



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

October 9, 2020

Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - See weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department - No weekly report**
5. **Police Department – See weekly report**
6. **Fire Department – No weekly report**

Calendar (Can be found on front page of Village website www.clarendonhills.us)

October

2020

Su	M	Tu	W	Th	F	Sa
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Village Calendar

Firefighters' Pension Meeting

October 9, 2020, 9:30 AM @ Village Hall Main Building

[More Details](#)

Chamber of Commerce Farmers Market

October 15, 2020, 7:30 AM - 2:00 PM @ Downtown Prospect Avenue

[More Details](#)

Zoning Board of Appeals and Planning Commission Meeting

October 15, 2020, 7:30 PM @ Board Room

[More Details](#)

Earth and Water Quality Flag Ceremony

October 19, 2020, 5:00 PM @ Village Hall Main Building

Earth and Water Quality Flag Ceremony – This event has been confirmed for October 19th at 5 p.m. in front of the Village Hall. Several DuPage County board members and staff are planning to attend. We hope you can make it to this outdoor event. The Board Meeting later that night will be via Zoom, but there should be plenty of time for people to make it home.

[More Details](#)

Village Board Regular Meeting

October 19, 2020, 7:00 PM @ Board Room

[More Details](#)

Chamber of Commerce Meeting

October 21, 2020, 9:00 AM @ Board Room

[More Details](#)

Chamber of Commerce Farmers Market

October 22, 2020, 7:30 AM - 2:00 PM @ Downtown Prospect Avenue

[More Details](#)

Chamber of Commerce Halloween Walk

October 24, 2020, 11:00 AM - 2:00 PM @ Downtown Clarendon Hills

The Clarendon Hills Chamber of Commerce annual Halloween Walk in the downtown is scheduled for October 24th from 11 am to 2 pm. All participants are required to maintain social distancing and masks are heavily encouraged. Businesses participating in the walk: Are required to wear gloves while handing out candy Are not allowed to have trick-or-treaters grab their own candy Can not pass out complimentary food or drinks that are not sealed Must have all employees wear a mask during the event

[More Details](#)

Chamber of Commerce Farmers Market

October 29, 2020, 7:30 AM - 2:00 PM @ Downtown Prospect Avenue

[More Details](#)

Halloween Trick or Treat

October 31, 2020, 3:00 PM - 7:00 PM

[More Details](#)

Jump To:

Village Calendar (10)

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager
Date: October 9, 2020
Subject: Weekly Report

- **COVID-19 Business Operation Update** – Business operations continue as before. No real change in this area.
- **Staff Response to Coronavirus Pandemic/Village Operations** – No real change in this area. Operations are continuing without incident.
- **COVID 19 Health Department Update** – I took part in the weekly call on Monday. The DuPage Health Department (DCHD) noted the number of daily cases in the County increased from an average of 72 to 84 from week to week. The DCHD also discussed their on-going advertising campaign to promote public health measures and urged residents to get the annual flu shot.
- **PACE Bus Route Cancellation** – We have received notice from PACE that the two bus routes servicing the Metra Station are proposed to be discontinued on a permanent basis. It appears they will only come back if future ridership demand justifies the action. The letter we received, and route maps are attached for your information.
- **Earth and Water Quality Flag Ceremony** – This event has been confirmed for October 19th at 5 p.m. in front of the Village Hall. Several DuPage County board members and staff are planning to attend. We hope you can make it to this outdoor event. The Board Meeting later that night will be via Zoom, but there should be plenty of time for people to make it home.
- **Halloween Update** – As confirmed by the Village Board on Monday night, the Village has posted materials regarding Halloween trick-or-treating. Guidelines are established supporting appropriate safety measures, including masks, small groups and respecting decisions by homeowners who chose not to participate.
- **Fiber Repair** -- This weekend the Village will be repairing the fiber service at Village Hall. This may cause disruptions to phones and certain services.

Enjoy the weekend and stay safe!

