



## VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

June 25, 2021

### Management Reports

1. Manager's Notes - See weekly report
2. Finance Department - See weekly report
3. Public Works Department - See weekly report
4. Community Development Department – N/A weekly report
5. Police Department – See weekly report
6. Fire Department – See weekly report

**Calendar** (Can be found on front page of Village website [www.clarendonhills.us](http://www.clarendonhills.us))

VILLAGE CALENDAR						
<b>June 2021</b>						<b>Wed Jun. 30</b>
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
						<b>Thu Jul. 1</b>
						<a href="#"><u>Chamber of Commerce's Market Day</u></a>
						<b>Mon Jul. 5</b>
						<a href="#"><u>Offices Closed in observance of Independence Day</u></a>
						<b>Tue Jul. 6</b>
						<a href="#"><u>Cancelled - Village Board Regular Meeting</u></a>
						<b>Thu Jul. 8</b>
						<a href="#"><u>Chamber of Commerce's Market Day</u></a>
						<b>Fri Jul. 9</b>
						<a href="#"><u>Firefighters' Pension Board Meeting</u></a>
						<b>Thu Jul. 15</b>
						<a href="#"><u>Chamber of Commerce's Market Day</u></a>

## MEMORANDUM

**To:** Village President Austin and Village Board  
**From:** Kevin Barr, Village Manager  
**Date:** June 25, 2021  
**Subject:** Weekly Report

- **June 21 Board Meeting** – Thank you to the Board for participating in the Strategic Planning session for 2021 on Monday night. Many issues were discussed. Staff will continue to evaluate those issues where there was interest shown leading to further discussion at a future date. Several questions were raised regarding issues in parks. Those questions were relayed to the Park District for consideration.
- **COVID-19 Update** – We are following State guidelines and are asking unvaccinated guests to Village Hall to wear a mask. We are waiting for further guidance from the State regarding emergency declarations, which may have an impact on upcoming Board Meetings.
- **Chuck Fieldman Retiring** – Chuck, the long-time local reporter for the Chicago Tribune Doings, has announced his retirement effective June 25<sup>th</sup>. Chuck has been a good reporter to work with over the years, providing honest, thorough, and fair reporting of local events. Best of luck to Chuck in his future endeavors.
- **Community Development Director Position** – We are pleased to announce that the Board appointed a new Community Development Director. Jonathan Mendel was appointed on Monday night. Jonathan is scheduled to begin with the Village on July 26. We look forward to working with Jonathan on the many important issues facing the Village.
- **Dancin' in the Street (Beer Tent Update)** – The first “Acoustic Night” concert took place on Wednesday. For the most part, things seemed to go well. Staff is considering closing the “Triangle” area on Prospect for the next concert to promote pedestrian safety. The next “Acoustic night” is Wednesday, June 30th. The first regular “Dancin’” concert is on Wednesday, July 7th. The State approved the liquor license for the July concerts and staff is working to get everything arranged to open the beer tent. Find out more at [www.clarendonhills.us/dits](http://www.clarendonhills.us/dits)
- **Safety and Wellness Committee** – The Village’s Safety and Wellness Committee met, over the last quarter there were no employee injuries. Thank you to all our employees for making safety a priority.
- **Seasonal Maintenance Worker** – We are still accepting applications to fill two (2) part-time Seasonal Maintenance Worker for summer. To find out more go to [www.clarendonhills.us/Employment](http://www.clarendonhills.us/Employment)

Enjoy the weekend and stay safe.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** June 25, 2021  
**Subject:** Department Report

1. Vehicle Stickers are due **July 1st** ...residents are required to purchase a village sticker for each vehicle they have housed in Clarendon Hills. The annual license period begins July 1st of each year and ends on June 30th of the following year.

Residents can make online purchases at [www.clarendonhills.us/stickers](http://www.clarendonhills.us/stickers), or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

**Prices are as follows:**

Passenger Car - \$40

Motorcycle - \$30

Seniors (62+) are eligible for a 50% discount.

