

## VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

April 16, 2021

### Management Reports

1. Manager's Notes - See weekly report
2. Finance Department - See weekly report
3. Public Works Department - See weekly report
4. Community Development Department – No weekly report
5. Police Department – See weekly report
6. Fire Department – See weekly report

**Calendar** (Can be found on front page of Village website [www.clarendonhills.us](http://www.clarendonhills.us))

| April |    |    |    |    |    |    | 2021 |
|-------|----|----|----|----|----|----|------|
| Su    | M  | Tu | W  | Th | F  | Sa |      |
| 28    | 29 | 30 | 31 | 1  | 2  | 3  |      |
| 4     | 5  | 6  | 7  | 8  | 9  | 10 |      |
| 11    | 12 | 13 | 14 | 15 | 16 | 17 |      |
| 18    | 19 | 20 | 21 | 22 | 23 | 24 |      |
| 25    | 26 | 27 | 28 | 29 | 30 | 1  |      |

Jump To:

[Village Calendar \(6\)](#)

 [Village Calendar](#)

Zoning Board of Appeals and Planning Commission Meeting - Canceled  
April 15, 2021, 7:30 PM @ Board Room  
[More Details](#)

Special Village Board Meeting  
April 19, 2021, 6:30 PM @ Board Room  
Virtual  
[More Details](#)

Village Board Regular Meeting -Canceled  
April 19, 2021, 7:00 PM @ Board Room  
[More Details](#)

Chamber of Commerce Meeting  
April 21, 2021, 9:00 AM @ Board Room  
[More Details](#)

Recycling Extravaganza  
April 24, 2021, 9:00 AM - 12:00 PM @ Walker Elementary School  
[More Details](#)

Special Events Working Meeting (virtual)  
April 28, 2021, 7:00 PM  
[More Details](#)

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager  
**Date:** April 16, 2021  
**Subject:** Weekly Report

- **COVID-19 Business Operation Update** – Businesses continue to operate as reported before. Though not COVID related, we will continue to see various closures of sidewalks and parking areas due to construction/renovation projects throughout the downtown area.
- **Staff Response to COVID-19 Pandemic/Village Operations** – Staff operations are continuing to operate well. This week Village Hall moved to a 4-day in office, 1-day remote cycle, with days selected to continue to allow for some degree of physical distancing.
- **COVID-19 Health Department Update** – I attended the weekly review meeting on Monday. Things continue to look bad in terms of the spread of COVID-19. Number of cases and the positivity rate are rising. The latest daily report shows more than 300 cases in DuPage County and the positivity rate is now over 7%. Hospitalizations are also up, with the number of ICU beds available dropping below 25% (from the mid-30's in early April and the number of COVID patients in the hospital rising above 190. This number was closer to 130 earlier in the month. On a more positive note, As of April 12, 24.03% of DuPage residents were fully vaccinated, compared to 19.7% the week before. More than 356,000 have received a "first dose" of the vaccine, about 38,000 in the last week. This suggests that something close to that number will be fully vaccinated in about one month. About 84% of persons 65+ in DuPage County have received at least the first dose, which is about 3% higher than last week.
- **ILCMA Strategic Planning Session** – On Tuesday afternoon, I participated in this process as part of the ILCMA Board. The plan is structured for a three-year period.
- **Refuse Rollout** – Call volume started to drop off this week as the remaining "punch-list" items are getting wrapped up. Overall, the refuse rollout went about as smooth as one could expect.
- **Village Phone System Problems** - The Village phone systems were fully restored this week. Staff is meeting with its IT consultant to choose a path going forward.
- **DITS** - Dancin' in the Street planning continued this week with contract negotiations started with the four selected bands, and the stage contract signed.

Enjoy the weekend and stay safe.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** April 16, 2021  
**Subject:** Department Report

1. On Thursday, I virtually attended an Illinois Government Finance Officers Association training on Coronavirus Ongoing Management: Planning for Continue Financial Stability. Discussions were focused on future planning and the impact of Federal stimulus money.
2. Vehicle Stickers will be going on sale May 1<sup>st</sup>, purchasing details will be coming soon!
3. Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). **Masks are required** of anyone entering the building.
4. Just a friendly reminder to residents of the various ways to pay their water bill while practicing safe social distancing:

- **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!)**
  - [www.clarendonhills.us/greenpay](http://www.clarendonhills.us/greenpay)
    1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
    2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building. Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane.



- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:

Village of Clarendon Hills  
PO Box 5671  
Carol Stream, IL 60197-5671



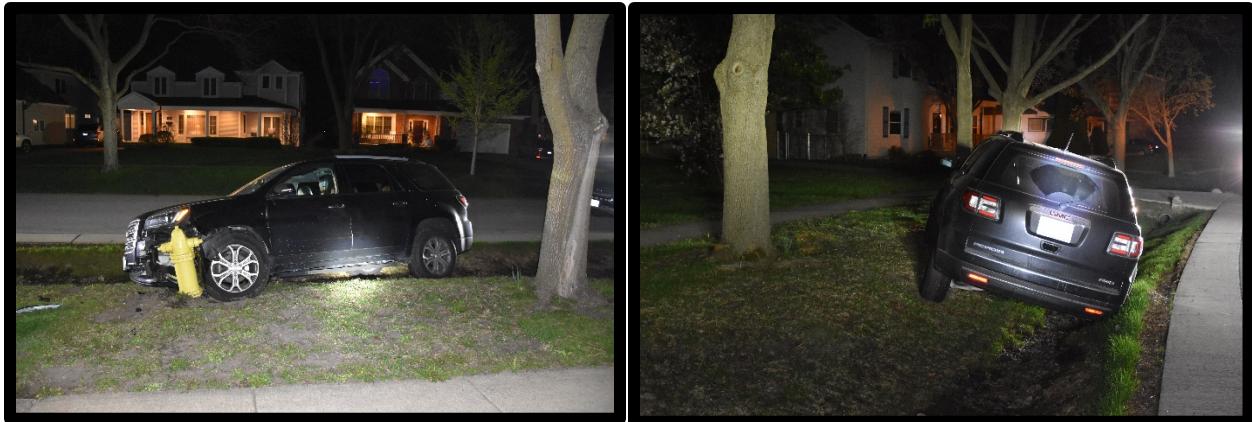
Signup for "GreenPay" today and receive your Water bill by Email.

[www.clarendonhills.us/greenpay](http://www.clarendonhills.us/greenpay)

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** April 16, 2021  
**Subject:** Weekly Report

1. Crews were called out last Friday evening for a limb that was broken and hanging precariously over the sidewalk on the 200 block of Coe.
2. Restoration work was completed in areas where trees were removed last Fall.
3. The deep rut list was completed this week. We will be continuing next week to address garden variety ruts.
4. A second water tank was put into service to water Spring plantings and new grass seed.
5. A resident donated a number of clematis plants which were then transplanted to Village property. This will give us a number of plants for future use at the gazebo in the Sloane Triangle.
6. Downtown planters were watered after the English Gardens installed the spring plants.
7. The clocks on the cupola at Village Hall were reset this week. The southern clock was falling behind for some unknown reason. We will monitor to see if resetting the system worked or if there is a larger problem with that clock.
8. The Village's Emergency Well #6 was run this week.
9. Inspections were performed for a number of building projects that impact the village right of way.
10. An emergency callout occurred late Thursday night as a driver went off the road and struck a fire hydrant on Chestnut Avenue and then abandoned their vehicle. We anticipate repairing the hydrant late next week.



VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: April 16, 2021  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

---

Metra commuters can now report suspicious activity and safety concerns via a convenient phone app.

An advertisement for the Metra COPS app. The top half has a red background with the text "Your Safety is our Highest Priority." in large white letters. Below this, it says "You can now report safety and security concerns with the new Metra COPS app, available for Apple and Android devices." with download links for the App Store and Google Play. The middle section has an orange background with a Metra train on the left and a smartphone displaying the app's interface on the right. The text "Metra encourages you to report:" is followed by a list of concerns: "Unattended bags or packages", "Safety concerns", "Suspicious activity", "Vandalism", and "Robbery or theft". The bottom section has a black background with the text "You can also text comments/photos to 312-313-9015. (Text or data rates may apply.)" and "In the event of an emergency, call 911 or Metra Police at 312-322-2800." A Metra logo is at the bottom right.

**Your Safety is our Highest Priority.**

You can now report safety and security concerns with the new Metra COPS app, available for Apple and Android devices.

Metra encourages you to report:

- Unattended bags or packages
- Safety concerns
- Suspicious activity
- Vandalism
- Robbery or theft

You can also text comments/photos to 312-313-9015.  
(Text or data rates may apply.)

In the event of an emergency, call 911 or Metra Police at 312-322-2800.

