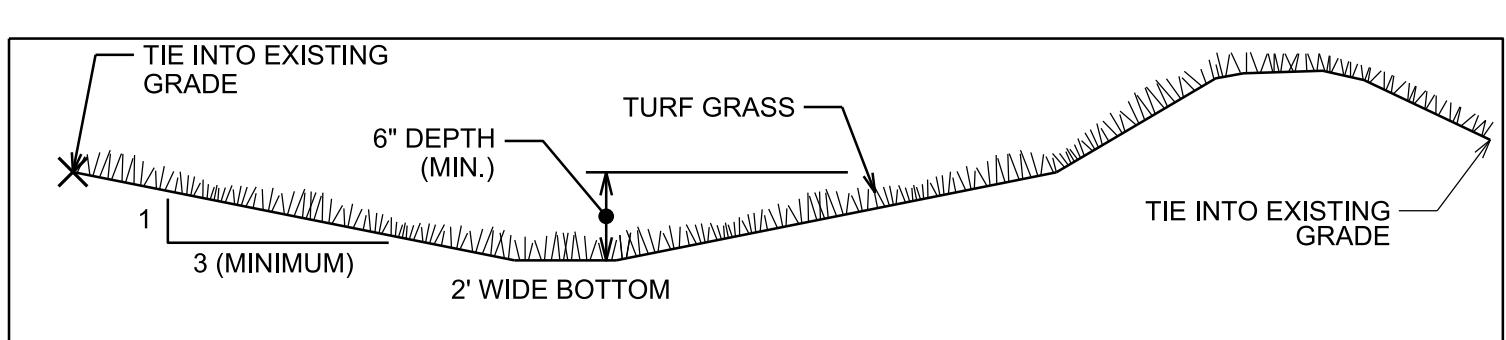
Kathy Forzley, Park Board Secretary



REVISIONS		SEAL:	PROJECT NO.: 14247	DESIGNED BY: CWH	DRAWN BY: CWH	CHECKED BY: DLM	PROJECT MANAGER: DLM	HOSEK PARK IMPROVEMENTS		DRAWING NO. 0.0
NO.	DATE							SCALE: 1"=10'	ILLINOIS	



TREE PROTECTION FENCE



NOTES:

1. BASED ON BEST AVAILABLE DATA, THERE ARE NO UTILITY CONFLICTS WITH THE PROPOSED IMPROVEMENTS. HOWEVER, THE CONTRACTOR SHALL VERIFY THE DEPTH AND LOCATION OF ALL INVERTS AND STORM SEWER IN THE VICINITY PRIOR TO ORDERING MATERIALS.
2. ALL DISTURBED GRASS AREAS SHALL BE RESTORED WITH SOD.
3. UNLESS INDICATED OTHERWISE, PROPOSED FRAME AND OPEN LID STRUCTURES IN PAVEMENT SHALL BE MEENAH R-2502 OR APPROVED EQUAL, FRAME AND CLOSED LID STRUCTURES IN PAVEMENT SHALL BE MEENAH R-2502 OR APPROVED EQUAL. ALL FRAME AND GRATES SHALL ALSO CONFORM TO LOCAL MUNICIPALITY REQUIREMENTS.
4. CONTRACTOR SHALL INSTALL INLET BASKET FILTERS IN OPEN LID STRUCTURES IN PAVED AREAS. INLET BASKET FILTERS SHALL BE IN PLACE AND BE MAINTAINED THROUGHOUT CONSTRUCTION ACTIVITIES UNTIL THE PROPOSED IMPROVEMENTS ARE COMPLETED AND THE SITE HAS BEEN ADEQUATELY STABILIZED.
5. CONTRACTOR SHALL ENSURE THAT NO EXCAVATION IS DONE OR FILL IS PLACED WITHIN THE DRIP LINE OF THE EXISTING TREES ADJACENT TO THE SWALE.

1"=10' 10 0 10 20 FEET



REVISIONS

NO.	DATE	DESCRIPTION	NO.	DATE	DESCRIPTION

SEAL:

PROJECT NO.: 14247
FILE NAME: EXH_330 Ruby
ORIGINAL ISSUE DATE: 11/11/15
SCALE: 1"=10'
DESIGNED BY: CWH
DRAWN BY: CWH
CHECKED BY: DLM
PROJECT MANAGER: DLM

HOSEK PARK IMPROVEMENTS
CLARENCE HILLS

ILLINOIS

DRAWING NO. 0.0
PROJECT NO. - DRAWING TITLE

ADMINISTRATIVE/LEGISLATIVE _____

COMMUNITY/INTERGOVERNMENTAL AFFAIRS _____

FINANCE _____

LAND USE _____

PUBLIC SERVICE 6.10/9.11 4/4/16

PUBLIC SAFETY _____

**Village of Clarendon Hills
Department of Public Works**

MEMORANDUM

DATE: March 29, 2016
TO: Kevin Barr, Village Manager
FROM: Michael D. Millette, P.E., Director of Public Works
SUBJECT: 2016 Water Main Replacement – Resident Engineering

Issue: As part of the proposed SY 2016 Water Capital Budget, \$1,400,000 is designated for water main replacement. A contract for professional engineering services to design this year's program was awarded to Christopher B. Burke Engineering, Ltd. (CBBEL) last October. Additional services are required to perform resident engineering (construction observation) tasks such as inspection of the work, calculation of quantities, quality assurance and resident communication.

Analysis: CBBEL will be providing resident engineering services for the 2016 Road Improvement program which includes all streets affected by the 2016 Water Main Replacement program. To provide as seamless a transition as possible between the two programs, both for the affected residents and staff, we recommend awarding the water main resident engineering services to CBBEL. This is consistent with the past practice of the last three years.

CBBEL's estimate for this work is \$127,500. \$27,000 of this expense is partially contained within the current Water Capital budget and the remaining \$100,500 in SY 16.

Action Requested: Adoption of the resolution approving the engineering services agreement with Christopher B. Burke Engineering, Ltd. for resident engineering services for the 2016 Water Main Replacement program on the April 4, 2016 consent agenda.

Attach: Resolution w/ contract

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING AND APPROVING AN ENGINEERING SERVICES
AGREEMENT BETWEEN THE VILLAGE OF CLARENDON HILLS, DUPAGE
COUNTY, ILLINOIS AND CHRISTOPHER B. BURKE ENGINEERING, LTD.
(2016 WATER MAIN REPLACEMENT PROGRAM)**

WHEREAS, the Village of Clarendon Hills, DuPage County, Illinois (the “Village”), acting by and through its Village President and Board of Trustees (the “Village Board”), is a municipal corporation operating pursuant to the Illinois Municipal Code; and

WHEREAS, the Village has employed for nineteen (19) years Christopher B. Burke Engineering, Ltd. to provide Engineering Services for Village residents, businesses and other members of the general public; and

WHEREAS, upon the recommendation of its Director of Public Works and Village Manager, the Village Board has determined that it is in the best interests of the Village to enter into a new Engineering Services Agreement for a period not to exceed one (1) year with Christopher B. Burke Engineering, Ltd. pursuant to an agreement substantially in the form attached hereto and made a part hereof as Exhibit A.

NOW THEREFORE BE IT RESOLVED by the Village President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois, as follows:

SECTION 1. – Recitals: The foregoing recitals shall be and are hereby incorporated into, and made a part of, this Resolution as the findings of the Village Board.

SECTION 2. – Approval of the Engineering Services Agreement: The Village hereby approves the Agreement substantially in the form attached hereto and made a part hereof as Exhibit A, and directs the Village President or an authorized designee to negotiate final terms, if any, with the advice of the Village Attorney.

SECTION 3. – Authorization and Direction: The Village President is hereby authorized, empowered and directed to sign, and the Village Clerk to attest thereto, the agreement presented herein and any finally negotiated terms as set forth therein.

