

AGENDA

FOR THE REGULAR VILLAGE BOARD MEETING OF THE VILLAGE OF CLARENDON HILLS PRESIDENT AND BOARD OF TRUSTEES

**MONDAY, JANUARY 12, AT 6:30 P.M.
VILLAGE HALL, 1 N. PROSPECT AVENUE**

Join on your computer, mobile app, or room device

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Meeting ID: 265 422 970 288 92

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CALL TO ORDER

- 1 Roll Call**
- 2 Pledge of Allegiance**
- 3 Petitions and Communications/President's Report**
 - 3.1 Commendation for Officer Calderon
 - 3.2 Swearing in of New Officers Dalo and Pajer
 - 3.3 Re-appointment of Meredith Lannert to the Liquor Commission (*Term to end 12/31/2028*)
 - 3.4 Next Meeting is February 10th
- 4 Committee Reports**
- 5 Presentations and Discussion Items**
 - 5.1 Downtown Design Review Commission (*7.2 and 7.3 Consent Agenda*)
 - 5.2 Business and Contractor License Fees (*7.5 and 7.6 Consent Agenda*)
- 6 Addresses from the Audience**
- 7 Consent Agenda/Omnibus Vote: (Roll Call Vote)**
 - 7.1 Approval of the Regular Village Board Meeting Minutes of December 15, 2025
 - 7.2 Waive First, Second Consideration/Adoption of an Ordinance Amending Section 3.5 of Chapter 3: Boards and Commissions of the Clarendon Hills Municipal Code in regard to the Downtown Design Review Commission (*Administrative and Legislative*)
 - 7.3 Approval of the Appointment of Amy Scott to the Downtown Design Review Commission to end May 31, 2029 (*Land Use*)

- 7.4 Adoption of a Resolution Approving Certain Amendments to Sections 2 and 17 of the Village of Clarendon Hills' Personnel Policies and Procedures Manual (*Administrative and Legislative*)
- 7.5 Waive First Consideration, Second Consideration/Adoption of an Ordinance Amending Schedule S31.1 of the Clarendon Hills Municipal Code in Regard to Business License Fees (*Administrative and Legislative*)
- 7.6 Waive First Consideration, Second Consideration/Adoption of an Ordinance Amending Chapter 31 of the Clarendon Hills Municipal Code in Regard to the Annual License Fee for Building Contractors (*Administrative and Legislative*)
- 7.7 Adoption of a Resolution Authorizing a First Amended and Restated Agreement between the Village of Clarendon Hills and Christopher B. Burke Engineering, Ltd. for Design Engineering Services for the Blackhawk Heights Water Main Replacement Project (*Public Services*)
- 7.8 Adoption of a Resolution Approving the Reimbursement to the Hinsdale Golf Club for Village Stormwater Improvement Costs for an Additional Amount of \$16,498.65 (*Public Services*)
- 7.9 Approval of Claims (*Finance*)
 - No. 26-01-01 in the Amount of \$699,526.95
 - No. 26-01-01M in the Amount of \$92,178.41

8 Non-Consent Agenda Items (Roll Call Vote)

9 Staff Report

10 Other Business

11 Recess to Executive Session

11.1 To discuss probable or imminent litigation.

12 Reconvene to Village Board Meeting

13 Adjournment



To: Village President Eric Tech
From: Chief Edward Leinweber
Date: January 5, 2026
Subject: Police Officer Swearing - In



The Police Department has recently filled two vacancies for the position of police officer. Joseph Dalo and Olivia Pajer have successfully completed all phases of the testing process and have been selected from the current eligibility list set by the Clarendon Hills Fire & Police Commission. Joseph and Olivia are currently enrolled as recruits in the Suburban Law Enforcement Academy (SLEA) held at the College of DuPage. The sixteen-week training academy began on January 5, 2026, with graduation taking place on April 24, 2026.

Joseph attended Southern Illinois University at Carbondale, earning a bachelor's degree. He recently lived in unincorporated Clarendon Hills and grew fond of the community, inspiring him to apply to the police department and work in a career where he could help people. Joseph has practiced the martial art of Karate since the age of thirteen and was also an instructor for two years.

Olivia earned a bachelor's degree in only three years from Dominican University in River Forest. She completed an internship with the Northlake Police Department in 2023. Prior to joining Clarendon Hills, Olivia was employed as a Community Service Officer (CSO) with the Hinsdale Police Department for almost two years.

Joseph and Olivia are present this evening to be publicly sworn in as police officers. Congratulations and welcome to the Village of Clarendon Hills!

MEMORANDUM

To: Village President Tech and Board of Trustees
From: Paul Dalen, Acting Village Manager
Date: January 5, 2026
Subject: Liquor Commission Appointment

Issue: Liquor Commissioner Lannert's three-year term ended on December 31, 2025.

Analysis: Meredith Lannert has served on the Liquor Commission since September 2021, when she replaced outgoing member Ken Hall. Ms. Lannert has agreed to continue to serve on the Commission for another three years.

Action Requested: Reappointment of Meredith Lannert to serve on the Liquor Commission until December 31, 2028.



**MINUTES OF THE REGULAR
VILLAGE BOARD MEETING OF
THE VILLAGE OF CLARENDON HILLS
PRESIDENT AND BOARD OF TRUSTEES**

**Village of Clarendon Hills
One North Prospect Avenue, Clarendon Hills, Illinois**

December 15, 2025

President Tech called the meeting to order at 6:30 pm.

1. ROLL CALL

Present at Roll Call: President Tech and Trustees Chaudhry, DeAngelis, Lang, O'Connell, Peterson, and Weicher

Also Present: Acting Village Manager Dalen, Assistant Village Manager Johnson, Police Chief Leinweber, Community Development Director Cage, Public Works Director McLaughlin, Fire Chief Godek, Finance Director Potempa, and Village Clerk Dragisic

2. PLEDGE OF ALLEGIANCE

3. PETITIONS AND COMMUNICATIONS/PRESIDENT'S REPORT

3.1 Next Village Board Meeting

President Tech announced that the next Village Board Meeting will be held on January 12, 2026.

4. COMMITTEE REPORTS

Trustee Lang reported meeting with Houseal Lavigne, the consultant gathering feedback for the Downtown Visioning Plan. The next meeting with the consultant is planned for January. A recommendation will be brought to the Village Board in February.

5. PRESENTATION AND DISCUSSION ITEMS

5.1 Building Code Update (7.2 Consent Agenda)

Acting Village Manager Dalen requested approval of an ordinance amending various 2015 building code standards to adopt the latest International Code Council (ICC) standards, mostly from 2024. Community Development Director Cage explained that the Village has various building codes, such as electrical, plumbing, and fire prevention, that have been adopted from the ICC. He recommended updating these standards, stating that this will help with a future ISO rating.

5.2 Police Department Social Worker MOU (7.4 Consent Agenda)

Acting Village Manager Dalen shared that in an effort to provide the best possible service to our community, the Clarendon Hills Police Department has an opportunity to share a full-time

multi-jurisdictional social worker with the neighboring villages of Hinsdale, Burr Ridge, and Willowbrook. Each of the four departments would schedule the social worker to work in-house one day a week for approximately ten hours and would also be available to assist the department on another day, as needed. The social worker is employed by Northeast DuPage Family and Youth Services.

Police Chief Leinweber stated that the social worker would assist with emergency calls and other situations, such as mental health or domestic violence calls, where residents feel more comfortable sharing with a social worker than the police. Chief Leinweber also stated that the program was very cost-effective with the cost being split between the four villages. The program is also eligible for funding from the DuPage County Board, which has signaled a strong interest in the project.

President Tech stated his support for this partnership and shared that the Hinsdale Mayor spoke very highly of this program. President Tech asked Chief Leinweber to provide an update regarding the program in a year.

5.3 2025 Third Quarter Treasurer's Report (7.5 Consent Agenda)

Finance Director Potempa presented highlights from the 3rd Quarter Treasurer's Report for CY2025. As of September 30, 2025, the General Fund revenue was 88.3% of budget and expenditures were 77.9% of budget. She noted the General Fund is in a very strong position. Property taxes, the largest revenue source for the General Fund, were 96.8% of budget. These revenues provide a consistent foundation for the Village's operations and reflect a stable property tax base. Sales tax revenues are trending as expected. License revenues and permits were trending above budget at 83.2%. Charges for Services were trending above budget primarily due to the billing in-house for garbage collection.

Capital Projects Fund revenue is trending behind budget primarily because the utility tax from the State of Illinois lags three months. Capital Projects Fund expenditures were 105% of budget, primarily due to some projects that were completed this year while the budget was in the prior year, resulting in the previous year coming in under budget. The total Fund balance remains within the budgeted amount.

Water revenues were 71.5% of budget, which is an increase compared to this period in 2024. In addition to the increase in consumption, the Village also raised the water rates 4.0% effective January 1, 2025. Water fund expenditures are within the budgeted benchmark.

5.4 Prospect Tavern TIF Grant (8.1 Non-Consent Agenda)

Acting Village Manager Dalen introduced the request to approve a Downtown TIF Grant Agreement for Prospect Tavern to be located at 27 and 29 S. Prospect Avenue, with a not-to-exceed amount of \$265,000. He stated that this item had been on previous Board agendas. The current request has been updated to exclude the request for parking spaces allocated to outdoor dining and include an agreement to serve breakfast. The owner has also committed to reimburse the Village for TIF funds if not funded through sales tax revenue within 5 years.

Minutes of the Regular Village Board Meeting
December 15, 2025

Prospect Tavern owner Chase Lofti requested that he be given up to 90 days after opening to implement a Saturday/Sunday breakfast offering. He then addressed the Board's questions. The Board requested that the Saturday/Sunday breakfast offering start earlier than the proposed 9:00 am time. He also shared that Prospect Tavern would be a casual, family-friendly spot with traditional American food. He stated he was comfortable with opening within six months.

Trustee Chaudhry stated that this agreement has a guarantee that all TIF funds will be paid back by the owner, if not generated by sales tax revenue within the first five years. He noted that this clause will be included in future TIF agreements of this type.

6. ADDRESSES FROM THE AUDIENCE – There were none.

7. CONSENT AGENDA/OMNIBUS VOTE

Trustee Peterson asked that item 7.2 be moved to the Non-Consent Agenda.

The Village Deputy Clerk read the following Consent Agenda items.

- 7.1 Approval of the Regular Village Board Meeting Minutes of November 17, 2025
- 7.3 Adoption of a Resolution Approving and Accepting a Preliminary and Final Plat of Subdivision for the Property Commonly Known as 362 Western Avenue in the Village of Clarendon Hills (Land Use)
- 7.4 Adoption of a Resolution to Enter into a Memorandum of Understanding between the Village of Clarendon Hills and Northeast DuPage Family and Youth Services (NEDFYS) in Regard to Social Services (Public Safety)
- 7.5 Acceptance of the Treasurer's Report for the Period of July 1, 2025, through September 30, 2025 (Finance)
- 7.6 Waive First Consideration, Second Consideration/Adoption of an Ordinance Amending Chapter 9, Section S9 of the Clarendon Hills Municipal Code in Regard to Fees Relating to Water Service (Finance)
- 7.7 Second Consideration/Adoption of an Ordinance Authorizing the Levy and Collection of Taxes for the Corporate and Municipal Purposes of the Village of Clarendon Hills, DuPage County, Illinois, for the Calendar Year commencing January 1, 2025 and Ending December 31, 2025 (Finance)
- 7.8 Second Consideration/Adoption of an Ordinance abating the tax hereto levied for the year 2025 to pay the principal and interest on \$500,000 General Obligation Bonds (Alternate Revenue Source), Series 2011, of the Village of Clarendon Hills, DuPage County, Illinois (Finance)

Minutes of the Regular Village Board Meeting
December 15, 2025

- 7.9 Second Consideration/Adoption of an Ordinance abating the tax hereto levied for the year 2025 to pay the principal and interest on \$500,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A, of the Village of Clarendon Hills, DuPage County, Illinois (Finance)
- 7.10 Second Consideration/Adoption of an Ordinance abating the tax hereto levied for the year 2025 to pay the principal and interest on \$440,000 General Obligation Bonds (Alternate Revenue Source), Series 2013, of the Village of Clarendon Hills, DuPage County, Illinois (Finance)
- 7.11 Second Consideration/Adoption of an Ordinance abating the tax hereto levied for the year 2025 to pay the principal and interest on \$700,000 General Obligation Bonds (Alternate Revenue Source), Series 2014, of the Village of Clarendon Hills, DuPage County, Illinois (Finance)
- 7.12 Second Consideration/Adoption of an Ordinance abating the tax hereto levied for the year 2025 to pay the principal and interest on \$1,300,000 General Obligation Bonds (Alternate Revenue Source), Series 2015, of the Village of Clarendon Hills, DuPage County, Illinois (Finance)
- 7.13 Second Consideration/Adoption of an Ordinance abating the tax hereto levied for the year 2025 to pay the principal and interest on \$1,285,000 General Obligation Bonds (Alternate Revenue Source), Series 2016, of the Village of Clarendon Hills, DuPage County, Illinois (Finance)
- 7.14 Second Consideration/Adoption of an Ordinance abating the tax hereto levied for the year 2025 to pay the principal and interest on \$800,000 General Obligation Bonds (Alternate Revenue Source), Series 2017, of the Village of Clarendon Hills, DuPage County, Illinois (Finance)
- 7.15 Second Consideration/Adoption of an Ordinance abating the tax hereto levied for the year 2025 to pay the principal and interest on \$1,100,000 General Obligation Bonds (Alternate Revenue Source), Series 2018, of the Village of Clarendon Hills, DuPage County, Illinois (Finance)
- 7.16 Second Consideration/Adoption of an Ordinance abating the tax hereto levied for the year 2025 to pay the principal and interest on \$700,000 General Obligation Bonds (Alternate Revenue Source), Series 2019, of the Village of Clarendon Hills, DuPage County, Illinois (Finance)
- 7.17 Second Consideration/Adoption of an Ordinance abating the tax hereto levied for the year 2025 to pay the principal and interest on \$5,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2020, of the Village of Clarendon Hills, DuPage County, Illinois (Finance)

Minutes of the Regular Village Board Meeting
December 15, 2025

- 7.18 Adoption of a Resolution for Maintenance Under the Illinois Highway Code (2024 MFT Funding in the Amount of \$141,100) (Public Services)
- 7.19 Adoption of a Resolution for Maintenance Under the Illinois Highway Code (2025 MFT Funding in the Amount of \$142,100) (Public Services)
- 7.20 Adoption of a Resolution for Maintenance Under the Illinois Highway Code (2026 MFT Funding in the Amount of \$152,100) (Public Services)
- 7.21 Approval of Claims (Finance)
 - No. 25-12-01 in the Amount of \$1,534,726.75
 - No. 25-12-01M in the Amount of \$102,107.36

Trustee Weicher moved to approve the Consent Agenda, removing item 7.2, as itemized by Village Clerk Dragisic. Trustee Lang seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Chaudhry, DeAngelis, Lang, O’Connell, Peterson, and Weicher

Nays: None

MOTION CARRIED

8. NON-CONSENT AGENDA ITEMS

- 7.2 Waive First Consideration/Second Consideration Adoption of an Ordinance Amending Various Sections of Chapter 21 (Building Code), Chapter 22 (Electric Code), Chapter 23 (Plumbing Code), Chapter 24 (Fire Prevention Code), Chapter 25 (Property Maintenance Code), Chapter 26 (Swimming Pool Code), and Chapter 3 (Boards and Commissions) of the Clarendon Hills Municipal Code (Land Use)

Trustee Chaudhry moved to approve 7.2 as stated above. Trustee DeAngelis seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Chaudhry, DeAngelis, Lang, O’Connell, and Weicher

Nays: None

Abstain: Peterson

MOTION CARRIED

- 8.1 Waive First Consideration, Second Consideration/Adoption of an Ordinance Authorizing a Redevelopment Agreement with CH Tavern, LLC for Prospect Tavern Located at 27 and 29 S. Prospect with the amendment to serve breakfast 90 days after opening on Saturday and Sunday (from 8:00 am to 11:00 am) (Land Use)

Trustee Chaudhry noted that given the Board’s discussion, item 8.1 should be amended to include the agreement for a breakfast offering after 90 days of opening. (Amendment is noted above.)

Trustee Chaudhry moved to approve 8.1 as stated above. Trustee Lang seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees Chaudhry, DeAngelis, Lang, O'Connell, and Weicher
Nays: Peterson
MOTION CARRIED

9. STAFF REPORTS

President Tech commented that the CH Christmas Walk was outstanding. He thanked Shannon McDonald and Abby Didio for their work on this and other Village events. Shannon thanked Village staff for all of their support. Other Trustees complimented the logistics and event offerings.

Fire Chief Godek reported that Firefighter candidate Demetrius Lindsey graduated from the Fire Academy and College of DuPage. He also reported that they are getting the Fire House ready for the holidays.

Police Chief Leinweber reported that the newest probationary police officer is graduating from the Academy and will begin in-house training, and two other probationary officers are being on-boarded and will attend the Academy in January. In addition, 15 candidates who recently passed the written test will be interviewed and will hopefully result in filling the remaining two openings.

Public Works Director McLaughlin reported that tree trimming is occurring, and the team is planning for the spring tree planting.

Community Development Director Cage reported that Public Works and Engineering is installing railings near Mycroft Phase 2 in order to alleviate a trip hazard resulting from varied sidewalk gradings.

Finance Director Potempa reported that her team is working on closing out the year.

Acting Village Manager Dalen reported that the Village offices will be closed on Christmas Eve and Christmas Day. President Tech thanked Paul Dalen for his support in the Acting Village Manager role.

10. OTHER BUSINESS - There was none.

11. ADJOURNMENT

Trustee DeAngelis moved to adjourn the meeting at 7:10 pm. Trustee Chaudhry seconded.
On the call of the roll, the vote was as follows:

Ayes: Trustees Chaudhry, DeAngelis, Lang, O'Connell, Peterson, and Weicher
Nays: None
MOTION CARRIED

Lynn B. Dragisic, Village Clerk

DATE: December 18, 2025

TO: Village President Tech and Board of Trustees

FROM: Edward Cage, Community Development Director
Paul Dalen, Acting Village Manager

SUBJECT: Ordinance amending Section 3.5 of Chapter 3 of the Clarendon Hills Village Code regarding the Downtown Design Review Commission

Issue: A vacancy exists on the Downtown Design Review Commission that needs to be filled. The current ordinance allows only a resident with specific experience or knowledge in architecture, landscape architecture, urban design, or graphic design to fill that position. However, Staff believes this limits the pool of qualified individuals who can add value to the Commission, such as a business owner within the Village.

