



# VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

May 7, 2021

## Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - See weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department – No weekly report**
5. **Police Department – See weekly report**
6. **Fire Department – See weekly report**

**Calendar** (Can be found on front page of Village website [www.clarendonhills.us](http://www.clarendonhills.us))

◀ May ▶ 2021 ▼

Su	M	Tu	W	Th	F	Sa
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Village Calendar

Clarendon Blackhawk Mosquito Abatement District Meeting  
May 11, 2021, 7:00 PM @ Board Room  
[More Details](#)

Village Board Regular Meeting  
May 17, 2021, 7:00 PM @ Board Room  
[More Details](#)

Chamber of Commerce Meeting  
May 19, 2021, 9:00 AM @ Board Room  
[More Details](#)

Chamber of Commerce's Market Day  
May 20, 2021, All Day @ Village Hall Main Building  
[More Details](#)

Zoning Board of Appeals and Planning Commission Meeting  
May 20, 2021, 7:30 PM @ Board Room  
[More Details](#)

Chamber of Commerce's Market Day  
May 27, 2021, All Day @ Village Hall Main Building  
[More Details](#)

Memorial Day - Offices Closed  
May 31, 2021, All Day  
[More Details](#)

Jump To:

Village Calendar (7)

## MEMORANDUM

**To:** Village President Austin and Village Board  
**From:** Kevin Barr, Village Manager  
**Date:** May 7, 2021  
**Subject:** Weekly Report

- **COVID-19 Business Operation Update** – Businesses continue to operate as reported before. No new information on the request from Walker's Restaurant to close off parking spaces in front of their building over the summer.
- **Staff Response to COVID-19 Pandemic/Village Operations** – Staff operations are continuing to operate well. No changes from recent reports.
- **COVID-19 Health Department Update** – I attended the weekly review meeting on Monday. Numbers of new cases are stabilizing or starting to go down. Hospitalizations, also appear to have stabilized, though at a higher number than a few weeks ago. As of April 26, 32.81% of DuPage residents were fully vaccinated, compared to 28.48% the week before. More than 430,000 have received a "first dose" of the vaccine, about 33,000 in the last week. This suggests that something close to that number will be fully vaccinated in about one month. About 87.5% of persons 65+ in DuPage County have received at least the first dose, which is about 1.5% higher than last week. On Friday, the DuPage County Health Department announced that the goal is 80% vaccinated population in DuPage by July 1<sup>st</sup>. For the first week ever, the Health Department was able to fully meet vaccine demand from distribution partners.
- **COVID-19 "Phase" Update** – The Governor announced this week that the State is moving into the "Bridge Period" effective on May 14<sup>th</sup>. Perhaps even more exciting, "if all goes well", it is possible the State would move to Phase 5 (no restrictions!) on June 11. The actual changes going from Phase 4 to the Bridge Phase are limited (quite a few items such as offices going from 50% capacity to 60% capacity).
- **New Trustee Orientation** – On Thursday afternoon, department heads held an orientation for the three newly elected trustees. The swearing in of new trustees will occur at the Board Meeting on May 17<sup>th</sup>. Welcome to Trustees Lazar, Gallagher and Lannert!
- **DMMC Managers Committee** – I participated in this meeting on Thursday morning. Topics of the day were discussed including COVID issues, internet sales tax receipts and other topics.

- **DMMC Lobbying Update** – I participated in a Zoom meeting with the DMMC lobbyist on Wednesday morning. Issues of interest in Springfield were discussed including efforts to protect LGDF revenues (primarily local share of income taxes) and police reform efforts.
- **ILCMA Board Meeting** – I participated in this meeting on Friday as a member of the Board. Routine business of the organization was discussed.
- **Dancin' in the Street** – Planning for the Village's summer event series continued this week, staff finalized contracts with bands, ordered banners for sponsors and engaged in other planning activities.

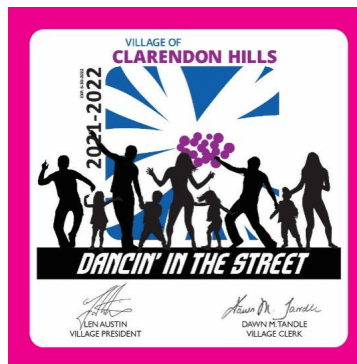
Enjoy the weekend and stay safe.



