



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

February 19, 2021

Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - See weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department – See weekly report**
5. **Police Department – See weekly report**
6. **Fire Department – No weekly report**

Calendar (Can be found on front page of Village website www.clarendonhills.us)

| February | | | | | | | 2021 |
|----------|----|----|----|----|----|----|------|
| Su | M | Tu | W | Th | F | Sa | |
| 31 | 1 | 2 | 3 | 4 | 5 | 6 | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | |
| 28 | 1 | 2 | 3 | 4 | 5 | 6 | |

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager
Date: February 19, 2021
Subject: Weekly Report

- **COVID-19 Business Operation Update** – No new information on this issue.
- **Staff Response to COVID-19 Pandemic/Village Operations** – Staff operations continue as they have for the past few months. We have had no problems continuing to provide all our services.
- **COVID-19 Health Department Update** – No new update this week.
- **District 86 Vaccine Efforts** – The follow-up to last week's District 86 vaccine event is on March 3rd. This is the "second shot" for those that participated.
- **Chamber of Commerce Meeting** – The Chamber met on Wednesday morning. Issues such as summer events, the Farmer's Market and business assistance programs were discussed.
- **DMMC Meetings** – I participated in two separate meetings with other Managers on Friday regarding various issues of note.

Enjoy the weekend and stay safe.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: February 19, 2021
Subject: Department Report

1. Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). **Masks are required** of anyone entering the building.
2. Just a friendly reminder to residents of the various ways to pay their water bill while practicing safe social distancing:

- **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!)**

- www.clarendonhills.us/greenpay
 1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
 2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building. Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane

- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:

Village of Clarendon Hills
PO Box 5671
Carol Stream, IL 60197-5671



Signup for “GreenPay” today and receive you Water bill by Email.

www.clarendonhills.us/greenpay

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: February 19, 2021
Subject: Weekly Report

1. Snow crews were in on Friday night, Saturday morning/afternoon, Sunday evening, Monday morning/afternoon/evening, and Thursday morning. Due to the frequency and long duration of snow on Sunday/Monday, crews reduced the amount of salt used. Salt was focused on hills, intersections, and main routes.
2. In between snow events, crews focused on hauling snow out of the Downtown.
3. Cargill Salt, which holds the state contract for this year, has notified the Village that due to the high demand throughout the region they are experiencing delays in salt delivery. While we certainly expect to have enough salt to make it through the winter, we will be a little more conservative to help ensure higher priority locations such as intersections, hills and busier streets remain salted.
4. Window installation at Village Hall will begin on Monday. It should be completed within two weeks.
5. I met onsite with the developer and builder of Mycroft Row on Burlington. Representatives from Verizon were also onsite. Verizon's engineer will be preparing plans to move their lines underground and will coordinate with the other cell providers to have them utilize the same conduit for their wires.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: February 19, 2021
RE: Department Report

1. **Building Permits.** So far in February, the Village has issued eight (8) permits having a total reported construction value of \$380,577.
2. **ZBA/PC Meeting.** Last night, 2/18/2021, the ZBA/PC conducted a public hearing in consideration of a village-initiated text amendment regarding the storage of commercial and recreation vehicles on residential and non-residential properties. After much discussion, the hearing was continued to the ZBA/PC's next meeting scheduled for 3/18/2021.
3. **Group Home Update.** The Village has yet to receive any application in consideration for a large group home or renovation work at 359 Ruby (see previous related statement posted at www.clarendonhills.us.) Staff will continue to monitor.
4. **DwellSocial Restaurant Delivery.** It was brought to the Village's attention that a restaurant delivery service was providing weekly pickup from a resident's driveway. While the service may be convenient, the traffic generated was cause for concern. The homeowner was happy to introduce the business to the Village, and the business was happy to move its pickup location out of the neighborhood. Staff will continue to monitor.

5. **Downtown Revitalization Project** [\[link\]](#)

- a. **Train Station – Inbound Shelters.** A planned sculpture made of recycled railroad track iron rails will be installed long the east wall of the main shelter. Last Friday afternoon, the Village, Legat Architects and the John Burns Construction visited the warehouse where these rails will be purchased. The chosen rails and the design schematics for the sculpture are pictured to the right.

With warming temperatures, metal work on the each of the shelters has restarted.

- b. **Gates.** BNSF has substantially completed scheduled work. Barrier safety fence installation and pavement repair will begin in Spring 2021.
- c. **Streetscape.** Punchlist items, including the metal railings in front of Village Hall, will be completed in Spring 2021.



main shelter east wall sculpture

- d. **Burlington Plaza/Alley.** Survey work is complete, and Plaza-design concepts are underway. Before the Downtown Design Review Commission, the first presentation of plaza concept designs is expected in late-February, early-March. Notice of this meeting will be posted on the Village website and at Village Hall.
- e. **Train Station – Outbound Shelter.** Construction is scheduled to start in Spring 2021, with completion by July 4, 2021.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: February 19, 2021
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report



Clarendon Hills Police Personal Safety Tips

- ✓ Always lock your home and car
- ✓ Always be alert and aware of your surroundings and the people around you
- ✓ Whenever possible, travel with a friend
- ✓ Stay in well-lit areas as much as possible
- ✓ If you see something say something **(DIAL 911)**

An illustration of an orange car with various safety-related icons floating around it: a large padlock, a car with a shield, a gear, and a person with a magnifying glass. The background is dark blue with stylized trees.

Recent Training and Meetings

- I attended an Illinois Chiefs meeting regarding new legislation.
- Officers are participating in defensive tactics training.
- Sgt. Finrock attended an online commercial driver DUI training class.
- Officers continue to complete online police law training.

Recent events:

Officers are working with the Children's Center regarding several matters.

Officers responded to 9 weather related vehicle crashes / disabled vehicles this past week.

On February 12, 12:14pm, officers responded to the Jewel for a hit and run crash. The victim advised that her car was struck by a silver Jeep, which drove through a stop sign at 56th and Holmes. The Jeep, driven by a male in his 20's, fled the scene. Pending.

On February 13, 8:27am, officers responded to the 10 block of Harris for a crisis intervention. The subject was transported for evaluation.

On February 13, 11:03pm, officers assisted a resident from Byrd Ct. find her missing son.

On February 15, 12:50pm, officers responded to the 200 block of Burlington for a hit and run property damage crash. The damage was very minor and may have happened in the parking lot.

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