Recommendation: Staff recommends updating Section 3.5 A6 and A7 to include local business owners -regardless of residency- as eligible to serve on the Downtown Design Review Commission.

Attached:

- Ordinance amending Section 3.5 of Chapter 3 of the Clarendon Hills Village Code.
- Exhibit A

Action Requested: Waive first consideration, second consideration/Adoption of an ordinance amending Section 3.5 of Chapter 3 of the Clarendon Hills Village Code regarding the Downtown Design Review Commission.

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 3.5 OF CHAPTER 3: BOARDS AND COMMISSIONS OF THE CLARENDON HILLS MUNICIPAL CODE IN REGARD TO THE DOWNTOWN DESIGN REVIEW COMMISSION

BE IT ORDAINED by the President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois, as follows:

SECTION 1: That Section 3.5 (Downtown Design Review Commission) of Chapter 3: Board and Commissions of the Clarendon Hills Village Code is hereby amended to read in its entirety as set forth on Exhibit A attached hereto and made part hereof.

SECTION 2: That this Ordinance shall be in full force and effect after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this ____ day of ____ 2026, pursuant to roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this ____ day of _____, 2026.

Eric Tech, Village President

ATTEST:

Lynn Dragnistic, Village Clerk

Published in pamphlet form:

Exhibit A

3.5: DOWNTOWN DESIGN REVIEW COMMISSION

A. Creation; Terms; Qualifications:

1. There shall be created a downtown design review commission (for the purposes of this section to be referred to as the "commission") which shall consist of five (5) members appointed by the village president with the advice and consent of the board of trustees.
2. Each member shall serve for a term of three (3) years, commencing on June 1 of the year of appointment.
3. The terms of office of members shall be staggered so that the terms of not more than two (2) members expire each year. The village president shall appoint one member as chairperson, with the advice and consent of the board of trustees. Vacancies shall be filled for any unexpired terms in the same manner as for original appointments.
4. All members shall serve without compensation.
5. At least one of the members must be a licensed architect.
6. Other members must have specific experience or knowledge in architecture, landscape architecture, urban or graphic design, local history, or be a local business owner.
7. Members of the commission shall reside and/or be business owner within the village.

B. Meetings: The commission shall meet from time to time as needed. Notice of the meetings shall be given to the members of the commission at least five (5) days in advance of the meeting and published as may be required by Illinois statutes.

C. Powers And Duties: The commission shall have those powers, duties and authority as necessary to perform the design review functions as set forth in chapter 20 of this code relating to zoning regulations. In addition, the commission shall have the power, duty and authority to review and interpret the adopted design review guidelines for the downtown area and to recommend changes to those guidelines to the ZBA/PC, as set forth in section 3.4 of this chapter and the board of trustees.

D. Rules And Records: The commission may establish its own rules concerning the time, place and conduct of its meetings. The commission shall keep written records of its proceedings, which records shall be delivered to and maintained by the village clerk and shall be open at all times to inspection by the public.

(Ord. 15-04-26)

DATE: December 18, 2025

TO: Village President Tech and Board of Trustees

FROM: Edward Cage, Community Development Director
Paul Dalen, Acting Village Manager

SUBJECT: Downtown Design Review Commission Appointment

Currently, there is a vacant position on the Downtown Design Review Commission that needs to be filled. The current ordinance allows a resident to fill the vacancy. With the passage of the proposed amendments to Section 3.5 of Chapter 3 of the Clarendon Hills Municipal Code, a local business owner will be able to fill the vacancy.

Per the Village Code, the five (5) members of the Downtown Design Review Commission shall be appointed by the Village President with the advice and consent of the Village Board.

The proposed member to fill the vacant position is Amy Scott. Amy is a local business owner who owns Curated by Amy Scott at 2 S. Prospect. She has owned the business for one year.

Action Requested: At the January 12, 2026, Village Board Meeting, approve the appointment of Amy Scott to the membership of the Downtown Design Review Commission.

MEMORANDUM

To: Village President Tech and Board of Trustees
From: Paul Dalen, Acting Village Manager
Mera Johnson, Assistant Village Manager/HR Director
Date: January 5, 2026
Subject: Personnel Manual Updates

Issue: Annually, the Village updates the personnel and policy manual to incorporate any law changes, react to market changes and to address any issues that occur during the year. Staff is requesting minor changes and updates to the Manual this year.

Analysis: There are several laws that take effect in 2026 that need to be approved as part of the Village's personnel policies. Also, updates have been made to clarify and update existing policies. The changes reflected in the attached redlined document is as follows:

1. **Section 2 Employees' Code of Ethics** - From time to time, Village employees receive confidential information regarding Village personnel or Village affairs. However, the current Village Personnel Policies and Procedures Manual does not properly establish what is considered "Confidential Information" and what is expected of each employee to safeguard it.
2. **Section 17.7 Victims' Economic Security and Safety Act** – Amends the act to allow employees to use employer-issued equipment to record acts of domestic or sexual violence without discrimination, retaliation, or harassment.
3. **Section 17.13 Employee Blood Donation and Organ Donation Leave** – Amends the act to allow part-time employees to donate blood and organs.
4. **Section 17.14 Family Neonatal Intensive Care Leave Act** – Establishes unpaid leave for employees with a child in the neonatal intensive care unit (NICU)

There are two other changes already reflected in the manual: the Nursing Mothers in the Workplace Act, which includes paid breaks, and the Military Leave Act, which provides paid leave for service members who perform honors funerals.

Action Requested: Adoption of a Resolution, amending the Village's Personnel Manual to incorporate various changes.

RESOLUTION NO.

A RESOLUTION APPROVING CERTAIN AMENDMENTS TO SECTIONS 2 AND 17 OF THE VILLAGE OF CLARENDON HILLS' PERSONNEL POLICIES AND PROCEDURES MANUAL

WHEREAS, the Village of Clarendon Hills maintains a Village of Clarendon Hills Personnel Policies and Procedures Manual (the "Personnel Manual"); and

WHEREAS, said Personnel Manual is periodically reviewed to determine whether any amendments should be, or are required to be, made thereto; and

WHEREAS, the Village Board has determined that it is in the best interests of the Village to make certain amendments to Sections 2 and 17 of the Personnel Manual.

NOW, THEREFORE, BE IT RESOLVED, by the Village President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois, that the Personnel Manual is hereby amended as set forth in Exhibit A attached hereto and made part hereof.

BE IT FURTHER RESOLVED that those provisions of the Personnel Manual which are not amended by this Resolution shall be in full force and effect.

BE IT FURTHER RESOLVED that the Village President and Village Clerk are hereby authorized and directed to execute any documents that may be necessary to carry out the terms and provisions of said amendment(s) to the Personnel Manual

PASSED and APPROVED this 12th day of January 2026.

AYES:

NAYS:

ABSENT:

Eric Tech, Village President

ATTEST:

Lynn Dragisic, Village Clerk

SECTION 2. EMPLOYEES' CODE OF ETHICS

Section 2.1 Statement of Code

Employees are expected to conduct themselves in a professional and business-like manner without any appearance of impropriety. As in any organization, Village employees are ambassadors for the Village and represent the values and accepted practices of the Village.

Employees should avoid any possible conflict of interest and are required to abide by the following rules:

Fiduciary Duty

Employees shall at all times in the performance of their public duties owe a fiduciary duty to the Village of Clarendon Hills. This means that the funds they are authorized to spend or the reimbursements they receive for expenditures that they incur are public moneys, and should be spent in a prudent, conservative fashion consistent with appropriate accounting and reporting, budget approval, supervisor authorizations, and other good internal controls.

Improper Influence

No employee shall make, participate in making, or in any way attempt to use his or her position to influence any governmental decision or action in which he or she knows or has reason to know that he or she has a financial interest, either directly or indirectly. An employee has a financial interest in a governmental decision or action when it is reasonably foreseeable that said decision or action will have a material effect on said employee distinguishable from its effect on the public generally. Said person shall refrain from all official activity and discussion respecting such a matter, and shall publicly state the nature and extent of his interest in the matter prior to any deliberation conducted thereon.

Conflict of Interest

No employee shall engage in any employment activity or enterprise that is incompatible or in conflict with his or her duties as a Village employee, or with the duties, functions and responsibilities of the department in which he or she is employed or that is contrary to applicable state law.

Misuse of Village Resources

No employee shall engage in any activity or enterprise that uses the Village's name, time, facilities, equipment or supplies for personal gain or advantage or any activity that may be subject at any time, directly or indirectly, to the control, inspection, review, audit or enforcement by the department in which he or she is employed.

Criminal Misconduct

An employee shall not commit the act of bribery, intimidation, official misconduct, perjury or other criminal behavior.

Use or Disclosure of Confidential and Personal Information

No current or former employee shall use or disclose, other than in the appropriate performance of his or her official duties and responsibilities, confidential or other non-public information gained in the course of employment, or by reason of his position or employment, which has been identified to such employee as a confidential matter, ~~by the Village Manager, Village Attorney, or Village Board. Information about the personal or business affairs of other employees or Village officials should be treated with the same standard of confidentiality.~~ Section 2.4 outlines additional details for safeguarding confidential information.

Gifts, Gratuities, and Favors

No Village employee shall solicit or accept anything of value from any third party, including, but not limited to: a gift, gratuity, favor, service, fee, reward, entertainment, or promise of future employment in exchange for providing any municipal or other official services, or based upon any understanding, either explicit or implicit, that the official actions, decisions, or judgments of any official or employee would be influenced thereby. Any gift or other thing of value received in violation of this provision shall be refused and/or returned to the sender. Employees are required to follow the State Gift Ban Act (5 ILCS 430/10) as required by State of Illinois.

Employee Economic Interests Disclosures

All employees required by State Statute to file an annual economic interest report shall do so. Evidence of the proper filing of these disclosures must be filed with the Village Clerk's office.

Employment of Relatives

No employee shall advocate for employment, or participate in employee selection for any person who is an immediate family member or relative (see Section 3 for definitions) of said employee. Hiring of immediate family members or relatives of elected Village officials or the Management Team is prohibited. This policy does not preclude the hiring of relatives of other employees if the relative is determined to be the best candidate for the open position. No employee shall serve as the direct supervisor of a relative of said employee. Service in the same department as a relative requires the consent of the Village Manager. Employment in this case does not include uncompensated service to Village commissions or boards, but does include elected Village officials and appointed members of the Board of Fire and Police Commissioners with respect to sworn officers.

Honoraria and Payment for Appearances

From time to time, employees may be asked to appear before civic, charitable, political, church, or other groups in an official capacity as a representative of the Village. Employees should channel all such requests through their supervisors and receive appropriate permission for such appearances. Employees may be reimbursed for expenses only, or may accept a meal if their presentation is at a meeting in which food is served. Personal fees, tips, gifts, or other favors of any kind in return for such an appearance may not be accepted.

Endorsements

No employee shall explicitly or implicitly endorse or recommend to the general public or media a product, service, firm, developer, or other organization, which conducts, seeks, or could conduct business with the Village. No employee shall use their title or position with the Village to make endorsements of candidates for any office or issue being considered during any election.

False Information

No employee shall make any intentionally false statement, or any statement that is intentionally misleading, or shall intentionally omit material facts in the conduct of his work, or record any false information in the books, records, accounts, or files of the Village, including but not limited to, expense accounts, vouchers, bills, invoices, time sheets, payroll and service records, permits, and computer entries.

Employees who become aware of any transaction or item of information that has been falsely or improperly recorded, or who know of any conduct or activity engaged in by any Village employee or agent which the employee knows or reasonably suspects is fraudulent or criminal in nature, or which may expose the Village to liability, shall immediately report such knowledge to their immediate supervisor, or to the Village Manager or his or her designee.

Collusion

No employee shall assist any other employee(s) in the violation of these policies. Such collusion shall be deemed to be as serious an offense as that being committed by the first employee(s).

Section 2.2 Employee Expectations

Furthermore, the Village maintains an expectation of the highest-quality work and effort from its employees. To that end, the Village expects the following from employees:

1. Be dedicated to the concept that, as employees of local government, each individual is essential to the achievement of the goals and objectives of the Village.
2. Maintain a constructive, creative, practical attitude toward his/her responsibilities as an employee and maintain respect for every individual's role as a trusted public servant.

Recognize that the primary function of the Village of Clarendon Hills and its employees is to provide services to the citizens and customers of the Village.

Deliver prompt and courteous service to citizens and customers of the Village, including responding to phone calls and voicemails within one (1) business day except in exceptional

circumstances. Employees should strive to respond to other correspondence in a similarly timely manner when feasible.

5. Strive to deliver services that are of the highest quality possible, as efficiently and effectively as possible.
6. Refrain from activities, both on and off duty, which would impair one's performance as a public servant or the public's confidence in the individual's performance.
7. Encourage and emphasize friendly and courteous service to the public and seek to improve the quality of life within the Village of Clarendon Hills and the image of public service in the Village.

Represent the Village in a professional manner at all times.

Maintain safe work practices, including refraining from carelessness, negligence or horseplay. Employees shall immediately report any injury and the circumstances under which such injury occurred to a supervisor immediately or as soon as practically possible.

Be present and productive during assigned work hours, including punctual and consistent attendance.

Section 2.3 Employee Standards of Conduct

Employees of the Village of Clarendon Hills are expected to remember that they are its representatives. Employees are expected to always conduct themselves in a manner that is a credit to the Village.

All employees should keep in mind that they are public relations officers of the Village and have an important part to play in developing and maintaining good public relations. All residents and co-workers shall be treated with fairness, courtesy, and respect. All employees are expected to maintain high standards of conduct, cooperation, efficiency, pride, productivity, and economy of public funds in their work for the Village. Employees are also expected to display proper regard for the welfare and rights of citizens and other employees.

When employees fail to meet the standards of conduct, they may be dismissed, demoted, suspended, reprimanded, or otherwise disciplined as the circumstances warrant. An employee may be subject to disciplinary action for improper or inappropriate conduct, including, but not limited to, violations of work rules and general rules and regulations, unacceptable behavior, misconduct, poor performance, or unacceptable attendance.

In addition to other guidelines outlined in this Manual, administrative procedures, relevant rules, regulations, general orders, standard operating procedures, and directives of the various departments, the Village has established certain minimum standards of

conduct. Some of the causes for discipline which employees should be familiar with are listed below. Violations of such rules will subject the employee to disciplinary action, ranging from an oral reprimand to immediate termination of employment, as deemed appropriate by the Department Head and the Village Manager. The following illustrations of offenses listed are by way of example and are not intended to be all-inclusive; rather, the illustrations provide a general guide for determining unacceptable behavior. These rules do not limit the right of the Village to discipline or terminate an employee for any reason not prohibited by law. The Village may revise or change these rules, as it deems necessary without prior notice.

1. Engaging in fighting, horseplay, or reckless conduct on Village premises or while on Village business.
2. Physically abusing, intimidating, offending, or coercing through verbal threats any resident, citizen, municipal official, fellow employee, or member of the general public. Using vile, intemperate, offensive, or abusive language, or acting in a disrespectful manner to any resident, citizen, municipal official, fellow employee, or any member of the general public.
3. Falsification or alteration of timesheets, personnel records, employment applications, attendance, or any other municipal records or documents.
4. Providing false information or information the employee should have known to be false, to any Village official or representative during an investigation of a Village or employment-related incident.
5. Refusing to cooperate with the Village during an investigation of a Village or employment-related incident.
6. Removing from Village premises, being in the unauthorized possession of, or using for personal or any other inappropriate use, any Village vehicle, equipment, supplies, tools, materials, or property, or the vehicle, equipment, supplies, tools, or property of a resident, citizen, municipal official, or fellow employee.
7. Destroying, damaging, defacing, abusing, wasting, or misusing Village property, equipment, supplies, or materials, or the property, equipment, supplies, or materials of a resident, citizen, municipal official, or fellow employee.
8. Creating or contributing to an unsafe condition on Village premises or failing to adhere to safe operating practices including the use of personal protective equipment.
9. Careless or unsafe use of Village vehicles and equipment that results in injury to a person or damage to Village or private property.
10. Failure to report any injury or accident.

11. Insubordination or refusal of a direct work order or assignment (whether written or oral). Insubordination is defined as a failure to obey an order given by a supervisor or a deliberate disregard for a supervisor's direct order.
12. Leaving the assigned place of work during work hours when not authorized to do so.
13. Selling, distributing, using, consuming, being in possession of, or being under the influence of alcohol, cannabis, unprescribed drugs, illegally prescribed drugs, or illegal drugs while on Village premises while conducting Village business, while operating Village equipment, or while in the performance of any other assigned duties.
14. Revealing confidential Village information without proper authorization.
15. Being absent for three consecutive days without proper notification to the Village. Excessive, unreported, or unexcused absences from work, including abuse of sick leave privileges.
16. The Village of Clarendon Hills prohibits, forbids and does not tolerate weapons on Village property, or during any Village-related business or activity. Weapons include visible and concealed weapons; including those for which the owner has necessary permits. Weapons may include, but are not limited to, firearms, knives with blades longer than three inches, explosive materials, or any other objects that could be used to harass, intimidate or injure another individual, employee, or volunteer. This rule does not apply to sworn police officers carrying weapons pursuant to Police Department policy.
17. Violating the Equal Employment Opportunity, Sexual Harassment, or Americans with Disabilities Act policies.
18. Sleeping, loitering, or wasting time on duty.
19. Engaging in outside employment during duty hours or during sick leave.
20. Engaging in outside employment that creates or can be perceived to create a conflict of interest.
21. Suspension or revocation of the employee's vehicle driver's license when the license is a condition of employment.
22. Incompetent, inefficient, negligent, or unsatisfactory performance of assigned work.
- 23.. Disruptive attitude or abusive language that is detrimental to the service, programs, and operations of the Village.
24. Excessive tardiness or early departures from work.
25. Allowing the political affiliation of the employee or of a resident or member of the general public to affect or in any other way influence whether a resident or member of the general public receives Village services, or allowing the political affiliation of the employee or of a resident or member of the general public to affect or in any other way

influence the type or quality of Village services available or provided to a resident or member of the general public.

