



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

June 11, 2021

Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - See weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department – See weekly report**
5. **Police Department – See weekly report**
6. **Fire Department – See weekly report**

Calendar (Can be found on front page of Village website www.clarendonhills.us)

June 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

Wed Jun. 16

[Chamber of Commerce Meeting](#)

Thu Jun. 17

[Chamber of Commerce's Market Day](#)

Thu Jun. 17

[Clarendon Hills Library Blood Drive in Versiti Mobile Coach. Appointment recommended.](#)

Thu Jun. 17

[Zoning Board of Appeals and Planning Commission Meeting - Canceled](#)

Mon Jun. 21

[Village Board Strategic Planning Meeting](#)

Mon Jun. 21

[Cancelled - Village Board Regular Meeting](#)

Wed Jun. 23

[Dancin' In The Street - Acoustic Night](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: June 11, 2021
Subject: Weekly Report

- **COVID-19 Business Operation Update** – Businesses continue to operate as reported before. We expect to discuss the future of traffic barriers at the upcoming Strategic Planning session.
- **Staff Response to COVID-19 Pandemic/Village Operations** – Staff operations are continuing to operate well with no recent concerns or changes.
- **COVID-19 Health Department Update** – I participated in the regular call on Monday morning. Trends continue to be positive. As previously reported, the State will be going to “Phase 5” effective June 11. This means there are limited limitations, mainly related to transportation services and recommendations for unvaccinated individuals.
- **DMMC By-Laws Committee** – On Wednesday, I participated in an ad-hoc committee meeting to discuss amendments to DMMC by-laws. The primary proposed changes will allow for additional remote participation in the future. The goal is to have these changes considered by the full DMMC membership before the end of the summer.
- **Metronet Fiber Meeting** – On Tuesday Public Works Director McLaughlin met with representatives of Metronet, who are working with District 181 to provide fiber internet services for all of the District buildings. The goal is worthy, but we are working through concerns regarding the use of parkways for this purpose. We expect the review to be completed shortly.
- **Community Development Director Position** – We are continuing our work regarding this position and will have an update for the Board when available. Dan Ungerleider’s last day is Friday, 6/18/21.
- **Dancin’ in the Street** – First “Acoustic Night” concert is June 23rd. See the poster attached.
- **Seasonal Maintenance Worker** – We are still accepting applications to fill one (1) Seasonal Maintenance Worker for summer. To find out more go to www.clarendonhills.us/Employment

Enjoy the weekend and stay safe.



DANCIN' IN THE STREET



STAGE SPONSORS: BAND & WIRE ORTHODONTICS AND PEDIATRIC DENTISTRY, HAMEL DENTAL, THE MIKE MCCURRY GROUP OF COMPASS, VILLAGE VETERINARY PRACTICE

FREE CONCERTS, 7 PM

JUNE 23

ACOUSTIC MUSIC NIGHT

JUNE 30

ACOUSTIC MUSIC NIGHT

JULY 7

MASON RIVERS
Country

JULY 14

SCRAMBLE
Classic Rock

JULY 21

CHARLES AND COMPANY
Motown, Soul and Funk

JULY 28

LIBIDO FUNK CIRCUS
Show band (dance/rock/pop)

Bring your own chairs and blankets. No glass containers. Per ordinance, no private alcohol allowed. No roller skates, scooters or roller blades downtown during concerts. Concert Food and Beverage Sales are restricted due to COVID, plan accordingly. For more information visit: www.clarendonhills.us/DITS or call 630-286-5400

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: June 11, 2021
Subject: Department Report

1. Recently I had a request from a resident who wanted to know "Where his property taxes go" compared to other areas of the Village. Below is a chart based on the current property tax bill for CY2020.

	Clarendon Hills / Main Area	Blackhawk Heights	South of 55th
Schools	69.32%	71.86%	72.34%
VLG CLARENDON HILLS	11.16%	10.23%	10.06%
CLARENDON HILLS PARK	6.08%	5.58%	5.48%
COLLEGE DU PAGE 502	3.68%	3.38%	3.32%
COUNTY OF DU PAGE	2.80%	2.57%	2.53%
VLG CLAR HILLS LIBR	2.32%	2.12%	2.09%
FOREST PRESERVE DIST	2.10%	1.93%	1.89%
DOWNERS GR TWP RD	0.88%	0.81%	0.80%
VLG CLAR HLS ST & BR	0.79%	0.72%	0.71%
DOWNERS GROVE TWP	0.54%	0.49%	0.49%
DU PAGE AIRPORT AUTH	0.26%	0.24%	0.23%
CLAR BLACKHAWK MOSQ	0.07%	0.07%	0.06%
Total Tax Bill	100.00%	100.00%	100.00%

2. Vehicle Stickers are almost due...residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period **begins July 1st** of each year and ends on June 30th of the following year.