SECTION 4. – Other Actions Authorized: The officers, employees and/or agents of the Village shall take all actions necessary or reasonably required to carry out and give effect to the intent of this Resolution and otherwise to consummate the transactions contemplated herein, and shall take all actions necessary in conformity therewith including, without limitation, the execution and delivery of all documents required to be delivered in connection with the transaction contemplated herein.

SECTION 5. – Acts of Village Officials: That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 6. – This Resolution shall be in full force and effect after its passage and approval as required by law.

PASSED and APPROVED this _____ day of _____, _____.

AYES:

NAYS:

ABSENT:

Len Austin, Village President

ATTEST:

Dawn M. Tandle, Village Clerk



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

February 24, 2016

Village of Clarendon Hills – Public Works
1 North Prospect Avenue
Clarendon Hills, IL 60514

Attention: Mr. Mike Millette, Director of Public Works

Subject: 2016 Water Main Program
Proposal for Professional Engineering Services

Dear Mike:

At your request, Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal for professional engineering services related to the construction observation for the 2016 Water Main Program. Included below you will find our Understanding of the Assignment, Scope of Services and Estimate of Fee.

UNDERSTANDING OF THE ASSIGNMENT

Based on our design, the Village of Clarendon Hills is constructing water main and house services on the following streets.

Street Name	Cross Street	Cross Street	Lineal Ft.
Ruby Street	Richmond Avenue	Western Avenue	800
Colfax Avenue	Richmond Avenue	Western Avenue	1,500
Western Avenue	55 th Street	Park Avenue	3,000
TOTAL			5,300

SCOPE OF SERVICES

CBBEL proposes to furnish, at a minimum, the services described below:

Task 1 – Pre-Construction Services:

- Attend pre-construction conference and prepare and circulate minutes.
- Review submittals from Contractor for compliance with the contract.
- Review Contractor's construction schedule for compliance with contract documents.
- Attend any public meetings with concerned residents, if requested.

Task 2 – Construction Observation: CBBEL will provide a Resident Engineer who will perform the following tasks:

- Verify the profile and alignment of the water main provided by the Contractor.
- Check the Contractor's layout at regular intervals.
- Observe the progress and quality of the executed work and determine if the work is proceeding in accordance with the Contract Documents. The Engineer will keep the Village informed of the progress of the work, guard the Village against defects and deficiencies in the work, advise the Village of all observed deficiencies of the work, and advise when the Village should disapprove or reject all work failing to conform to the Contract Documents.
- Serve as the Village's liaison with the Contractor working principally through the Contractor's field superintendent.
- Assist contractors in dealing with any outside agencies.
- Coordinate with the Water Department and the Contractor all testing of the water main.
- Attend all construction conferences. Arrange a schedule of progress meetings and other job conferences as required. Maintain and circulate copies of records of the meetings.
- Post weekly status reports to the Village that can be used on websites, emails or in flyers to the residents.
- Review the Contractor's schedule on a weekly basis. Compare actual progress to Contractor's approved schedule. If the project falls behind schedule, work with the Contractor to determine the appropriate course of action to get back on schedule.
- Maintain orderly files for correspondence, reports of job conferences, shop drawings and other submissions, reproductions or original contract documents including all addenda, change orders, and additional drawings issued subsequent to the award of the contract.
- Record the names, addresses and phone numbers of all contractors, subcontractors and major material suppliers in the diary.
- Keep an inspectors daily report book as outlined in the IDOT Project Procedures Guide, which shall contain a daily report and quantity of hours on the job site, weather conditions, list of visiting officials, daily activities, job decisions and observations as well as general and specific observations and job progress.
- Prepare payment requisitions and change orders for the Village's approval, review applications for payment with the Contractor for compliance with established procedures for their submission and forward them with recommendations to the Village.
- Prior to final inspection, submit to the Contractor a list of observed items requiring correction and verify that each correction has been made.
- Review the record drawings prepared by contractor for acceptance.
- Coordinate and conduct the final inspection with the Village. Prepare a final punchlist.
- Verify that all the items on the final punchlist have been corrected and make recommendations to the Village concerning acceptance.
- Except upon written instructions of the Village, the Resident Engineer or Inspector shall not authorize any deviation from the Contract Documents.

- Determine if the project has been completed in accordance with the Contract Documents and that the Contractor has fulfilled all of his obligations.

CBBEL shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work since these are solely the Contractor's responsibility under the contract for construction.

ESTIMATE OF FEE

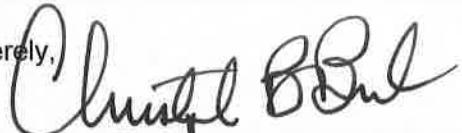
CBBEL estimates the following fees for each of the tasks described above:

Task 1 – Pre-construction Services	\$ 2,500
Task 2 – Construction Observation	\$125,000
Total	\$127,500

We will bill you at the hourly rates specified on the attached Schedule of Charges and General Terms and Conditions. Direct costs for blueprints, photocopying, mailing, overnight delivery, messenger services and report compilation are not included in the Fee Estimate. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. It should be emphasized that any requested additional services that are not included in the preceding Fee Estimate will be billed at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Christopher B. Burke, PhD, PE, D.WRE, Dist.M.ASCE
President

Encl. Schedule of Charges
General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS
ACCEPTED FOR VILLAGE OF CLARENDON HILLS:

BY: _____

TITLE: _____

DATE: _____

LMF
N:\PROPOSALS\ADMIN\2016\ClarendonHills-2016 WM Construction Obs.doc

CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
JANUARY, 2016

<u>Personnel</u>	<u>Charges*</u> <u>(\$/Hr)</u>
Principal	257
Engineer VI	232
Engineer V	191
Engineer IV	152
Engineer III	138
Engineer I/II	109
Survey V	213
Survey IV	180
Survey III	153
Survey II	111
Survey I	87
Engineering Technician V	180
Engineering Technician IV	146
Engineering Technician III	131
Engineering Technician I/II	114
CAD Manager	159
Assistant CAD Manager	139
CAD II	138
CAD I	108
GIS Specialist III	132
GIS Specialist I/II	73
Landscape Architect	152
Environmental Resource Specialist V	195
Environmental Resource Specialist IV	150
Environmental Resource Specialist III	126
Environmental Resource Specialist I/II	103
Environmental Resource Technician	99
Administrative	98
Engineering Intern	59
Information Technician III	116
Information Technician I/II	107

Direct Costs

Direct Costs Outside Copies, Blueprints, Messenger, Delivery Services, Mileage

Cost + 12%

*Charges include overhead and profit

Christopher B. Burke Engineering, Ltd. reserves the right to increase these rates and costs by 5% after December 31, 2016.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
GENERAL TERMS AND CONDITIONS
VILLAGE OF CLARENDON HILLS

1. Relationship Between Engineer and Client: Christopher B. Burke Engineering, Ltd. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.

Furthermore, causes of action between the parties to this Agreement pertaining to acts of failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.

2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.

Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.

4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions

of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.
6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

When and if record drawings are to be provided by the Engineer, Client understands that information used in the preparation of record drawings is provided by others and Engineer is not responsible for accuracy, completeness, nor sufficiency of such information. Client also understands that the level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for project construction. If additional detail is requested by the Client to be included on the record drawings, then the Client understands and agrees that the Engineer will be due additional compensation for additional services.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest

extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.
9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation and that interpretation of ADA is a legal issue and not a design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. As such and with respect to ADA, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

Further to the law and code compliance, the Client understands that the Engineer will strive to provide designs in accordance with the prevailing Standards of Practice as previously set forth, but that the Engineer does not warrant that any reviewing agency having jurisdiction will not for its own purposes comment, request changes and/or additions to such designs. In the event such design requests are made by a reviewing agency, but which do not exist in the form of a written regulation, ordinance or other similar document as published by the reviewing agency, then such design changes (at substantial variance from the intended design developed by the Engineer), if effected and incorporated into the project documents by the Engineer, shall be considered as Supplementary Task(s) to the Engineer's Scope of Service and compensated for accordingly.