October 7, 2020

Honorable Len Austin
President, Village of Clarendon Hills
1 N. Prospect Avenue
Clarendon Hills, IL 60514

Dear President Austin:

At the October 21 meeting of the Pace Board of Directors, we plan to release for public hearing a proposed 2021 budget that, while balanced without fare increases, formalizes on-going service suspensions on 73 routes and schedule modifications on another 25 routes in place since May 18. Pace can only allow service suspensions and schedule modifications for 12 months without conducting hearings and gathering feedback from passengers and the public. This letter is to make you aware that, while we are formally proposing to make these service reductions permanent, your community is not losing any service beyond what has already been suspended or reduced since May. If these route eliminations and reductions are enacted by the Board in November, the level of service will remain status quo until the availability of funding and return of commuter demand allows for a reevaluation and possible reinstatement of service.

Pace has faced historic challenges this year due to the COVID-19 pandemic. At the height of the pandemic, Pace ridership was down to approximately 25% of our regular ridership. We went from providing over 100,000 trips every weekday to just 25,000. Although we have seen some ridership recover in the past few months, ridership is still down approximately 50%. We rely upon farebox revenue and sales tax to cover operating expenses and both funding streams have been devastated by the COVID-19 pandemic.

We understand people had previously relied on these routes, and the Pace Board of Directors does not take this proposal lightly. Affected routes in Clarendon Hills include:

<u>Route</u>	<u>Proposed Action</u>
663 Darien - Clarendon Hills	Discontinuation
664 Willowbrook - Clarendon Hills	Discontinuation

If you have any questions or feedback on our proposed 2021 budget, please do not hesitate to contact Community Relations Representative Chris Rose at 847-863-6108 or Christine.Rose@PaceBus.com, or provide comment via any of the methods listed below.

The virtual Public Hearing for DuPage County on Pace's 2021 budget will be live-streamed at www.pacebus.com/streaming on Tuesday, October 27, 2020 at 4:00 pm.

Richard A. Kwasneski, **Chairman**

Rachel Arfa Christopher S. Canning Terrance M. Carr Roger C. Claar David B. Guerin
Kyle R. Hastings Thomas D. Marcucci William D. McLeod Jeffery D. Schielke Linda Soto Terry R. Wells

Board of Directors

Rocky Donahue, **Executive Director**

President Austin
October 07, 2020
Page 2

The general public is invited to submit public comment by:

1. Website: <https://www.pacebus.com/public-hearing-feedback>
2. Email: publiccomment@PaceBus.com
3. Phone: 847-354-7943
4. Mail: Pace External Relations Dept.
550 W. Algonquin Road.
Arlington Heights, IL 60005

Thank you.

