

VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

August 13, 2021

Management Reports

1. Manager's Notes - See weekly report
2. Finance Department - See weekly report
3. Public Works Department - See weekly report
4. Community Development Department – See weekly report
5. Police Department – See weekly report
6. Fire Department – See weekly report

Calendar (Can be found on front page of Village website www.clarendonhills.us)

August 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Mon Aug. 16

[Board of Fire and Police Commissioners Meeting](#)

Mon Aug. 16

[Special Village Board Meeting](#)

Wed Aug. 18

[Chamber of Commerce Meeting](#)

Thu Aug. 19

[Chamber of Commerce's Market Day](#)

Thu Aug. 19

[Zoning Board of Appeals and Planning Commission Meeting - Cancelled](#)

Thu Aug. 26

[Chamber of Commerce's Market Day](#)

Thu Sep. 2

[Chamber of Commerce's Market Day](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: August 13, 2021
Subject: Weekly Report

- **Next Board Meeting** – The next meeting will be on August 16th at 6:30 p.m.
- **COVID-19 Update** – Village Hall went back to masks required for all regardless of vaccination status. According to the DuPage County Health Department (DCHD) there have been 29 new confirmed cases in Clarendon Hills in the last 2 weeks and one hospitalization. There is clearly still some spread in the community. According to new information just received, the 60514 zip code has a 67.5% vaccination rate (first shot) and 63.4% second shot rate. This is above average for the State, but below some neighboring communities.
- **DMMC Meeting with Supporters of Organization** – Village President Austin and I attended this meeting this morning at the DMMC offices. This is an opportunity to meet and thank companies and groups that support DMMC, which helps to keep our direct dues payments down. We took advantage of the opportunity to discuss a couple of service issues with an AT&T representative.
- **TIF District Consultant Meeting** – Community Development Director Mendel and I met with Jennifer Tammen from EY to discuss future consultant support services for TIF based projects. We expect to bring an agreement to the Board at an upcoming meeting to formalize the use of their services. This will be meant to address miscellaneous questions concerns that come up regarding the use of TIF funds.
- **Rotary Lunch Presentation** – I made a presentation to the Hinsdale Rotary Club at their Friday lunch to discuss various things happening in Clarendon Hills with the group. I was happy to discuss the Village's sound financial condition and the many public and private projects going on in the Village.
- **Census Information** – 2020 Census results were released this week. In all, the Village's population increased by 275 to 8,702. Staff estimates that could be \$55,000 a year in additional state funding through the Local Government Distributive Fund (LGDF). Thank you to all our residents that took the time to fill out their census to give us one of the highest response rates in the country.

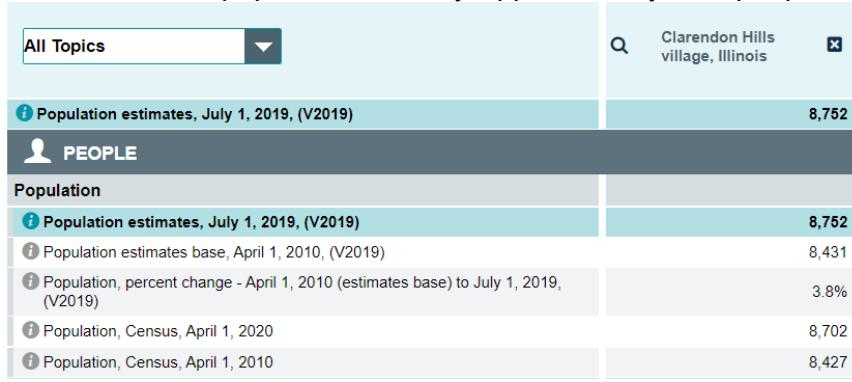
- **Chamber Concerts** -- Chamber Music Nights start again on this Wednesday and will run for the next four Wednesdays. Live music will be performed at the Sloan Triangle from 5:30 pm to 8:30 pm. The west side of Prospect near the Triangle will be closed off for these events.
- **Part-time Police Assistant**—The Village is hiring a part-time police assistant. Please go to www.clarendonhills.us/employment to apply using the Village's new online application process.



MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: August 13, 2021
Subject: Department Report

1. This past week marked the beginning of "Budget Season" as departments diligently prepared their capital budget request for CY 2022. Village Manager Barr, Assistant Manager Creer, and I will be meeting with department heads individually to review proposals and priorities for the upcoming year. Budget meetings will begin next week to study the Capital request, and Operating Budget reviews will follow in the coming week.
2. On Thursday, the long-awaited U.S. Census Bureau 2020 Data Estimates have been released. Clarendon Hills' population rose by approximately 275 people from April 2010 to April 2020. The increase in population will positively affect the per capita funding received by the State of Illinois. Recent estimates from the Illinois Municipal League suggest \$201.24 per capita from State in State Fiscal Year 2022. This estimate could provide up to \$55,500 additional dollars to the Village in the next year.



3. Effective August 1st, a late fee for purchasing Village Vehicle Stickers was applied ...residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st and ends on June 30th of the following year.

Residents can make online purchases at www.clarendonhills.us/stickers, or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car - \$60

Seniors (62+) are eligible for a 50% discount. (\$30.00)

Motorcycle - \$45

4. Just a friendly reminder to residents of the various ways to pay their water bill:

- **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!)**

- www.clarendonhills.us/greenpay

1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building. Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane.

- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:



Village of Clarendon Hills
PO Box 5671
Carol Stream, IL 60197-5671

Signup for “GreenPay” today and receive your Water bill by Email.

www.clarendonhills.us/greenpay



MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: August 13, 2021
Subject: Weekly Report

1. Our week started on Friday night with a main break around 11:00 PM at 136 N Prospect. Crews were able to repair without disrupting water service to homes in the area. A final cleanup of the area occurred on Monday and we plan to restore the parkway next week.
2. Crews ended the week by repairing a collapsed storm pipe in Hosek Park.
3. During the week, crews performed typical summer work; mowing, watering, new rut repairs, etc.
4. We also spent a fair amount of time picking up limbs from the high winds and storms and removing broken limbs left up in trees.
5. Flagg Creek Sanitary District has notified us that they will be performing a repair to their line at the corner of Norfolk and Prospect on Tuesday of next week. That intersection will be inaccessible to motorists. Detours will be set up by the contractor using McIntosh and Golf down to Burlington.
6. Masons will begin repairs at Public Works on Monday. The roofer also starts on the new overlay on Monday.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: August 13, 2021
RE: Community Development Department Report

1. Building Permits

For the week of August 9th, the Dept continues to address various questions regarding the permit review process and various codes and issues.

2. 240 Grant (formerly 248 Hudson)

This property was, until recently, slatted for redevelopment with a new single-family house, but that project has been cancelled. Unfortunately, during this limbo period between redevelopment projects, the property has become a physical and visual nuisance. Village enforcement staff has issued a notice to the property owner regarding the condition requiring boarding and securing the blighted property.

3. Tracy's redevelopment (401 E. 55th Street)

I've discussed the property's condition with several nearby residents who were questioning the status of the property's present and future. I explained there is a developer interested in the property for commercial redevelopment and the developer, Village staff and DuPage County staff are working through conceptual redevelopment plans.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT

DATE: August 13, 2021
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report



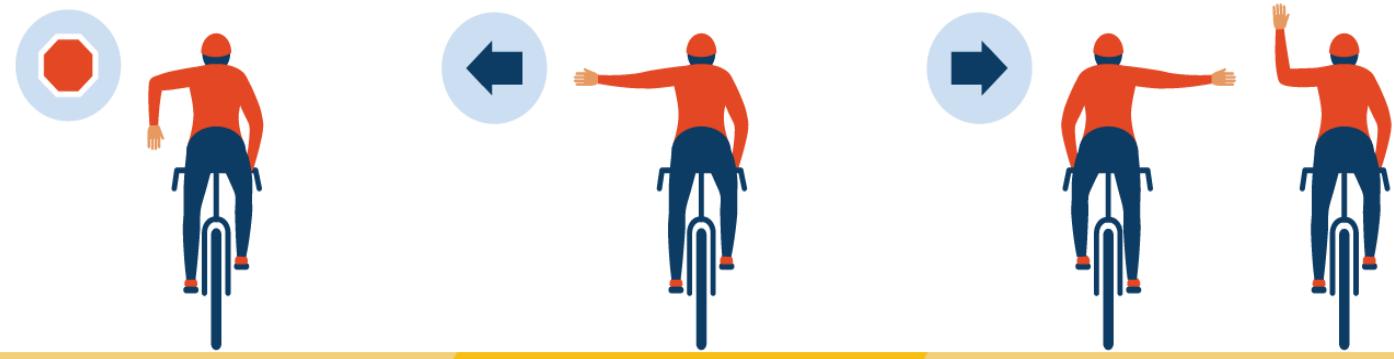
**CLARENDON HILLS POLICE
SAFE CYCLING TIPS**