10. Indemnification:

(A) The Engineer shall indemnify, defend and save harmless the Client, its officers, agents, employees, representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liabilities of any character brought because of any injuries or damages received or sustained by any person, persons, or property on account of the negligent act or omission or any willful misconduct of said Engineer, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the Agreement, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. Notwithstanding the foregoing, Engineer will have no liability to the Client to the extent any claims, losses, costs, expenses or damages arise out of or result from any act, omission, negligence or willful misconduct of the Client or its officers, agents, employees, representatives or assigns.

(B) The Client shall indemnify, defend and save harmless the Engineer, its officers, agents, employees, representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liabilities of any character brought because of any injuries or damages received or sustained by any person, persons, or property on account of the negligent act or omission or any willful misconduct of said Client, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the Agreement, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. Notwithstanding the foregoing, Client will have no liability to the Engineer to the extent any claims, losses, costs, expenses or damages arise out of or result from any act, omission, negligence or willful misconduct of the Engineer or its officers, agents, employees, representatives or assigns."

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgement as a design professional familiar with

the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.

12. **Governing Law & Dispute Resolutions:** This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the **State of Illinois**.

Any claim, dispute or other matter in question arising out of or related to this Agreement, which can not be mutually resolved by the parties of this Agreement, shall be subject to mediation as a condition precedent to arbitration (if arbitration is agreed upon by the parties of this Agreement) or the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Engineer's services, the Engineer may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

The Client and Engineer shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Requests for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

13. **Successors and Assigns:** The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.
14. **Waiver of Contract Breach:** The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.

15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.
16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".
17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.
20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.
21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.
22. Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.

23. Liability Limited to Amount of Insurance Proceeds Available: Engineer shall procure and maintain insurance as required by and set forth in this Agreement. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by State law, the total liability, in the aggregate, of Engineer and Engineer's officers, directors, members, partners, agents, consultants and employees to the Client and anyone claiming by, through or under the Client for any and all claims, losses, costs or damages whatsoever arising out of, resulting from, or in any way related to the work to be performed by Engineer under this Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity obligations, or warranty expressed or implied, of Engineer or Engineer's officers, directors, members, partners, agents, employees or consultants (hereafter "Client's Claims"), shall not exceed the total insurance proceeds paid on behalf of or to Engineer by Engineer's insurers in settlement or satisfaction of Client's Claims under the terms and conditions of Engineer's insurance policies applicable thereto (excluding fees, costs and expenses of investigation, claims adjustment, defense and appeal), up to the amount of insurance required under this Agreement and available. Similarly, the total amount potentially due the Engineer, or on behalf of the Engineer, from the Client, under the indemnification provisions of Section 7(B) of this Agreement, shall be capped in the same manner as provided above relative to the Engineer, and at the amounts of insurance required to be carried by Engineer under Section 6 of this Agreement, so that the monetary liability cap for the Client and the Engineer, under this Agreement, are the same."

24. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give

directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss. The Client also agrees to require the Contractor to provide to the Engineer the required certificate of insurance.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants as additional insureds on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor, the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

25. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.
26. Payment: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt.

The client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law, whichever is the lesser) until paid. Client further agrees to pay Engineer's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees, as well as costs attributed to suspension of services accordingly and as follows:

Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith and, in addition, the reasonable value of the Engineer's time and expenses spent in connection with such collection action, computed at the Engineer's prevailing fee schedule and expense policies.

Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Client will reimburse Engineer for all associated costs as previously set forth in (Item 4 of) this Agreement.

27. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the **Illinois** Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that **Illinois** law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.

28. **Job Site Safety/Supervision & Construction Observation:** The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work

efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

29. Insurance and Indemnification: The Engineer and the Client understand and agree that the Client will contractually require the Contractor to defend and indemnify the Engineer and/or any subconsultants from any claims arising from the Work. The Engineer and the Client further understand and agree that the Client will contractually require the Contractor to procure commercial general liability insurance naming the Engineer as an additional named insured with respect to the work. The Contractor shall provide to the

Client certificates of insurance evidencing that the contractually required insurance coverage has been procured. However, the Contractor's failure to provide the Client with the requisite certificates of insurance shall not constitute a waiver of this provision by the Engineer.

The Client and Engineer waive all rights against each other and against the Contractor and consultants, agents and employees of each of them for damages to the extent covered by property insurance during construction. The Client and Engineer each shall require similar waivers from the Contractor, consultants, agents and persons or entities awarded separate contracts administered under the Client's own forces.

30. **Hazardous Materials/Pollutants:** Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances.

Furthermore, Client understands that the presence of mold/mildew and the like are results of prolonged or repeated exposure to moisture and the lack of corrective action. Client also understands that corrective action is a operation, maintenance and repair activity for which the Engineer is not responsible.

31. **Insurance:**

(A) During the term of the Agreement, the Engineer shall provide the following types of insurance in not less than the specified amounts:

1. Comprehensive General Liability - \$1,000,000.00 per occurrence;
2. Auto Liability - Combined Single Limit Amount of \$1,000,000.00 on any Engineer owned, and/or hired, and/or non-owned motor vehicles engaged in operations within the scope of this Agreement;
3. Workers Compensation - Statutory; Employers Liability \$1,000,000.00 (the policy shall include a 'waiver of subrogation');
4. Umbrella Coverage - \$2,000,000.00 (this shall apply to General Liability, Auto Liability and Professional Liability, except if the amount for Professional Liability exceeds these combined limits, then Umbrella Coverage does not need to apply to Professional Liability); and
5. Professional Liability - \$1,000,000.00.

(B) The Engineer shall furnish to the Client satisfactory proof of coverage of the above insurance requirements, by a reliable company or companies, before commencing any work. Such proof shall consist of certificates executed by the respective insurance companies and filed with the Client. Said certificates shall contain a clause to the effect that, for the duration of the

Agreement, the insurance policy shall be canceled, expire or changed so as to the amount of coverage only after written notification 30 days in advance to the Client. In addition, said certificates shall list the Client and its officers, agents, employees, representatives and assigns as additional insureds on all required insurance policies except the policy for professional liability.

- (C) The Engineer shall require sub-contractors of Engineer, if any, not protected under the Engineer's policies, to take out and maintain insurance of the same nature in amounts, and under the same terms, as required of the Engineer. Certificates as described in (B) above shall be provided to the Client for the sub-contractors of Engineer.
- (D) Certificates of insurance shall be provided to the Client on standard certificate forms, signed by an authorized agent of the brokerage firm or carrier providing the certificates. Carriers providing coverage shall be reputable, and only those insurance companies having an A.M. Best rating of A; class VI or better shall be used unless prior written approval is obtained from the Client."



MINUTES OF A REGULAR VILLAGE BOARD MEETING

**Village of Clarendon Hills
One North Prospect Avenue, Clarendon Hills, Illinois**

March 21, 2016

President Austin called the meeting to order at 7:00 p.m.

1. ROLL CALL

Present at Roll Call: President Austin, Trustees Flood, Jorissen, and Knoll
 Absent: Trustees Jordan, McGarrah, and Stach

Also Present: Village Manager Barr, Assistant to the Village Manager Creer, Police Chief Farmer, Fire Chief Leahy, Public Works Director Millette, Community Development Director Ungerleider, and Clerk Tandle

2. PLEDGE OF ALLEGIANCE

3. PETITIONS AND COMMUNICATIONS/PRESIDENT'S REPORT

3.1. Trustee Flood moved approval of a Proclamation Celebrating the Accomplishments of Reece O'Connor of Boy Scout Troop 8. Trustee Knoll seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Flood, Jorissen, and Knoll and President Austin

Nays: None

Absent: Trustees Jordan, McGarrah, and Stach

MOTION CARRIED

The Village Board, Scout Master Tim Poissons, and the O'Connor family extended their congratulations to Reece for having achieved the status of Eagle Scout and accomplishing the rare achievement of earning every Merit Badge offered by the Boy Scouts of America.