2. Just a friendly reminder to residents of the various ways to pay their water bill :

- **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!!)**

- [www.clarendonhills.us/greenpay](http://www.clarendonhills.us/greenpay)

- 1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
    - 2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building. Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane.



- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:

Village of Clarendon Hills  
PO Box 5671  
Carol Stream, IL 60197-5671



**Signup for “GreenPay” today and receive your Water bill by Email.**

[www.clarendonhills.us/greenpay](http://www.clarendonhills.us/greenpay)



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** June 25, 2021  
**Subject:** Weekly Report

1. Crews came in on Sunday night to address power outages and assess storm damage.
2. A sweep was done to chip limbs that came down during the storm. Luckily, there was not too much damage.
3. Several ruts were repaired.
4. Minor tree trimming occurred in a variety of locations.
5. Watering occurred on Monday and Wednesday. Mother Nature watered for us on Friday.
6. Additional maintenance was performed on the end loader.
7. The Maple Metering Station had a mechanical failure related to its automation system. Repairs are being coordinated and the questionable valve is being operated manually in the interim.
8. MetroNet, a contractor for School District 181, began installing fiber between their schools.
9. NICOR continued work to replace the gas main on Chicago Avenue west of the Middle School. The work is expected to be completed before school starts in the Fall. Some vehicles are being stored along Burlington and Nicor has committed to restore that area when their job is complete.
10. The BNSF sent one truck to remove some of their brush. They committed to having a train car with a large grapple in late August to remove the rest of their mess.
11. Structural steel was placed at the outbound train shelter. Additional welds will be necessary. Forms were placed for concrete, a portion of that will be poured next week. Plantings were installed on the south side of the tracks.

# VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: June 25, 2021  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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The Department continues to receive complaints of mischievous conduct in the parks. In response, the Department has:

- Increased patrols
- Advised juveniles of park rules.
- Advised parents of park operation times and curfew hours.
- Contacted the parents of several juveniles involved in the conduct.
- Conversed with Park officials regarding additional measures.

What can parents do about this issue?

- Know where your child is and with whom.
- Make sure they follow park rules – parks close at 11pm.
- Dissuade them from congregating in the parks.
- Make sure your child is home during curfew hours.

Curfew hours:

12:00am – 6:00am Saturday and Sunday  
11:00pm – 6:00am Sunday to Thursday

Please see Village Code 44.17 regarding curfew and parental responsibility.

## Recent Training and Meetings

- Detective Michalek attended a digital forensics class.
- Sgt. Leinweber attended an online administrative class.
- Officers continue training on policy updates.

## Recent events:

June 18, 4:31pm, officers responded to the business district for a burglary. Unknown subjects entered a business under construction and stole several tools. Pending

June 19, 12:00am, officers responded to the business district for a battery complaint. The complainant advised he was struck by an employee of the business he was at. The victim did not want to sign complaint.

June 19, 1:00am, officers spoke with a subject at the station regarding a missing person report. Officers helped the complainant locate his son.

June 19, 6:42pm, officers stopped a traffic violator on Chicago Ave. The vehicle fled as officers approached on foot. Pending.

June 20, 1:34pm, officers responded to 11 Woodstock for an attempted burglary. Unknown subjects attempted to force the backdoor of a vacant home. Pending.

June 21, 9:08am, officers spoke with a resident regarding suspicious activity involving their son. Pending.

June 21, 6:35pm, officer responded to the 200 block of Walker for a theft report. Unknown subjects stole a rainbow flag from the complainant's house. This has also occurred at several other residences. Pending.

June 21, 8:08pm, officers responded to Prospect Park for a report of mischievous conduct. Pending.

June 23, 6:15am, officers responded to Coe Rd. for a car crash. The subject involved blacked out due to a medical condition.