26. Any act which endangers the safety, health, or well-being of any person, or which is of sufficient magnitude that the consequences cause or act to cause disruption of work or discredit the Village.

27. Soliciting, collecting, distributing, or selling materials during work time on Village property. Work time does not include lunch periods or other periods when employees are not expected to be actively working. Limited requests on behalf of other employees (sickness, retirement, resignation, birthday, or other events of personal significance) are permitted.

28. Theft from the Village or fellow workers.

29. Violation of any of the provisions of the Employee Code of Ethics as listed in the Employee Code of Ethics section of this Manual.

30. Being found guilty of misconduct or impropriety of similar seriousness to those items listed above.

Section 2.4 Safeguarding Confidential Information

Purpose and Scope: This policy establishes the obligation of all Village employees, officers, and agents (collectively, "employees") to safeguard Confidential Information obtained in the course of Village business and to describe acceptable disclosure practices.

Definition of "Confidential Information": For purposes of this policy, "Confidential Information" means any non-public information, in any form, that the Village is required, permitted, or expects to keep confidential, including but not limited to:

- a) Information expressly exempt from disclosure under Section 7 of the Illinois Freedom of Information Act (5 ILCS 140/7) or any other federal or State statute, court order, or administrative rule;
- b) Personal identifying, medical, or financial information concerning employees, officials, residents, customers, or patients (e.g., data protected by the Illinois Identity Protection Act, HIPAA-protected health information);
- c) Personnel, disciplinary, grievance, or performance records;
- d) Non-public Village business plans, legal strategies, financial projections, or proprietary data;
- e) Security, emergency response, law enforcement, or information technology infrastructure plans and protocols;
- f) Private personal or business information of Village officials, employees, or their family members that is not otherwise public, including but not limited to medical or health conditions, familial relationships, personal contact information, and private financial or business affairs disclosed to the Village in the course of its operations;
- g) Any information specifically designated as "confidential" by an elected official of the Village, the Village Manager, a Department Head, or the Village Attorney.

Obligation of Nondisclosure: Employees shall not disclose, distribute, or otherwise make Confidential Information available to any person or entity, inside or outside the Village, except:

- a) To other Village employees or officials who have a legitimate business need to know the information;
- b) As required by law, subpoena, court order, or lawful investigative request, after consulting with the Village Attorney or FOIA Officer;
- c) When disclosure is protected by law, including cooperation with government investigations or protected concerted activity under Illinois labor laws.

These obligations survive the end of Village employment and continue indefinitely unless and until the information lawfully enters the public domain.

Safeguarding Requirements:

Employees must:

- a) Use reasonable administrative, technical, and physical safeguards (e.g., password protection, locked cabinets, encryption) to prevent unauthorized access, disclosure, or loss;
- b) Transmit Confidential Information electronically only through Village approved secure channels;
- c) Promptly report any suspected breach, loss, or unauthorized disclosure to their Department Head and the Village Manager.

Questions and Clarification: Employees who are unsure whether information is Confidential or whether a disclosure is permissible must seek guidance from their Department Head or the Village Manager before taking any action to disclose the information. If the Village Manager is uncertain about whether confidential information may be disclosed—especially if disclosure may impact legal, personnel, or strategic matters—the Village Manager must consult with the Village Board President before any dissemination of the information occurs.

Return and Destruction of Confidential Information: Upon termination of employment or at the Village's request, employees must immediately return—or, if directed and legally permissible, securely destroy—all Confidential Information in their possession, regardless of format.

Acknowledgment: Each employee shall sign an acknowledgment confirming that they have read, understand, and agree to comply with this policy. The signed acknowledgment will be placed in the employee's personnel file.

Section 2.54 Employee Discipline

Employees failing to comply with the Code of Ethics or the Employee Expectations or any other policies in this manual may be disciplined in accordance with the Discipline Policy outlined in Section 23.

Section 17.6 School Visitation Rights Act

Employees scheduled to work full-time or part-time 20 hours per week or more are eligible to request school visitation leave after they have at least six consecutive months of service with the Village. Up to a total of eight (8) hours per year, but no more than four (4) hours on any given day, may be granted for school conference and activity leave if these activities cannot be scheduled during non-working hours. The employee must have exhausted all accrued vacation, holiday or any other leave except sick leave or disability leave, before requesting school visitation rights leave.

- A. The employee must provide written notice to the Village at least seven days in advance of the leave. In an emergency situation, no more than twenty-four (24) hours' notice will be required.
- B. Upon completion of the school visitation rights leave, the school administrator must provide the parent/guardian documentation of the school visitation/activity. The employee must submit this verification to the Village within two (2) days. An employee who utilizes or seeks to utilize the rights afforded by the School Visitation Rights Act may choose the opportunity to make up the time so taken as guaranteed by this Act on a different day or shift as directed by the Village. An employee who exercises his/her rights under the Act will not be required to make up the time taken, but if such employee does not make up the time taken, he/she will not be compensated for the time taken. Time made up will be paid at the same rate as paid for normal working time. If no reasonable opportunity exists for the employee to make up the time taken, the employee will not be paid for the time. A reasonable opportunity to make up the time taken does not include the scheduling of make-up time in a manner that would require the payment of overtime.

Section 17.7 Victims' Economic Security and Safety Act

In accordance with the Victims' Economic Security and Safety Act ("VESSA"), an employee who is a victim of domestic or sexual violence may take unpaid leave from work for up to 12 work weeks per 12-month period for any one or more of the following reasons:

- A. Seeking medical attention for, or recovering from, physical or psychological injuries caused by domestic or sexual violence to the employee or the employee's family or household member;
- B. Obtaining services from a victim services organization for the employee or the employee's family or household member;
- C. Obtaining psychological or other counseling for the employee or the employee's family or household member;

- D. Participating in safety planning, temporarily or permanently relocating, or taking other actions to increase the safety of the employee or the employee's family or household member from future domestic or sexual violence or ensure economic security; or
- E. Seeking legal assistance or remedies to ensure the health and safety of the employee or the employee's family or household member, including preparing for or participating in any civil or criminal legal proceeding related to or derived from domestic or sexual violence.

The leave time may be taken intermittently or on a reduced work schedule. Both part-time and full-time employees are eligible to take leave pursuant to this policy.

The following definitions are used in this policy:

- “Qualified individual” is an individual who, but for being a victim of domestic or sexual violence or with a family or household member who is a victim of domestic or sexual violence, can perform the essential functions of the employment position that such individual holds or desires.
- “Domestic or sexual violence” means domestic violence, sexual assault or stalking. Domestic violence includes acts or threats of violence, not including acts of self-defense, as defined in subdivision (3) of Section 103 of the Illinois Domestic Violence Act of 1986, 750 ILCS 60/101 *et seq.*, sexual assault, or death to the person, or the person's family or household member, if the conduct causes the specific person to have such distress or fear.
- “Employment benefits” means all benefits provided or made available to employees by an employer, including group life insurance, health insurance, disability insurance, sick leave, annual leave, educational benefits, and pensions, regardless of whether such benefits are provided by a practice or written policy of an employer or through an employee benefit plan.
- “Family or household member” means a spouse, parent, son, daughter, and persons jointly residing in the same household.
- “Parent” means the biological parent of an employee or an individual who stood in loco parentis to an employee when the employee was a son or daughter.
- “Son or daughter” means a biological, adopted, or foster child, a stepchild, a legal ward, or a child or a person standing in loco parentis, who is under 18 years of age, or is 18 years of age or older and incapable of self-care because of a mental or physical disability.
- “Sexual assault” means any conduct proscribed by the Criminal Code, in Sections 12-13, 12-14, 12-14.1, 12-15, and 12-16.
- “Stalking” means any conduct proscribed by the Criminal Code, in Sections 12-7.3 and 12-7.4.
- “Victim services organization” means a nonprofit, nongovernmental organization that provides assistance to victims of domestic or sexual violence or to advocates for such victims, including a rape crisis center, an organization carrying out a domestic violence program, an organization operating a shelter or providing

counseling services, or a legal services organization or other organization providing assistance through the legal process.

The employee shall provide the Village with at least 48 hours' advance notice of the employee's intention to take leave pursuant to this policy, unless providing such notice is not practicable. If an unscheduled absence occurs, the Village will not take any action against the employee if the employee, within a reasonable period after the absence, provides certification.

Certification that the employee or a member of the employee's household is a victim of sexual or domestic violence and that the leave is being taken for one of the purposes listed above (A-E) must be provided for any leave taken pursuant to this policy. Certification must be provided as soon as reasonably possible, but in most cases, within 30 days of the request. The employee can satisfy the certification requirement by providing:

- A. Documentation from an employee, agent, or volunteer of a victim services organization, an attorney, a member of the clergy, or a medical or other professional from whom the employee or the employee's family or household member has sought assistance in addressing domestic or sexual violence and the effects of the violence;
- B. A police or court record; or
- C. Other corroborating evidence.

Any information submitted by an employee shall be kept in confidence and will not be disclosed unless the employee consents in writing to the disclosure or unless otherwise required by applicable federal or State law. While on leave, the employee will be required to periodically report to the Village Manager on his/her status and intention about returning to work.

While the employee is taking leave pursuant to this policy, the Village will maintain all group health plan benefits, as if the employee had been employed continuously. The employee must pay his/her portion of the premium during the leave. The Village may recover the premium from the employee if the employee fails to return after the period of leave for which the employee is entitled has expired; or if the employee fails to return to work for a reason other than (1) the continuation, recurrence, or onset of domestic or sexual violence that entitles the employee to leave pursuant to this section; or (2) other circumstances beyond the control of the employee.

This policy does not entitle an employee to take unpaid leave that exceeds, or is in addition to, unpaid leave time allowed under the Family and Medical Leave Act, 29 U.S.C. §2601 *et seq.* When the employee's need for leave also qualifies as family/medical leave pursuant to the Family and Medical Leave Act, or for short-term or long-term disability, those leaves will run concurrently with leave taken pursuant to this policy. An employee may elect to use accrued paid vacation, sick or personal time to run concurrently with leave allowed by this policy.

An employee who takes leave pursuant to this policy will be restored to his/her position held when the leave began or an equivalent position with equivalent employment benefits, pay and other terms and conditions of employment. Any employment benefit accrued prior to taking leave pursuant to this policy will not be lost. However, while on leave pursuant to this policy, the employee is not entitled to accrue seniority or other employment benefits. If the employee takes leave because of his/her own medical condition, a return to work certification will be required.

The Village will not discriminate against and will attempt to provide reasonable accommodations for employees who are entitled to protection under the Act, unless such accommodations would create an undue hardship. Reasonable accommodation applies to applicants and employees and may include adjustment to a job structure, workplace facility or work requirement; a transfer, reassignment, or modified schedule, or leave; a changed telephone number or seating assignment; installation of a lock or other safety procedure in response to an actual or threatened domestic or sexual violence. If an employee wants to request a reasonable accommodation pursuant to this policy, he/she should contact the Village Manager.

The Village shall not fail to hire, refuse to hire, discharge, constructively discharge, harass, discriminate with respect to compensation, terms, conditions, or privileges of employment, or retaliate against an employee in any form or manner because the employee used employer-issued equipment to record domestic violence, sexual violence, gender violence, or any other crime of violence committed against the employee or a family or household member of the employee. The Village shall deprive an employee of employer-issued equipment solely because the employee used or attempted to use the employer-issued equipment to record domestic violence, sexual violence, gender violence, or any other crime of violence committed against the employee or a family or household member of the employee. The Village shall grant an employee access to any photographs, voice or video recordings, sound recording, or other digital documents or communications stored on an employee issued device relating to domestic violence, sexual violence, gender violence, or any other crime of violence committed against the employee or a family or household member of the employee. Nothing in the Section prohibits the Village from complying with an investigation, court order, or subpoena for a device, information, data, or documents. Nothing in this Section shall be construed to relieve an employee of obligations to comply with Village reasonable employment policies or to perform the essential functions of employment.

Section 17.8 Leave of Absence Without Pay

An employee may ask for a leave of absence without pay for good cause. Leave of absence without pay may only be requested after the employee has exhausted his or her available paid time off, including personal, compensatory, vacation and sick time. The Village Manager will consider each request for leave on its own merit and will confirm or deny each request to the employee in writing. Employees may request up to three months of leave without pay or benefits, except for retention of anniversary date of employment. During this time, employees enrolled in the Village's group health benefits may elect to continue group health benefits through the Village at their own expense.

Section 17.12 Voting

An employee may be permitted two hours of paid leave for the purpose of voting in a state or national election if the employee's working hours begin less than two hours after the opening of the polls AND end less than two hours before the closing of the polls. If you need to take time off to vote, you should notify your supervisor of your plans no later than the day before the election. Your supervisor will notify you of the two hour block of time assigned to you for voting purposes. Proof of attendance at the polls may be required.

Section 17.13 Employee Blood Donation ~~Leave~~ and Organ Donation Leave

In accordance with the Employee Blood Donation Leave Act (820 ILCS 149/1 *et seq.*), as amended from time to time, regular full-time and part time employees who have been employed by Village for at least six months shall be entitled to up to one hour of blood donation leave, with pay, every 56 days. The employee shall submit a written request for leave before donating or attempting to donate blood. Medical documentation of the appointment to donate blood shall be provided at the time of said written request. The employee may be required to provide a written statement from the blood bank confirming that the employee actually donated blood._

A participating employee may use up to 10 days of leave in any 12 month using leave under this subsection for organ donation leave, the Village shall calculate the daily average pay the part time employee received during his or her previous 2 months of employment and compensate the part time employee in the amount of the daily average pay for the leave days used.

Section 17.14 Family Neonatal Intensive Care Leave Act

In accordance with the Family Neonatal Intensive Care Leave Act (30 ILCS 105/5.1030), employees will be provided with unpaid leave while an employee's child is in the neonatal intensive care unit (NICU).

MEMORANDUM

To: Village President Tech and Board of Trustees

From: Ed Cage, Community Development Director
Paul Dalen, Interim Village Manager

Date: January 12, 2026

Subject: Review and Approval of Ordinances Amending Schedule 31 and 31.1 of the Clarendon Hills Municipal Code in regard to License Fees for Building Contractors and Business License Fees.

Issue: A Request to Approve two Ordinances Amending Schedule 31 and 31.1 of the Clarendon Hill Municipal Code in regard to License Fees for Building Contractors and Business License Fees.

Analysis: The Licensing Fees for Building Contractors are being raised from \$65 per year to \$100.00 per year, which is consistent with or lower than our neighboring communities. Business License Fees are being increased by \$5 per year to \$70.00, \$97.00, and \$146.00, depending on the business location's square footage. Most businesses in Clarendon Hills fall into the first two size categories.

Action Requested: Approval of Ordinances Amending Schedule 31 and 31.1 of the Clarendon Hills Municipal Code in regard to License Fees for Building Contractors and Business License Fees.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SCHEDULE S31.1 OF THE
CLARENDON HILLS MUNICIPAL CODE IN REGARD TO BUSINESS LICENSE FEES**

WHEREAS, the Village of Clarendon Hills regulates business activity in a manner which provides for the protection of the public health, safety, and welfare; and

WHEREAS, the President and Board of Trustees may from time to time amend the text of the Clarendon Hills Municipal Code when it is determined to be in the best interests of the Village; and

WHEREAS, the President and Board of Trustees of the Village of Clarendon Hills have determined that certain business license fees were last increased in 2021 and must be revised in order to cover the expenses involved with monitoring businesses and the administration of the business licensing process;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois, as follows:

SECTION 1: That, effective January 12, 2026, Schedule S31.1, Subsections S31.1(A) through S31.1(C) of the Clarendon Hills Municipal Code are hereby amended to read in their entirety as follows:

- | | |
|---|----------------------|
| A. Basic business (under 1,000 square feet of floor area) | \$70.00
per year |
| B. Basic business (from 1,000 square feet to 5,000 square feet of floor area) | \$97.00
per year |
| C. Basic business (over 5,000 square feet of floor area) | \$146.00
per year |

SECTION 2: All Ordinances or parts of Ordinances in conflict or which are inconsistent with this Ordinance shall be repealed to the extent of any such conflict or inconsistency.

SECTION 3: That this Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

ADOPTED this 12th day of January 2026, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this 12th day of January 2026.

Eric Tech, Village President

ATTEST:

Lynn B. Dragisic, Village Clerk

Published in pamphlet form:

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 31 OF THE CLARENDON HILLS MUNICIPAL CODE IN REGARD TO THE ANNUAL LICENSE FEE FOR BUILDING CONTRACTORS

BE IT ORDAINED by the President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois, as follows:

SECTION 1: That Chapter 31, Schedule S31.1 (License Fees) of the Clarendon Hills Municipal Code is hereby amended by increasing the annual license fee for "Building Contractors", as listed in Section "F." of Schedule S31.1, from \$65 to \$100.

SECTION 2: All Ordinances or parts of Ordinances in conflict or which are inconsistent with this Ordinance shall be repealed to the extent of any such conflict or inconsistency.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

ADOPTED this ____ day of _____, 2026, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this ____ day of _____, 2026.

Eric Tech, Village President

ATTEST:

Lynn B. Dragisic, Village Clerk

Published in pamphlet form:

MEMORANDUM

To: Paul Dalen, Interim Village Manager
From: Brendan McLaughlin, Public Works Director
Date: December 26, 2025
Subject: Blackhawk Heights Water Main Replacement Program – Resident Engineering

Issue: This agenda item seeks approval of a resolution amending and restating the contract for professional engineering services to design replacement water main for the Blackhawk Heights subdivision.

The Village is pursuing financial assistance and reimbursement of eligible Project costs through the Illinois Environmental Protection Agency. The IEPA requires that engineering/professional services contracts include certain state and federal contract terms and conditions as a condition of eligibility for reimbursement of engineering and design costs.

The Village Attorney has reviewed the revised language and drafted the resolution to enter into a First Amended and Restated Agreement (the “Restated Agreement”) to incorporate the required IEPA Program contract terms and conditions, including, without limitation: (i) audit and access to records requirements; (ii) a covenant against contingent fees; (iii) certification regarding debarment, suspension, and other responsibility matters; (iv) a contract completion milestone date for preparation of loan application and bidding documents; (v) U.S. EPA nondiscrimination requirements; and (vi) disadvantaged business enterprise participation requirements, including fair share goals.