3.2. Trustee Flood moved concurrence with President Austin's appointment of Karin Hanke to fill the vacancy on the Zoning Board of Appeals/Plan Commission (term expiring May 31, 2020). Trustee Knoll seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Flood, Jorissen, and Knoll and President Austin

Nays: None

Absent: Trustees Jordan, McGarrah, and Stach

MOTION CARRIED

3.3. President Austin announced that the Village recently received Level II Accreditation from the Intergovernmental Risk Management Agency (IRMA) in recognition of achieving the highest level of risk management excellence in 2015. In addition to being awarded a recognition plaque and a check in the amount of \$1,500, the Village will receive a large credit on its premiums.

4. **ADDRESSES FROM THE AUDIENCE – NON-AGENDA ITEMS** – There were none.
5. **RECESS TO STANDING COMMITTEE MEETINGS**

Trustee Knoll moved to recess to the Community and Intergovernmental Affairs, Finance, Land Use, Public Safety, and Public Services Committees at 7:15 p.m. Trustee Jorissen seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Flood, Jorissen, and Knoll and President Austin

Nays: None

Absent: Trustees Jordan, McGarrah, and Stach

MOTION CARRIED

Community and Intergovernmental Affairs

1. The 2016 Dancin' in the Street summer concerts have been scheduled every Wednesday from June 22 through July 27. The Special Events Committee requested issuance of a Temporary Special Event Liquor License and waiver of the liquor license fee for the concert series. The volunteers who will be serving alcohol will be required to comply with BASSET training, wristband, and clear cup requirements.
2. The Chamber of Commerce will be sponsoring the 2016 Daisy Days festival on Friday and Saturday, June 17 and 18. A License Agreement was presented for approval that authorizes the Chamber to control certain Village rights-of-way and close the Metra station parking lot during the event.
3. The Chamber of Commerce requested issuance of a Temporary Special Event Liquor License and waiver of the liquor license fee for the 2016 Daisy Days festival. Chamber members who will be serving alcohol will be required to comply with BASSET training, wristband, and clear cup requirements.
4. The Salvation Army requested permission to conduct two roadside fundraising events in the Village in 2016. "Donut Days" is scheduled for June 3 and 4 and the "Red Kettle Campaign" is scheduled to run from November 4 through December 24. Chief Farmer requested that the Salvation Army be granted permission to conduct the fundraising events contingent upon providing a current Certificate of Insurance and a Hold Harmless Agreement. He will discuss locations and safety concerns with the Salvation Army coordinators prior to the events.

Finance

1. Finance Director Peg Hartnett resigned on March 18, 2016. Rich Hentschel was hired as Interim Finance Director until a new Finance Director is hired. In order to provide some overlap with Ms. Hartnett, Mr. Hentschel began work on March 17, 2016. A Resolution was presented for adoption that ratifies the employment agreement between the Village and GovTempsUSA for the interim services of Mr. Hentschel. It was noted that the Village has successfully used the recruitment services of GovTempsUSA in the past.

Land Use

1. On April 20, 2015, the Board granted Final Planned Unit Development (PUD) Plan Approval for the property commonly known as 103 S. Prospect Avenue (Subject Property). Pursuant to Section 20.14.8 of the Village Code, construction is required to begin within one year following Final PUD Plan Approval. Because a judgment in the 2013 lawsuit which sought to invalidate the Special Use Approval for a PUD for the Subject Property and the granting of a PUD for the Subject Property was rendered only recently in favor of the Village and in light of the Plaintiffs' pending appeal, Michael Van Zandt, owner and developer of the Subject Property, requested that the Board grant an extension of the date by which construction must begin in furtherance of the Final PUD Plan Approval. An Ordinance was presented for adoption that grants Mr. Van Zandt a one-year extension of the one-year construction commencement requirement outlined in Section 20.14.8 of the Village Code to allow construction to begin on or before April 19, 2017.

Public Safety

1. The Village purchased Fifth Third Bank's lot located at 318 Park Avenue in January 2016. Staff determined that the lot was primarily being used by the Clarendon Hills Post Office and a few commuters. The post office has been leasing a portion of the lot from Fifth Third Bank for \$1,300 per year. Approximately 15 postal employees currently park in the lot and ten mail trucks are parked there overnight. Staff has been considering options to regulate parking at the site. Village Manager Barr recently contacted a postal service representative in South Carolina to discuss an annual lease arrangement. However, the representative indicated that the postal service would prefer a five-year lease arrangement. Village Manager Barr will continue to discuss this issue with the postal service to reach a mutually beneficial arrangement. Staff recommended opening the remainder of the lot for daily commuter parking using the Village's Passport Parking system, which is currently used for metered parking and is easy to enforce. The fee is \$3 per day per vehicle.

2. The 2014 water main replacement on Stonegate Road resulted in transferring the fire hydrants from the west side of the street to the east side of the street. "No Parking Any Time" signs were also moved to identify the location of the new fire hydrants but the Village Code has not yet been amended. An Ordinance was presented for first consideration that amends Section SA41.1 of the Village Code to reflect that parking is now prohibited on the east side of Stonegate Road from Naperville Road to Ogden Avenue.

3. The Board recently considered prohibiting parking on the east side of Middaugh Road for the first 400 feet immediately north of Chicago Avenue because of potential sightline hazards due to the slight rise and sudden drop in the road. Based on public feedback, the Board instructed staff to ask Village Engineer Christopher B. Burke Engineering, Ltd. (CBBEL) to perform a sight distance analysis for that section of Middaugh Road. CBBEL concluded its analysis and provided a report which recommended installing warning signs at two locations on Middaugh Road. In accordance with the Manual on Uniform Traffic Control Devices (MUTCD) of Illinois, CBBEL recommended that warning signs labeled "Hill Blocks View" be installed. The Board concurred with CBBEL's recommendation and instructed staff to install the two new signs.

4. The Police Department is in possession of five vehicles that were seized by the Department during separate arrests and subsequently awarded to the Village by the DuPage Circuit Court. Staff requested authorization to dispose of the vehicles by eBay auction. An Ordinance was presented for adoption authorizing the sales.

Public Services

1. Republic Services, the Village's refuse collector, recently requested that the Board consider changing the current schedule for trash, yard waste, and recycling collection from Monday and Wednesday to Tuesday throughout the Village beginning May 1. This adjustment would provide a uniform collection day for residents and additional efficiencies for Republic Services. In return, Republic Services has agreed to waive this year's 2% contractual increase. Residents will be notified in advance of adjustment. A Resolution approving the First Amendment to the Residential Solid Waste, Yard Waste and Recycling Services Agreement with Republic Services was presented for adoption.

2. As part of the ongoing Village facilities study, FGM Architects (FGM) evaluated the Village Hall's aging cupola, which leaks and is causing water damage to the roof and attic. FGM recommended removing the existing cupola, patching and re-shingling the roof, and fabricating a replicate cupola to be installed independent of the roof structure. An alternative option would be to simply remove the cupola completely and repair the roof. Because of the historical significance of the Village Hall cupola, the Board supported replacing it. The fiscal year 2015-2016 budget includes \$50,000 for the replacement or renovation of the cupola. A Resolution approving an agreement between the Village and Americlock, Inc. in the amount of \$22,375 to fabricate and install a new cupola and wind vane was presented for adoption. It was noted that there will also be an additional cost of \$7,500 to dismantle and remove the existing cupola and repair the roof.