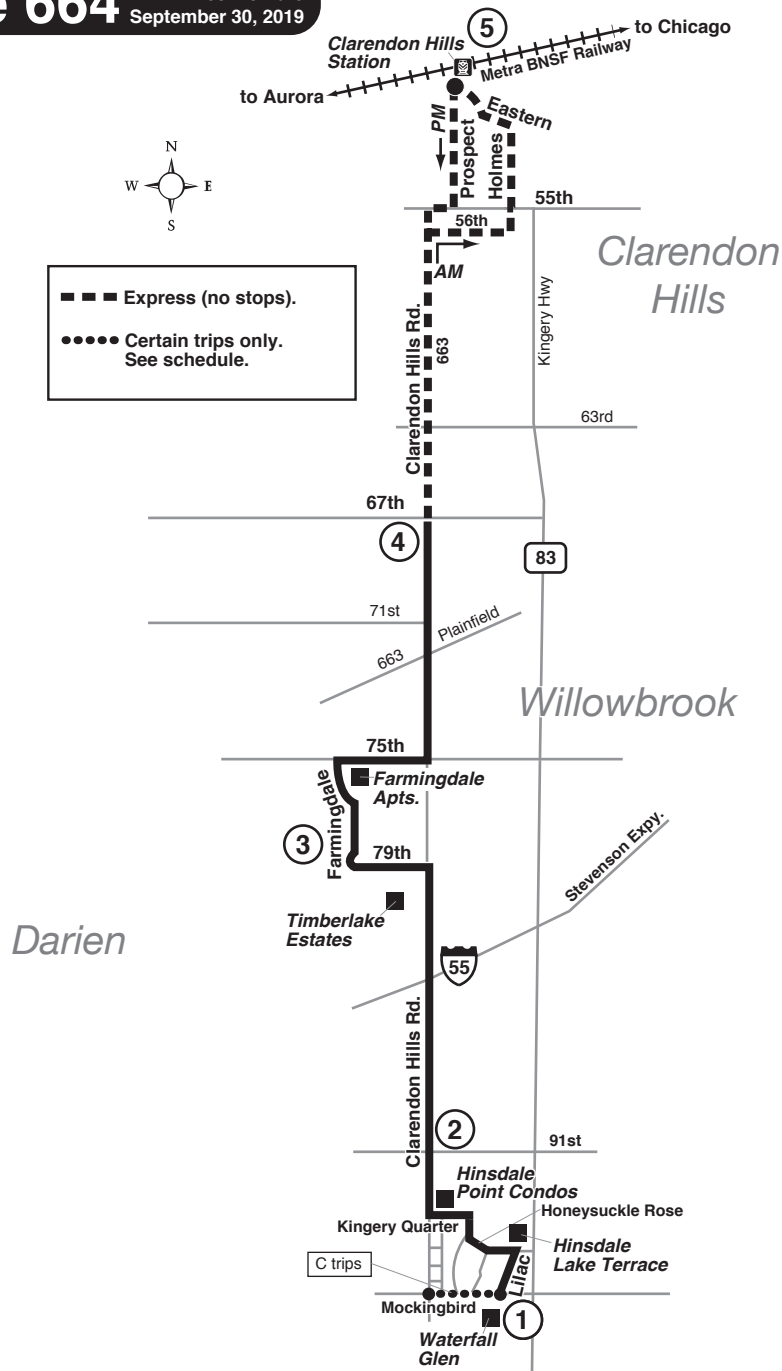
Sincerely,

A handwritten signature in black ink, appearing to read "Rick Kwasneski".

Richard A. Kwasneski
Chairman

Route 664

Effective Date
September 30, 2019



REGULAR FARE ROUTE

Use your Ventra® Card
or exact fare in cash.

Driver Has No Change

Customers may use a Ventra Card, contactless bankcard, Ventra Ticket, Ride Free or Reduced Fare permit, or cash to pay fares on Pace fixed route services. Reduced fares are available for children (ages 7-11) and high school, junior high and grammar school students (ages 12-20) presenting a valid Ventra Student Riding Permit or valid school I.D. between 5:30am and 8:30pm on school days. Seniors 65 and older, people with disabilities and individuals with a valid Medicare card qualify for reduced fares. A valid RTA Reduced Fare Permit must be presented when using cash to pay a reduced fare. Eligible seniors and people with disabilities may ride fixed route services for free through the RTA Ride Free Program. Please contact the RTA at (312) 913-3110 for more information on free and reduced fares. Free rides are offered to children under 7 (max two children per fare paying adult), law enforcement officers and firefighters in full uniform or presenting a badge, and active duty military personnel in uniform. See the Pace Fare Guide for current fares, passes, restrictions and additional information. Visit ventrachicago.com or call 877-NOW-VENTRA to purchase and load value and passes onto your Ventra Card.

TRAVEL INFORMATION

For travel information:
RTA Travel Information Center
(312) 836-7000

For other information:
Pace Customer Relations
(847) 364-PACE (7223)

CARRIER INFORMATION

OPERATED BY: MV Transportation-Batavia
For lost and found call (630) 406-5124

ADDITIONAL INFORMATION

The schedules, fares and other information in this timetable are subject to change. Pace does not assume responsibility for errors in timetables, nor for inconvenience or damage resulting from delayed trains or buses or failure to make connections.