Residents can make online purchases at www.clarendonhills.us/stickers, or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car - \$40

Motorcycle - \$30

Seniors (62+) are eligible for a 50% discount.

3. Just a friendly reminder to residents of the various ways to pay their water bill while practicing safe social distancing:

- **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!)**

- www.clarendonhills.us/greenpay
 1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
 2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building. Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane.



- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:

Village of Clarendon Hills
PO Box 5671
Carol Stream, IL 60197-5671



Signup for “GreenPay” today and receive your Water bill by Email.

www.clarendonhills.us/greenpay



MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: June 11, 2021
Subject: Weekly Report

1. Our contractors through the Suburban Tree Consortium planted 80 trees on Thursday and Friday. Village crews are in the process of adding tree bags and mulch. The trees were watered on their planting day and additional watering is taking place today and over the weekend.



2. The banners installed on the concrete barriers in the Downtown Triangle Area were revised to fit the concrete better and to put a consistent side facing out to the street.
3. With a continued drought significant time was spent watering various areas around the Village.
4. Maintenance occurred on the large towable generator, pickup trucks, one trailer and IDOT safety inspections also occurred on those vehicles.
5. Right of Way Permit Applications were reviewed for the school district's contractor to install a fiber ring between schools.
6. Staff followed up on Trustee Gallagher's concern of tall grass on park district property. See attached.
7. Public Works began as the Village's point department for the train station project as Community Development Director Dan Ungerleider will be leaving employment with the Village next week. Concrete and pedestrian gate locations were laid out with the project engineer, Illinois Commerce Commission and BNSF RR.
8. NICOR alerted us that they will start work next week to replace the gas main on Chicago Avenue west of the Middle School. The work is expected to be completed before school starts in the Fall.