6. RECONVENE THE VILLAGE BOARD MEETING

Trustee Flood moved to reconvene the Village Board meeting at 8:10 p.m. Trustee Knoll seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Flood, Jorissen, and Knoll and President Austin

Nays: None

Absent: Trustees Jordan, McGarrah, and Stach

MOTION CARRIED

7. ADDRESSES FROM THE AUDIENCE – AGENDA ITEMS – There were none.

8. CONSENT AGENDA/OMNIBUS VOTE

Trustee Flood moved to approve the Consent Agenda as itemized by President Austin. Trustee Knoll seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Flood, Jorissen, and Knoll and President Austin

Nays: None

Absent: Trustees Jordan, McGarrah, and Stach

MOTION CARRIED

- 8.1. Approval of the Regular Village Board Meeting Minutes of March 7, 2016 – OMNIBUS VOTE
- 8.2. Authorization to issue a Temporary Special Event Liquor License and waive the liquor license fee for the 2016 Dancin' in the Street summer concert series – OMNIBUS VOTE
- 8.3. Approval of a License Agreement between the Village of Clarendon Hills and the Clarendon Hills Chamber of Commerce for the 2016 Daisy Days festival – OMNIBUS VOTE
- 8.4. Authorization to issue a Temporary Special Event Liquor License and waive the liquor license fee for the Clarendon Hills Chamber of Commerce 2016 Daisy Days festival – OMNIBUS VOTE
- 8.5. Grant permission for the Salvation Army to conduct two roadside solicitations – Donut Days on June 3 and 4, and the Red Kettle Campaign from November 4 through December 24, contingent upon the submission of a current Certificate of Insurance and Hold Harmless Agreement – OMNIBUS VOTE
- 8.6. Approval of Claims Ordinance 16-03-02 – OMNIBUS VOTE
- 8.7. Acceptance of the Treasurer's Report for the Period May 1, 2015 through December 31, 2015 – OMNIBUS VOTE
- 8.8. Adoption of a Resolution Approving an Employment Agreement for Interim Finance Director (Richard Hentschel) between the Village of Clarendon Hills, DuPage County, Illinois and GovTempsUSA, LLC (Resolution No. R-16-06) – OMNIBUS VOTE
- 8.9. Second Consideration/Adoption of an Ordinance Extending the Construction Commencement Date Relative to the Planned Unit Development Approved for the Property Commonly Known as 103 S. Prospect Avenue (Ordinance No. 16-03-10) – OMNIBUS VOTE
- 8.10. First Consideration of an Ordinance Amending Section SA41.1 of the Clarendon Hills Village Code in regard to Restricted Hours Parking Zones – OMNIBUS VOTE
- 8.11. Waive First Consideration, Second Consideration/Adoption of an Ordinance Authorizing the Sale of Surplus Property (1993 Mercury, 2002 Nissan, 1988 Toyota, 2002 Buick, and 1996 Chevrolet) through an "On-Line" Auction Service (Ordinance No. 16-03-11) – OMNIBUS VOTE

- 8.12. Adoption of a Resolution Approving the First Amendment to the Residential Solid Waste, Yard Waste and Recycling Services Agreement between the Village of Clarendon Hills, DuPage County, Illinois and Allied Waste Services of North America, LLC (Resolution No. R-16-07) – OMNIBUS VOTE
- 8.13. Adoption of a Resolution Approving a Cupola Replacement Agreement between the Village of Clarendon Hills, DuPage County, Illinois and Americlock, Inc. in the Amount of \$22,375 (Resolution No. R-16-08) – OMNIBUS VOTE

9. REPORTS OF OFFICERS

- Assistant to the Village Manager Creer reported that the recruitment process for a full-time Finance Director has begun. A number of qualified candidates have applied for the position. Interviews are anticipated to be conducted in April. He also noted that the Special Events Committee has secured all sponsorships for the 2016 summer concert series.
- Police Chief Farmer announced that Officer Brett Robak graduated from the Cook County Sheriff's Police Academy on March 18, 2016. Officer Robak will attend an additional week of advanced training offered by the Academy before he begins the Department's field training program. Chief Farmer noted that the Department will then be back to the optimum number of 13 sworn officers. He also noted that two seized vehicles were recently sold by eBay auction in the amount of \$13,800.
- Public Works Director Millette reported that tree-root pruning began last Friday and pavement grinding and valve work is scheduled to begin next week prior to starting the 2016 Water Main Replacement Program, winter tree pruning was completed today, and Public Works crews will continue to spread dirt, seeds, and straw for the final stage of the 2015 Road Improvement Program. He noted that the contract for the 2016 Road Improvement Program is scheduled to be award at the April 18, 2016 Village Board meeting.

10. OTHER BUSINESS – There was none.

11. EXECUTIVE SESSION – There was none.

12. ADJOURNMENT

There being no further business to come before the Board, Trustee Knoll moved to adjourn the meeting at 8:22 p.m. Trustee Jorissen seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Flood, Jorissen, and Knoll and President Austin

Nays: None

Absent: Trustees Jordan, McGarrah, and Stach

MOTION CARRIED

Dawn M. Tandle
Village Clerk

ADMINISTRATIVE/LEGISLATIVE _____
COMMUNITY/INTERGOVERNMENTAL AFFAIRS _____
FINANCE 9.4 4/4/16 _____
LAND USE _____
PUBLIC SERVICE _____
PUBLIC SAFETY _____

VILLAGE OF CLARENDON HILLS

March 31, 2016

CLAIMS ORDINANCE # 16-03-01M

2016 Fiscal Year Disbursements

March 2016 Manual Checks

ACS FINANCIAL SYSTEM
03/31/2016 11:49:16

Claims Register

VILLAGE OF CLARENDON HILLS
GL540R-V07.27 PAGE 1

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
INTERGOVERNMENTAL PERSON		42399						
LIBRARY HEALTH INS		3,084.25	DUE FROM CH LIBRARY	01.000.1340	MAR 16	429	00001	
LIBRARY DENTAL INS		201.78	DUE FROM CH LIBRARY	01.000.1340	MAR 16	429	00002	
RETIREE HEALTH INS		3,025.00	RETIREE/COBRA INSURANCE	01.000.1375	MAR 16	429	00003	
RETIREE DENTAL INS		458.37	RETIREE/COBRA INSURANCE	01.000.1375	MAR 16	429	00004	
SUPPLEMENTAL LIFE INS		234.12	EMPLOYEE SUPP. INS. CONT	01.000.2031	MAR 16	429	00005	
HEALTH/LIFE INSURANCE		1,124.38	HEALTH/DENTAL INSURANCE	01.510.4120	MAR 16	429	00006	
DENTAL INSURANCE		67.26	HEALTH/DENTAL INSURANCE	01.510.4120	MAR 16	429	00007	
HEALTH/LIFE INSURANCE		2,652.10	HEALTH/DENTAL INSURANCE	01.512.4120	MAR 16	429	00008	
DENTAL INSURANCE		134.10	HEALTH/DENTAL INSURANCE	01.512.4120	MAR 16	429	00009	
HEALTH/LIFE INSURANCE		20,634.88	HEALTH/DENTAL INSURANCE	01.520.4120	MAR 16	429	00010	
DENTAL INSURANCE		883.11	HEALTH/DENTAL INSURANCE	01.520.4120	MAR 16	429	00011	
HEALTH/LIFE INSURANCE		1,991.49	HEALTH/DENTAL INSURANCE	01.530.4120	MAR 16	429	00012	
DENTAL INSURANCE		134.06	HEALTH/DENTAL INSURANCE	01.530.4120	MAR 16	429	00013	
HEALTH/LIFE INSURANCE		6,154.05	HEALTH/DENTAL INSURANCE	01.540.4120	MAR 16	429	00014	
DENTAL INSURANCE		308.47	HEALTH/DENTAL INSURANCE	01.540.4120	MAR 16	429	00015	
HEALTH/LIFE INSURANCE		3,353.68	HEALTH/DENTAL INSURANCE	01.550.4120	MAR 16	429	00016	
DENTAL INSURANCE		156.59	HEALTH/DENTAL INSURANCE	01.550.4120	MAR 16	429	00017	
HEALTH/LIFE INSURANCE		4,102.70	HEALTH/DENTAL INSURANCE	20.560.4120	MAR 16	429	00018	
DENTAL INSURANCE		205.64	HEALTH/DENTAL INSURANCE	20.560.4120	MAR 16	429	00019	
RETIREE HEALTH INS		1,098.72	RETIREE/COBRA INSURANCE	71.000.1375	MAR 16	429	00020	
RETIREE DENTAL INS		89.37	RETIREE/COBRA INSURANCE	71.000.1375	MAR 16	429	00021	
		50,094.12	*TOTAL					
		50,094.12	**CLAIMS TOTAL					