Unless otherwise noted, bus will stop upon signal to driver at any intersection along the route where it is safe to do so.

664 Willowbrook-Clarendon Hills



All Pace service is
wheelchair accessible.



All Pace buses on this route
are equipped with bike racks.

Major Destinations

Waterfall Glen

Hinsdale
Lake Terrace

Hinsdale Point
Condos

Timberlake Estates

Farmingdale Apts.

Metra BNSF Railway
Clarendon Hills Station

Weekday Rush Hour Service

September 30, 2019



ROUTE 664 © WILLOWBROOK - CLARENDON HILLS



WEEKDAY NORTHBOUND

				METRA BNSF RAILWAY		
				CLARENDON HILLS STATION		CHICAGO UNION STATION
MOCKINGBIRD/ LILAC	91ST/ CLARENDON HILLS	79TH/ FARMINGDALE	67TH/ CLARENDON HILLS	BUS ARRIVES	TRAIN DEPARTS	TRAIN ARRIVES
6:00 AM C	6:06 AM	6:11 AM	6:18 AM	6:29 AM	6:39 AM	7:08 AM
6:49	6:54	6:59	7:06	7:16	7:26	8:05
7:34	7:38	7:43	7:50	8:02	8:09	8:40

WEEKDAY SOUTHBOUND

Afternoon buses meet the following trains and travel the entire route in reverse until the last passenger exits, except as noted.

METRA BNSF RAILWAY		
CHICAGO UNION STATION	CLARENDON HILLS STATION	
TRAIN DEPARTS	TRAIN ARRIVES	APPROXIMATE BUS DEPARTURE TIME
4:50 PM	5:22 PM	5:24 PM
5:41	6:22	6:24
6:02	6:50	6:52

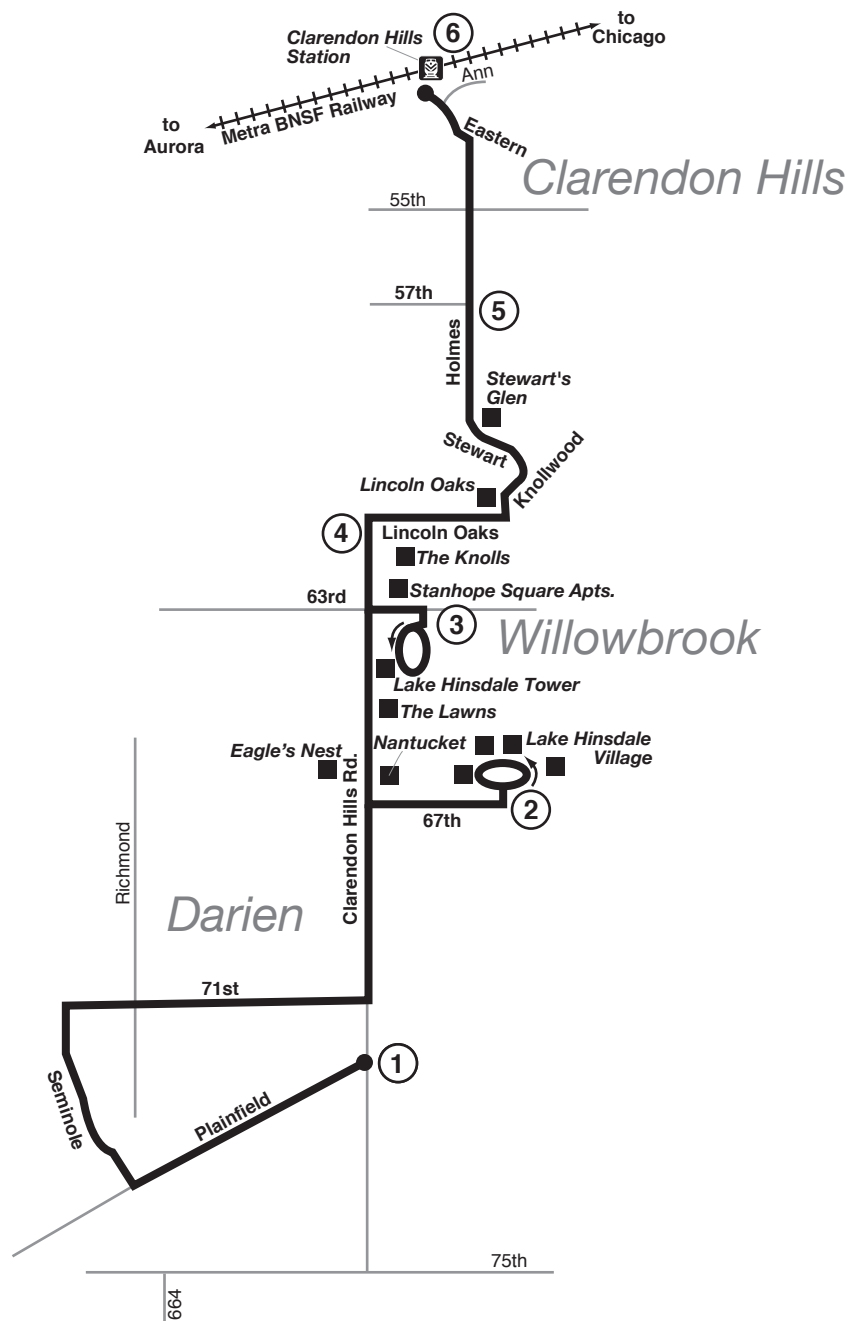
C - First morning trip begins at Mockingbird & Clarendon Hills Road.