From: Brendan McLaughlin

Sent: Tuesday, June 8, 2021 9:08 AM

To: Kevin Barr <kbarr@clarendonhills.us>

Subject: WALKER SCHOOL - BASEBALL FIELD AREA MOWING CONCERN

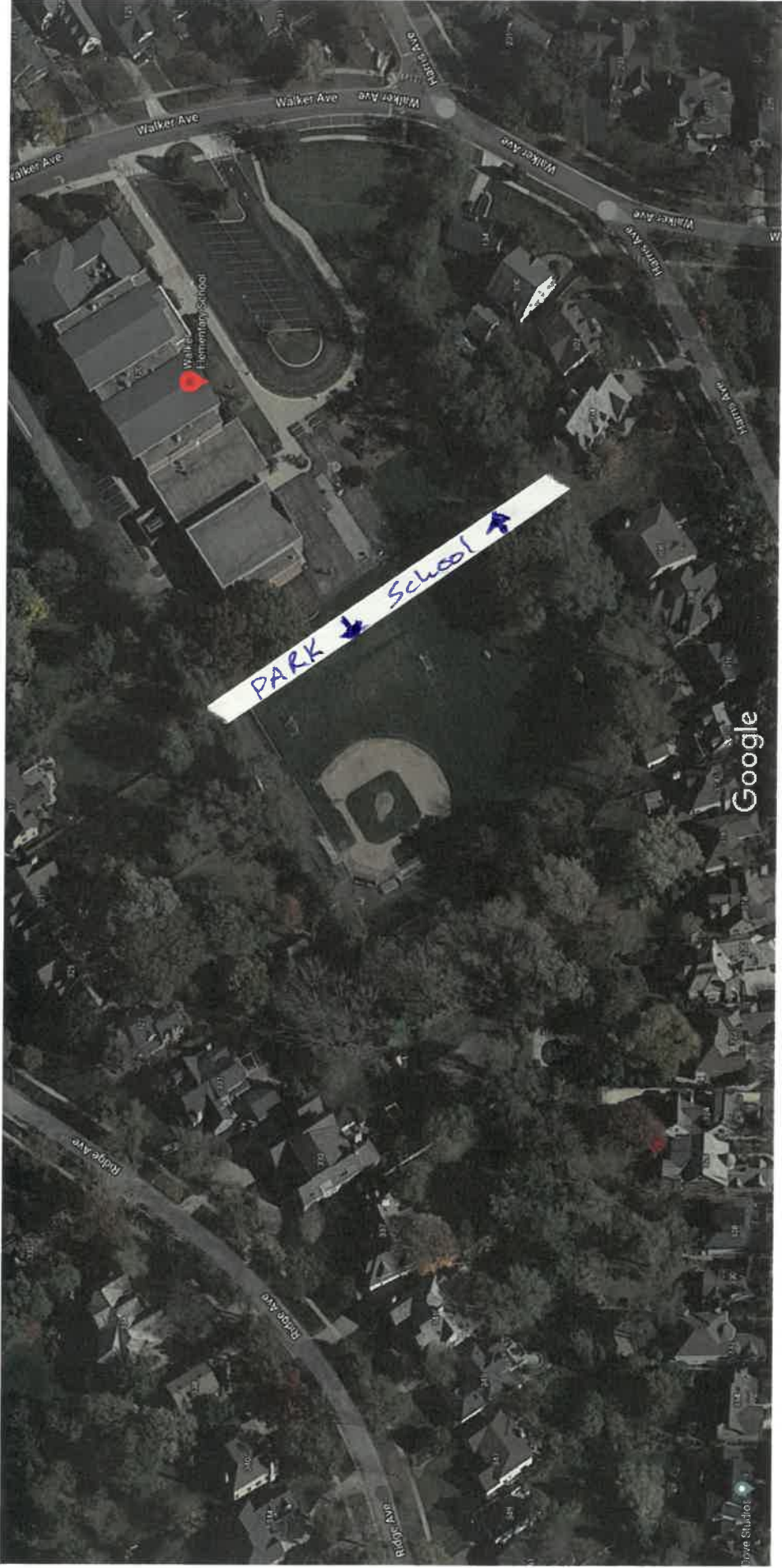
Kevin –

Based on the concerns voiced by Trustee Gallagher, I went out to Walker school to gain a better understanding of which area was not mowed. The only area that looked mildly high was the very west end of the Park District property on the hillside. Other areas look to have been mowed recently. I called Mike Fletcher at the Park District and shared the concern raised at the Village Board Meeting.

I have attached an exhibit that shows which entity is responsible for mowing their areas. As reported to me by Mike. Essentially, the Park District mows the west end and the School District mows the east end.



Google Maps Walker Elementary School



Imagery ©2021 Maxar Technologies, Sanborn, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2021 50 ft

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: June 11, 2021
RE: Department Report