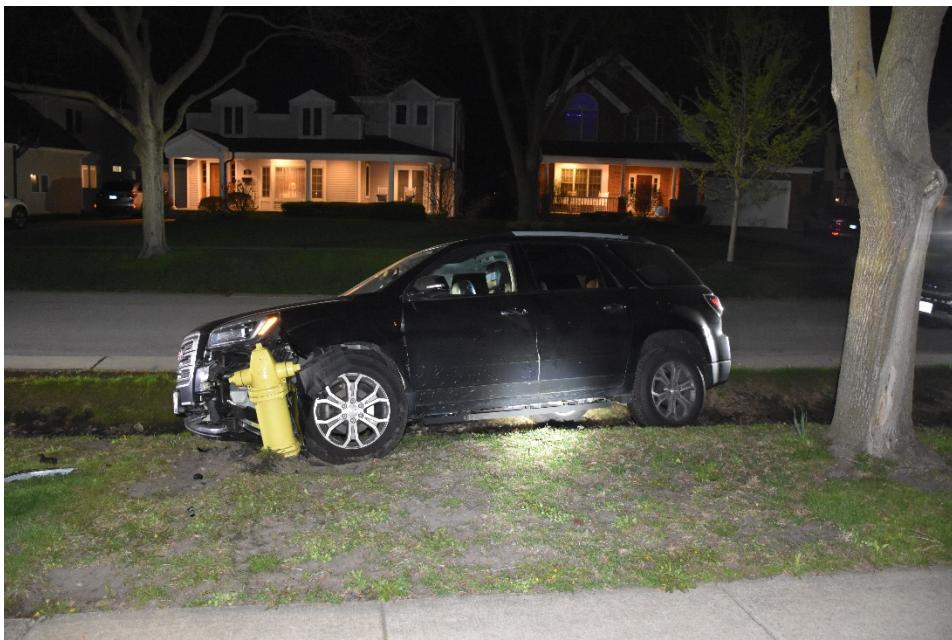
**Metra**

**Recent Training and Meetings**

- Officers received refresher training on our administrative tow policy.
- I attended Irma's police chief steering committee meeting.
- Officers continue to complete online training.

## **Recent events:**

April 15, 10:06pm, officers responded to a hit and crash at 35 Chestnut. As you can see, the offender piled into the parkway fire hydrant, damaging it. The offender fled on foot after attempts to back the vehicle out of the parkway proved futile. Anyone with further information not already given to officers can call 911 to report it. Pending.



I want to remind residents that April 24<sup>th</sup> is National "Take Back Day". The link provided will give locations of drug collection sites.

[DEA | Office of Diversion Control :: Collection Site\(s\) Search Results \(usdoj.gov\)](http://DEA | Office of Diversion Control :: Collection Site(s) Search Results (usdoj.gov))

**TALK TO YOUR DOC**

There are many options for treating pain that do not include opioids

 **1 in 10** people who receive Rx opioids after surgery use them long-term

**YOU HAVE CHOICES!**

Next time you are prescribed an opioid for pain, ask your doctor if there are non-opioid alternatives instead.

Ice, Elevation, Compression  
Deep Breathing  
Heating Pads  
Acetaminophen (Tylenol)  
NSAIDs (Advil)  
Local Anesthetics

For more information and tips to have this conversation, visit: [www.DuPagePLT.org](http://www.DuPagePLT.org)

PLT

## **HOW TO TALK TO YOUR DOCTOR ABOUT PAIN**

One of the Most Effective Combinations for Pain Relief is  
**200 mg + 500 mg**  
of ibuprofen      of acetaminophen

If you experience an injury, accident, surgery, or other medical condition, the National Safety Council (NSC) recommends getting answers to these four questions when speaking with your doctor about managing your pain.

1. Am I being given an opioid?
2. If so, is there a non-addictive option? Ask for a different option if there is one. Studies show that the most effective medications for severe pain relief are not opioids, but ibuprofen and acetaminophen taken together. Tell your doctor or dentist you want the best treatment for acute pain.
3. If opioids are needed, is a short-term prescription possible? Ask your doctor to limit the dose and length of time you take the opioid medication. Ask if a 3-day prescription is right for you.
4. Do I have any medical conditions, mental health issues, or a family history that could increase my risk? Be very clear and honest with your doctor about your medical history. There is no way to decide who will become addicted to a prescription painkiller, however, people with a history of substance use including alcohol or other drugs, or those who have depression and anxiety, are at greater risk. Tell your doctor about all other medications and drugs you take and about how much alcohol you drink.

