



## Village of Clarendon Hills

### ANNUAL BUSINESS LICENSE APPLICATION FOR HOME OCCUPATIONS

Date: \_\_\_\_\_  
Address: \_\_\_\_\_, Clarendon Hills, IL 60514

Name of business: \_\_\_\_\_

Day time phone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

In order to verify that your particular home occupation meets Village regulations and prior to issuance of the required Business License, the following questions must be answered:

1. Identify all areas of the home in which the home occupation is conducted (e.g. bedroom, basement, garage, etc.). \_\_\_\_\_
2. How many square feet of area does the home occupation occupy? \_\_\_\_\_
3. How many employees work within the home as part of the home occupation, and who are these employees (e.g. wife, husband, mother, unrelated, etc.)? Number: \_\_\_\_ and Who: \_\_\_\_\_
4. What is the maximum number of cars (either clients or workers) that are parked simultaneously on the driveway or street that are associated with the home occupation?  
Number of client cars: \_\_\_\_\_ Number of worker cars: \_\_\_\_\_
5. Please give a detailed description of the home occupation.  
\_\_\_\_\_  
\_\_\_\_\_
6. When did business start at this address? \_\_\_\_\_  
Is this a \_\_\_\_ new license or \_\_\_\_ renewal?

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Thank you for taking the time to complete this form. Please complete and return this form, with the required \$25.00 fee, to the attention of the Finance Department at the address above. A Business License will be mailed to you as soon as the information is reviewed.