Unless otherwise noted, bus will stop upon signal to driver at any intersection along the route where it is safe to do so.

No Saturday, Sunday or holiday service.

Route 663

Effective Date
September 30, 2019



REGULAR FARE ROUTE

Use your Ventra® Card
or exact fare in cash.
Driver Has No Change

Customers may use a Ventra Card, contactless bankcard, Ventra Ticket, Ride Free or Reduced Fare permit, or cash to pay fares on Pace fixed route services. Reduced fares are available for children (ages 7-11) and high school, junior high and grammar school students (ages 12-20) presenting a valid Ventra Student Riding Permit or valid school I.D. between 5:30am and 8:30pm on school days. Seniors 65 and older, people with disabilities and individuals with a valid Medicare card qualify for reduced fares. A valid RTA Reduced Fare Permit must be presented when using cash to pay a reduced fare. Eligible seniors and people with disabilities may ride fixed route services for free through the RTA Ride Free Program. Please contact the RTA at (312) 913-3110 for more information on free and reduced fares. Free rides are offered to children under 7 (max two children per fare paying adult), law enforcement officers and firefighters in full uniform or presenting a badge, and active duty military personnel in uniform. See the Pace Fare Guide for current fares, passes, restrictions and additional information. Visit ventrachicago.com or call 877-NOW-VENTRA to purchase and load value and passes onto your Ventra Card.

TRAVEL INFORMATION

For travel information:
RTA Travel Information Center
(312) 836-7000

For other information:
Pace Customer Relations
(847) 364-PACE (7223)

CARRIER INFORMATION

OPERATED BY: MV Transportation-Batavia
For lost and found call (630) 406-5124

ADDITIONAL INFORMATION

The schedules, fares and other information in this timetable are subject to change. Pace does not assume responsibility for errors in timetables, nor for inconvenience or damage resulting from delayed trains or buses or failure to make connections.

Unless otherwise noted, bus will stop upon signal to driver at any intersection along the route where it is safe to do so.

663 Darien-
Clarendon Hills



All Pace service is
wheelchair accessible.



All Pace buses on this route
are equipped with bike racks.

Major Destinations

Lake Hinsdale
Village

Lake Hinsdale Tower

Stanhope Square Apts.

