

# VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

March 5, 2021

## Management Reports

1. Manager's Notes - See weekly report
2. Finance Department - See weekly report
3. Public Works Department - See weekly report
4. Community Development Department – No weekly report
5. Police Department – See weekly report
6. Fire Department – See weekly report

**Calendar** (Can be found on front page of Village website [www.clarendonhills.us](http://www.clarendonhills.us))

March 2021						
Su	M	Tu	W	Th	F	Sa
28	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Jump To:

 Village Calendar (6)



## Village Calendar

Downtown Design Review Commission Meeting  
March 9, 2021, 7:00 PM @ Virtual

[More Details](#)

Economic Development Commission Meeting  
March 10, 2021, 7:00 PM @ Virtual

[More Details](#)

Special Village Board Meeting  
March 15, 2021, 6:30 PM @ Virtual

[More Details](#)

Cancelled - Village Board Regular Meeting  
March 15, 2021, 7:00 PM @ Board Room

[More Details](#)

Chamber of Commerce Meeting  
March 17, 2021, 9:00 AM @ Board Room

[More Details](#)

Zoning Board of Appeals and Planning Commission Meeting  
March 18, 2021, 7:30 PM @ Board Room

[More Details](#)

**MEMORANDUM**

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager  
**Date:** March 5, 2021  
**Subject:** Weekly Report

- **COVID-19 Business Operation Update** – The Village has placed the barricades around the outdoor seating area on the east side of Prospect in front of I Want Candy and the Daily Scoop. We are still reviewing how to handle the already placed area in front of Starbucks. As of now, we have no other requests.
- **Staff Response to COVID-19 Pandemic/Village Operations** – Staff operations continue as they have for the past few months. We have had no problems continuing to provide all our services.
- **COVID-19 Health Department Update** – I attended the weekly review meeting on Monday. General trends for the virus in the region, State and country continue to be “flat”. Most of the current discussion continues to be dedicated to vaccine issues. As of yesterday, the “fully” vaccinated portion of DuPage County was 7.42%, slightly below the State as a whole at 7.47%. More than 135,000 people in DuPage County have received at least the first dose. The current problem continues to be supply, rather than locations for administering the vaccine. There is now an assumption that as we move into March the supply will improve, particularly with the introduction of the Johnson & Johnson vaccine.
- **District 86 Vaccine Efforts** – The follow-up to the February District 86 vaccine event was on March 3<sup>rd</sup>. This was the “second shot” for those that participated. Again, thanks to District 86 for their efforts. Several Village employees and many residents over 65 were able to participate.
- **April 6 Voting Place** – Staff met this week with DuPage County officials about using our Board Room. We expect it to work and not disrupt our “virtual” Board Meeting the night before.
- **Metropolitan Mayors Call** – I participated on this call on Sunday evening. Chicago Mayor Lightfoot led the discussion, which mostly covered vaccine efforts and potential federal aid legislation.
- **DMMC Managers Committee Meeting** – I participated in this meeting on Thursday morning. Issues discussed including plans to re-open DMMC for in-person events/meetings, the impact on on-line sales tax collections, review of potential non-DuPage membership in the organization and plans for summer events. Most communities are cancelling large events but appear to be maintaining smaller

concerts/events. We are continuing to plan for Dancin' in the Street.

Enjoy the weekend and stay safe.



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** February 26, 2021  
**Subject:** Department Report

1. This past Tuesday, the Finance Department has fully implemented the new option for vendors to receive payments from the Village via ACH. ACH payment is our new preferred payment method as it is the most secure and eliminates the risk of fraud with intercepted checks.
2. Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). **Masks are required** of anyone entering the building.
3. Just a friendly reminder to residents of the various ways to pay their water bill while practicing safe social distancing:

- **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!)**

- [www.clarendonhills.us/greenpay](http://www.clarendonhills.us/greenpay)
  1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
  2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building. Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane.

- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:

Village of Clarendon Hills  
PO Box 5671  
Carol Stream, IL 60197-5671





**Signup for “GreenPay” today and receive your Water bill by Email.**  
[www.clarendonhills.us/greenpay](http://www.clarendonhills.us/greenpay)



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** March 3, 2021  
**Subject:** Weekly Report

1. Crews placed stone and temporary asphalt to address the conditions left by the Burlington Northern Santa Fe Railroad after they installed new train gates. They did not respond to our request from them to address the situation. This should carry us over until new concrete can be poured.
2. Concrete barriers were placed for outdoor seating at The Daily Scoop and I want Candy. Looking forward to 60 degrees next week!
3. Crews assisted with a detour on south Prospect Friday to repair a Sanitary Service Lateral.
4. 130 tons of salt was delivered. We are building up the supply for use next year.
5. Key drainage areas were inspected to ensure flow in advance of the Spring rains.
6. Training cuts and tree trimming occurred on several trees using in-house crews.
7. The Village lost one rabbit and one coyote this week. Crews responded to both homeowner calls. Roadrunner is still at large...

# VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: March 5, 2021

To: Village Manager Kevin Barr

From: Chief P. Dalen

Subject: Weekly Activity Report

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## **Recent Training and Meetings**

- I attended an Illinois Chiefs meeting regarding new legislation.
- Officers are participating in scenario-based use of force and de-escalation training.
- Officers completed human trafficking recognition online training.

## **Recent events:**

Officers responded to three IDES unemployment scams this week.

On February 26, 9:51pm, officers responded to an apartment in the 100 block of Ann to check on the wellbeing of a subject in crisis. The subject in question was transported for evaluation.

On February 27, 4:10am, officers responded to the 200 block of S. Prospect for a residential burglary. Unknown offenders gained entry to the attached garage by using a garage door opener found in the **unlocked** vehicle that was parked in the driveway. Officers canvassed the neighborhood and put out a request for Ring Camera footage. A backpack, that was originally in the **unlocked** car, was found on the corner of Park and Eastern. **Please lock your stuff.**

On February 27, 5:10am, officers responded to the 200 block of Holmes for a report of suspicious person looking into the complainant's mailbox. Officers searched the area with negative results.

On February 27, 10:30am, officers spoke with a resident regarding explicit pictures sent to her phone. Pending.

On February 28, 6:54am, officers stopped a Lombard resident for speeding on Rte. 83. The Driver also had a suspended driver's license. The driver was cited. A passenger was asked to drive the car.

On March 1, 6:19pm, officers responded to the 200 block of Middaugh for a domestic battery report. The offender was taken into custody.

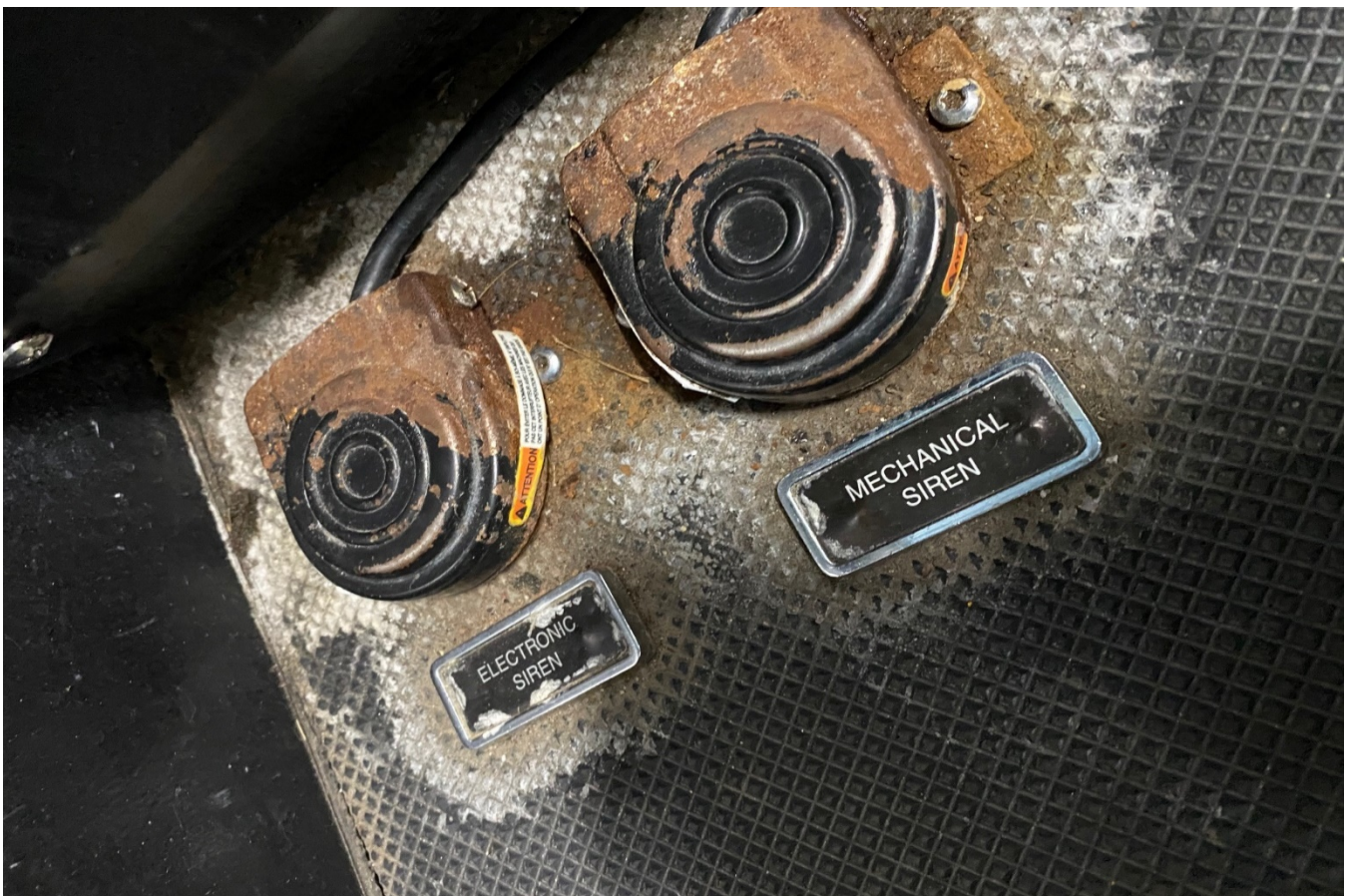
On March 3, 11:03pm, officers stopped a Lombard resident for speeding on Rte. 83. It was also determined that the driver had a suspended driver's license. The driver was bonded out at the station.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** March 5, 2021  
**Subject:** Weekly Department Report 2021-07

