

MINUTES OF A REGULAR VILLAGE BOARD MEETING

Village of Clarendon Hills
One North Prospect Avenue, Clarendon Hills, Illinois

January 17, 2011

President Karaba called the meeting to order at 7:00 p.m.

1. ROLL CALL

Present at roll call: President Karaba, Trustees Alongi, Cochran, Pedersen, Reid, Wallace, and Williams. Also present: Interim Village Manager Balling, Finance Director Hartnett, Police Chief Anderson, Fire Chief Leahy, Public Works Director Hays, Community Development Director Brown, Management Analyst Collison, and Clerk Tandle.

2. PETITIONS AND COMMUNICATIONS/PRESIDENT'S REPORT

2.1. Trustee Alongi moved approval of a Proclamation recognizing today, January 17, 2011, as Dr. Martin Luther King, Jr. Day. Trustee Wallace seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Alongi, Cochran, Pedersen, Reid, Wallace, and Williams

Nays: None

MOTION CARRIED

2.2. Trustee Williams moved concurrence with President Karaba's appointment of Renee Kirin to serve as Chairperson of the Special Events Committee. Trustee Cochran seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Alongi, Cochran, Pedersen, Reid, Wallace, and Williams

Nays: None

MOTION CARRIED

2.3. President Karaba announced that the Village will be hosting an Open House regarding the 2011 SSA Road Maintenance Program on January 24, 2011 from 6:00 p.m. to 8:00 p.m. at the Clarendon Hills Middle School.

3. RECESS TO COMMITTEE MEETINGS

Trustee Alongi moved to recess to Finance and Public Safety Committees at 7:05 p.m. Trustee Reid seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Alongi, Cochran, Pedersen, Reid, Wallace, and Williams

Nays: None

MOTION CARRIED

Finance

1. Staff requested approval of the Fiscal Year 2011 budget transfers from the Contingency accounts in the General Fund and Water Fund to the various departmental salary and associated benefit accounts for the approved January 1, 2011 salary adjustments. During the budgeting process, salaries were budgeted in the departmental accounts at the current rate and Board-approved salary adjustments were budgeted in the Contingency accounts. It was noted that the transfers affect budgeted numbers only and do not affect actual expenditures.

2. A resolution was adopted on October 20, 2008 that approved an Identity Theft Program and Prevention Policy (the "Policy") pursuant to the requirements of the Fair and Accurate Credit Transactions Act of 2003. The Policy became effective November 1, 2008 and was intended to minimize incidents of identity theft and fraud. The terms of the Policy now require that the Village discontinue the use of the current postcard-style billing for water services and, instead, prepare full-page statements to be mailed in sealed envelopes. After considering the cost of purchasing a laser printer and an envelope/insertion machine so that staff may continue to process water bills in-house or to outsource the water billing process to a third-party provider, the Board concurred with staff's recommendation to outsource the water billing process to Third Millennium and Associates, Inc.

Public Safety

1. Chief Anderson and Chief Leahy outlined the proposal for the Village to enter into an Intergovernmental Agreement for inclusion with the DuPage County Emergency Telephone System Board (DuPage ETSB) Starcom21 Interoperable radio system. The DuPage ETSB will be providing approximately \$250,000.00 in radio equipment to the Village for public safety use by the Fire and Police Departments. This interoperable communication system is funded by DuPage ETSB wireless 9-1-1 monies collected by the County from all cellular telephones registered in DuPage County. The cost of the interoperable radio system will be in excess of \$28 million. The direct one-time cost to the Village will be approximately \$10,000.00 for accessory equipment related to the provided radio equipment. A resolution was presented for adoption that approves the Intergovernmental Agreement.

2. The Police Department is in possession of four surplus vehicles, a 1996 Ford Contour, a 1999 Ford Taurus, a 2003 Ford Ranger, and a 2004 Dodge Stratus. Staff has requested authorization to dispose of the vehicles by eBay auction. An ordinance was presented for passage that authorizes the sale.

4. RECONVENE

The Board reconvened at 7:30 p.m.