The Knolls

Lincoln Oaks

Stewart's Glen

Metra BNSF Railway
Clarendon Hills Station

Weekday Rush Hour Service

September 30, 2019

PaceBus.com

ROUTE 663 **DARIEN-CLARENDON HILLS** **pace**

WEEKDAY NORTHBOUND

					METRA BNSF RAILWAY		
					CLARENDON HILLS STATION		CHICAGO UNION STATION
PLAINFIELD/ CLARENDON HILLS	LAKE HINSDALE VILLAGE	LAKE HINSDALE TOWER	LINCOLN OAKS/ CLARENDON HILLS	57TH/ HOLMES	BUS ARRIVES	TRAIN DEPARTS	TRAIN ARRIVES
5:08 AM	5:16 AM	5:21 AM	5:27 AM	5:32 AM	5:37 AM	5:44 AM	6:30 AM
6:02	6:10	6:15	6:21	6:26	6:32	6:39	7:08
7:04	7:12	7:17	7:23	7:28	7:34	7:44	8:16
7:58	8:06	8:11	8:17	8:22	8:28	8:37	9:03

WEEKDAY SOUTHBOUND

Afternoon buses meet the following trains and travel the entire route in reverse until the last passenger exits.

METRA BNSF RAILWAY		
CHICAGO UNION STATION	CLARENDON HILLS STATION	
TRAIN DEPARTS	TRAIN ARRIVES	APPROXIMATE BUS DEPARTURE TIME
4:50 PM	5:22 PM	5:24 PM
5:41	6:22	6:24
6:31	7:14	7:16

Unless otherwise noted, bus will stop upon signal to driver at any intersection along the route where it is safe to do so.

No Saturday, Sunday or holiday service.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: October 9, 2020
Subject: Department Report

1. Just a reminder that the Village has reinstated late penalties on water bills that were past due as of September 25th. If you are experiencing financial difficulties, please contact the utility billing department to set up a payment plan. If by October 26th your water bill remains unpaid and you don't have a payment plan established you will be subject to an additional fee with a "red tag notice" that will have a shut off date if a payment is not received.
2. Village Hall has reopened to the public, hours are 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building.
3. Vehicle Stickers can be purchased in person at the Clarendon Hills Village Hall and at the Police Department. Stickers were **due July 1st**. **Late Fees went into effect September 1st**. Sales are also taking place online or by mail. Online purchases can be made by visiting the Village Website and clicking "Online Bill Pay" www.clarendonhills.us/388/Online-Bill-Pay. Prices are as follows:
 - Passenger Car - \$60
 - Motorcycle - \$45
 - Seniors (62+) are eligible for a 50% discount (with the limit of 2 vehicles)

In previous years to purchase a sticker at the "Senior Rate" Seniors were required to come in and show proof of age. While the "Stay at Home" order is in effect, Seniors will be able to purchase their Stickers at the "Senior Rate" online or by mail without having to physically come in and show proof.

Village of Clarendon Hills residents have the option to purchase a special vehicle sticker showing their support for Dancin' in the Street Summer Concert Series. By donating a minimum \$10.00 (plus regular sticker price). The Concert Series has been cancelled due to COVID-19; donations will be repurposed for an even better concert next year.

Residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st of each year and ends on June 30th of the next year.

4. Pet License Tags went on sale on June 1st and can be purchased for \$15.00 at Village Hall and the Police Department and at Village Hall. Proof of rabies inoculation is required.

5. Just a friendly reminder to residents of the various ways to pay their water bill while practicing safe social distancing:

(Note: The Mail slot at Village Hall has been moved to a temporary Mailbox located at the end of ramp along Prospect Avenue, this is temporary during the Front Porch replacement project.)