Action Requested: Adoption of the resolution to enter into a First Amended and Restated Agreement with Christopher B. Burke Engineering, Ltd. for design engineering services for the Blackhawk Heights Water Main Replacement Project.

Attach: Resolution
Amended and Restated CBBEL Proposal



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

February 27, 2025

Revised: December 23, 2025

Village of Clarendon Hills – Public Works
1 North Prospect Avenue
Clarendon Hills, IL 60514

Attention: Mr. Brendan McLaughlin, Public Works Director

Subject: First Amended and Restated Blackhawk Heights Water Main Replacement and Resurfacing Project Proposal for Professional Engineering Services

Dear Mr. McLaughlin:

At your request, Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal for professional engineering services related to the design and preparation of construction documents for the Blackhawk Heights Water Main Replacement and Resurfacing Project. Included below you will find our Understanding of the Assignment, Project Approach, Scope of Services and Estimate of Fee.

UNDERSTANDING OF THE ASSIGNMENT

We understand the proposed improvements for the replacement of the existing 6-inch water main with a proposed 10-inch ductile iron water main on the following streets:

- Hiawatha Drive (2,100 LF)
- Iroquois Drive (2,225 LF)
- Mohawk Drive (2,215 LF)
- Indian Drive (2,160 LF)
- Algonquin Road (1,200 LF)

The existing water main will be plugged and abandoned in place. New service lines and water service boxes will be provided for all existing services. New valve vaults and fire hydrants will be constructed at locations designated by Public Works and the Fire Department. The location of the proposed water source will be based on the location of existing trees and the existing utilities. The new water main will be connected to the existing water main at both ends of the project. CBBEL will apply for and receive the required IEPA permit prior to construction.

Based on discussions with the Village of Clarendon Hills (Village), it's our understanding that approximately 20% of the homes within the project limits are lead, and that non-lead services will be re-connected to the existing service line in a non-invasive location. Drone services will not be contracted for this project as the Police Department has a drone that can

be used for high-definition rear yard aerial photography, if needed, for design. It was stated that most homes in this area do not have finished basements (for when lead services get removed and new connections are bored into the home), and the ones that do, have an existing non-lead service. This proposal does not include services to prepare right of entry signature documents and/or private property exhibits for any service work outside the right-of-way.

We understand all the roadways will be resurfaced, but no new concrete ribbon will be constructed except as required by water main construction. The typical section for the new roadway will depend on the existing cores.

Based on the geotechnical investigation, this will include either a grind and overlay (grinding two inches, patching, and resurfacing the roadway with $\frac{3}{4}$ inches of Leveling Binder and $1\frac{1}{2}$ inches of Surface Course) or full depth resurfacing (grinding all the existing asphalt (approximately $4\frac{1}{4}$ inches), undercutting, and resurfacing the roadway with $2\frac{1}{2}$ inches of Binder Course and 2 inches of Surface Course. Also included would be any necessary structure adjustments, replacement of frames and lids and replacement of defective drainage structures.

It should be noted that the Village has contracted CBBEL separately for all necessary Data Collection, Agency Submittals, Project Plan, etc. for preparing the IEPA Loan Application Documents.

PROJECT APPROACH

CBBEL will set up a kick-off meeting with the Village to discuss the goals and objectives of the project, formalize our working relationships, and review the project schedule. The kick-off meeting will also serve as an opportunity to discuss project issues and design details with the Village.

Key elements of the kickoff meeting will include the following:

- Verification of scope of improvements.
- Discussion of design alternatives.
- Utility coordination with private utilities; most specifically would be Nicor, which has been upgrading their lines throughout the Village the past two years.
- Acquisition of project information to be provided by the Village including water, storm, street lighting and traffic signal atlases. Most of this information CBBEL has in-house as we have helped the Village compile this over the years.
- The Village will provide rear yard service locations.
- Establishment of project procedures and primary points of contacts between the Village and CBBEL.
- Establishment of design criteria to be utilized. Most of this information CBBEL has created with Village staff for past design projects.
- Identification of any anticipated design, permitting and construction issues.
- Discussion of unique project elements and opportunities.
- Potential water main construction methods.

- Proposed water main alignment.
- Proposed connections to existing water mains.
- Project phasing and construction sequencing, specifically any detour routes required.
- Resident Coordination.
- Special Village considerations/concerns.
- Coordination of geotechnical and environmental information to be provided by the Village under separate contract.
- Any previous survey data and preliminary engineering, if available.
- Any electronic copies of updated Village Standard Contract documents, Standard Design Details and Specifications (including General and Special Provisions).

Subsequent to the kickoff meeting with the Village, CBBEL will initiate the following tasks concurrently:

- Task 2 – Field and Data Review
- Task 4 – Geotechnical
- Task 5 – Topographic Survey
- Task 6 – Preliminary Utility Coordination

CBBEL will then commence the preliminary (65%) plans, specifications and estimate. Additional meetings will be held with the Village and other agencies as required to review and refine the pre-final (QA/QC) and final (100%) submittals and to coordinate project issues. Final design will be coordinated with the Village based on Village and IEPA Loan funding availability.

SCOPE OF SERVICES

CBBEL proposes the following Scope of Services for the Blackhawk Heights Water Main Replacement and Resurfacing Project.

PHASE I – PRELIMINARY ENGINEERING:

Task 1 – Project Kick-off Meeting

CBBEL will meet with Village staff to discuss the project goals and objectives and collect all pertinent data. At the kick-off meeting, the Project Team will formalize working relationships, establish primary points of contact and review project procedures. The kick-off meeting will also serve as an opportunity to discuss project constraints and identify anticipated design, permitting and construction issues.

CBBEL will prepare meeting notes with action items identified and distribute to the meeting attendees.

Task 2 – Field and Data Review

CBBEL will conduct a site review of the project area to assess existing project conditions, photograph/document key site features and conditions and notify the Village of anticipated design/construction issues.

CBBEL will collect, examine, review and evaluate data to be utilized for the development of the proposed improvements. This data will include the following:

- 1" = 100' aerial photography
- 1" = 100' topographic maps
- Village utility maps for water and sewer
- Village design details
- Electronic copies of the Village's standard contract documents
- Location of homes with an existing rear yard water service
- Identify all existing homes with lead water services

CBBEL will verify the data provided by the Village as necessary for utilization in design development.

PHASE II –ENGINEERING DESIGN AND BIDDING:

Task 3 – Geotechnical Investigation

Ten (10) pavement cores (to a depth of 8 feet) will be obtained as part of the Geotechnical Exploration by Testing Service Corporation (TSC) for compliance with the Clean Construction Demolition Debris (CCDD). The report will give complete pavement and base surface thicknesses, as well as subgrade description and laboratory test dates. Comments will also be made concerning proposed reconstruction, pavement overlay, and/or maintenance.

We recommend that the CCDD/USFO facility destination to be used for a particular project be contacted to verify the analytical parameters proposed will be sufficient.

The objectives of the Study are to determine whether the associated laboratory analysis provides a basis for TSC to sign IEPA Form LPC-663, Uncontaminated Soil Certification by a Licensed Professional Engineer.

Uncontaminated soil including uncontaminated soil mixed with clean construction for demolition debris (CCDD) accepted at a CCDD fill operation must be certified to be uncontaminated soil in accordance with Section 22.51 (f)(2)(B) of the Environmental Protection Act {415 ILCS 5/22 (f)(2)(B)}. Uncontaminated soil accepted at an uncontaminated soil fill operation (USFO) must be certified to be uncontaminated soil in accordance with Section 22.51 a(d)(2)(B) of the Environmental Protection Act {415 ILCS 5/22.51a(d)(2)(B)}. These certifications must be made by a licensed professional engineer or geologists (PE/PG) using the attached Form LPC-663 when the soil is removed from a site which is determined by the PE/PG to be a "Potentially Impacted Property" (PIP) based on review of readily ascertainable property history, environmental databases and site reconnaissance. Uncontaminated soil from a site which is not identified as a PIP by the

PE/PG may be certified by either the source site owner or operator using LPC-662 with pH analysis only.

A summary report will be prepared which describes the sampling procedures followed and presents results of the analytical laboratory testing. If all analytical results meet their respective MACs, Form LPC-663 will be filled out and signed by a Licensed Professional Engineer or Geologist. The report will be included.

Task 4 – Topographic Survey

CBBEL will perform a Topographic Survey of Hiawatha Drive R-O-W to R-O-W (from Algonquin Road to Burlington Avenue), Iroquois Drive R-O-W to R-O-W (from Algonquin Road to Burlington Avenue), Mohawk Drive R-O-W to R-O-W (from Algonquin Road to Burlington Avenue), Indian Drive R-O-W to R-O-W (from Algonquin Road to Burlington Avenue), Algonquin Road R-O-W to R-O-W (from Indian Drive to Hiawatha Drive) and Burlington Avenue sidestreet overlap R-O-W to R-O-W (from Indian Drive to Hiawatha Drive), for a total of 10,700' LF± of R-O-W. The following scope items will be included in this task:

Horizontal Control: Utilizing state plane coordinates, CBBEL will set recoverable primary control utilizing state of the art GPS equipment based on NGS Control Monumentation.

Vertical Control: CBBEL will establish benchmarks and assign elevations to the horizontal control points. This will be based on GPS observed NGS Control Monumentation (NAVD'88 vertical control datum).

Existing Right-of-Way: CBBEL will establish the approximate existing right-of-way of the roadways, and approximate property lines within the project limits based on monumentation found in the field, plats of highways, subdivision plats and any other available information.

Topographic Survey: CBBEL will field locate all pavements, driveways, curb and gutters, pavement markings, signs, manholes, utility vaults, drainage structures, utilities, driveway culverts, crossroad culverts, etc. within the project limits. Establish all rim and invert elevations, utility sizes & type, depth subterranean structure, etc., at all points of access to below-grade utilities.

Cross Sections: CBBEL will survey cross sections along the project limits at 50' intervals, at driveways, and at all other grade controlling features. Survey will be obtained for 10 feet beyond the existing right-of-way line.

Utility Survey and Coordination: All existing storm and sanitary sewers will be surveyed to determine rim and invert elevations and pipe sizes. Above ground facilities of any additional underground utilities including water main, gas, electric, cable, etc. will also be located (JULIE Utility Coordination is not included in this task).

Tree Survey: CBBEL will locate all trees over 6" inches in diameter within the existing right-of-way and ultimately the proposed right-of-way for the project in order to assess potential tree impacts, if any, associated with the project. The located trees will be identified by species (deciduous or coniferous) and the size and condition determined as appropriate.

Base Mapping: CBBEL will compile all of the above information onto one base map at 1"=20' scale that is representative of existing conditions for use as the base sheet for the

construction of any public or private infrastructure subsequent to the findings of engineering/drainage analysis.

****NOTE: Boundary/Land Acquisition Survey, Plats of Easement, and Right-of-Way/Plat of Highway Scope of Services are not included in this Task.***

Task 5 – J.U.L.I.E. Utility Coordination

CBBEL will coordinate with J.U.L.I.E. to retrieve atlas information for all applicable underground utilities including water main, gas, electric, cable, etc. CBBEL will compile all Utility Atlas information into the base map. Locations of existing utilities /obstructions / systems shown on the base map are the compilation of available utility plans provided by utility owners and J.U.L.I.E. Utility Coordination. All utilities / obstructions / systems may not be shown. Contractor shall be responsible for locating and protecting all underground utilities /obstructions / systems whether or not shown on base map. JU.L.I.E. Utility Coordination Atlas information is typically isolated to Public Right-of-Way (off-site) & limited areas adjacent to Public Right-of-Way. Identification & location of all private subsurface utilities within project area (on-site) is the responsibility of the client.

DESIGN ENGINEERING PHASE:

Task 6 – Preliminary Contract Documents and Cost Estimate (65% Submittal)

CBBEL will prepare plans, specifications, and cost & working day estimates in accordance with all applicable Village, IDOT, Illinois Sewer and Water Standards and other agency standards. Plans will be prepared using MicroStation CAD software.

CBBEL will use IDOT standard pay items or Village standard special provisions where applicable. Otherwise, project-specific special provisions will be written as needed. Plans, specifications and estimates will be submitted to the Village for review.

Detailed plans will be developed and are anticipated to consist of the following:

SHEET	# OF SHEETS	HOURS PER SHEET	HOURS
Title Sheet	1	10	10
General Notes	1	10	10
Summary of Quantities	1	16	16
Alignment, Ties and Benchmarks	10	12	120
Typical Section	2	10	20
Existing Conditions and Removal Plan	10	16	160
Water Main Plan and Profile	18	20	360
Roadway Plan	10	16	160
Drainage Improvements	18	16	288
Landscaping / Soil Erosion and Sediment Control Plan	10	12	120
Soil Erosion Control Details	2	10	20
Construction Details	2	10	20
Specification	--	--	30
Cost Estimate/Quantities	--	--	40
TOTAL	85		1,374

Task 7 – Permit Applications

CBBEL will submit permit applications to IEPA, SWPPP and NPDES for the proposed water main work. The permit application will be submitted in a timely manner to allow for expeditious construction.

Task 8 – Final Utility Coordination

CBBEL will send the preliminary (65%) plans to the utilities for verification of their facility locations, identification of possible conflicts and use in determination of whether relocations of their existing facilities or modifications of their proposed utility relocations will be required. CBBEL will schedule a Utility Coordination Meeting with all utility agencies having facilities within the project area for the purposes of coordination between the existing utilities and the Village project. CBBEL will prepare meeting notes with action items identified and distribute to the meeting attendees.

Following the Utility Coordination Meeting, CBBEL will send the final (100%) plans to the utilities for verification that all potential conflicts between the Village work and existing and proposed utilities have been addressed. CBBEL will incorporate utility information received into the plans and minimize conflicts as necessary.

Task 9 – QA/QC Submittal and Final Plans, Specifications and Cost Estimate (100% Submittal)

CBBEL will make the final revisions to the 65% submittal based on the review comments from the Village and permitting agencies. The Village will perform a QA/QC review and then CBBEL will finalize the documents for bidding. The requested number of copies of plans and specifications will be submitted to the Village. A final estimate of cost and estimate of required working days will be provided to the Village. CBBEL will provide plans and specifications to the Village in the requested hard copy and electronic format.

Task 10 – Bidding Assistance

CBBEL will advertise for bidding, distribute plans and specifications to all bidders, and hold a bid opening. CBBEL will review and tabulate all of the bids and make a recommendation of award.

Task 11 – Meetings

If the Village desires, CBBEL will attend Village Committee Meetings (2 meetings), Public Information Meetings (assumed up to 5 meetings with residents) and make a brief presentation and assist the Village Staff with answering questions related to the project. CBBEL assumes 7 meetings for 2 Engineers (Design and Construction) at 2 hours each.

ESTIMATE OF FEE

CBBEL estimates the following fees for each of the tasks described above:

TASKS	FEE
Task 1 – Project Kick-off Meeting	\$ 2,500
Task 2 – Field and Data Review	\$ 15,000
Task 3 – Geotechnical Investigation	\$ 8,075
Task 4 – Topographic Survey	\$ 73,470
Task 5 – J.U.L.I.E. Utility Survey	\$ 12,600
Task 6 – Preliminary Contract Documents and Cost Estimate (65% Submittal)	\$ 170,000
Task 7 – Permit Applications	\$ 5,000
Task 8 – Final Utility Coordination	\$ 5,000
Task 9 – QA/QC Submittal and Final Plans, Specifications and Cost Estimate (100% Submittal)	\$ 90,000
Task 10 – Bidding Assistance	\$ 3,500
Task 11 – Meetings	\$ 13,750
Total	\$ 398,895

We will bill you at the hourly rates specified on the attached Schedule of Charges and General Terms and Conditions. Direct costs for blueprints, photocopying, mailing, overnight delivery, messenger services and report compilation are not included in the Fee Estimate. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. It should be emphasized that any requested additional services that are not included in the preceding Fee Estimate will be billed at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Michael E. Kerr, PE
President

Encl. Schedule of Charges
General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR THE VILLAGE OF CLARENDON HILLS.

BY: _____

TITLE: _____

DATE: _____

**CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
EFFECTIVE JANUARY 1, 2025 THROUGH DECEMBER 31, 2025**

<u>Personnel</u>	<u>Charges (\$/Hr)</u>
Engineer VI	285
Engineer V	245
Engineer IV	210
Engineer III	185
Engineer I/II	160
Survey V	245
Survey IV	230
Survey III	210
Survey II	165
Survey I	140
Engineering Technician V	225
Engineering Technician IV	200
Engineering Technician III	145
Engineering Technician I/II	130
CAD Manager	220
CAD II	160
CAD I	140
GIS Specialist III	185
Landscape Architect II	210
Landscape Architect I	185
Landscape Designer III	160
Landscape Designer I/II	125
Environmental Resource Specialist V	245
Environmental Resource Specialist IV	200
Environmental Resource Specialist III	170
Environmental Resource Specialist I/II	145
Environmental Resource Technician	145
Business Operations Department	165
Engineering Intern	95

Direct Costs

Outside Copies, Blueprints, Messenger, Delivery Services, Mileage Cost + 12%

These rates are in effect until December 31, 2025, at which time they will be subject to change.

SPECIAL AGREEMENT TERMS PER IEPA LOAN REQUIREMENTS

The following terms and conditions are required to be included in all engineering contracts to be eligible for IEPA Public Water Supply Loan Program (PWSLP) funds and are hereby part of this agreement:

Audit and Access to Records Clause

- a) Books, records, documents, and other evidence directly pertinent to performance of PWSLP/WPCLP loan work under this agreement shall be maintained in accordance with generally accepted Accounting Principles. The Agency or any of its authorized representatives shall have access to the books, records, documents, and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection.
- b) Audits conducted pursuant to this provision shall be in accordance with auditing standards generally accepted in the United States of America.
- c) All information and reports resulting from access to records pursuant to the above shall be disclosed to the Agency. The auditing agency shall afford the engineer an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report.
- d) The final audit report shall include the written comments, if any, of the audited parties.
- e) Records shall be maintained and made available during performance of project services under this agreement and for three years after the final loan closing. In addition, those records that relate to any dispute pursuant to the Loan Rules Section 662.650/365.650 (Disputes) or litigation or the settlement of claims arising out of project performance or costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the resolution of the appeal, litigation, claim or exception.