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** May 7, 2021  
**Subject:** Department Report

1. Vehicle Sticker sales began on May 1st. Once again residents have the opportunity to purchase the special limited edition "Dancin' in the Street" sticker by donating a minimum of \$10.00 (plus regular sticker price).



There are only 600 Special Stickers available and first-week sales have already exceeded expectations. As of Thursday evening, donations have totaled \$1,975.00. Thank you to all the generous residents who have donated.

Residents should have received a vehicle sticker application with purchase instructions in the mail. Residents can make online purchases at [www.clarendonhills.us/stickers](http://www.clarendonhills.us/stickers), or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

**Prices are as follows:**

**Passenger Car- \$40**

**Motorcycle- \$30**

**Seniors (62+) are eligible for a 50% discount.**

Residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st of each year and ends on June 30th of the following year.

2. Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). **Masks are required** of anyone entering the building.

3. Just a friendly reminder to residents of the various ways to pay their water bill while practicing safe social distancing:

- **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!)**

- [www.clarendonhills.us/greenpay](http://www.clarendonhills.us/greenpay)
  1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
  2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building. Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane.

- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:

Village of Clarendon Hills  
PO Box 5671  
Carol Stream, IL 60197-5671



Signup for “GreenPay” today and receive your Water bill by Email.

[www.clarendonhills.us/greenpay](http://www.clarendonhills.us/greenpay)



**MEMORANDUM**

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** May 7, 2021  
**Subject:** Weekly Report

1. Work will begin on Monday for the replacement of the Eastern Avenue Pedestrian Bridge just north of Harris. Please use the sidewalk on the east side of Eastern. The project is scheduled for completion by July 1.
2. Three storm sewer structures were repaired.
3. Patching locations were laid out and quantities established for the pavement patching program.
4. Bid preparations are underway for crack filling on the north side of the Village.
5. BNSF was contacted to finish the cleanup of their vegetation removal along their tracks.
6. Nicor hit a water service line on Oxford, which was repaired without requiring a shutdown.
7. Additional plants were installed by the Village of Westmont at Richmond Gardens.
8. Mowing, water samples, inlet cleaning and locates also occurred this week.

## VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: May 6, 2021  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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Next week, the Department will be partnering with D181 schools in their annual “**Stuff the Squad**” food and supplies drive. Items collected will be delivered to HCS Family Services. To donate, have your child bring the items on the specific dates listed. Officers and school officials will be on site to collect the kind donations.

CHMS – May 12 @ 7:50 a.m.  
Prospect – May 13 @ 8:15 a.m.  
Walker – May 14 @ 8:15 a.m.

Any resident, who does not have a child at one of these schools, can still participate by dropping their donations off at the police station.

### **Recent Training and Meetings**

- I attended the Illinois Fire and Police Commission training seminar.
- Officers continue to complete Court Smart online training.
- This month's police law training pertains to criminal arrest procedure.

### **Recent events:**

April 30, 3:57pm, officers responded to an apartment at Clarendon Arms for a family dispute. Officers worked with the family to resolve the issue.

April 30, 11:37pm, officers responded to Kruml Park for a crisis intervention. The person in crisis was transported to the hospital for observation.

May 1, 1:44am, officers stopped a vehicle on Rte. 83 for speeding. The driver displayed indicia of intoxication and failed field sobriety tests. The Des Plaines resident was taken into custody for DUI and transported to the station. His vehicle was administratively towed.

May 3, 2:21am, officers responded to the 300 blk of Reserve Circle for a possible drug overdose. The victim ingested a CBD gummy, given to her by her friend, and experienced an adverse reaction.