- **Online Payments**

- www.clarendonhills.us/388/Online-Bill-Pay
 1. Pay by Credit/Debit Card (*All major credit cards accept with no addition fees*)
 2. Sign up for Auto Debit (ACH – auto draft a checking or savings account)

- **Pay-In Person/Drive Up Drop box**

- Village Hall is Open M-F 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building.
- There is a temporary Mailbox set up at the end of the ramp along Prospect Ave. This will be checked daily M-F for water bill payments.
- Clarendon Hills Bank has Drive-up Drop box is in the outside drive-up lane

- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:

Village of Clarendon Hills
PO Box 5671
Carol Stream, IL 60197-5671



MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: October 9, 2020
Subject: Weekly Report

1. Crews continued to fill road edges with dirt, seed and straw. This week the area from Prospect thru Tuttle between Burlington and Chicago was completed. Additional touch up locations to the east of that area was also completed. Watering of the seed is also occurring. Residents are encouraged to also water to help promote growth of the new seed.
2. In support of the ICC Gate Project, Public Works placed three jersey barriers on the west side of Prospect at the Railroad tracks. This was done to protect the bases that were installed for the new gate mechanisms. They are expected to be there over the Winter.
3. Crews repaired a leaky section of water main on Park Avenue. The leak was discovered as part of our leak detection program where a contractor listens to all water mains on the south side of the Village and can then pinpoint any leak locations for repair. Next year, we will do the north side. We are happy to report only one leak was detected on the water mains.
4. Our 2008 Ford F250 is out for auction on eBay this week. Bidding ends Sunday at 12:00 PM. As of Friday morning, the high bid is \$5,900.
5. A variety of smaller tasks were also completed including downspout installation at Village Hall, water meter installations, removing dead tree limbs caught in trees, and the removal of one dead skunk stuck in a culvert under a driveway.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: October 9, 2020
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

*Residents, please help prevent crimes in your neighborhood by following the **9PM Routine** every night.*

- *Remove all valuables from your vehicle. Including garage door openers*
- *Lock and secure your vehicles.*
- *Lock and secure your house and garage.*
- *Turn on your outside lights.*
- *Report any suspicious activity.*

Training:

- This month's online Police Law training pertains to *New Illinois Laws*.
- Roll call training this week includes Du-Comm Dispatch policy update.

Recent events:

On October 2, 10:00am, officers responded to the 200 block of Coe for an identity theft complaint. The resident related that an unknown person applied for unemployment using his credentials.

On October 3, 8:23pm, officers responded to an apartment at 285 N. Richmond for a strong natural gas smell. Officers located the suspected apartment and made entry after attempts to raise the resident were unsuccessful. The gas was able to be turned off by CHFD.

On October 4, 5:36am, officers responded to an apartment on Forest Hill Dr. for an identity theft complaint. The victim advised that family members opened a credit card account using his credentials. Pending.

On October 4, 7:44am, officers responded to the 200 block of Holmes for three suspicious individuals ducking between houses and looking into backyards. Officers contacted the subjects on Harris near Holmes. During the contact, all three subjects ran from officers, with one subject throwing a gun. Officers were able place two of the subjects into custody. One of the subjects was charged with two felony counts for possession of the pistol. He was taken to DuPage County Jail. Investigation continues.

On October 6, 8:05am, officers responded to an apartment at 285 N. Richmond for a missing juvenile report. Pending.

On October 7, 12:18pm, officers responded to the Clarendon Hills Middle School for a bicycle theft report. The locked bicycle was stolen sometime between 7am and 12pm. Pending.

On October 8, 12:00PM, officers responded to the 10 block of Tuttle for an identity theft complaint. The resident advised that an unknown subject used his credentials to apply for an agricultural loan in the amount of \$65,000 USC. The loan process was able to be stopped.

On October 8, 7:59pm, officers responded to a residence in the 400 block of Park for a domestic situation. Officers assisted the family.

On October 9, 12:08am, officers responded to the area of 55th and Rte. 83 for a road rage incident. The complainant related that a white male, in his 50's, driving a burgundy SUV, opened her car door and accused her of throwing something at his car. Due to the subject's behavior, the complainant pulled out her concealed handgun, causing the man to back away. Pending.