**HOPE DUPAGE**  
org

For more information, visit [hopedupage.org](http://hopedupage.org)

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** April 16, 2021  
**Subject:** Weekly Department Report 2021-11 (2 weeks)

1. Fire Prevention Bureau Activity.
  - Lt. Dave Godek has completed several follow up Fire/Life Safety re-inspections during the past two (2) weeks.
2. Training Report:
  - Wednesday evening April 7th, twenty (20) Firefighters attended weekly fire suppression training at the station. Training on pumping operations was conducted.
  - Wednesday evening April 14<sup>th</sup>, twenty-three (23) Firefighters attended weekly fire suppression training at the station. Training and certification on the use of the new SCBA units was conducted.
3. Emergency Medical Services Report:
  - COVID 19 Procedures have been in place and amended periodically since March 16, 2020.
  - The fire station remains on lock down, no visitors are allowed inside except official business.
  - All Fire Department personnel are treating every call with extreme caution regarding possible COVID exposure.
  - EMS continuing education will continue online through July 2021 at least.
  - This week I again participated in several conference calls related to the COVID 19 emergency:
    - DuPage County Health Department
    - AMITA Health (Hinsdale and LaGrange Hospitals)
    - Distribution of the COVID 19 vaccines was discussed at these conference calls.
    - Also was discussed was the rise in COVID cases and hospitalizations.
    - Currently the village has had 903 residents that have tested positive for the COVID 19 virus since March of 2020. This number has increased from 862 in the past 2 weeks, an increase of 41 persons. The increase is still significant but has slowed down a little bit recently.
    - Hospitalizations for COVID 19 at Amita Hinsdale and LaGrange hospitals is now at 9 in Hinsdale and 12 in LaGrange. This is an increase of three (3) in 2 weeks.
    - Hospitalizations at DuPage County Hospitals has almost doubled in one (1) month. On March 12, 2021 hospitals had 56 COVID patients. On April 13<sup>th</sup> Hospitals had 109 COVID patients.
4. On Tuesday morning, I attended the DuPage County Fire Chiefs meeting virtually. Many related topics were discussed including COVID problems and possible civil unrest situations predicted.
5. On Thursday morning, I attended the quarterly meeting of the IRMA Fire Chiefs. Loss prevention, reductions of injuries and the budget were discussed.

6. On Friday, April 9<sup>th</sup>, the Clarendon Hills Firefighter Pension meeting was conducted. It was attended by myself, Clerk Dawn Tandle and Finance Director Maureen Potempa. Also in attendance was Tom Sawyer of Sawyer and Falduto. Annual election of officers was conducted. Also, a resolution was passed to allow Maureen Potempa and I to work with the Illinois Firefighters Pension Investment Fund on the transfer of assets from the Clarendon Hills Firefighter Pension Fund to the Illinois Fund. This will be a long and complicated process that will take many months to complete.
7. Medic 86 and the backup ambulance Medic 86r were inspected on Thursday by the Illinois Department of Public Health and also by the Loyola EMS system. Both inspections went well and we passed. Thanks to Lt. Dave Godek and Firefighter Paramedic Sean Glowka for making sure all of the proper equipment is maintained on the vehicles and also all of the medications are present and accounted for.
8. Clarendon Hills Fire Department Captain Scott Bonser retired from the fire department on Wednesday, April 14<sup>th</sup> after almost 47 years of dedicated service. Captain Bonser has been instrumental of many things and improvements of the fire department over the years. Congratulations to Scott. He wasted no time and moved to Florida on April 15<sup>th</sup>. Good luck Scott, we will miss you. [Click here for the audio recording](#) of his sendoff message from Du-Comm on the DuPage Fire East Radio network.
9. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report this week.
10. Emergency Management Report:
  - No report this week.
11. Du-Comm Report:
  - Tuesday, April 13<sup>th</sup> I attended the Du-Comm Chiefs meeting virtually. Normal business was conducted.
  - Thursday, April 15<sup>th</sup> I attended the Du-Comm Fire Chiefs meeting virtually. Several incidents were reviewed along with a review of some Du-Comm emergency plans used during storms.
12. Vehicle Maintenance:
  - All Vehicles are currently in full service.
13. Incidents of Interest:
  - Wednesday, April 7<sup>th</sup> at 7:49 AM. Chief 86, Ladder 86, Engine 86, Squad 86 and Medic 86 along with Hinsdale Chief 84, Westmont Chief 183, Hinsdale Engine 84, Westmont Engine 183 and Tri State Engine 122 responded for a possible structure fire with smoke in the house at 130 S. Prospect Ave. Upon arrival firefighters found light smoke in the house and eventually located the source as a problem with a television. Minor damage.
  - Wednesday, April 14<sup>th</sup> at 7:57 AM. Ladder 86 and Medic 86 responded to Infiniti at 415 Ogden Ave. for a person trapped in the elevator. The occupant in the elevator was removed and the elevator was taken out of service for repairs.
14. Mutual Aid Calls:
  - None.



15. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale five (5) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont seven (7) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Oak Brook two (2) times.
- Clarendon Hills Medic 86 responded to assist the Hinsdale Fire Department two (2) times.
- Hinsdale Medic 84 responded to assist the Clarendon Hills Fire Department two (2) times.
- The fire department responded to forty-two (42) emergency calls in the past two (2) weeks.

If you have any questions or require additional information, please contact me.