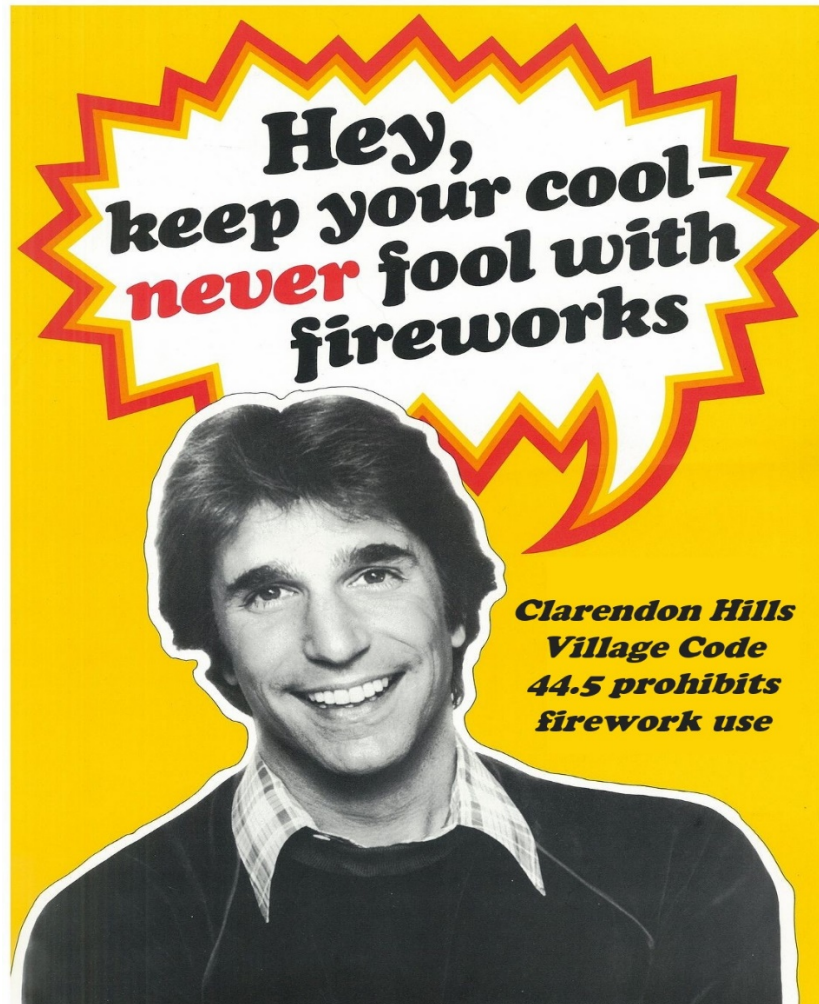
1. **Building Permits.** So far in June, the Village has issued fourteen (14) permits, including one (1) new single-family home, having a total reported construction value of \$1,308,888.
2. **Farmers Market.** Once again, a great farmers market Thursday.
3. **301 Park.** On Thursday afternoon, Manager Barr and I met with the Village Attorney and a developer to discuss the process that will be required for the development of the properties at the corner of Park and Walker Avenues. The proposed multi-family building proposed is consistent with the landuse designation for the property per the Village's Downtown Master Plan. Similar to 229 Park, across the street, this development will need Downtown Design Review Commission, Zoning Board of Appeals/Plan Commission and Village Board approval.
4. **Downtown Revitalization Project** [\[link\]](#)
 - a. **Train Station – Inbound Shelters.** On Tuesday evening Public Works and I met at the train station to learn how to operate the stations lighting systems. The colored lights look spectacular. This week the contractor continues to clean and apply a protective sealant to the concrete walls and benches. Landscaping is expected next week.
 - b. **Train Station – Outbound Shelter.** Grading and flat work preparation continued this past week. The steel structure is expected to be delivered on Monday, June 14. Please be aware of your surroundings if you are walking or driving around the construction site. For your safety, please use the sidewalks on the north side of Burlington Ave and west side of S Prospect Ave. Thank you.
 - c. **Streetscape.** This portion is substantially completed.
 - d. **Gates.** We met with BNSF and the state to locate the pedestrian system fencing at the Prospect Avenue Railroad crossing. The State has agreed to pay for this fencing. And as a result, fabrication, and installation of this section of fencing will need to proceed through a separate bid process. As previously reported, exit gates are expected to be installed in late 2021 or early 2022.
 - e. **Burlington Plaza/Alley.** Bid documents were posted and a pre-bid meeting was held Wednesday, June 9. Results of the bid process are expected to be presented to the Board on June 21st. Construction of the Plaza and reconstruction of the alley is planned for summer 2021.



VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: June 11, 2021
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report



Recent Training and Meetings

- Officers continue to complete online training.
- Sgt. Leinweber attended an online administrative class.

Recent events:

June 4, 5:14pm, officers responded to the 300 block of Coventry Ct. for a battery complaint. A juvenile complained he was battered by the father of a friend. After an investigation, all parties decline to sign complaints.

June 4, 8:22pm, officers responded to the 500 block of Willow Creek Ct. for a disturbance. Residents confronted a delivery driver after they perceived the driver "cat called" their daughter. Officers quelled the situation.

June 7, 8:00am, officers responded to the Lions Pool for a trespass complaint. Unknown subjects hopped the pool fence and shot off fireworks.

June 7, 11:01am, officers spoke with resident regarding an identity theft. Unknown subjects used the complainant's credentials to purchase a magazine subscription. Pending.

June 7, 2:44pm, officers spoke with a resident regarding suspicious text messages. Pending.

June 7, 6:00pm, officers responded to crash that occurred near Clarendon Hills Rd. and 55th St. One of the parties involved was wanted out of Orland Park for failing to appear in court. The subject was taken into custody and released to Orland Park officers.

June 8, 5:52pm, officers responded to the 5700 block of Holmes for a report of a disturbance. Upon arrival, officers learned that there was a heated argument between neighbors. The parties agreed to avoid further contact.

June 10, 11:12am, officers responded to the 100 block of Ann for a telephone threat report. Pending.

