



## Garage and Deck Building Permit Submittal Requirements

1. **Builder Permit Application**
2. **Cost Recovery Form**
3. **Architectural Plans** - Deck – 3 copies of a side view plan and top view plan; Garage – 3 copies of a side view plan, including details on foundation, walls and roof. Building Codes (w/amendments): 2006 International Residential Code and 2005 NEC.
4. 3 copies of **Plat of Survey - which** includes the size, location and setback of the proposed deck or garage and driveway (if applicable). Plat must be to scale.
5. **Current License** and **\$10,000 License /Permit Bond** must be submitted or on file for the **Electrician**.
6. A copy of the **Flagg Creek Water Reclamation District Report (630-323-3299)**
7. **Administrative Fee of \$34.00.**
8. **Plan Review Deposit of \$250.00.**

*The Applicant must submit ALL of the above documentation to the Community Development Department together as one submittal. Partial submittals will NOT be accepted.*

Please note: The General Contractor and Electrician must obtain a **Clarendon Hills Business License** prior to issuance of a building permit.

**SPOT SURVEY MUST BE SUBMITTED TO BUILDING DEPARTMENT FOR APPROVAL PRIOR TO FRAMING GARAGE**

If you have any questions, call the Community Development Department at (630) 286-5410.