ACS FINANCIAL SYSTEM
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Claims Register

VILLAGE OF CLARENDON HILLS
GL540R-V07.27 PAGE 2

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:							
		50,094.12					

RECORDS PRINTED - 000021

ACS FINANCIAL SYSTEM
03/31/2016 11:49:16

Claims Register

VILLAGE OF CLARENDON HILLS
GL060S-V07.27 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	44,597.69
20	WATER FUND	4,308.34
71	POLICE PENSION FUND	1,188.09
TOTAL ALL FUNDS		50,094.12

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	CLARENDON HILLS BANK	50,094.12
TOTAL ALL BANKS		50,094.12

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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ADMINISTRATIVE/LEGISLATIVE _____
COMMUNITY/INTERGOVERNMENTAL AFFAIRS _____
FINANCE 9.5 4/4/16 _____
LAND USE _____
PUBLIC SERVICE _____
PUBLIC SAFETY _____

VILLAGE OF CLARENDON HILLS

April 4, 2016

CLAIMS ORDINANCE # 16-04-01

2016 Fiscal Year Disbursements

April 4, 2016 Checks

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
A BEEP, LLC	01680						
PW-CONNECTORS FOR RADIOS	32.42	VEHICLE SUPPLIES	01.540.4604	67977		417 00031	
AARON H. REINKE	73861						
ADM HEARING OFC 02/16	100.00	LEGAL FEES	01.511.4206	CH03162016		402 00005	
ALPHAGRAPHICS	03520						
BUSINESS CARDS-MILLHOUSE	37.30	ADVERTISING/PRINTING/COP	01.512.4231	79789		417 00014	
ALTERNATE POWER INDUSTRI	03563						
BLOCK HEATER FOR VH GEN	1,409.75	OTHER PROFESSIONAL SERVI	01.514.4207	291		428 00007	
AT&T	05806						
03/16 SCADA	89.87	TELEPHONE	20.560.4212	63032337700316		428 00001	
AT&T- (NEW SYSTEM)	05811						
03/16 PHONE CHARGES	232.15	TELEPHONE	01.510.4212	630R0509400316		417 00019	
03/16 PHONE CHARGES	150.00	TELEPHONE	01.513.4212	630R0509400316		417 00018	
03/16 PHONE CHARGES	193.46	TELEPHONE	01.520.4212	630R0509400316		417 00020	
03/16 PHONE CHARGES	193.46	TELEPHONE	01.530.4212	630R0509400316		417 00021	
03/16 PHONE CHARGES	77.38	TELEPHONE	01.540.4212	630R0509400316		417 00022	
03/16 PHONE CHARGES	77.38	TELEPHONE	20.560.4212	630R0509400316		417 00023	
03/16 IPFLEX MONITOR	50.36	TELEPHONE	01.513.4212	63032320630316		402 00034	
	974.19	*TOTAL					
B GUNTHER & COMPANY INC	07937						
EMP APPRECIATION GIFTS	161.22	EMPLOYEE RELATIONS	01.500.4290	98527		402 00003	
BALES ACE HARDWARE	07938						
SIDE BOARDS #15	12.49	VEHICLE SUPPLIES	01.540.4604	007617/1		402 00028	
BLEACH-WATER DEPT	11.96	OPERATING SUPPLIES	20.560.4318	008694/1		402 00029	
WATER STAKES-WATER DEPT	19.08	OPERATING SUPPLIES	20.560.4318	008695/1		402 00030	
NO PARKING SIGN STAKES	52.47	OPERATING SUPPLIES	10.541.4318	008719/1		402 00031	
RECEPTACLE-VH GENERATOR	3.99	MAINTENANCE BUILDINGS	01.514.4262	008757/1		417 00035	
VH-REPLACE DOWNSPOUTS	50.97	MAINTENANCE BUILDINGS	01.514.4262	008838/1		428 00027	
	150.96	*TOTAL					
BARR/KEVIN	99567						
FIN DIRECT SEND OFF-FOOD	83.60	EMPLOYEE RELATIONS	01.500.4290	03/18/2016		402 00012	
C.J.C. AUTO PARTS	14331						
OIL/FILTERS-PD	183.60	VEHICLE SUPPLIES	01.521.4604	827029		402 00032	
OIL/FILTERS FOR TRUCKS	367.20	VEHICLE SUPPLIES	01.540.4604	827030		402 00033	
SPARK PLUGS FOR MOWERS	11.04	VEHICLE SUPPLIES	01.540.4604	828719		428 00029	
	561.84	*TOTAL					
CHICAGOLAND PAVING CONTR	13921						
2015 ROAD PROGRAM #4	343,800.00	ROADWAY IMPROVEMENTS	65.590.4450	155304		416 00014	
CHRISTOPHER B BURKE	13912						
2015 WATER MAIN PROJECT	1,017.50	OTHER PROFESSIONAL SERVI	20.560.4207	127839		416 00020	
GEN ENGINEERING SVCS	5,720.06	OTHER PROFESSIONAL SERVI	01.540.4207	127840		417 00026	
2016 SSA ROAD PROGRAM	15,370.77	OTHER PROFESSIONAL SERVI	65.590.4207	127841		417 00025	
2015 SSA ROAD PROGRAM	5,584.52	OTHER PROFESSIONAL SERVI	65.590.4207	127842		417 00024	
2015 SSA ROAD PROGRAM	28,442.89	OTHER PROFESSIONAL SERVI	65.590.4207	127843		417 00027	
	56,135.74	*TOTAL					
COMMONWEALTH EDISON	15277						
STREET LIGHT 03/09/16	1,813.56	UTILITIES	01.540.4235	00591450690316		417 00008	