Covenant Against Contingent Fees

The professional services contractor warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

Certification Regarding Debarment, Suspension and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals: (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency; (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or

destruction of records, making false statements, or receiving stolen property; (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default. I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Contract Completion Date

Loan Application and Bidding Documents: 3/1/2026

USEPA Nondiscrimination Clause

The contractor (engineer) shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the contractor to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

USEPA Fair Share Percentage Clause

The engineer agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction, and services in accordance with the PWS Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with Illinois EPA, the engineer acknowledges that the fair share percentages are 5% for MBEs & 12% for WBEs.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
GENERAL TERMS AND CONDITIONS
VILLAGE OF CLARENDON HILLS

1. Relationship Between Engineer and Client: Christopher B. Burke Engineering, Ltd. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.

Furthermore, causes of action between the parties to this Agreement pertaining to acts of failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.

2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.

Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.
4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by

the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.
6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

When and if record drawings are to be provided by the Engineer, Client understands that information used in the preparation of record drawings is provided by others and Engineer is not responsible for accuracy, completeness, nor sufficiency of such information. Client also understands that the level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for project construction. If additional detail is requested by the Client to be included on the record drawings, then the Client understands and agrees that the Engineer will be due additional compensation for additional services.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the

event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.
9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation and that interpretation of ADA is a legal issue and not a

design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. As such and with respect to ADA, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

Further to the law and code compliance, the Client understands that the Engineer will strive to provide designs in accordance with the prevailing Standards of Practice as previously set forth, but that the Engineer does not warrant that any reviewing agency having jurisdiction will not for its own purposes comment, request changes and/or additions to such designs. In the event such design requests are made by a reviewing agency, but which do not exist in the form of a written regulation, ordinance or other similar document as published by the reviewing agency, then such design changes (at substantial variance from the intended design developed by the Engineer), if effected and incorporated into the project documents by the Engineer, shall be considered as Supplementary Task(s) to the Engineer's Scope of Service and compensated for accordingly.

10. Indemnification:

(A) The Engineer shall indemnify, defend and save harmless the Client, its officers, agents, employees, representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liabilities of any character brought because of any injuries or damages received or sustained by any person, persons, or property on account of the negligent act or omission or any willful misconduct of said Engineer, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the Agreement, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. Notwithstanding the foregoing, Engineer will have no liability to the Client to the extent any claims, losses, costs, expenses or damages arise out of or result from any act, omission, negligence or willful misconduct of the Client or its officers, agents, employees, representatives or assigns.

(B) The Client shall indemnify, defend and save harmless the Engineer, its officers, agents, employees, representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liabilities of any character brought because of any injuries or damages received or sustained by any person, persons, or property on account of the negligent act or omission or any willful misconduct of said Client, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the Agreement, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. Notwithstanding the foregoing, Client will have no liability to the Engineer to the extent any claims, losses, costs, expenses or damages arise out of or result from any act, omission, negligence or willful misconduct of the Engineer or its officers, agents, employees, representatives or assigns.

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.
12. Governing Law & Dispute Resolutions: This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the **State of Illinois**.

Any claim, dispute or other matter in question arising out of or related to this Agreement, which can not be mutually resolved by the parties of this Agreement, shall be subject to mediation as a condition precedent to arbitration (if arbitration is agreed upon by the parties of this Agreement) or the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Engineer's services, the Engineer may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

The Client and Engineer shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Requests for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

13. Successors and Assigns: The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.

14. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.
16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".
17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.
20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.
21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.

22. Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.
23. Liability Limited to Amount of Insurance Proceeds Available: Engineer shall procure and maintain insurance as required by and set forth in this Agreement. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by State law, the total liability, in the aggregate, of Engineer and Engineer's officers, directors, members, partners, agents, consultants and employees to the Client and anyone claiming by, through or under the Client for any and all claims, losses, costs or damages whatsoever arising out of, resulting from, or in any way related to the work to be performed by Engineer under this Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity obligations, or warranty expressed or implied, of Engineer or Engineer's officers, directors, members, partners, agents, employees or consultants (hereafter "Client's Claims"), shall not exceed the total insurance proceeds paid on behalf of or to Engineer by Engineer's insurers in settlement or satisfaction of Client's Claims under the terms and conditions of Engineer's insurance policies applicable thereto (excluding fees, costs and expenses of investigation, claims adjustment, defense and appeal), up to the amount of insurance required under this Agreement and available. Similarly, the total amount potentially due the Engineer, or on behalf of the Engineer, from the Client, under the indemnification provisions of Section 7(B) of this Agreement, shall be capped in the same manner as provided above relative to the Engineer, and at the amounts of insurance required to be carried by Engineer under Section 6 of this Agreement, so that the monetary liability cap for the Client and the Engineer, under this Agreement, are the same."
24. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands,

liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss. The Client also agrees to require the Contractor to provide to the Engineer the required certificate of insurance.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants as additional insureds on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor, the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

25. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may

have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.

26. Payment: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. The client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law, whichever is the lesser) until paid. Client further agrees to pay Engineer's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees, as well as costs attributed to suspension of services accordingly and as follows:

Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith and, in addition, the reasonable value of the Engineer's time and expenses spent in connection with such collection action, computed at the Engineer's prevailing fee schedule and expense policies.

Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Client will reimburse Engineer for all associated costs as previously set forth in (Item 4 of) this Agreement.

27. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the **Illinois** Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a

result of such claims, except to the extent that **Illinois** law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.

28. Job Site Safety/Supervision & Construction Observation: The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought

against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

29. Insurance and Indemnification: The Engineer and the Client understand and agree that the Client will contractually require the Contractor to defend and indemnify the Engineer and/or any subconsultants from any claims arising from the Work. The Engineer and the Client further understand and agree that the Client will contractually require the Contractor to procure commercial general liability insurance naming the Engineer as an additional named insured with respect to the work. The Contractor shall provide to the Client certificates of insurance evidencing that the contractually required insurance coverage has been procured. However, the Contractor's failure to provide the Client with the requisite certificates of insurance shall not constitute a waiver of this provision by the Engineer.

The Client and Engineer waive all rights against each other and against the Contractor and consultants, agents and employees of each of them for damages to the extent covered by property insurance during construction. The Client and Engineer each shall require similar waivers from the Contractor, consultants, agents and persons or entities awarded separate contracts administered under the Client's own forces.

30. Hazardous Materials/Pollutants: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances.

Furthermore, Client understands that the presence of mold/mildew and the like are results of prolonged or repeated exposure to moisture and the lack of corrective action. Client also understands that corrective action is a operation, maintenance and repair activity for which the Engineer is not responsible.

31. Insurance:

- (A) During the term of the Agreement, the Engineer shall provide the following types of insurance in not less than the specified amounts:
1. Comprehensive General Liability - \$1,000,000.00 per occurrence;
 2. Auto Liability - Combined Single Limit Amount of \$1,000,000.00 on any Engineer owned, and/or hired, and/or non-owned motor vehicles engaged in operations within the scope of this Agreement;
 3. Workers Compensation - Statutory; Employers Liability \$1,000,000.00 (the policy shall include a 'waiver of subrogation');

4. Umbrella Coverage - \$2,000,000.00 (this shall apply to General Liability, Auto Liability and Professional Liability, except if the amount for Professional Liability exceeds these combined limits, then Umbrella Coverage does not need to apply to Professional Liability); and
 5. Professional Liability - \$1,000,000.00.
- (B) The Engineer shall furnish to the Client satisfactory proof of coverage of the above insurance requirements, by a reliable company or companies, before commencing any work. Such proof shall consist of certificates executed by the respective insurance companies and filed with the Client. Said certificates shall contain a clause to the effect that, for the duration of the Agreement, the insurance policy shall be canceled, expire or changed so as to the amount of coverage only after written notification 30 days in advance to the Client. In addition, said certificates shall list the Client and its officers, agents, employees, representatives and assigns as additional insureds on all required insurance policies except the policy for professional liability.
- (C) The Engineer shall require sub-contractors of Engineer, if any, not protected under the Engineer's policies, to take out and maintain insurance of the same nature in amounts, and under the same terms, as required of the Engineer. Certificates as described in (B) above shall be provided to the Client for the sub-contractors of Engineer.
- (D) Certificates of insurance shall be provided to the Client on standard certificate forms, signed by an authorized agent of the brokerage firm or carrier providing the certificates. Carriers providing coverage shall be reputable, and only those insurance companies having an A.M. Best rating of A; class VI or better shall be used unless prior written approval is obtained from the Client."

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A FIRST AMENDED AND RESTATED AGREEMENT
BETWEEN THE VILLAGE OF CLARENDON HILLS AND CHRISTOPHER B. BURKE
ENGINEERING, LTD. FOR DESIGN ENGINEERING SERVICES FOR THE BLACKHAWK
HEIGHTS WATER MAIN REPLACEMENT PROJECT**

WHEREAS, the Village of Clarendon Hills, Illinois (the "Village"), acting by and through its Village President and Board of Trustees (the "Village Board"), is a municipal corporation operating pursuant to the Illinois Municipal Code; and

WHEREAS, on March 17, 2025, the Village Board adopted Resolution No. R-25-14 approving a Professional Engineering Services Agreement with Christopher B. Burke Engineering, Ltd. ("Engineer") for design engineering services for the Blackhawk Heights Water Main Replacement Project (the "Project") in an amount not to exceed \$398,895 (the "Agreement"); and

WHEREAS, the Village is pursuing financial assistance and reimbursement of eligible Project costs through the Illinois Environmental Protection Agency ("IEPA") Public Water Supply Loan Program and/or other IEPA financial assistance programs (collectively, the "IEPA Program"); and

WHEREAS, the IEPA Program requires that engineering/professional services contracts include certain state and federal contract terms and conditions as a condition of eligibility for reimbursement of engineering and design costs; and

WHEREAS, the Village desires to enter into a First Amended and Restated Agreement (the "Restated Agreement") to incorporate the required IEPA Program contract terms and conditions, including, without limitation: (i) audit and access to records requirements; (ii) a covenant against contingent fees; (iii) certification regarding debarment, suspension, and other responsibility matters; (iv) a contract completion milestone date for preparation of loan application and bidding documents; (v) U.S. EPA nondiscrimination requirements; and (vi) disadvantaged business enterprise participation requirements, including fair share goals; and

WHEREAS, the Village Board has determined that it is in the best interests of the Village to approve the Restated Agreement in order to preserve eligibility for reimbursement of eligible engineering/design costs under the IEPA Program.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Clarendon Hills, DuPage County, Illinois, as follows:

SECTION 1: INCORPORATION OF RECITALS; FINDINGS. The foregoing recitals are adopted as findings of the Corporate Authorities and are incorporated herein as if fully set forth.

SECTION 2: APPROVAL OF RESTATED AGREEMENT. The Village Board hereby approves the Restated Agreement, substantially in the form attached hereto and made a part hereof as **Exhibit A**, and directs the Village Manager to negotiate and approve final terms, if any,

with the advice of the Village Attorney; provided, however, that such final terms shall not materially change the scope of the Restated Agreement described in the recitals and shall not increase the Agreement's not-to-exceed compensation amount previously authorized by the Village Board, absent further Village Board approval.

SECTION 3: AUTHORIZATION AND DIRECTION. The Village Manager is hereby authorized and directed to execute the Restated Agreement on behalf of the Village and to take any further actions reasonably necessary to carry out the intent of this Resolution.

SECTION 4: OTHER ACTIONS AUTHORIZED. The officers, employees and/or agents of the Village shall take all actions necessary or reasonably required to carry out and give effect to the intent of this Resolution and otherwise to consummate the transactions contemplated herein, including without limitation the execution and delivery of any documents reasonably required in connection therewith.

SECTION 5: ACTS OF VILLAGE OFFICIALS. All past, present, and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized, and confirmed.

SECTION 6: EFFECTIVE DATE. This Resolution shall be in full force and effect after its passage and approval as required by law.

ADOPTED this ___ day of January 2026, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this ___ day of January 2026.

Eric Tech, Village President

ATTEST:

Lynn B. Dragisic, Village Clerk

EXHIBIT A
Restated Agreement
(attached)

MEMORANDUM

To: Paul Dalen, Interim Village Manager
From: Brendan McLaughlin, Public Works Director
Date: January 5, 2026
Subject: Hinsdale Golf Club – Storm Sewer Reimbursement Authorization

Issue: This agenda presents a final pay request of \$107,022.75 for payment for the lining of storm sewer main located under the Hinsdale Golf Club. The pipe is owned by the Village and conveys storm water collected from areas of the Village south of Chicago Avenue.

Analysis: The Hinsdale Golf Club has been working with the village over the last couple of years to address the aging pipes that run under the golf course. This last section was lined after play concluded this year. When totaling the final invoice, an error was discovered in the original estimate. The distance between the first and second manhole is 416.8 feet, however, the original estimate had the length at 285.0 feet. This was due to the estimate being prepared based on the video inspection, which was incomplete due to a failed section of pipe. The correct length is 416.8 feet, resulting in an overage of \$16,498.65.

The original request for this project was \$358,599.15. The final cost for the lining project is \$375,197.80. The \$16,498.65 overage is offset within the Village Budget by the other lining projects, which did not proceed in 2025; \$200,000 was budgeted for Five Corners Storm Sewer Lining and other locations. The actual cost to line Five Corners was \$81,400, and we did not line any additional locations in 2025.

Action Requested: The Village Board is being asked to authorize reimbursement to the Hinsdale Golf Club for the full final invoice in the amount of \$107,022.75, which includes an overage of \$16,498.65 on the original approved amount, for a total contract cost of \$375,197.80.

Attach: Final Invoice #7038 from Hinsdale Golf Club

TELEPHONE (630) 986-5330
FAX: (630) 986-5360



140 Chicago Avenue
Clarendon Hills, Illinois 60514

INVOICE

April 24, 2025

Village of Clarendon Hills
Attention: Zach Creer
1 North Prospect Avenue
Clarendon Hills, IL 60514

	<u>Basic Charge</u>	<u>Gratuity Charge</u>	<u>Tax Charge</u>	<u>Total Charge</u>
Sewer work performed by CIT Sewer Solutions paid by Hinsdale Golf Club	268,175.05	-	-	268,175.05
Total				<u>\$ 268,175.05</u>

**CIT Sewer Solutions**

530 Dubois Avenue
PO Box 203
Mc Callsburg, Iowa 50154
515-434-2248

Invoice

Due Date	Date	Invoice #
1/31/2025	1/31/2025	6537

Bill To

Hinsdale Golf Club
140 Chicago Ave
Clarendon Hills, IL 60514

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

New e-mail address? Enter here: _____

Balance Due**\$268,175.05**

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT.

530 Dubois Avenue
PO Box 203
Mc Callsburg, Iowa 50154
515-434-2248

P.O. No.	Terms	Project	Rep
	Due on receipt		

Item	Description	Qty	Rate	Amount
	Hinsdale Golf Club UV GRP CIPP Lining - Pay App No 1			
Mobilization	Mobilization	1	6,153.00	6,153.00
UV CIPP	24" UV GRP CIPP - 2-3	116.8	379.73	44,352.46
UV CIPP	24" UV GRP CIPP - 3-4	413.6	214.47	88,704.79
UV CIPP	24" UV GRP CIPP - 4-5	263.6	265.48	69,980.53
UV CIPP	24" UV GRP CIPP - 5-6	99.8	421.94	42,109.61
Robotic Cutting	Protruding Laterals - Per Lateral - Per Cut	2	843.86	1,687.72
Robotic Cutting	Re-Instate Laterals - Per Lateral - Per Cut	2	483.47	966.94
Heavy Cleaning	Hourly Heavy Cleaning	16	888.75	14,220.00

CIT offers Credit Card payments. A Convenience Fee of 3% will be charged on all credit card payments. Please let us know if you would like to use this service.

Total	\$268,175.05
Payments/Credits	\$0.00
Balance Due	\$268,175.05

Phone: (630) 986-5330
www.hinsdalegolfclub.org



140 Chicago Avenue
Clarendon Hills, Illinois 60514

INVOICE
#7038

December 11, 2025

Village of Clarendon Hills
Attention: Brendan McLaughlin
1 N. Prospect Avenue
Clarendon Hills, IL 60514

Storm sewer repairs on Hinsdale Golf Club property:

	<u>Basic Charge</u>	<u>Gratuity Charge</u>	<u>Tax Charge</u>	<u>Total Charge</u>
CIT Sewer Solutions Invoice	\$107,022.75	\$ -	\$ -	\$ 107,022.75
Total				<u><u>\$ 107,022.75</u></u>

**CIT Sewer Solutions**

530 Dubois Avenue
PO Box 203
Mc Callsburg, Iowa 50154
515-434-2248

Invoice

Due Date	Date	Invoice #
11/13/2025	11/13/2025	7038

Bill To

Hinsdale Golf Club
140 Chicago Ave
Clarendon Hills, IL 60514

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

New e-mail address? Enter here: _____

Balance Due**\$107,022.75****CIT Sewer Solutions**

530 Dubois Avenue
PO Box 203
Mc Callsburg, Iowa 50154
515-434-2248

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT.

		P.O. No.	Terms	Project	Rep
			Due on receipt		
Item	Description	Qty	Rate	Amount	
	MH-1 to MH-2 UV Lining				
Mobilization	Mobilization	1	6,153.00	6,153.00	
UV CIPP	24" UV GRP CIPP MH-1_MH-2	416.8	240.85	100,386.28	
Reinstatements	Lateral Reinstatement	1	483.47	483.47	
12106-00					

CIT offers Credit Card payments. A Convenience Fee of 3.5% will be charged on all credit card payments. Please let us know if you would like to use this service.

287' estimate

Total	\$107,022.75
Payments/Credits	\$0.00
Balance Due	\$107,022.75

RESOLUTION NO. R-26-

**A RESOLUTION APPROVING THE REIMBURSEMENT TO THE HINSDALE GOLF CLUB
FOR VILLAGE STORMWATER IMPROVEMENT COSTS FOR AN ADDITIONAL
AMOUNT OF \$16,498.65**

WHEREAS, the Village of Clarendon Hills collects and manages stormwater throughout the Village, and a portion of the stormwater management for the Village flows through the Hinsdale Golf Club; and

WHEREAS, the Village approved a reimbursement to the Hinsdale Golf Club for Village Stormwater Improvement Costs in an amount not to exceed \$326,090.14 plus a ten percent contingency for a total of \$358,699.15 in August of 2024 by Resolution No. R-24-35; and

WHEREAS, the cost of the project has exceeded the initial quote due to a miscalculation of pipe length, and the new total cost of the project is \$375,197.80; and

WHEREAS, the President and Board of Trustees have determined that it is in the best interests of the Village to reimburse Hinsdale Golf Club for the Village Stormwater Improvement Costs the contractor completed on their property; and

NOW, THEREFORE, BE IT RESOLVED, by the Village President and Board of Trustees of the Village of Clarendon Hills, Illinois, as follows:

SECTION 1: Recitals: The foregoing recitals shall be and are hereby incorporated into and made a part of this Resolution as the findings of the Village Board.