1. Fire Prevention Bureau Activity.
  - Lt. Dave Godek has completed several follow up Fire/Life Safety re-inspections during the past week. Lt. Godek will begin March 2021 inspections soon.
2. Training Report:
  - Wednesday evening, March 3<sup>rd</sup>, twenty-two (22) firefighters participated in virtual training on Microsoft Teams. The topic was firefighting tactics and strategy.
  - Wednesday morning, Lt. Godek led a walk through for on duty personnel at the Hinsdale Golf Club Main building. Firefighters toured the building to become familiar with the systems in the building and the layout.
3. Emergency Medical Services Report:
  - COVID 19 Procedures have been in place and amended periodically since March 16, 2020.
  - The fire station remains on lock down, no visitors are allowed inside except official business.
  - All Fire Department personnel are treating every call with extreme caution regarding possible COVID exposure.
  - EMS continuing education will continue online through May 2021 at least.
  - This week I again participated in several conference calls related to the COVID 19 emergency:
    - DuPage County Health Department
    - AMITA Health (Hinsdale and LaGrange Hospitals)
    - Distribution of the COVID 19 vaccines was discussed at these conference calls.
    - Currently the village has had 732 residents that have tested positive for the COVID 19 virus since March of 2020. This number has increased from 718 in the past week, an increase of 14 persons. The increase of positive COVID tests has dramatically decreased, which is great news.
    - Hospitalizations for COVID 19 at Amita Hinsdale and Lagrange hospitals is now down to 0 in Hinsdale and 4 in LaGrange. This is a dramatic decrease from the high of 36 at Hinsdale and 42 at LaGrange on December 1, 2020.
    - On Monday, March 5<sup>th</sup> at 8:05 PM. Paramedics responded for an ill prisoner at the Clarendon Hills Police Department. The prisoner had COVID 19 symptoms and was transported using full PPE precautions to a local hospital for treatment. This patient tested positive for COVID 19.
    - This week Clarendon Hills Medic 86 transported several psychiatric patients to local hospitals. Also interesting to note this also seems to be the recent trend in Hinsdale, Westmont and the Tri State Fire Protection District.