May 4, 5:38am, officers responded to the 100 blk of Woodstock for a burglary to motor vehicle complaint. Unknown offenders entered the resident's **UNLOCKED** vehicle and stole credit cards and cash. The offenders used the victim's credit card in Calumet Park at 3:30am. They were driving a red Dodge Durango. **Lock it or lose it.**

May 6, 1:17am, officers stopped a subject on Rte. 83 for speeding. While talking with the driver, officers noted indicia of intoxication. The driver was eventually taken into custody for DUI. The Chicago resident's vehicle was administratively towed.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** May 7, 2021  
**Subject:** Weekly Department Report 2021-12 (3 weeks)

1. Fire Prevention Bureau Activity.
  - Lt. Dave Godek has completed several follow up Fire/Life Safety re-inspections during the past three (3) weeks. He has completed more than half of the May 2021 assigned inspections.
2. Training Report:
  - Wednesday evening May 5th, twenty (20) Firefighters attended weekly fire suppression training at the station. This was the final training session for the new Self-Contained Breathing Apparatus (SCBA) units.
3. Emergency Medical Services Report:
  - COVID 19 Procedures have been in place and amended periodically since March 16, 2020.
  - The fire station remains on lock down, no visitors are allowed inside except official business.
  - All Fire Department personnel are treating every call with extreme caution regarding possible COVID exposure.
  - EMS continuing education will continue virtually through July 2021 at least.
  - This week I again participated in several conference calls related to the COVID 19 emergency:
    - DuPage County Health Department
    - AMITA Health (Hinsdale and LaGrange Hospitals)
    - Distribution of the COVID 19 vaccines was discussed at these conference calls.
    - Also was discussed was the rise in COVID cases and hospitalizations.
    - Currently the village has had 931 residents that have tested positive for the COVID 19 virus since March of 2020. This number has increased from 902 in the past 3 weeks, an increase of 29 persons. The increase is still significant but has slowed down a little bit recently.
    - Hospitalizations for COVID 19 at Amita Hinsdale and LaGrange hospitals is now at 11 in Hinsdale and 18 in LaGrange. This is an increase of eight (8) in 3 weeks.
4. During the past six (6) months Deputy Chief Roger Krupp has been busy updating the Village Emergency Operations Plan. Last week we received approval of our updated plan from the DuPage County Office of Homeland Security and Emergency Management. This plan is now certified for two (2) years. Thank You Roger for all of your hard work on this.
5. All but a few Clarendon Hills Firefighters have been fully trained and certified on the use of the new SCBA units that were received in February. All of the new SCBA units will be placed into service tomorrow, Saturday, May 8, 2021. A special thanks to Lt. Jim Weil for handling this project from start to finish.



6. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report this week.
7. Emergency Management Report:
  - No report this week.
8. Du-Comm Report:
  - On Wednesday morning, I attended the monthly meeting of the Du-Comm Support Services Committee virtually. Normal business was conducted. There was also a long presentation from Du-Comm and the ETSB regarding Starcom Trunked portable and mobile radio replacement. Several options and radio equipment was presented. The current radio equipment is now over 10 years old and will not be supported by Motorola after 2023. The plan is to replace the police radios in 2022 and the fire radios in 2023. All of this radio equipment is funded by the ETSB.
9. Vehicle Maintenance:
  - Medic 86 (2014 Freightliner) was recently serviced at Public Works.
10. Incidents of Interest:
  - Thursday, April 29<sup>th</sup> at 11:18 PM. Ladder 86, Medic 86, Engine 86, Squad 86 and Hinsdale Engine 84 responded for a natural gas leak inside a house at 9 Chestnut.
  - Wednesday, May 5<sup>th</sup> at 11:36 AM. Ladder 86, Medic 86, Engine 86, Squad 86 and Hinsdale Engine 84 responded for a natural gas leak inside the condo building at 412 McDaniels Circle on the 3<sup>rd</sup> floor.
11. Mutual Aid Calls:
  - None.
12. Fire/Rescue/EMS calls:
  - The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills ten (10) times.
  - The Westmont Fire Department responded Automatic Aid to Clarendon Hills ten (10) times.
  - The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale eight (8) times.
  - The Clarendon Hills Fire Department responded Automatic Aid to Westmont three (3) times.
  - The Clarendon Hills Fire Department responded Automatic Aid to Downers Grove two (2) times.
  - Clarendon Hills Medic 86 responded to assist the Hinsdale Fire Department one (1) time.
  - Hinsdale Medic 84 responded to assist the Clarendon Hills Fire Department one (1) time.
  - Clarendon Hills Medic 86 responded to assist the Oak Brook Fire Department one (1) time.
  - The fire department responded to sixty-seven (67) emergency calls in the past three (3) weeks.

If you have any questions or require additional information, please contact me.

