



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

April 23, 2021

Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - See weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department – See weekly report**
5. **Police Department – See weekly report**
6. **Fire Department – No weekly report**

Calendar (Can be found on front page of Village website www.clarendonhills.us)

◀ April ▶ 2021 ▼						
Su	M	Tu	W	Th	F	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1



Village Calendar

Recycling Extravaganza

April 24, 2021, 9:00 AM - 12:00 PM @ Walker Elementary School

[More Details](#)

Special Events Working Meeting (virtual)

April 28, 2021, 7:00 PM

[More Details](#)

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager
Date: April 23, 2021
Subject: Weekly Report

- **COVID-19 Business Operation Update** – Businesses continue to operate as reported before. Though not COVID related, we will continue to see various closures of sidewalks and parking areas due to construction/renovation projects throughout the downtown area.
- **Staff Response to COVID-19 Pandemic/Village Operations** – Staff operations are continuing to operate well. No changes from recent reports. I did send out a notice to employees urging those who have not been vaccinated to do so.
- **COVID-19 Health Department Update** – I attended the weekly review meeting on Monday. Things continue to look bad in terms of the spread of COVID-19. Number of cases are continuing to rise, though there is some sign that this is beginning to flatten. Hospitalizations, however, are continuing to go up with the number of COVID patients in the hospital rising above 225 (190 last week). This number was closer to 130 earlier in the month. On a more positive note, As of April 12, 28.48% of DuPage residents were fully vaccinated, compared to 24.03% the week before. More than 397,000 have received a “first dose” of the vaccine, about 41,000 in the last week. This suggests that something close to that number will be fully vaccinated in about one month. Almost 44,000 doses were distributed to the County this week, which will go a long way to making the vaccine available for all adults that want it. About 86% of persons 65+ in DuPage County have received at least the first dose, which is about 2% higher than last week.
- **Du-Comm Board of Directors Meeting** – I participated in this meeting on Tuesday morning. Routine business was conducted.
- **DMMC Business Meeting** – On Wednesday morning, I participated in the regular business meeting. Routine business was conducted.
- **Chamber Meeting** – I also participated, along with other Village staff, in this meeting on Wednesday morning. Various items were discussed including business support opportunities, summer events and the various downtown construction projects taking place.

- **Metro Manager's Training Event** – I participated in this event on Wednesday afternoon. The discussion was in regard to Diversity, Equity and Inclusion (DEI) practices being followed by various communities in the region.
- **Bigbelly Cans Installed** -- The new Bigbelly cans were installed this week in front of Domino's and The Daily Scoop. The solar compacting cans are able to hold up to 5 times as much refuse as a standard can.
- **Refuse Update** - Can swaps for any late decision makers were performed this week. Overall, it appears the transition is mostly complete.

Enjoy the weekend and stay safe.



MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: April 23, 2021
Subject: Department Report

1. Vehicle Stickers will be available for purchase on May 1st. Residents will receive a vehicle sticker application with purchase instructions in the mail on or near April 29th. Residents can make online purchases at www.clarendonhills.us/388/Online-Bill-Pay , or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car- \$40

Motorcycle- \$30

Seniors (62+) are eligible for a 50% discount.

Village of Clarendon Hills residents will have the option to purchase a special vehicle sticker showing their support for Dancin' in the Street Summer Concert Series by donating a minimum of \$10.00 (plus regular sticker price).

Residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st of each year and ends on June 30th of the following year.

2. Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). **Masks are required** of anyone entering the building.
3. Just a friendly reminder to residents of the various ways to pay their water bill while practicing safe social distancing:
 - **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!)**
 - www.clarendonhills.us/greenpay
 1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
 2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building. Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane.

- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:

Village of Clarendon Hills
PO Box 5671
Carol Stream, IL 60197-5671



Signup for “GreenPay” today and receive your Water bill by Email.

www.clarendonhills.us/greenpay



Public Works Weekly Report for April 23, 2021

Crews replaced the broken fire hydrant on Chestnut.



Watering occurred on the recently planted beds in the Downtown, plus restored areas from main breaks, tree stumps and road ruts.



Maintenance was performed on the ambulance.



New Big Belly garbage cans were installed near Domino's.



Another Big Belly garbage can was installed near The Daily Scoop.



Work was completed at Richmond Gardens.



Crews also performed:

JULIE Locates – Lots of Spring Projects!

Water Meter Appointments

Water Samples taken to Lab

Parkway Inspections

Trash can pickups

Garbage pickup in the Downtown

Coordination for Patching & Crack Sealing Program

Grant spreadsheet completed for \$150,000 from the State of Illinois for Road Improvements

NOTICE:

Com Ed notified us of rear yard pole replacements on Tuttle between Norfolk and Chicago and pole replacements on Naperville Road between Richmond and Oxford.



MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: April 23, 2021
RE: Department Report

My report is short since I was out of the office for most of the week.

1. **Building Permits.** So far in April, the Village issued twenty-three (23) permits, having a total reported construction value of \$763,591.
2. **Downtown Revitalization Project** [\[link\]](#)
 - a. **Train Station – Inbound Shelters.** This week the contractor focused on light fixture installation. If weather permits, the contractor plans to begin applying a concrete graffiti coating, and other painting finishes next week. Topsoil and landscaping are also on track to begin later this month.
 - b. **Train Station – Outbound Shelter.** The new shelter's foundation and underground structures have substantially been constructed. Foundation framing and concrete is on schedule for next week. Please be aware of your surrounding if you are walking or driving around the construction site. For your safety, please use the sidewalks on the north side of Burlington Ave and west side of S Prospect Ave. Thank you.
 - c. **Streetscape.** Village Hall railings are installed. Other punch list items will be completed later this Spring.
 - d. **Gates.** Exit gates are expected to be installed in late 2021 or early 2022.
 - e. **Burlington Plaza/Alley.** On April 5, 2021, the Village Board approved and directed staff to develop construction plans for Burlington Plaza at Burlington Avenue and Prospect Avenue's southwest corner. Staff is working with architectural and engineering design consultant to prepare the bid documents for the project. Construction of the Plaza and reconstruction of the alley is planned for summer 2021.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: April 23, 2021
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Metra commuters can now report suspicious activity and safety concerns via a convenient phone app.

Your Safety is our Highest Priority.

You can now report safety and security concerns with the new Metra COPS app, available for Apple and Android devices.

 Download on the App Store  GET IT ON Google play

Metra encourages you to report:

- Unattended bags or packages
- Safety concerns
- Suspicious activity
- Vandalism
- Robbery or theft



You can also text comments/photos to 312-313-9015.
(Text or data rates may apply.)
In the event of an emergency, call 911 or
Metra Police at 312-322-2800.

Metra

Recent Training and Meetings

- I attended the DuPage Police Chiefs Association meeting.
- Officers continue to complete Court Smart online training.
- Officers continue to complete mental health awareness training.

Recent events:

April 17, 11:07am, officers responded to the 100blk of Oxford for an identity theft complaint. The victim related that unknown offenders attempted to use his credentials to purchase a vehicle in Texas. Pending.

April 17, 3:18pm, officers responded to the business district for a sexual assault report. Once on scene, officers determined the incident occurred in another town. Officers worked with the victim and the other agency.

April 20, 8:43am, officers were notified by Chicago Police Dept. about a possible sexual abuse incident occurring in town. Pending.

April 22, 8:42am, officers noticed a domestic argument taking place in front of the police station. Upon further investigation, it was determined that one of the parties involved was in violation of a domestic battery bail bond. Pending.