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
COMMONWEALTH EDISON		15277					
STORM SEWR PUMP	03/24/16	53.85	UTILITIES	01.540.4235	25650570540316	428	00013
VILLAGE STREETS	03/23/16	171.21	UTILITIES	01.540.4235	37410160100316	428	00008
WELL#7 INTERIOR	03/24/16	96.51	UTILITIES	01.540.4235	41330460120316	428	00012
STREET LIGHT	03/23/16	33.24	UTILITIES	01.540.4235	53091420190316	428	00014
STREET LIGHT	03/24/16	18.22	UTILITIES	01.540.4235	62051400090316	428	00011
B.N. STATION	03/23/16	218.50	UTILITIES	21.540.4235	65102840050316	428	00015
STREET LIGHT	03/24/16	37.98	UTILITIES	01.540.4235	67622390070316	428	00010
MAPLE METER	03/22/16	498.50	UTILITIES	20.560.4235	74312830070316	428	00016
CBD TRIANGLE	03/26/16	40.56	UTILITIES	01.505.4235	81903630090316	428	00009
		2,982.13	*TOTAL				
CORRPRO COMPANIES, INC.		15689					
WATER TANK INSPECTIONS			2,280.00	OTHER CONTRACTUAL SERVIC	20.560.4208	370203	416 00019
COURTNEY'S SAFETY LANE		13280					
SAFETY INSP-UNIT 19			35.00	CONTRACT LABOR-VEHICLES	01.540.4602	6738	416 00022
SAFETY #3			35.00	CONTRACT LABOR-VEHICLES	01.540.4602	6746	402 00024
			70.00	*TOTAL			
CREER/ZACH		99570					
REFRESHMENTS-BUDGET MTNG			64.48	CONFERENCES/TRAINING/MEE	01.500.4291	03/22/2016	417 00012
DIXON ENGINEERING, INC.		18860					
CRICKET DECOM-233 BURLIN			2,650.00	OTHER PROFESSIONAL SERVI	01.550.4207	16-0017	417 00015
DUPAGE WATER COMMISSION		19688					
02/16 WATER PURCHASE			85,107.80	DP WATER COMM WATER COST	20.560.4233	11218	402 00016
ESSENTIAL EQUIPMENT SOLU		25735					
METER CALIBRATION			95.00	MAINTENANCE EQUIPMENT	01.531.4263	4534	402 00011
EXERCISE EQUIPMENT REPAI		26526					
WORKOUT ROOM ART STEPPER			120.00	MAINTENANCE EQUIPMENT	01.546.4263	02/16/2016	417 00007
FIRE SAFETY CONSULTANTS		28335					
SPRKLR RVW-116 MOHAWK			342.00	OTHER PROFESSIONAL SERVI	01.550.4207	2015-1734	416 00008
SPRKLR RVW-27 S PROSPECT			222.00	OTHER PROFESSIONAL SERVI	01.550.4207	2015-1812	416 00007
SPRKLR RVW-23 ARTHUR			355.00	OTHER PROFESSIONAL SERVI	01.550.4207	2015-1860	416 00009
			919.00	*TOTAL			
FIRESTONE COMPLETE		28341					
TIRES #381			493.72	CONTRACT LABOR-VEHICLES	01.521.4602	239823	402 00004
FOSTER COACH SALES INC		29050					
FLR PLATE KIT-MEDIC 86			28.15	VEHICLE SUPPLIES	01.532.4604	9053	417 00011
FREEWAY FORD		29302					
REPAIRS #4			3,108.41	CONTRACT LABOR-VEHICLES	01.540.4602	120627	428 00032
GASAWAY MAINTENANCE CO.		30476					
01/16 SNOW REMOVAL			512.40	DUE FROM CH LIBRARY	01.000.1340	15234	416 00028
01/16 SNOW REMOVAL			1,024.80	MAINTENANCE LAND	01.505.4266	15234	416 00031
01/16 SNOW REMOVAL			1,537.20	MAINTENANCE LAND	01.514.4266	15234	416 00030
01/16 SNOW REMOVAL			1,024.80	MAINTENANCE LAND	01.523.4266	15234	416 00032
01/16 SNOW REMOVAL			1,024.80	MAINTENANCE LAND	21.540.4266	15234	416 00029
			5,124.00	*TOTAL			
GENES TIRE SERVICE INC		30745					
TIRES-UNIT #3			522.00	VEHICLE SUPPLIES	01.540.4604	118077	416 00021

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
GRAINGER		32264						
ANN ST WATER PLANT BLDG		86.95	MAINTENANCE BUILDINGS	20.560.4262	9063268529		428	00021
GRUEN GRUEN & ASSOCIATES		32980						
OGDEN TIF-MARKET STUDY		2,762.62	OTHER PROFESSIONAL SERVI	09.590.4207	2138		417	00017
HD SUPPLY WATERWORKS, LT		35275						
METERS/MXU BATTERIES		1,650.00	WATER METERS	20.560.4314	F237737		428	00033
METERS/MXU BATTERIES		992.00	OPERATING SUPPLIES	20.560.4318	F237737		428	00034
		2,642.00	*TOTAL					
HENRY SCHEIN		54098						
EMS SUPPLIES		60.24	OPERATING SUPPLIES	01.532.4318	28705689		402	00022
HILLS SIGNS		36364						
EQUIPMENT STICKERS		1,478.00	VEHICLE SUPPLIES	01.531.4604	28006		402	00021
IACE-ILLINOIS ASSN CODE		40776						
IACE TRAINING-GODEK		35.00	MEMBERSHIPS & SUBSCRIPTI	01.550.4292	03/18/2016		402	00014
ILCMA-IL CITY-COUNTY MGM		41680						
PROF DEV-CREER/UNGERLEID		110.00	CONFERENCES/TRAINING/MEE	01.510.4291	12000-28-1-66A		428	00030
INTNL ASSN OF CHIEFS OF		40775						
DUES 01/16-12/16		150.00	MEMBERSHIPS & SUBSCRIPTI	01.520.4292	1001189461		428	00004
JACK'S INC.		45418						
GUIDE BAR FOR CHAINSAWS		103.60	OPERATING SUPPLIES	01.540.4318	65752		417	00028
JOHNSON/JULIE		99571						
FIN DIRECT SEND OFF-FOOD		76.97	OPERATING SUPPLIES	01.512.4318	03/18/2016		417	00013
KLEIN, THORPE AND JENKIN		49822						
02/16 LEGAL		3,718.66	LEGAL FEES	01.511.4206	181482-84/89		428	00026
88 PARK		1,615.00	LEGAL FEES	01.511.4206	181485		428	00022
201 BURLINGTON		288.00	LEGAL FEES	01.511.4206	181486		428	00023
9-23 WALKER		2,066.80	LEGAL FEES	01.511.4206	181487		428	00024
318 PARK PURCHASE		1,217.20	LEGAL FEES	01.511.4206	181488		428	00025
		8,905.66	*TOTAL					
LEAHY/BRIAN		51813						
UPS TRUCK DEPOSIT CHECK		59.04	MACHINERY & EQUIP	65.590.4430	03/22/2016		417	00006
M.T. RAM, INC.		54175						
PD-PPR TWL/TP/LINER		87.52	O & M SUPPLIES-BUILDING	01.523.4320	15829		402	00007
METRA-PPR TWL/TP/LINER		74.65	OPERATING SUPPLIES	21.540.4318	15829		402	00008
		162.17	*TOTAL					
MICRO CENTER		57001						
WRLS PRESENTATION REMOTE		39.99	O & M SUPPLIES-BUILDING	01.534.4320	3871488		402	00013
FAX MACHINE/DUSTER/TONER		244.97	MINOR TOOLS & EQUIP	01.534.4322	3877396		417	00010
		284.96	*TOTAL					
MID AMERICAN WATER, INC.		57020						
CLAMPS		846.00	OPERATING SUPPLIES	20.560.4318	122325A		402	00035
MARKING PAINT/END CAPS		864.00	OPERATING SUPPLIES	20.560.4318	122770A		402	00027
		1,710.00	*TOTAL					
MORTON SALT, INC.		02255						
SALT PURCHASE		5,517.08	OPERATING SUPPLIES	10.541.4318	5401015943	016796	P	402 00015
NICOR		60720						
SHERIDAN/ANN - 03/16/16		30.54	UTILITIES	20.560.4235	05693110008316			428 00003

