



## VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

March 26, 2021

### Management Reports

1. Manager's Notes - See weekly report
2. Finance Department - See weekly report
3. Public Works Department - See weekly report
4. Community Development Department – No weekly report
5. Police Department – See weekly report
6. Fire Department – No weekly report

**Calendar** (Can be found on front page of Village website [www.clarendonhills.us](http://www.clarendonhills.us))

March 2021						
Su	M	Tu	W	Th	F	Sa
28	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

**Village Calendar**

Versiti Blood Drive  
March 29, 2021, 1:30 PM - 6:00 PM @ Mobile Unit parked at Library  
[More Details](#)

**Jump To:**

[Village Calendar \(1\)](#)

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager  
**Date:** March 26, 2021  
**Subject:** Weekly Report

- **COVID-19 Business Operation Update** – No changes since the last report. We are continuing to work towards Spring openings.
- **Staff Response to COVID-19 Pandemic/Village Operations** – Staff operations continue as they have for the past few months. We have had no problems continuing to provide all our services. As of April 12, given the changes in guidelines and anticipated availability of vaccines, the Village Hall will be moving to a 4-day in and 1-day remote schedule.
- **COVID-19 Health Department Update** – I attended the weekly review meeting on Monday. General trends remain “flat”, generally at a higher level than last summer. Most of the current discussion continues to be dedicated to vaccine issues. As of March 21, slightly more than 14% of DuPage residents were fully vaccinated. More than 226,000 have received a “first dose” of the vaccine. This is almost 32% of the DuPage population over 18 years of age. This suggests that something close to that number will be fully vaccinated in about one month. About 65% of persons 65+ in DuPage County have received at least the first dose.
- **ILCMA Board Strategic Planning Session** – I participated in this event on Friday morning as a member of the Board. The intent is to establish goals and objectives for the next 3-year period. A second session will be held in a few weeks.
- **DMMC Regulatory Committee Meeting** – I participated in this meeting on Wednesday afternoon. The primary item of discussion was pending small cell wireless legislation, including the possible extension of the Illinois Act. The Committee is asking DMMC to urge the IML to support local control in this area.
- **Metropolitan Managers Training Event** – Assistant Village Manager Creer, Chief Dalen and I participated in an event on Thursday afternoon regarding police body cameras. Speakers representing a community that have already implemented the program spoke about their experience. We also heard from an attorney regarding the administrative/legal issues. We will need to implement body cameras by 2025.

- **GFOA Award** – I am pleased to report that the Village has been awarded the Certificate of Achievement for Excellence in Financial Reporting for the 2019 Audit. Thank you to Finance Director Potempa and her staff for their excellent work.
- **Refuse Rollout** – New cans were delivered this week. Next week is the final Republic pickup after which the old cans will be removed. Our phones have been ringing off the hook as we work through questions and any issues that arise.
- **Safety Committee** – The Internal Safety and Wellness Committee held its quarterly meeting on Thursday. I am proud to report that there were zero accidents all quarter.

Enjoy the weekend and stay safe.



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** March 26, 2021  
**Subject:** Department Report

1. The Finance Department is proud to announce that the Village of Clarendon Hills has once again received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA) for its Comprehensive Annual Financial Report for reporting in the calendar year 2019. According to the GFOA's press release, this award is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by the Village and the Finance Department. An impartial panel judged the Comprehensive Annual Financial Report to meet the program's high standards. The standards include demonstrating a "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the Comprehensive Annual Financial Report.

On Friday, Sikich concluded their onsite fieldwork portion of the CY2020 audit. I want to extend an extraordinary "Thank You" to staff and Department Heads for pitching in to make this another successful audit!

2. Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). **Masks are required** of anyone entering the building.
3. Just a friendly reminder to residents of the various ways to pay their water bill while practicing safe social distancing:

- **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!)**
  - [www.clarendonhills.us/greenpay](http://www.clarendonhills.us/greenpay)
    1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
    2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building. Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane.



- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:

Village of Clarendon Hills  
PO Box 5671  
Carol Stream, IL 60197-5671



**Signup for “GreenPay” today and receive your Water bill by Email.**

[www.clarendonhills.us/greenpay](http://www.clarendonhills.us/greenpay)



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** March 26, 2021  
**Subject:** Weekly Report

1. Crews addressed a number of culverts that were clogged or poorly draining. They also opened up a clogged storm sewer pipe on Burlington.
2. Additional stumps were ground and prepped for seeding once the weather remains warm.
3. A number of landscape beds were cleaned up. The remainder will be completed next week.
4. Monthly water samples were taken.
5. ComEd was called out to repair a line servicing our pump house.
6. Revised pricing was received from Leopardo Companies to perform tuckpointing, roof replacement and other maintenance items at the Public Works Garage and Ann Street Water Station.
7. Staff coordinated with Baxter Woodman Consulting Engineers to review the Pavement Condition Study.
8. Spring tree planting letters went out late last week. We anticipate planting 75 trees from locations on our waiting list.

# VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: March 26, 2021  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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A graphic titled "Clarendon Hills Police Personal Safety Tips". It features the Clarendon Hills Police Department logo on the left and a central illustration of a yellow car surrounded by various icons representing safety: a lock, a gear, a shield with a car, and a person. The background is dark with abstract shapes.

Clarendon Hills Police Personal Safety Tips

- Always lock your home and car
- Always be alert and aware of your surroundings and the people around you
- Whenever possible, travel with a friend
- Stay in well-lit areas as much as possible
- If you see something say something (DIAL 911)

## Recent Training and Meetings

- Sgt. Finfrock, Sgt. Porter, and I attended the School Dist. 181 safety meeting.
- I attended the DUCOMM sub-committee meeting, DuPage Chiefs Association meeting, and DuPage Mayors and Managers meeting.
- Department evidence technicians participated in a "best practices" training exercise with other area evidence technicians.
- Officers are participating in Taser recertification.
- Officers continue online police law training.

## Recent events:

On March 18, 7:54pm, officers responded to an apartment at 285 N. Richmond for a missing adult report.

On March 20, 6:16pm, officers responded to an apartment at 284 Woodstock for a domestic argument. Upon arrival, officers discovered that one of the parties was at

the apartment in violation of a bail bond. The subject was taken into custody and transported to DuPage County Jail.

On March 20, 7:29pm, officers responded to the 100 block of Algonquin for a verbal domestic. The parties separated for the night.

On March 22, 12:27pm, officers spoke with a resident regarding a possible burglary to her apartment. Pending.

On March 24, 8:00am, officers responded to the Infiniti dealership for a theft of motor vehicle report. Infiniti personnel related that 5 cars were stolen from their parking lot overnight. Officers were able to recover 3 of the stolen cars. Pending.

On March 24, 11:11pm, officers served a resident, who lives in the 300 block of Coventry Ct., with an outstanding arrest warrant. The resident was able to post bond at the station.