Present at roll call: President Karaba, Trustees Alongi, Cochran, Pedersen, Reid, Wallace, and Williams

5. ADDRESSES FROM THE AUDIENCE - AGENDA ITEMS – There were none.

6. CONSENT AGENDA/OMNIBUS VOTE

Agenda item 6.1. was removed for a roll call vote. Trustee Wallace moved approval of the Consent Agenda as itemized and then amended by President Karaba. Trustee Reid seconded.
On the call of the roll, the vote was as follows:

Ayes: Trustees Alongi, Cochran, Pedersen, Reid, Wallace, and Williams

Nays: None

MOTION CARRIED

6.1. Approval of the Minutes of the December 20, 2010 Regular Village Board Meeting – [REMOVED FROM CONSENT AGENDA. SEE AGENDA ITEM 7.]

6.2. Claims Ordinance 11-01-01 – OMNIBUS VOTE

6.3. Claims Ordinance 11-01-01M – OMNIBUS VOTE

6.4. Claims Ordinance 11-01-02 – OMNIBUS VOTE

6.5. Approval the Treasurer's Report for the period May 1, 2010 through November 30, 2010 – OMNIBUS VOTE

6.6. Approval of the Fiscal Year 2011 budget transfers for salaries and associated benefits – OMNIBUS VOTE

6.7. Authorization to outsource the Village's utility bill processing and mailing to Third Millennium and Associates, Inc. – OMNIBUS VOTE

6.8. Adoption of a Resolution Approving an Intergovernmental Agreement Regarding Interoperable Emergency Dispatch Radio System Between the County of DuPage and the Village of Clarendon Hills – OMNIBUS VOTE

6.9. Waive first consideration, second consideration/passage of an Ordinance Authorizing the Sale of Certain Police Department Equipment Owned by the Village of Clarendon Hills – OMNIBUS VOTE

7. APPROVAL OF MINUTES

Trustee Wallace moved approval of the Minutes of the December 20, 2010 Regular Village Board Meeting. Trustee Reid seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Alongi, Cochran, Pedersen, Reid, and Wallace

Nays: None

Abstain: Trustee Williams

MOTION CARRIED

8. REPORTS FROM STANDING COMMITTEES

8.1. Public Services – No report.

8.2. Finance – No report.

8.3. Administrative/Legislative – No report.

8.4. Community and Intergovernmental Affairs

Special Events Committee meeting – January 26, 2011 at 7:00 p.m. Trustee Williams noted that the Special Events Committee continues to seek additional members.

8.5. Land Use

ZBA/PC meeting – January 20, 2011 at 7:30 p.m.

8.6. Public Safety – No report.

9. REPORTS OF OFFICERS

Interim Village Manager Balling reported that the budget review process continues and that each department has made initial adjustments to the budget this week. Mr. Balling and Department Heads met today to review the Village's ten year capital projects plan. The Finance Committee is scheduled to meet on January 26, 2011.

10. OTHER BUSINESS – There was none.

11. ADDRESSES FROM THE AUDIENCE – NON-AGENDA ITEMS

Jim Trchka (274 Oxford) stated that he notified the Village approximately 1-1/2 years ago that illegal wiring had been installed by builder Darius Mitkus on the patio and pergola at the residence at 276 Oxford. The property has since been sold and no action has been taken to correct the faulty wiring. Mr. Trchka questioned the Village's code enforcement procedures and asked whether this matter could be remediated without cost to the new owner. He also questioned whether the Village had authority to engage the DuPage County States Attorney to file criminal charges against Darius Mitkus. Staff was directed to pursue this matter.

12. EXECUTIVE SESSION

Trustee Reid moved to adjourn into Executive Session under Section 2(c)(1) of the Open Meetings Act to discuss information regarding the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or employees of the Village at 7:50 p.m. Trustee Williams seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Alongi, Cochran, Pedersen, Reid, Wallace, and Williams

Nays: None

MOTION CARRIED

The Board reconvened at 8:20 p.m.

Present at roll call: President Karaba, Trustees Alongi, Cochran, Pedersen, Reid, Wallace, and Williams

13. ADJOURNMENT

There being no further business to come before the Board, Trustee Alongi immediately moved to adjourn the meeting at 8:20 p.m. Trustee Wallace seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Alongi, Cochran, Pedersen, Reid, Wallace, and Williams

Nays: None

MOTION CARRIED