4. Clarendon Hills/Hinsdale FD sharing of services report:
  - Hinsdale FD Aerial Tower (T84) has now been out of service and unavailable for more than one (1) week due to a major breakdown.
5. Emergency Management Report:
  - Deputy Chief Roger Krupp and I, (mainly DC Krupp), have been working with the DuPage County Office of Homeland Security and Emergency Management on the updating of our village Emergency Operations Plan in the countywide CEMP.
6. Du-Comm Report:
  - Du-Comm has been testing some emergency procedures with all of the fire departments they dispatch for times during severe storms, priority calls, stacking calls and other forms of communications such as local channels, mobile data computers, cellular telephones, etc.
7. Vehicle Maintenance:
  - All Vehicles are currently in full service. On duty personnel replaced the floor siren switches in Ladder 86 and Engine 86 this week because they were malfunctioning. These switches are prone to problems because of the water and salt on firefighter's boots. These switches and flooring underneath had significant rust. This is a sample of the more and more frequent maintenance items required to keep these vehicles running properly. Captain Bonser noted that the floor under Engine 86 seems very rusty and somewhat thin. We will be investigating this problem further. Because of the rust and breaking of rusty bolts, these repairs took about six (6) hours to complete. Both of these vehicles are currently 19 years old and are scheduled for replacement next year. Attached are before and after photos of the rusting and switches.





8. On Thursday, February 25<sup>th</sup> all village owned AED's and cardiac monitors were checked for proper operation and re-certified for their annual maintenance on site by Biotron. Also several local dentist offices, Hinsdale Golf Club and churches also dropped their units off for their annual re-certification.
9. On Wednesday afternoon, on duty paramedics with Medic 86 assisted at the COVID 19 vaccination site at Hinsdale Central High School. This was for the 2<sup>nd</sup> doses for municipal workers day.
10. Incidents of Interest:
  - Friday, February 26<sup>th</sup> at 7:20 PM. The fire department was dispatched for a structure fire involving the roof and chimney at a townhouse located at 381 Coventry. Firefighters worked off Ladder 86 on the roof to extinguish the fire in the Chimney. These complex roadways are very small and congested for fire apparatus in this complex. Damage was contained to the Chimney. Damage is estimated to be under \$1,000 because of the quick action of all firefighters on the scene, especially using the aerial ladder on the roof saved precious time while extinguishing the fire. Attached are two photos of the incident scene. The following was automatically dispatched to this structure fire:
  - Chiefs: Clarendon Hills C86, Hinsdale C84 & Westmont C183
  - Ladders: Clarendon Hills L86 & Westmont L183 (Hinsdale Tower 84 out of service, breakdown)
  - Engines: Clarendon Hills E86, Hinsdale E84, Westmont E183, Tri State E122 & Western Springs E1711.
  - Squad: Clarendon Hills S86
  - Medics: Clarendon Hills M86, Westmont M183 & Tri State M122







- Tuesday, March 2<sup>nd</sup> at 4:16 PM. The fire department was dispatched for a fire in a structure at Walkers Restaurant Building located at 1 Walker Ave. Upon arrival firefighters found smoke in the building and eventually located a burning water pump motor in the basement mechanical room. The fire was extinguished quickly by firefighters, smoke removal fans were used to remove the smoke from the entire building. Damage was estimated to be under \$1,000. Attached are photos of the incident scene. The following was automatically dispatched to this structure fire:
- Chiefs: Clarendon Hills C86, Hinsdale C84 & Westmont B183.
- Ladders: Clarendon Hills L86 & Westmont L183 (Hinsdale Tower 84 still out of service, breakdown)
- Engines: Clarendon Hills E86, Hinsdale E84, Westmont E183 & Tri State E122.
- Squad: Clarendon Hills S86
- Medics: Clarendon Hills M86, Westmont M183 & Tri State M122







11. Mutual Aid Calls:

- None

12. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale five (5) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont two (2) times.
- The fire department responded to eighteen (18) emergency calls in the past week.
- Clarendon Hills Medic 86 responded to one (1) EMS call in Hinsdale.
- Clarendon Hills Medic 86 responded to one (1) EMS call in Westmont.
- Clarendon Hills Medic 86 responded to one (1) EMS call in Willowbrook (TriState).
- Hinsdale Medic 84 responded to one (1) EMS call in Clarendon Hills.

If you have any questions or require additional information, please contact me.