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
NICOR	261 ANN - 03/16/16	60720	99.15	UTILITIES	20.560.4235	65693110002316	428	00002
			129.69	*TOTAL				
PRAXAIR DISTRIBUTION	WELDING GASES	52617	584.45	CONTRACT LABOR-VEHICLES	01.540.4602	72559004	416	00013
RAY O'HERRON CO.	UNIFORMS-SCHLICHER	63848	25.95	UNIFORMS/CLOTHING/EQUIPM	01.530.4317	1615750-IN	016736 P	402 00001
	UNIFORMS-LAFFEY		54.29	FOREIGN FIRE INS TAX EXP	01.530.4336	1615847-IN		402 00002
	UNIFORMS-DOROW		25.95	UNIFORMS/CLOTHING/EQUIPM	01.530.4317	1615991-IN	016738 P	402 00010
	UNIFORMS-O'MALLEY		27.29	UNIFORMS/CLOTHING/EQUIPM	01.530.4317	1616358-IN		402 00026
	RETURN UNIFORMS-LAFFEY	112.00CR	112.00	FOREIGN FIRE INS TAX EXP	01.530.4336	1616694-CM		402 00020
	UNIFORMS-LAFFEY		129.95	FOREIGN FIRE INS TAX EXP	01.530.4336	1616696-IN		402 00019
	UNIFORMS-SHIRLEY		25.95	UNIFORMS/CLOTHING/EQUIPM	01.530.4317	1616697-IN		402 00018
	UNIFORMS-REDIEHS		23.79	FOREIGN FIRE INS TAX EXP	01.530.4336	1616710-IN		402 00017
	UNIFORMS-PADGETT		47.79	FOREIGN FIRE INS TAX EXP	01.530.4336	1616970-IN		417 00001
			248.96	*TOTAL				
RED WING SHOE STORE	WORK BOOTS-LAURINAITIS	73655	130.49	UNIFORMS/CLOTHING/EQUIPM	01.532.4317	000000004-045	016734 P	402 00023
REIMER DOBROVOLNY & KARL	2ND QTR 2016 RETAINER	73860	730.81	OTHER PROFESSIONAL SERVI	71.581.4207	20759	416	00006
RUSSO POWER EQUIPMENT	DE-ICER	76340	35.96	DUE FROM CH LIBRARY	01.000.1340	2948299	416	00023
	DE-ICER		71.92	MAINTENANCE LAND	01.505.4266	2948299	416	00026
	DE-ICER		107.88	MAINTENANCE LAND	01.514.4266	2948299	416	00025
	DE-ICER		71.92	MAINTENANCE LAND	01.523.4266	2948299	416	00027
	DE-ICER		71.92	MAINTENANCE LAND	21.540.4266	2948299	416	00024
	HARD HAT		100.00	EMPLOYEE HEALTH & SAFETY	01.540.4115	2963741	416	00011
	PRUNER/VINE LOPPER/FILLR		424.93	MINOR TOOLS & EQUIP	01.540.4322	2963754	416	00033
			884.53	*TOTAL				
SAFE-CARD ID SERVICES, I	ID CARDS-FINANCE	76883	8.64	OPERATING SUPPLIES	01.512.4318	20085A	417	00003
	ID CARDS-FD		76.14	OPERATING SUPPLIES-GENER	01.531.4318	20085A	417	00005
	ID CARDS-PW		44.64	OPERATING SUPPLIES	01.540.4318	20085A	417	00004
			129.42	*TOTAL				
SAM'S CLUB- MEMB #458646	COFFEE/CUPS/WATER	76978	186.17	O & M SUPPLIES-BUILDING	01.523.4320	003856	428	00017
	MEMBERSHIP-FARMER/GREEN		30.00	MEMBERSHIPS & SUBSCRIPTI	01.520.4292	999999	428	00019
	MEMBERSHIP-DOLGNER		45.00	MEMBERSHIPS & SUBSCRIPTI	01.540.4292	999999	428	00018
			261.17	*TOTAL				
SIKICH LLP	02/16 ACCOUNTING	79035	1,941.00	OTHER PROFESSIONAL SERVI	01.512.4207	245268	402	00009
SLONEK/MICHAEL	PARKING PERMIT REFUND	.01654	260.00	PARKING FEES/BURLINGTON	01.341.3410	B-214	428	00005
SOUTHWEST CENTRAL DISPAT	04/16 DISPATCH SERVICES	80492	13,516.64	OTHER CONTRACTUAL SERVIC	01.521.4208	03/15/2016	417	00016
	04/16 DISPATCH SERVICES		1,378.84	OTHER CONTRACTUAL SERVIC	01.531.4208	03/15/2016	416	00034
	04/16 DISPATCH SERVICES		1,378.84	OTHER CONTRACTUAL SERVIC	01.532.4208	03/15/2016	416	00035
			16,274.32	*TOTAL				

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
SPEEDPRO IMAGING DUPAGE	80602							
EARTH DAY BANNER		113.00	ADVERTISING/PRINTING/COP	01.550.4231	1-13071		428	00020
STATE CHEMICAL MFG. CO./	39630		O & M SUPPLIES-BUILDING	01.534.4320	97712756		417	00002
CLEANING SUPPLIES		223.57						
SUBURBAN LABORATORIES, I	82074		OTHER CONTRACTUAL SERVIC	20.560.4208	132535		428	00028
WATER SAMPLES		147.00						
TAMELING, INC	83155						417	00029
TOPSOIL		504.00	OPERATING SUPPLIES	01.540.4318	0107580-IN		428	00006
STRAW		56.70	OPERATING SUPPLIES	01.540.4318	0107733-IN			
		560.70	*TOTAL					
TASER INTERNATIONAL	83133						402	00006
REPLACEMENT TASER		4,358.02	OPERATING SUPPLIES	01.521.4318	SI1421764			
TOM & JERRY TIRE & SERVI	85003						402	00025
TIRE BALANCE-381		81.60	CONTRACT LABOR-VEHICLES	01.521.4602	52760			
TWIN SUPPLIES, LTD	85670						416	00012
REPLACE OUTSIDE LIGHTS		975.00	O & M SUPPLIES-BUILDING	01.546.4320	17150A			
ULINE	86327						428	00031
DT BIKE RACKS-TS		864.20	OPERATING SUPPLIES	21.540.4318	75633927			
UNIFIRST CORPORATION	88125						416	00017
SHOP TOWELS		6.00	CONTRACT LABOR-VEHICLES	01.540.4602	0610962357		416	00016
FLOOR MATS		37.54	MAINTENANCE BUILDINGS	01.546.4262	0610962357		416	00015
FLOOR MATS		20.21	MAINTENANCE BUILDINGS	20.560.4262	0610962357		416	00018
FLOOR MATS-B.N.		52.20	MAINTENANCE BUILDINGS	21.540.4262	0610963791		417	00033
SHOP TOWELS		6.00	CONTRACT LABOR-VEHICLES	01.540.4602	0610965181		417	00034
FLOOR MATS		37.54	MAINTENANCE BUILDINGS	01.546.4262	0610965181		417	00032
FLOOR MATS		20.21	MAINTENANCE BUILDINGS	20.560.4262	0610965181			
		179.70	*TOTAL					
VILLAGE OF HINSDALE	90333						416	00003
01/16 FUEL		1,697.53	VEHICLE FUEL	01.521.4603	569646		416	00004
01/16 FUEL		538.31	VEHICLE FUEL	01.531.4603	569646		416	00005
01/16 FUEL		33.89	VEHICLE FUEL	01.532.4603	569646		416	00002
01/16 FUEL		705.31	VEHICLE FUEL	01.540.4603	569646		416	00001
01/16 FUEL		379.77	VEHICLE FUEL	20.560.4603	569646			
		3,354.81	*TOTAL					
VULCAN CONSTRUCTION	91132						417	00030
ROAD EDGING STONE		1,054.77	OPERATING SUPPLIES	10.541.4318	31116907			
ZOLL MEDICAL CORPORATION	99187						416	00010
REPLACEMENT AED PADS-PD		1,212.82	MINOR TOOLS & EQUIP	01.523.4322	2347788			
		565,945.90	**CLAIMS TOTAL					

ACS FINANCIAL SYSTEM
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Claims Register

VILLAGE OF CLARENDON HILLS
GL540R-V07.27 PAGE 6

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		565,945.90					

RECORDS PRINTED - 000138

ACS FINANCIAL SYSTEM
03/30/2016 11:07:56

Claims Register

VILLAGE OF CLARENDON HILLS
GL060S-V07.27 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	66,026.74
09	TIF FUND	2,762.62
10	MOTOR FUEL TAX FUND	6,624.32
20	WATER FUND	94,237.92
21	BN/CH PARKING FUND	2,306.27
65	CAPITAL PROJECTS/IMPROVEMENT	393,257.22
71	POLICE PENSION FUND	730.81
TOTAL ALL FUNDS		565,945.90

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	CLARENDON HILLS BANK	565,945.90
TOTAL ALL BANKS		565,945.90

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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