June 24, 12:00pm, officers served a retail theft offender with an arrest warrant. The subject is accused of stealing steak and liquor from the Jewel.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** June 25, 2021  
**Subject:** Weekly Department Report 2021-15 (2 weeks)

1. Fire Prevention Bureau Activity.
  - Lt. Dave Godek has completed the June Fire/Life Safety Inspections.
  - Lt. Godek and I have met several times regarding the standpipe systems required for the MyCrost Row development.
  - Lt. Godek has been spending considerable amounts of time assisting the Sprinkler contractor and fire alarm contractor complete their required items for the system to pass inspection at the Clarendon Hills Park District renovations at 315 Chicago Ave. They have received a temporary 3-month occupancy permit as we wait for one piping item to be corrected.
2. Training Report:
  - Training drills were conducted on June 16<sup>th</sup> and June 23<sup>rd</sup>.
  - Captain Rediehs is working with the Hinsdale and Westmont Training Officers on the start up of daily training for all on duty personnel.
3. Emergency Medical Services Report:
  - COVID 19 Procedures have been in place and amended periodically since March 16, 2020. With the bridge phase between phases 4 and 5, I amended the fire department COVID 19 procedures on May 20, 2021. They will be modified again when the State of Illinois moves to a full Phase 5 plan. The fire department COVID Plan has been modified on June 15<sup>th</sup> to adhere to the Phase 5 regulations and CDC guidelines.
  - All Fire Department personnel are treating every call with extreme caution regarding possible COVID exposure.
  - This week I again participated in several conference calls related to the COVID 19 emergency:
    - DuPage County Health Department
    - AMITA Health (Hinsdale and LaGrange Hospitals)
    - Distribution of the COVID 19 vaccines was discussed at these conference calls.
    - Hospitalizations for COVID 19 at Amita Hinsdale and LaGrange hospitals is now at 2 in Hinsdale and 2 in LaGrange. Their goal is to get to 0 at both hospitals soon.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report this week.
5. Emergency Management Report:
  - Sunday evening, June 20<sup>th</sup> at 10:52 PM tornadoes were sighted in northern and southwestern DuPage County. The Clarendon Hills outdoor severe weather warning sirens were activated at 10:52 PM. The tornadoes were in the Naperville/Woodridge/Darien/Burr Ridge area. No damage was reported in Clarendon Hills.

6. Du-Comm Report:

- On Thursday, June 17<sup>th</sup> I attended the Du-Comm Fire Chiefs meeting virtually.

7. Vehicle Maintenance:

- No report, all vehicles currently in service.

8. Incidents of Interest:

- Saturday, June 19<sup>th</sup> at 9:10 AM. Ladder 86, Engine 86, Squad 86, Medic 86 and Chief 86 responded to the area of Chicago Ave. and Tuttle for a large gas leak. Upon arrival firefighters found gas leaking from a high-pressure gas line due to construction by a Nicor contractor. Firefighters cordoned off the area with the help of the Police Department. Air was monitored using gas meters by firefighters. Three residents were asked to leave their home until the leak was repaired.
- Sunday, June 20<sup>th</sup> at 12:57 PM. Medic 86, Squad 86, Hinsdale Engine 84 and Medic 84 responded for a vehicle accident on Rt. 83 just north of 55<sup>th</sup> St.
- Wednesday, June 23<sup>rd</sup> at 6:54 AM. Medic 86, Squad 86 and Hinsdale Engine 84 responded for a vehicle accident with injuries at 227 Coe Rd.

9. Mutual Aid Calls:

- None

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills twelve (12) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont four (4) times.
- Clarendon Hills Medic 86 responded to assist the Hinsdale Fire Department two (2) times.
- Hinsdale Medic 84 responded to assist Clarendon Hills Fire Department two (2) times.
- The fire department responded to fifty-six (56) emergency calls in the past two (2) weeks.

If you have any questions or require additional information, please contact me.