SECTION 2: The Village Board approves an amended amount to be reimbursed to cover all the expenses for this project not quoted in the original Resolution No. R-24-35.

SECTION 3: Authorization and Direction: The Village Board authorizes the Village Manager, Finance Director and/or agents of the Village to reimburse Hinsdale Golf Club upon their submission of requests with proof of payment up to \$16,498.65 for the cured-in-place lining of approximately 1,185 linear feet of sewer pipe.

SECTION 4: Other Actions Authorized: The officers, employees and/or agents of the Village shall take all actions necessary or reasonably required to carry out and give effect to the intent of this Resolution and otherwise to consummate the transactions contemplated herein, and shall take all actions necessary in conformity therewith including, without limitation, the execution and delivery of all documents required to be delivered in connection with the transaction contemplated herein.

SECTION 5: Acts of Village Officials: That all past, present, and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized, and confirmed.

SECTION 6: Effective Date: This Resolution shall be in full force and effect after its passage and approval as required by law.

PASSED and APPROVED this 12th day of January 2026.

AYES:

NAYS:

ABSENT:

Eric Tech, Village President

ATTEST:

Lynn B. Dragisic, Village Clerk

VILLAGE OF CLARENDON HILLS

January 12, 2026

CLAIMS # 26-01-01

2026 Calendar Year Disbursements January 12, 2026

TOTAL Checks \$699,526.95

ACS FINANCIAL SYSTEM
01/07/2026 15:12:57

Claims Register

VILLAGE OF CLARENDON HILLS
GL050S-V08.23 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 011226 COMMENT... CLAIMS 011226

DATA-JE-ID	DATA COMMENT
-----	-----

D-01122026-641 CLAIMS 01.12.26

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

Claims Register

.....									
CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
002025	BEVERLY SNOW & ICE INC 09240								
	FY SNOW REMOVAL DECEMB	366.79	DUE FROM CH LIBRARY	01.000.1340	81167			641	00023
	FIRE 'N' ICE HEATING & C 28325								
	FY THE SERVICE EAST BA	212.00	MAINTENANCE BUILDINGS	01.534.4262	i21515			641	00071
	PERFORMANCE CONSTRUCTION 93265								
	FY WELL 7 DECOM FINAL	14,602.10	OTHER IMPROVEMENTS	20.590.4420	Pay 3 Final			641	00138
		15,180.89	**CLAIMS TOTAL						
002026	DUPAGE COUNTY DIVISION 19675								
	TRAFFIC SIGNAL MAINTENAN	2,344.14	MAINTENANCE EQUIPMENT	10.541.4263	5886			641	00066
		2,344.14	**CLAIMS TOTAL						
2025	ALPHAGRAPHS 03520								
	FY WINDOW SECURITY ENV	116.50	OPERATING SUPPLIES	01.512.4318	125226			641	00007
	FY WINDOW SECURITY ENV	116.50	OPERATING SUPPLIES	01.550.4318	125226			641	00008
	FY WINDOW SECURITY ENV	116.50	OPERATING SUPPLIES	20.560.4318	125226			641	00009
	FY DAISY DIGEST POSTAG	453.10	POSTAGE	01.504.4211	125469			641	00006
	FY DAISY DIGEST PRINTI	1,542.23	PRINTING/COPYING	01.504.4231	125469			641	00005
		2,344.83	*TOTAL						
	ANDERSON PEST SOLUTIONS 03960								
	FY VH DEC PEST CONTROL	82.20	MAINTENANCE BUILDINGS	01.514.4262	89317096			641	00010
	FY PEST CONTROL	54.30	MAINTENANCE BUILDINGS	01.546.4262	89317097			641	00011
	FY PEST CONTROL	54.30	MAINTENANCE BUILDINGS	20.560.4262	89317097			641	00012
		190.80	*TOTAL						
	AVENU INSIGHTS & ANALYTI 06195								
	FY 12/25 SOFTWARE SUPP	2,686.01	OTHER PROFESSIONAL SERVI	01.513.4207	INVB-067772			641	00013
	B & E AUTO AND REPAIR 07989								
	FY 382 TIRES	95.60	CONTRACT LABOR-VEHICLES	01.521.4602	152605			641	00014
	FY 385 TIRES	95.60	CONTRACT LABOR-VEHICLES	01.521.4602	152613			641	00015
	FY 384 TIRES	95.60	CONTRACT LABOR-VEHICLES	01.521.4602	152618			641	00016
		286.80	*TOTAL						
	BADGE FRAME 99969								
	FY 4034 FRAME	102.13	MINOR TOOLS & EQUIP	01.520.4322	43488			641	00018
	FY 4034 FRAME	273.00	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	43488			641	00017
		375.13	*TOTAL						
	BALES ACE HARDWARE 07938								
	FY CHRISTMAS SPOT LIG	15.99	OPERATING SUPPLIES	01.514.4318	052608/1			641	00019
	BEVERLY SNOW & ICE INC 09240								
	FY SNOW REMOVAL DECEMB	366.79	MAINTENANCE LAND	01.505.4266	81167			641	00024
	FY SNOW REMOVAL DECEMB	1,467.16	MAINTENANCE LAND	01.514.4266	81167			641	00022
	FY SNOW REMOVAL DECEMB	1,819.76	MAINTENANCE LAND	21.540.4266	81167			641	00020
	FY SNOW REMOVAL	1,699.83	MAINTENANCE LAND	01.505.4266	81168			641	00021
	FY SNOW REMOVAL	188.87	MAINTENANCE LAND	01.523.4266	81168			641	00025
		5,542.41	*TOTAL						
	BILL KAY CHEVROLET 09567								
	FY 385 REPAIRS	1,415.80	CONTRACT LABOR-VEHICLES	01.521.4602	16084944/2			641	00026
	CHRISTOPHER B BURKE 13912								
	FY WATER MODEL	1,680.00	OTHER PROFESSIONAL SERVI	20.560.4207	206932			641	00032

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
2025	CHRISTOPHER B BURKE	13912							
	FY IEPA LOAN APP	1,715.00	OTHER PROFESSIONAL SERVI	20.560.4207	206933			641	00031
	FY BURLINGTON AND MCIN	630.00	OTHER PROFESSIONAL SERVI	01.540.4207	206934			641	00033
	FY FIRE DEPT PARKING L	2,260.00	OTHER PROFESSIONAL SERVI	01.550.4207	206934			641	00030
	FY BLACKHAWK WATER MAI	8,902.50	OTHER PROFESSIONAL SERVI	20.590.4207	206935			641	00027
	FY 140 CHICAGO PADDLE	520.00	OTHER PROFESSIONAL SERVI	01.550.4207	206936			641	00034
	FY HOSEK PARK INMPROVE	520.00	OTHER PROFESSIONAL SERVI	01.550.4207	206937			641	00035
	FY 421 PARK - SITE MEE	2,600.00	OTHER PROFESSIONAL SERVI	01.550.4207	206938			641	00029
	FY 415 RUBY - GRADING	265.00	OTHER PROFESSIONAL SERVI	01.550.4207	206939			641	00037
	FY 30 N. PROSPECT LAND	250.00	OTHER PROFESSIONAL SERVI	01.550.4207	206940			641	00038
	FY 434 TRAUBE PLRW 10-	250.00	OTHER PROFESSIONAL SERVI	01.550.4207	206941			641	00039
	FY 362 WESTERN PLRW 11	250.00	OTHER PROFESSIONAL SERVI	01.550.4207	206942			641	00040
	FY 11 ARTHUR PLRW (2)	500.00	OTHER PROFESSIONAL SERVI	01.550.4207	206943			641	00036
	FY 55TH AND WESTERN SI	5,385.00	OTHER PROFESSIONAL SERVI	01.540.4207	206945			641	00028
		25,727.50	*TOTAL						
	CINTAS CORPORATION	14259							
	FY 12/25 FIRST AID SER	90.36	EMPLOYEE HEALTH & SAFETY	01.510.4115	5308586305			641	00041
	FY 12/25 FIRST AID SER	30.27	EMPLOYEE HEALTH & SAFETY	01.520.4115	5308586305			641	00044
	FY 12/25 FIRST AID SER	4.49	EMPLOYEE HEALTH & SAFETY	01.530.4115	5308586305			641	00045
	FY 12/25 FIRST AID SER	83.22	EMPLOYEE HEALTH & SAFETY	01.540.4115	5308586305			641	00042
	FY 12/25 FIRST AID SER	46.88	EMPLOYEE HEALTH & SAFETY	20.560.4115	5308586305			641	00043
		255.22	*TOTAL						
	CITY WIDE FACILITY SOLUT	14324							
	FY TRAIN STATION WINDO	270.00	MAINTENANCE BUILDINGS	21.540.4262	42034010977			641	00046
	FY PUBLIC WORKS WINDOW	150.00	MAINTENANCE BUILDINGS	01.546.4262	42034010978			641	00048
	FY VILLAGE HALL WINDOW	265.00	MAINTENANCE BUILDINGS	01.514.4262	42034010979			641	00047
		685.00	*TOTAL						
	CLARENDON HILLS CHAMBER	13617							
	FY HOLIDAY WALK REIMBU	1,250.00	SPECIAL EVENTS COMMITTEE	01.504.4203	1/5/2026			641	00049
	COMPASS MINERALS AMERICA	15281							
	FY ROCK SALT	6,497.11	OPERATING SUPPLIES	10.541.4318	1575850			641	00052
	*FY*SALT	7,609.93	OPERATING SUPPLIES	10.541.4318	1584126			641	00051
		14,107.04	*TOTAL						
	CORE & MAIN LP	15683							
	FY METERS AND MXUS	18,440.00	WATER METERS	20.560.4314	Y261191			641	00053
	FY REPAIR CLAMPS	550.00	OPERATING SUPPLIES	20.560.4318	Y304498			641	00055
	FY METERS/MXUS	8,640.00	WATER METERS	20.560.4314	Y304587			641	00054
		27,630.00	*TOTAL						
	CREER/ZACH	99570							
	FY IC / CONSULTING AGR	833.33	OTHER PROFESSIONAL SERVI	01.510.4207	1/5/2026			641	00056
	D & T VENTURES, LLC	17093							
	FY 12/25 WEB SUPPORT	468.56	OTHER CONTRACTUAL SERVIC	20.560.4208	303897			641	00058
	DANMAR	17309							
	FY 12/25 VH	700.00	MAINTENANCE BUILDINGS	01.514.4262	19403			641	00060
	FY 12/25 PD	1,020.00	MAINTENANCE BUILDINGS	01.523.4262	19403			641	00059
	FY 12/25 PW	396.50	MAINTENANCE BUILDINGS	01.546.4262	19403			641	00062
	FY 12/25 PW	213.50	MAINTENANCE BUILDINGS	20.560.4262	19403			641	00063

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
2025	DANMAR	17309					
	FY 12/25 TRAIN	450.00	MAINTENANCE BUILDINGS	21.540.4262	19403		641 00061
		2,780.00	*TOTAL				
	DON MORRIS ARCHITECTS P.	58500					
	FY BUILDING INSPECTION	950.00	OTHER PROFESSIONAL SERVI	01.550.4207	12302025		641 00064
	DUPAGE WATER COMMISSION	19688					
	FY NOVEMBER WATER USAG	89,656.40	DP WATER COMM WATER COST	20.560.4233	11302025		641 00067
	EMERGENCY TELEPHONE SYST	22072					
	FY QTY. OF EIGHT APXNE	3,176.00	OPERATING SUPPLIES	65.590.4318	ETSB 26DEDIRS0		641 00068
	EMS MANAGEMENT & CONSULT	85963					
	FY 11/25 AMBULANCE BIL	182.44	AMBULANCE BILLING SERVIC	01.532.4216	EMSMC-021243		641 00069
	FASTSIGNS - NAPERVILLE	26476					
	FY FIRE GEAR LOCKER NA	472.00	MINOR TOOLS & EQUIP	01.534.4322	76-98423		641 00070
	FIRE SAFETY CONSULTANTS,	28335					
	FY - FIRE INSPECTION S	227.50	OTHER PROFESSIONAL SERVI	01.550.4207	24-754316		641 00076
	FY FSCI 246 HOLMES AS-	140.00	OTHER PROFESSIONAL SERVI	01.550.4207	25-10335AB		641 00077
	FY 31 ARTHUR - BATHROO	470.00	OTHER PROFESSIONAL SERVI	01.550.4207	25-11805		641 00075
	FY 11 ARTHUR FS PLRW	530.00	OTHER PROFESSIONAL SERVI	01.550.4207	25-11859		641 00072
	FY 362 WESTERN FSCI PL	530.00	OTHER PROFESSIONAL SERVI	01.550.4207	25-11897		641 00073
	FY 434 TRAUBE PLRW FS	530.00	OTHER PROFESSIONAL SERVI	01.550.4207	25-11898		641 00074
		2,427.50	*TOTAL				
	FOSTERS TEST LANE	29052					
	FY M179338	29.90	CONTRACT LABOR-VEHICLES	01.540.4602	48271		641 00078
	FY M179338	16.10	CONTRACT LABOR - VEHICLE	20.560.4602	48271		641 00079
		46.00	*TOTAL				
	GALLS, LLC (P.D.)	30248					
	FY 4058 RETIREMENT BAD	180.19	UNIFORMS/CLOTHING/EQUIPM	01.520.4317	033340775		641 00080
	FY 4001 PULLOVER	148.15	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	033585034		641 00081
		328.34	*TOTAL				
	GRAINGER	32264					
	FY- TREE TRIMMING EQUI	513.88	OPERATING SUPPLIES	01.540.4318	9732278362		641 00082
	FY GAS METERS CALIBRAT	424.21	OPERATING SUPPLIES-GENER	01.531.4318	9732564779		641 00083
	FY UNIT 5 - CALCIUM SY	24.65	VEHICLE SUPPLIES	01.540.4604	9743892235		641 00084
		962.74	*TOTAL				
	HENDERSON TRUCK EQUIPMEN	35491					
	FY UNIT 5 - SALT AUGER	82.89	VEHICLE SUPPLIES	01.540.4604	434055		641 00085
	HENRY SCHEIN	54098					
	FY PULSE OX UNITS FOR	199.84	MINOR TOOLS & EQUIP	01.532.4322	50229307		641 00086
	IL DEPT HEALTHCARE & FAM	35294					
	FY GEMT 2025	52,680.52	GEMT PAYABLE	01.000.2015	GEMTFY25Q12330		641 00087
	ILLINOIS STATE POLICE	41800					
	*FY * JULIAN, MAURA BACK	54.00	MEMBERSHIPS & SUBSCRIPTI	01.530.4292	20251106284		641 00090
	IMAGETREND LLC	49336					
	FY CAD DISTRIBUTION FO	2,750.00	OTHER CONTRACTUAL SERVIC	01.530.4208	INV118183		641 00093
	FY SLATE SET UP FOR SC	4,073.50	OTHER CONTRACTUAL SERVIC	01.530.4208	INV118684		641 00092
		6,823.50	*TOTAL				
	INDUSTRIAL ORGANIZATIONA	42217					
	FY IOS POLICE TESTING	3,248.00	OTHER PROFESSIONAL SERVI	01.502.4207	C64835A		641 00094

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
2025	KING CAR WASH, INC.	49500							
	FY NOVEMBER WASHERS	350.00	CONTRACT LABOR-VEHICLES	01.521.4602	11302025			641	00099
	KLEIN, THORPE AND JENKIN	49822							
	FY CD	4,154.89	LEGAL FEES	01.511.4206	11302025			641	00100
	FY SOBOTTKE	1,731.50	LEGAL FEES	01.511.4206	11302025			641	00102
	FY GENERAL	1,392.21	LEGAL FEES	01.511.4206	11302025			641	00103
	FY 117 PROSPECT	584.50	LEGAL FEES	01.511.4206	11302025			641	00106
	FY GENERAL LABOR	275.00	LEGAL FEES	01.511.4206	11302025			641	00108
	FY FIN	120.00	LEGAL FEES	01.511.4206	11302025			641	00109
	FY FD	48.00	LEGAL FEES	01.511.4206	11302025			641	00110
	FY DWNTN TIF	2,224.50	LEGAL FEES	08.590.4206	11302025			641	00101
	FY REDEV 104 WALKER	770.00	LEGAL FEES	08.590.4206	11302025			641	00105
	FY OGDEN TIF	472.02	LEGAL FEES	09.590.4206	11302025			641	00107
	FY ANN ST APTS	890.90	LEGAL SERVICES	65.590.4206	11302025			641	00104
		12,663.52	*TOTAL						
	KONICA MINOLTA BUSINESS	50001							
	FY COPIER DEC MAINTENA	81.13	ADVERTISING/PRINTING/COP	01.540.4231	505535188			641	00114
	FY DECEMBER COPIES	100.00	ADVERTISING/PRINTING/COP	01.520.4231	505674894			641	00111
	FY KONICA MAINTENANCE	100.00	ADVERTISING/PRINTING/COP	01.530.4231	50567519			641	00112
	FY DECEMBER VH COPIER	100.00	ADVERTISING/PRINTING/COP	01.510.4231	505675720			641	00113
		381.13	*TOTAL						
	LAKESHORE RECYCLING SYST	51180							
	FY DEC REFUSE	53,048.80	OTHER CONTRACTUAL SERVIC	01.512.4208	LR6530167			641	00115
	LEXISNEXIS RISK DATA	52160							
	FY DECEMBER SEARCHES	200.00	OTHER CONTRACTUAL SERVIC	01.521.4208	1100245723			641	00118
	MEADE, INC	56469							
	FY DEC 25 SIGNAL MAINT	682.71	MAINTENANCE EQUIPMENT	10.541.4263	715308			641	00119
	METRO PARAMEDIC SERVICES	99645							
	FY 12/25 PARAMEDIC FEE	10,603.25	OTHER CONTRACTUAL SERVIC	01.532.4208	25-470341			641	00120
	MORTON SALT, INC	02255							
	FY ROAD SALT	5,795.33	OPERATING SUPPLIES	10.541.4318	5403933019			641	00121
	MUNICIPAL GIS PARTNERS I	58951							
	FY GIS SERVICES	1,036.00	OTHER PROFESSIONAL SERVI	01.550.4207	8475			641	00122
	FY GIS SERVICES	1,036.00	OTHER PROFESSIONAL SERVI	01.550.4207	8477			641	00123
		2,072.00	*TOTAL						
	NAFISCO, INC	59286							
	FY PED CROSSING SIGNAG	1,264.00	OPERATING SUPPLIES	10.541.4318	00021637			641	00124
	FY SIGN POSTS	1,045.00	OPERATING SUPPLIES	10.541.4318	00021638			641	00125
		2,309.00	*TOTAL						
	NAPA AUTO PARTS	59700							
	FY DEF FLUID FOR E86.	25.98	VEHICLE SUPPLIES	01.531.4604	6973711			641	00127
	FY OIL CHANGE ITEMS FO	40.55	VEHICLE SUPPLIES	01.531.4604	973686			641	00126
		66.53	*TOTAL						
	NORTH EAST MULTI-REGIONA	61203							
	FY 4052 FTO TRAINING	275.00	CONFERENCES/TRAINING/MEE	01.520.4291	394337			641	00128
	OFFICE DEPOT CREDIT PLAN	63333							
	FY OFFICE SUPPLIES	106.17	OPERATING SUPPLIES	01.510.4318	39780397			641	00131

