



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

June 18, 2021

Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - See weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department – No weekly report**
5. **Police Department – See weekly report**
6. **Fire Department – No weekly report**

Calendar (Can be found on front page of Village website www.clarendonhills.us)

June 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

Mon Jun. 21

[Village Board Strategic Planning Meeting](#)

Mon Jun. 21

[Cancelled - Village Board Regular Meeting](#)

Wed Jun. 23

[Dancin' In The Street - Acoustic Night](#)

Thu Jun. 24

[Chamber of Commerce's Market Day](#)

Wed Jun. 30

[Dancin' In The Street - Acoustic Night](#)

Thu Jul. 1

[Chamber of Commerce's Market Day](#)

Mon Jul. 5

[Offices Closed in observance of Independence Day](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: June 18, 2021
Subject: Weekly Report

- **June 21 Board Meeting** – As a reminder, this meeting will take place at 5 p.m. at the Police Department. Regular business will be conducted, but the primary purpose is the Strategic Planning session for 2021.
- **COVID-19 Update** – We are following State guidelines and are asking unvaccinated guests to Village Hall to wear a mask..
- **DMMC By-Laws Committee** – This committee met on Thursday afternoon to put final touches on by-law recommendations. These are now expected to get to the full DMMC membership for approval at a meeting in August. The primary change will allow for more remote meeting opportunities.
- **Community Development Director Position** – We are planning to make an appointment at the meeting on Monday night. The plan is to have a new Director in place by the end of July. Dan Ungerleider's last day is today, Friday, 6/18/21.
- **Dan Ungerleider Farewell** – Today is Dan's last day as our Community Development Director. In Dan's nine years with the Village he has made a major impact on the Village and our organization. Dan will be gone, but so many of his accomplishments will last for decades. On behalf of Village staff, we wish Dan and his wife all the best as they move to New Mexico!
- **Chamber Meeting** – Several staff persons participated in the Chamber's meeting on Wednesday morning. A presentation was made to members from an expert regarding business after COVID. Other Chamber business was discussed. The Farmer's Market continues to go strong on Thursday mornings.
- **IRMA Board of Directors Meeting**- Assistant Village Manager Creer represented the Village at the quarterly Board of Directors meeting for the Village's insurance pool (IRMA).
- **Dancin' in the Street** – As a reminder, the first "Acoustic Night" concert is this upcoming Wednesday, June 23rd. Find out more at www.clarendonhills.us/dits
- **Seasonal Maintenance Worker** – We are still accepting applications to fill one (1) Seasonal Maintenance Worker for summer. To find out more go to www.clarendonhills.us/Employment

Enjoy the weekend and stay safe.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: June 18, 2021
Subject: Department Report

1. Vehicle Stickers are almost due...residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period **begins July 1st** of each year and ends on June 30th of the following year.

Residents can make online purchases at www.clarendonhills.us/stickers, or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car - \$40

Motorcycle - \$30

Seniors (62+) are eligible for a 50% discount.

2. Just a friendly reminder to residents of the various ways to pay their water bill :

- **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!)**

- www.clarendonhills.us/greenpay
 1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
 2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building. Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane.



- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:

Village of Clarendon Hills
PO Box 5671
Carol Stream, IL 60197-5671



Signup for “GreenPay” today and receive your Water bill by Email.

www.clarendonhills.us/greenpay



MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: June 18, 2021
Subject: Weekly Report

1. Watering took up the lion's share of the week.
2. We finished up the remaining tree planting at the beginning of the week.
3. Minor tree trimming occurred in a variety of locations.
4. Maintenance was performed on the end loader.
5. Bid specifications were completed for crack filling and asphalt patching.
6. Bids were opened for the Burlington Plaza and Alley project. The bids and references are under review. A recommendation is expected within a couple of weeks.
7. A Right of Way permit was reviewed to allow School District 181 to install fiber between their schools.
8. Nicor began work to replace the gas main on Chicago Avenue west of the Middle School. The work is expected to be completed before school starts in the Fall. Some vehicles are being stored along Burlington and Nicor has committed to restore that area when their job is complete.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: June 18, 2021
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Officers continue to receive late night resident complaints regarding mischievous conduct at the Lions Pool and the various parks in town. Some of these complaints are occurring past curfew hours. Typically, a minor under the age of 17 cannot be present in a public place during curfew hours unless accompanied by a responsible adult.

Curfew hours:

12:01am – 6:00am Saturday and Sunday

11:00pm – 6:00am Sunday to Thursday

Please see Village Code 44.17 regarding curfew and parental responsibility.

Recent Training and Meetings

- Officer Spelman attended officer in charge training.
- Sgt. Leinweber attended an online administrative class.
- Officers participated in DCFS notification roll call training.

Recent events:

June 13, 8:20pm, officers responded to an apartment at 423 Burlington for a domestic dispute. Officers assisted the subjects involved.

June 14, 8:00pm, officers responded to the business district for a criminal damage to property complaint. Once on scene, officers observed a business with a broken window. Witnesses advised that a juvenile hit the window with a bat. Officers located the juvenile and spoke with his parents. They agreed to pay for the window.

June 15, 8:29am, officers responded to the 100 block of Chicago for a fraud complaint. Pending

June 15, 3:00pm, officers responded to an apartment at 285 N. Richmond for a missing juvenile report. Pending.

June 16, 9:50pm, officers located graffiti painted on a fence at the Lions Park pump station. Subjects in a white Jeep were seen leaving the area. Pending

June 18, 12:19am, officers were called to the CHFD for a theft complaint. The complainant had her purse stolen at a local eatery. Pending.