June 10, 12:12pm, officers responded to Coe for a report of natural gas leak. Officers assisted the CHFD as needed.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: June 11, 2021
Subject: Weekly Department Report 2021-15 (2 weeks)

1. Fire Prevention Bureau Activity.
 - Lt. Dave Godek has completed is working on the June Fire/Life Safety Inspections.
 - Dan Ungerleider, Lt. Godek and myself met with the contractor for MyCroft Row on Tuesday, June 8th to fully explain what is required for their fire suppression stand pipe.
 - Lt. Godek has been spending considerable amounts of time assisting the Sprinkler contractor and fire alarm contractor complete their required items for the system to pass inspection at the Clarendon Hills Park District renovations at 315 Chicago Ave.
2. Training Report:
 - Training drill were conducted on June 2nd (pumping/hose lines).
 - Captain Rediehs is working with the Hinsdale and Westmont Training Officers on the start up of daily training for all on duty personnel.
3. Emergency Medical Services Report:
 - COVID 19 Procedures have been in place and amended periodically since March 16, 2020. With the bridge phase between phases 4 and 5, I amended the fire department COVID 19 procedures on May 20, 2021. They will be modified again when the State of Illinois moves to a full Phase 5 plan. I will be reading over the Phase 5 plan and changing our COVID 19 Plan for the fire Department on Monday, June 14th.
 - The fire station remains on lock down, no visitors are allowed inside except official business.
 - All Fire Department personnel are treating every call with extreme caution regarding possible COVID exposure.
 - EMS continuing education will continue virtually through July 2021 at least.
 - This week I again participated in several conference calls related to the COVID 19 emergency:
 - DuPage County Health Department
 - AMITA Health (Hinsdale and LaGrange Hospitals)
 - Distribution of the COVID 19 vaccines was discussed at these conference calls.
 - Hospitalizations for COVID 19 at Amita Hinsdale and LaGrange hospitals is now at 1 in Hinsdale and 3 in LaGrange. Their goal is to get to 0 at both hospitals soon.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report this week.
5. Emergency Management Report:
 - No report this week.
6. Du-Comm Report:
 - On Wednesday, June 2nd I attended the Du-Comm Support Services Committee meeting virtually.

- On Tuesday, June 8th I attended the Du-Comm Chiefs meeting virtually.
7. All of the Fire Chiefs of MABAS Division 10 have had concerns regarding the numerous high pressure natural gas lines running through each of our towns and also the petroleum pipelines running on Rt. 83. I am pleased to report that we have identified several resources to mitigate any incidents related to these structures. We also have maps showing the locations of all of these hazards. Training will begin soon for all firefighters on this.
 8. On Friday, June 4th, five (5) Clarendon Hills firefighters traveled to Pierce Mfg in Wisconsin to view a vehicle that is configured similarly to our current ladder truck to drive and understand the newer components on this type of vehicle.
 9. Vehicle Maintenance:
 - No report, all vehicles currently in service.
 10. Incidents of Interest:
 - Wednesday, June 2nd at 2:42 PM. Ladder 86, Medic 86 and Chief 86 responded to 211 Burlington in the rear for a garbage truck with Com Ed wires on the vehicle. Firefighters kept the driver in the vehicle until Com Ed arrived to remove the wires. A Com Ed pole was also damaged during this incident.
 - Wednesday, June 9th at 12:25 PM. Medic 86, Squad 86 and Hinsdale Engine 84 responded to a vehicle accident with injuries on Prospect at Burlington Ave.
 - Thursday, June 10th at 12:12 PM. Ladder 86 and Medic 86 responded to an outside gas leak where a contractor severed a natural gas line at 251 Coe Rd. Nicor was notified and firefighters monitored gas levels until Nicor shut gas off.
 - Friday, June 11th at 6:41 AM. Ladder 86, Engine 86, Squad 86, Medic 86 and Westmont Engine 183 responded to an inside gas leak in a condo building at 530 Chase Drive.
 11. Mutual Aid Calls:
 - Tuesday, June 8th at 3:14 PM. Engine 86 responded to a change of quarters for the Brookfield Fire Department while they were out on a structure fire.
 12. Fire/Rescue/EMS calls:
 - The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
 - The Westmont Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
 - The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale six (6) times.
 - The Clarendon Hills Fire Department responded Automatic Aid to Westmont three (3) times.
 - Clarendon Hills Medic 86 responded to assist the Hinsdale Fire Department three (3) times.
 - Hinsdale Medic 84 responded to assist Clarendon Hills Fire Department three (3) times.
 - Clarendon Hills Medic 86 responded to assist the Hinsdale Fire Department three (3) times.
 - The Fire Department responded to forty-seven (47) emergency calls in the past two (2) weeks.

If you have any questions or require additional information, please contact me.