Claims Register

CLAIM NUMBER									
DESCRIPTION		AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
2025									
OFFICE DEPOT CREDIT PLAN		63333							
FY OFFICE SUPPLIES		170.60	OFFICE SUPPLIES	01.522.4301	39780397			641	00129
FY 9 CALENDARS LAMINAT		129.34	OFFICE SUPPLIES	01.522.4301	39780397			641	00130
FY 2 CALENDARS		16.62	OFFICE SUPPLIES	01.522.4301	39780397			641	00133
FY RETURN 1 CALENDAR		8.31CR	OFFICE SUPPLIES	01.522.4301	39780397			641	00134
FY RETURN 6 CALENDARS		49.36CR	OFFICE SUPPLIES	01.522.4301	39780397			641	00135
FY 16 GAL TRASH BAGS		65.39	O & M SUPPLIES-BUILDING	01.523.4320	39780397			641	00132
		430.45	*TOTAL						
ORBIS SOLUTIONS INC		66689							
FY 12/25 IT MONTHLY S		6,295.00	OTHER PROFESSIONAL SERVI	01.513.4207	5578979			641	00136
PARAMEDIC BILLING SERVIC		99923							
FY NOVEMBER 2025 COLLE		451.07	AMBULANCE BILLING SERVIC	01.532.4216	11302025			641	00137
PETTY CASH - PUBLIC WORK		70271							
FY OT MEAL MACEY		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00140
FY OT MEAL MACEY		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00141
FY OT MEAL KRAFT		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00142
FY OT MEAL KRAFT		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00143
FY OT MEAL KRAFT		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00144
FY OT MEAL PHENEGAR		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00145
FY OT MEAL PHENEGAR		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00146
FY OT MEAL PHENEGAR		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00147
FY OT MEAL BECKTEL		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00148
FY OT MEAL BECKTEL		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00149
FY OT MEAL BECKTEL		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00150
FY OT MEAL CASANOVA		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00151
FY OT MEAL CASANOVA		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00152
FY OT MEAL CASANOVA		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00153
FY OT MEAL CASANOVA		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00154
FY OT MEAL BUESER		10.55	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00155
FY OT MEAL KRAFT		6.22	OPERATING SUPPLIES	01.540.4318	1/6/2026			641	00156
FY STAMPS		15.60	POSTAGE	20.560.4211	1/6/2026			641	00139
		190.62	*TOTAL						
PREMIER OCCUPATIONAL HEA		71748							
FY PAJER DS/PHYS		588.00	EMPLOYEE HEALTH & SAFETY	01.520.4115	173784			641	00158
FY CASANOVA DOT		90.00	EMPLOYEE HEALTH & SAFETY	01.540.4115	173784			641	00159
		678.00	*TOTAL						
RAY O'HERRON CO, INC		63848							
FY 4052 UNIFORM ITEMS		446.46	UNIFORMS/CLOTHING/EQUIPM	01.520.4317	2449606			641	00161
FY 4051 UNIFORM ITEMS		380.83	UNIFORMS/CLOTHING/EQUIPM	01.520.4317	2450182			641	00162
FY 4012 UNIFORM ITEMS		110.98	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	2450971			641	00166
FY 4012 UNIFORM ITEMS		495.62	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	2451624			641	00160
FY 4012 PATCH SWAP		10.48	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	2451625			641	00171
FY 4002 TRAFFIC VEST		46.99	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	2452179			641	00168
FY 4052 HOLSTER		139.99	UNIFORMS/CLOTHING/EQUIPM	01.520.4317	2452180			641	00165
FY 4001 GLOVES		49.99	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	2452241			641	00167
FY 4012 NAME PLATE		24.26	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	2452588			641	00170
FY 4006 BATTERY STICK		24.99	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	2453100			641	00169

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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
2025	RAY O'HERRON CO, INC	63848							
	FY 4006 UNIFORM ITEMS	321.47	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	2453240			641	00163
	FY 4009 UNIFORM PANTS	190.00	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	2453322			641	00164
		2,242.06	*TOTAL						
	ROBERT BAIR SERVICES	74901							
	FY SERVICE TO THE HOT	175.41	MAINTENANCE BUILDINGS	01.534.4262	270911640			641	00172
	RUSSO POWER EQUIPMENT	76340							
	FY CHAIN SAW FUEL	103.96	OPERATING SUPPLIES	01.540.4318	SPI21386115			641	00174
	FY CHAIN SAW FILES	8.97	OPERATING SUPPLIES	01.540.4318	SPI21386116			641	00175
	FY ICE MELT	935.90	OPERATING SUPPLIES	21.540.4318	SPI21386117			641	00173
		1,048.83	*TOTAL						
	SENSUS USA, INC	77981							
	FY 12.02.25 - 12.01.26	4,699.00	OTHER PROFESSIONAL SERVI	20.560.4207	ZA82501403			641	00178
	SPORTS HUDDLE, INC.	80785							
	FY 4009 SHIRT/HATS 401	110.00	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	94459			641	00179
	FY 4046 HATS	40.00	UNIFORMS/CLOTHING/EQUIPM	01.522.4317	94459			641	00180
		150.00	*TOTAL						
	STEVE PIPER AND SONS, IN	83160							
	FY 2025 TREE TRIMMING	29,950.00	OTHER CONTRACTUAL SERVIC	01.540.4208	25602			641	00181
	STORINO, RAMELLO & DURKI	98952							
	FY CODE ENFORCEMENT -	4,011.90	OTHER PROFESSIONAL SERVI	01.550.4207	121525			641	00182
	STUEVER & SONS	82011							
	FY TAP CLEANING 09/2/2	60.00	SPECIAL EVENTS COMMITTEE	01.504.4203	BLM504635			641	00183
	TESTING SERVICE CORPORAT	83782							
	FY SOIL TESTING FOR FI	6,400.00	OTHER PROFESSIONAL SERVI	01.550.4207	IN136557			641	00184
	THE BLUE LINE	83956							
	FY HIRING POSTING ON T	1,093.00	ADVERTISING/PRINTING/COP	01.530.4231	47543			641	00185
	THE JEAN ROSS COMPANY	45918							
	FY PUMP SERVICE TO L86	3,091.25	CONTRACT LABOR-VEHICLES	01.531.4602	7068			641	00186
	THOMPSON ELEVATOR INSPEC	84205							
	FY 12/25 ELEVATOR INSP	129.00	OTHER PROFESSIONAL SERVI	01.550.4207	25-2658			641	00187
	UNDERGROUND PIPE & VALVE	88073							
	FY REPAIR CLAMPS AND M	6,541.00	OPERATING SUPPLIES	20.560.4318	078003			641	00190
	US GAS	88148							
	FY EMS OXYGEN & TANK R	168.81	OPERATING SUPPLIES	01.532.4318	US GAS 469076			641	00191
	FY EMS OXYGEN.	106.55	OPERATING SUPPLIES	01.532.4318	492406			641	00192
		275.36	*TOTAL						
	USABLUBOOK	88333							
	FY GAS CANNISTERS	269.95	OPERATING SUPPLIES	20.560.4318	INV00903877			641	00193
	VOLT ELECTRIC	99122							
	FY ELECTRIC REPAIRS AT	5,025.00	MAINTENANCE BUILDINGS	21.540.4262	11836			641	00194
	VULCAN CONSTRUCTION MATE	91132							
	FY BULK STONE	1,850.69	OPERATING SUPPLIES	20.560.4318	5347344			641	00195
	WEX BANK	93205							
	FY 12/25 FUEL CHARGES	2,316.00	VEHICLE FUEL	01.521.4603	109688926			641	00197
	FY 12/25 FUEL CHARGES	731.55	VEHICLE FUEL	01.531.4603	109688926			641	00199
	FY 12/25 FUEL CHARGES	662.53	VEHICLE FUEL	01.532.4603	109688926			641	00200

Claims Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
2025									
	WEX BANK	93205							
	FY 12/25 FUEL CHARGES	2,861.99	VEHICLE FUEL	01.540.4603	109688926			641	00196
	FY 12/25 FUEL CHARGES	1,541.07	VEHICLE FUEL	20.560.4603	109688926			641	00198
		8,113.14	*TOTAL						
	119TH STREET MATERIALS L	99587							
	FY SPOILS DISPOSAL	360.00	WASTE REMOVAL/DUMP CHARG	20.560.4265	120074			641	00002
	FY SPOILS DISPOSAL	360.00	WASTE REMOVAL/DUMP CHARG	20.560.4265	120180			641	00003
	FY DUMP FEES	240.00	WASTE REMOVAL/DUMP CHARG	20.560.4265	120211			641	00004
		960.00	*TOTAL						
		420,462.59	**CLAIMS TOTAL						
2026									
	COMMUNITY PRESBYTERIAN C	.03276							
	DOWNTOWN VISIONING OPEN	150.00	ECONOMIC DEVELOPMENT PRO	01.550.4201	1/6/2026			641	00050
	CRITICAL REACH, INC	19109							
	CRITICAL REACH 2026 ANNU	300.00	MEMBERSHIPS & SUBSCRIPTI	01.521.4292	4460			641	00057
	DUPAGE COUNTY CHIEFS OF	19679							
	DUPAGE COUNTY CHIEFS	275.00	CONFERENCES/TRAINING/MEE	01.520.4291	12/10/2025			641	00065
	IL OFFICE OF ATTORNEY GE	41767							
	DANIEL HILLIER SEX OFFEN	30.00	SEX OFFENDER REGISTRATIO	01.520.4222	12/1/2025			641	00088
	ILLINOIS MUNICIPAL LEAGU	41776							
	IML 2026 MEMBERSHIP	925.00	MEMBERSHIPS & SUBSCRIPTI	01.500.4292	2026IML			641	00089
	ILLINOIS STATE POLICE	.03878							
	DANIEL HILLIER SEX OFFEN	30.00	SEX OFFENDER REGISTRATIO	01.520.4222	12/1/2025			641	00091
	INTERGOVERNMENTAL RISK M	42392							
	2026 CONTRIBUTIONS	79,485.00	IRMA DEDUCTIBLE	01.520.4125	202614			641	00095
	2026 CONTRIBUTIONS	55,400.00	IRMA DEDUCTIBLE	01.530.4125	202614			641	00096
	2026 CONTRIBUTIONS	52,990.00	IRMA DEDUCTIBLE	01.540.4125	202614			641	00097
	2026 CONTRIBUTIONS	52,990.00	IRMA CONTRIBUTION	20.560.4122	202614			641	00098
		240,865.00	*TOTAL						
	LAW ENFORCEMENT TRAINING	51361							
	2026 COURT SMART	700.00	MEMBERSHIPS & SUBSCRIPTI	01.521.4292	INV-1011			641	00116
	LEADSONLINE LLC	51804							
	LEADSONLINE YEARLY SUBSC	3,230.00	MEMBERSHIPS & SUBSCRIPTI	01.521.4292	421569			641	00117
	OFFICE OF THE ILLINOIS S	85253							
	DAVID FULHGUM 2026 SEX O	5.00	SEX OFFENDER REGISTRATIO	01.520.4222	1/6/2026			641	00188
	DANIEL HILLIER SEX OFFEN	5.00	SEX OFFENDER REGISTRATIO	01.520.4222	12/1/2025			641	00189
		10.00	*TOTAL						
	PORTER LEE CORPORATION	71397							
	BEAST ANNUAL SOFTWARE	920.00	MEMBERSHIPS & SUBSCRIPTI	01.521.4292	32707			641	00157
	SECRETARY OF STATE	99693							
	REGISTRATION RENEWAL - 2	151.00	VEHICLE SUPPLIES	01.532.4604	12/11/2025			641	00176
	REGISTRATION RENEWAL - 2	151.00	VEHICLE SUPPLIES	01.532.4604	12/12/2025			641	00177
		302.00	*TOTAL						
	10-41 INCORPORATED	01551							
	10-41 2026 CONTRACT	900.00	EMPLOYEE HEALTH & SAFETY	01.520.4115	12.29.2025-01			641	00001
		248,637.00	**CLAIMS TOTAL						

Claims Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		686,624.62					

RECORDS PRINTED - 000200

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
01	GENERAL FUND	431,383.17
08	TIF FUND DT	2,994.50
09	TIF FUND	472.02
10	MOTOR FUEL TAX FUND	25,238.22
20	WATER FUND	213,969.15
21	BN/CH PARKING FUND	8,500.66
65	CAPITAL PROJECTS/IMPROVEMENT	4,066.90
TOTAL ALL FUNDS		686,624.62

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BANK	CLARENDON HILLS BANK	686,624.62
TOTAL ALL BANKS		686,624.62

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE	APPROVED BY
		
		

ACS FINANCIAL SYSTEM
12/31/2025 14:05:15

Claims Register

VILLAGE OF CLARENDON HILLS
GL050S-V08.23 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 123125 COMMENT... JX TRUCK CENTER

DATA-JE-ID	DATA COMMENT
-----	-----

D-12312025-572 JX TRUCK CENTER

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

Claims Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
2025	JX TRUCK CENTER	47751					
	FY 2018 PETERBILT REPA	12,902.33	MACHINERY & EQUIP	65.590.4430	60130		572 00001
		12,902.33	**CLAIMS TOTAL				

Claims Register
.....

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		12,902.33					

RECORDS PRINTED - 000001

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
65	CAPITAL PROJECTS/IMPROVEMENT	12,902.33
TOTAL ALL FUNDS		12,902.33

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BANK	CLARENDON HILLS BANK	12,902.33
TOTAL ALL BANKS		12,902.33
	Total:	<u>12,902.33</u> \$699,526.95

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE	APPROVED BY
		
		

VILLAGE OF CLARENDON HILLS

January 12, 2026

CLAIMS # 26-01-01M

January 2026 Manual Checks Total

\$92,178.41

ACS FINANCIAL SYSTEM
01/07/2026 15:12:57

Claims Register

VILLAGE OF CLARENDON HILLS
GL050S-V08.23 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 260112 COMMENT... MANUAL CLAIMS 011226

DATA-JE-ID	DATA COMMENT
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M-01122026-642 MANUALS 01.12.26

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
2025	CHASE CARD SERVICES	23325							
	FY UPS - MISTAKEN CARD	15.96	REIMBURSEMENTS	01.369.3699	12-26-2025			642	00018
	FY IL MIO STAFF LUNCHE	368.00	EMPLOYEE RELATIONS	01.500.4290	12-26-2025			642	00019
	FY COUNTRY HOUSE EMPL	63.96	CONFERENCES/TRAINING/MEE	01.500.4291	12-26-2025			642	00001
	FY KATYS DUMPLING EMP	13.95	CONFERENCES/TRAINING/MEE	01.500.4291	12-26-2025			642	00002
	FY COUNTRY HOUSE EMPL	30.98	CONFERENCES/TRAINING/MEE	01.500.4291	12-26-2025			642	00003
	FY AL'S PIZZA EMPL APP	34.01	CONFERENCES/TRAINING/MEE	01.500.4291	12-26-2025			642	00004
	FY EMPLOYEE APPRECIATI	250.00	CONFERENCES/TRAINING/MEE	01.500.4291	12-26-2025			642	00065
	FY CLARENDON HILLS CHA	165.00	SPECIAL EVENTS COMMITTEE	01.504.4203	12-26-2025			642	00020
	FY TARGET CANDY CANES	18.00	SPECIAL EVENTS COMMITTEE	01.504.4203	12-26-2025			642	00021
	FY HOBBY LOBBY - HOLID	154.57	SPECIAL EVENTS COMMITTEE	01.504.4203	12-26-2025			642	00022
	FY HOME DEPOT HOLIDAY	312.37	SPECIAL EVENTS COMMITTEE	01.504.4203	12-26-2025			642	00023
	FY UPS - SHIPPED TIME	14.18	POSTAGE	01.504.4211	12-26-2025			642	00024
	FY BALES PARTS FOR CBD	21.90	OPERATING SUPPLIES	01.505.4318	12-26-2025			642	00025
	FY FACEBOOK AD	27.07	ADVERTISING/PRINTING/COP	01.510.4231	12-26-2025			642	00026
	FY CHI TRIBUNE	26.00	MEMBERSHIPS & SUBSCRIPTI	01.510.4292	12-26-2025			642	00076
	FY AMAZON - PUFFS FACI	59.94	OPERATING SUPPLIES	01.510.4318	12-26-2025			642	00027
	FY CAFÉ SUPPLIES	163.44	OPERATING SUPPLIES	01.510.4318	12-26-2025			642	00078
	FY CAFÉ SUPPLIES	14.60	OPERATING SUPPLIES	01.510.4318	12-26-2025			642	00081
	FY CHATGPT	20.00	MEMBERSHIPS & SUBSCRIPTI	01.512.4292	12-26-2025			642	00082
	FY AMAZON PENDIFLEX	16.32	OFFICE SUPPLIES	01.512.4301	12-26-2025			642	00083
	FY AMAZON PENDIFLEX	31.03	OFFICE SUPPLIES	01.512.4301	12-26-2025			642	00084
	FY AMAZON OFFICE SUPPL	43.47	OFFICE SUPPLIES	01.512.4301	12-26-2025			642	00085
	FY STAPLES OFFICE SUPP	37.88	OFFICE SUPPLIES	01.512.4301	12-26-2025			642	00086
	FY MICRO CENTER	89.97	OPERATING SUPPLIES	01.512.4318	12-26-2025			642	00075
	FY HOLIDAY DÉCOR	19.50	OPERATING SUPPLIES	01.512.4318	12-26-2025			642	00077
	FY HUMBLEFAX	10.00	OTHER PROFESSIONAL SERVI	01.513.4207	12-26-2025			642	00029
	FY ADOBE SUBSCRIPTION	25.67	OTHER PROFESSIONAL SERVI	01.513.4207	12-26-2025			642	00030
	FY CYBERLYNK	41.94	OTHER PROFESSIONAL SERVI	01.513.4207	12-26-2025			642	00031
	FY CDW GOVT- FIREWALL	3,917.16	OTHER PROFESSIONAL SERVI	01.513.4207	12-26-2025			642	00032
	FY SANGOMA	420.89	OTHER PROFESSIONAL SERVI	01.513.4207	12-26-2025			642	00033
	FY PAX8	1,586.80	OTHER PROFESSIONAL SERVI	01.513.4207	12-26-2025			642	00034
	FY USB CABLE RETURN	29.98CR	MAINTENANCE EQUIPMENT	01.513.4263	12-26-2025			642	00074
	FY BALES - XMAS DECOR	47.57	O & M SUPPLIES-BUILDING	01.514.4320	12-26-2025			642	00035
	FY HOME DEPOT VH MATTS	49.96	O & M SUPPLIES-BUILDING	01.514.4320	12-26-2025			642	00036
	FY AMAZON 4050 HOLSTER	64.06	UNIFORMS/CLOTHING/EQUIPM	01.520.4317	12-26-2025			642	00006
	FY AMAZON 4050 UNIFORM	24.89	UNIFORMS/CLOTHING/EQUIPM	01.520.4317	12-26-2025			642	00007
	FY 4050 STREAMLIGHT UN	172.24	UNIFORMS/CLOTHING/EQUIPM	01.520.4317	12-26-2025			642	00008
	FY 4050 UNIFORM ITEM S	169.99	UNIFORMS/CLOTHING/EQUIPM	01.520.4317	12-26-2025			642	00009
	FY MONDAY.COM REFUND	684.00CR	MEMBERSHIPS & SUBSCRIPTI	01.521.4292	12-26-2025			642	00010
	FY AMAZON STERILITE TO	243.00	INVESTIGATIVE SUPPLIES	01.521.4319	12-26-2025			642	00013
	FY SIRCHIE INVESTIGATI	95.49	INVESTIGATIVE SUPPLIES	01.521.4319	12-26-2025			642	00014
	FY NAPA POLICE OIL	127.14	VEHICLE SUPPLIES	01.521.4604	12-26-2025			642	00037
	FY MICRO CENTER FLASH	124.99	OFFICE SUPPLIES	01.522.4301	12-26-2025			642	00015
	FY AMAZON METALLIC TAG	36.90	OFFICE SUPPLIES	01.522.4301	12-26-2025			642	00016
	FY CLOUD CITY DRONES	1,580.00	MINOR TOOLS & EQUIP	01.523.4322	12-26-2025			642	00017
	FY WAVE APP'S FOR 3 IP	204.00	TELEPHONE	01.530.4212	12-26-2025			642	00066
	FY ICLOUD STORAGE FOR	2.99	TELEPHONE	01.530.4212	12-26-2025			642	00067

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
2025	CHASE CARD SERVICES	23325							
	FY FFIB PURCHASE.	159.92	FOREIGN FIRE INS TAX EXP	01.530.4336	12-26-2025			642	00068
	FY FFIB CARHARTT SWEAT	200.00	FOREIGN FIRE INS TAX EXP	01.530.4336	12-26-2025			642	00069
	FY FIRE HELMET SHIELD.	174.50	UNIFORMS/CLOTHING/EQUIPM	01.532.4317	12-26-2025			642	00070
	FY NAME PLATES FOR PPE	92.25	UNIFORMS/CLOTHING/EQUIPM	01.532.4317	12-26-2025			642	00071
	FY CPR CARDS FOR STUDE	300.00	OPERATING SUPPLIES	01.532.4318	12-26-2025			642	00072
	FY RMOTFL CREDIT TRAI	460.74CR	CONFERENCES/TRAINING/MEE	01.540.4291	12-26-2025			642	00038
	FY CHICAGO TRIBUNE	52.00	MEMBERSHIPS & SUBSCRIPTI	01.540.4292	12-26-2025			642	00040
	FY AMAZON GLOVES BULK	137.28	OPERATING SUPPLIES	01.540.4318	12-26-2025			642	00041
	FY NEAT KITCHEN - EMPL	163.80	OPERATING SUPPLIES	01.540.4318	12-26-2025			642	00042
	FY AMAZON - KITCHEN PA	207.71	OPERATING SUPPLIES	01.540.4318	12-26-2025			642	00043
	FY BALES LMB CALCIUM S	24.68	OPERATING SUPPLIES	01.540.4318	12-26-2025			642	00044
	FY HOME DEPOT COMBO TO	469.96	MINOR TOOLS & EQUIP	01.540.4322	12-26-2025			642	00045
	FY HIGH SPEED WELDING	240.00	CONTRACT LABOR-VEHICLES	01.540.4602	12-26-2025			642	00046
	FY LA FASTENERS UNIT 1	121.06	CONTRACT LABOR-VEHICLES	01.540.4602	12-26-2025			642	00047
	FY JXTC UNIT 15 DEF RE	5,852.93	CONTRACT LABOR-VEHICLES	01.540.4602	12-26-2025			642	00048
	FY NAPA - #10 DEERE BA	82.26	VEHICLE SUPPLIES	01.540.4604	12-26-2025			642	00049
	FY NAPA #14 OIL	13.77	VEHICLE SUPPLIES	01.540.4604	12-26-2025			642	00050
	FY FULL LINE FASTENERS	77.82	VEHICLE SUPPLIES	01.540.4604	12-26-2025			642	00051
	FY LOWE'S HOME CENTERS	272.56	OTHER PROFESSIONAL SERVI	01.550.4207	12-26-2025			642	00063
	FY FEDEX SHIPPING CHAR	36.58	OTHER PROFESSIONAL SERVI	01.550.4207	12-26-2025			642	00064
	FY M. DELILLO BUILDING	165.00	MEMBERSHIPS & SUBSCRIPTI	01.550.4292	12-26-2025			642	00073
	FY CALENDARS	17.93	OFFICE SUPPLIES	01.550.4301	12-26-2025			642	00079
	FY FOLDERS	87.52	OFFICE SUPPLIES	01.550.4301	12-26-2025			642	00080
	FY FEDEX	10.95	POSTAGE	20.560.4211	12-26-2025			642	00052
	FY FEDEX	10.95	POSTAGE	20.560.4211	12-26-2025			642	00053
	FY RMOTFL CREDIT TRAI	460.74CR	CONFERENCES/TRAINING/MEE	20.560.4291	12-26-2025			642	00054
	FY NEAT KITCHEN - EMPL	88.20	OPERATING SUPPLIES	20.560.4318	12-26-2025			642	00055
	FY AMAZON - KITCHEN PA	207.71	OPERATING SUPPLIES	20.560.4318	12-26-2025			642	00056
	FY HOME DEPOT VH MATTS	328.19	MINOR TOOLS & EQUIP	20.560.4322	12-26-2025			642	00057
	FY LA FASTENERS UNIT 1	65.19	CONTRACT LABOR - VEHICLE	20.560.4602	12-26-2025			642	00058
	FY JXTC UNIT 15 DEF RE	3,151.57	CONTRACT LABOR - VEHICLE	20.560.4602	12-26-2025			642	00059
	FY NAPA - #10 DEERE BA	44.30	VEHICLE SUPPLIES	20.560.4604	12-26-2025			642	00060
	FY NAPA #14 OIL	7.42	VEHICLE SUPPLIES	20.560.4604	12-26-2025			642	00061
	FY AMAZON - TWO-WAY RA	69.95	OPERATING SUPPLIES	21.540.4318	12-26-2025			642	00062
		22,256.28	*TOTAL						
	COMCAST	15257							
	FY 12/25 INTERNET CHAR	205.15	TELEPHONE	01.510.4212	260369577			642	00088
	FY 12/25 INTERNET CHAR	200.00	TELEPHONE	01.513.4212	260369577			642	00089
	FY 12/25 INTERNET CHAR	547.10	TELEPHONE	01.520.4212	260369577			642	00090
	FY 12/25 INTERNET CHAR	341.94	TELEPHONE	01.530.4212	260369577			642	00091
	FY 12/25 INTERNET CHAR	136.78	TELEPHONE	01.540.4212	260369577			642	00092
	FY 12/25 INTERNET CHAR	136.78	TELEPHONE	20.560.4212	260369577			642	00093
		1,567.75	*TOTAL						
	COMCAST CABLE	15258							
	FY VH TV 12/16/25 - 1/	10.67	UTILITIES	01.514.4235	12022026			642	00087
	COMED	15277							
	FY 0 N CORWALKER	278.79	UTILITIES	10.541.4235	0NCorwalker01.			642	00094

Claims Register

CLAIM NUMBER									
DESCRIPTION		AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
2025	COMED	15277							
	FY 0 S BURLINGTON 1E R	71.87	UTILITIES	10.541.4235	0SBurlington1E			642	00095
	FY 0 WESTERN & COLFAX	15.67	UTILITIES	10.541.4235	0Western&Colfa			642	00096
	FY 1 N PROSPECT ST LIT	127.35	UTILITIES	10.541.4235	1NProspectStLi			642	00098
	FY 140 BURLINGTON PUMP	47.25	UTILITIES	01.540.4235	140BurlingtonP			642	00097
	FY 201 BURLINGTON	38.32	UTILITIES	01.540.4235	201burlington1			642	00099
	FY 229 MIDDUAGH	84.65	UTILITIES	20.560.4235	229middaugh01.			642	00100
	FY 261 ANN	682.39	UTILITIES	20.560.4235	261Ann01.23.26			642	00101
	FY 278 HOLMES WELL 6	112.76	UTILITIES	20.560.4235	278Holmes01.23			642	00102
	FY 97 PARK AVE / CBD T	34.35	UTILITIES	10.541.4235	97ParkAve01.23			642	00103
		1,493.40	*TOTAL						
	FLAGG CREEK WATER RECLAM	28480							
	FY 1 N PROSPECT	23.95	UTILITIES	01.514.4235	1NProspect12.3			642	00104
	FY 316 PARK	30.69	UTILITIES	01.534.4235	316Park123025			642	00105
	FY 448 PARK	27.32	UTILITIES	01.523.4235	448Park1230202			642	00106
	FY 452 PARK	394.25	UTILITIES	01.546.4235	452Park123025			642	00107
	FY 452 PARK	212.28	UTILITIES	20.560.4235	452Park123025			642	00108
		688.49	*TOTAL						
		26,016.59	**CLAIMS TOTAL						
2026	CHASE CARD SERVICES	23325							
	HINDENBURG ANNUAL SUBSCR	350.00	OTHER PROFESSIONAL SERVI	01.513.4207	12-26-2025			642	00028
	NU CPS 4053 TRAINING	1,100.00	CONFERENCES/TRAINING/MEE	01.520.4291	12-26-2025			642	00005
	JOTFORM	468.00	MEMBERSHIPS & SUBSCRIPTI	01.521.4292	12-26-2025			642	00011
	FAADRONEZONE	5.00	MEMBERSHIPS & SUBSCRIPTI	01.521.4292	12-26-2025			642	00012
	IPWMAN MEMBERSHIP FOR 20	100.00	MEMBERSHIPS & SUBSCRIPTI	01.540.4292	12-26-2025			642	00039
		2,023.00	*TOTAL						
		2,023.00	**CLAIMS TOTAL						

Claims Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		28,039.59					

RECORDS PRINTED - 000108

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
01	GENERAL FUND	22,759.01
10	MOTOR FUEL TAX FUND	528.03
20	WATER FUND	4,682.60
21	BN/CH PARKING FUND	69.95
TOTAL ALL FUNDS		28,039.59

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BANK	CLARENDON HILLS BANK	28,039.59
TOTAL ALL BANKS		28,039.59

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE	APPROVED BY
		
		

ACS FINANCIAL SYSTEM
01/02/2026 12:11:22

Claims Register

VILLAGE OF CLARENDON HILLS
GL050S-V08.23 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 010725 COMMENT... MANUALS WEEK OF 010226

DATA-JE-ID	DATA COMMENT
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M-01072026-584 MANUALS WEEK OF 01.01.26

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

Claims Register

.....									
CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
002025	NICOR GAS	60720							
	FY 316 PARK	382.11	UTILITIES	01.534.4235	316Park01.08.2			584	00005
		382.11	**CLAIMS TOTAL						
2025	COMED	15277							
	FY 0 N OGDEN LITE	2,020.53	UTILITIES	10.541.4235	0NOgden01.06.2			584	00001
	NICOR GAS	60720							
	FY 1 N PROSPECT	85.46	UTILITIES	01.514.4235	1NProspect01.0			584	00002
	FY 212 BURLINGTON	62.68	UTILITIES	01.546.4235	212Burlington0			584	00003
	FY 261 ANN	100.50	UTILITIES	20.560.4235	261Ann01.05.26			584	00004
	FY 448 PARK	339.51	UTILITIES	01.523.4235	448Park01.05.2			584	00006
	FY 452 PARK	226.77	UTILITIES	01.546.4235	452Park111825			584	00007
	FY 452 PARK	122.10	UTILITIES	20.560.4235	452Park111825			584	00008
	FY 5506 VIRGINIA	120.16	UTILITIES	01.540.4235	5506Virginia01			584	00009
		1,057.18	*TOTAL						
		3,077.71	**CLAIMS TOTAL						

Claims Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		3,459.82					

RECORDS PRINTED - 000009

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
01	GENERAL FUND	1,216.69
10	MOTOR FUEL TAX FUND	2,020.53
20	WATER FUND	222.60
TOTAL ALL FUNDS		3,459.82

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BANK	CLARENDON HILLS BANK	3,459.82
TOTAL ALL BANKS		3,459.82

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE	APPROVED BY
		
		

ACS FINANCIAL SYSTEM
12/31/2025 14:57:03

Claims Register

VILLAGE OF CLARENDON HILLS
GL050S-V08.23 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 010125 COMMENT... IPBC JANUARY

DATA-JE-ID	DATA COMMENT
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M-01012026-573 IPBC JANUARY

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

Claims Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	INTERGOVERNMENTAL PERSON	42399							
	LIB HEALTH / LIFE INS	3,570.30	DUE FROM CH LIBRARY	01.000.1340				573	00009
	LIB DENTAL INS	180.50	DUE FROM CH LIBRARY	01.000.1340				573	00019
	RET HEALTH INS	1,788.59	RETIREE/COBRA INSURANCE	01.000.1375				573	00010
	RET DENTAL INS	446.52	RETIREE/COBRA INSURANCE	01.000.1375				573	00020
	SUPPLEMENTAL LIFE INS	188.95	EMPLOYEE SUPP. INS. CONT	01.000.2031				573	00024
	WEX & COMPSYCH FEES	226.72	EMPLOYEE HEALTH & SAFETY	01.510.4115				573	00023
	HEALTH/LIFE INSURANCE	6,316.06	HEALTH/DENTAL INSURANCE	01.510.4120				573	00001
	DENTAL INSURANCE	287.73	HEALTH/DENTAL INSURANCE	01.510.4120				573	00012
	HEALTH/LIFE INSURANCE	4,976.92	HEALTH/DENTAL INSURANCE	01.512.4120				573	00002
	DENTAL INSURANCE	191.82	HEALTH/DENTAL INSURANCE	01.512.4120				573	00013
	PSEBA	2,292.34	PSEBA	01.520.4117				573	00004
	HEALTH/LIFE INSURANCE	15,397.16	HEALTH/DENTAL INSURANCE	01.520.4120				573	00003
	DENTAL INSURANCE	623.95	HEALTH/DENTAL INSURANCE	01.520.4120				573	00014
	HEALTH/LIFE INSURANCE	5,789.57	HEALTH/DENTAL INSURANCE	01.530.4120				573	00005
	DENTAL INSURANCE	105.50	HEALTH/DENTAL INSURANCE	01.530.4120				573	00015
	HEALTH/LIFE INSURANCE	7,984.13	HEALTH/DENTAL INSURANCE	01.540.4120				573	00006
	DENTAL INSURANCE	297.58	HEALTH/DENTAL INSURANCE	01.540.4120				573	00016
	HEALTH/LIFE INSURANCE	4,974.02	HEALTH/DENTAL INSURANCE	01.550.4120				573	00007
	DENTAL INSURANCE	182.23	HEALTH/DENTAL INSURANCE	01.550.4120				573	00017
	HEALTH/LIFE INSURANCE	3,771.17	HEALTH/DENTAL INSURANCE	20.560.4120				573	00008
	DENTAL INSURANCE	179.96	HEALTH/DENTAL INSURANCE	20.560.4120				573	00018
	RET HEALTH INS	712.31	RETIREE/COBRA INSURANCE	71.000.1375				573	00011
	RET DENTAL INS	95.91	RETIREE/COBRA INSURANCE	71.000.1375				573	00021
	RET DENTAL INS	99.06	RETIREE/COBRA INSURANCE	72.000.1375				573	00022
		60,679.00	*TOTAL						
		60,679.00	**CLAIMS TOTAL						

Claims Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
REPORT TOTALS:		60,679.00							

RECORDS PRINTED - 000024

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
01	GENERAL FUND	55,820.59
20	WATER FUND	3,951.13
71	POLICE PENSION FUND	808.22
72	FIREMEN PENSION FUND	99.06
TOTAL ALL FUNDS		60,679.00

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BANK	CLARENDON HILLS BANK	60,679.00
TOTAL ALL BANKS		60,679.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE	APPROVED BY
		
		