WE ALL HAVE TO SHARE THE ROAD

 FOLLOW RULES AND ROAD SIGNS	 BE SAFE: WEAR A HELMET	 BE VISIBLE: DRESS FOR SAFETY	 BE WATCHFUL: LOOK AHEAD
 DON'T WEAR HEADPHONES	 BE ALERT: PAY ATTENTION TO VEHICLES	 FOLLOW TRAFFIC DIRECTION	 RIDE IN SINGLE FILE AND LEAVE A SAFE SPACE
 IDENTIFY HAZARDS ON THE ROAD	 LOOK BEFORE ENTERING LANES	 BE VISIBLE AT NIGHT	 PLAN YOUR ROUTE

USE HAND SIGNALS



STOP **LEFT TURN** **RIGHT TURN (TWO OPTIONS)**

Recent Training and Meetings

- This month's Police Law training pertains to racial profiling and implicit bias.
- Officer Pech attended Taser instructor training.
- Sgt. Finfrock and I attended the Dist. 181 safety meeting.

Recent events:

August 6, 8:50am, officers responded to a residence on Iroquois for a mental health crisis. Officers assisted the subject.

August 6, 10:40pm, officers responded to 56th Pl. to assist DuPage County officers with a domestic trouble.

August 7, 2:14pm, officers responded to a residence on Powell for a verbal domestic. Officers assisted the parties involved.

August 8, 11:11am, officers spoke with a resident regarding a fraud complaint. Unknown persons used the victim's credentials to open a checking account. Pending.

August 11, 5:20am, officers responded to the 5600 block of Forest Hill Rd. for a report of an aggravated assault. The victim advised that a friend put a gun to her head after refusing sexual advancements. The victim refused to sign complaints.

As part of receiving the semi-finalist Freedom Award, members of the Department - Sgt Finfrock and Officer Pasteris - were invited to the National Guard airbase in Kankakee for a presentation and ride in a Blackhawk helicopter.



MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: August 13, 2021
Subject: Weekly Department Report 2021-21

1. Fire Prevention Bureau Activity.
 - Lt. Godek and I have both been working with MyCrost Row and the Country House Restaurant with their sprinkler plan submittals. Both the MyCrost Row and Country House sprinkler plans submittals have been approved. MyCrost is now clear to begin the sprinkler system work. The Country House is working with the Community Development Department regarding funding for this project.
2. Training Report:
 - No report.
3. COVID 19 Report:
 - COVID 19 Procedures have been in place and amended periodically since March 16, 2020. With the bridge phase between phases 4 and 5, I amended the fire department COVID 19 procedures on May 20, 2021. They will be modified again when the State of Illinois moves to a full Phase 5 plan. The fire department COVID Plan has been modified on June 15th to adhere to the Phase 5 regulations and CDC guidelines. **On August 6th I modified the CHFD COVID plan because of the uptick of the COVID Delta variant. Basically, this revised plan required additional masking indoors and on calls.**
 - All Fire Department personnel are treating every call with extreme caution regarding possible COVID exposure. There is concern about the increase of COVID 19 cases with the Delta variant.
 - On Wednesday morning, myself and other DuPage County Fire Chiefs met virtually with the DuPage County Health Department. The health department is very concerned about the uptick of the virus, hospitalizations and cases are increasing. They are urging us to take as many precautions as possible to stop the spread, which we are already doing.
4. Emergency Medical Services Report:
 - Tuesday evening, twenty-two (22) Firefighter EMT's and Paramedics attended the Loyola EMS continuing education virtually.
5. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report
6. Emergency Management Report:
 - Severe Outdoor Weather Warning sirens were activated on Monday, August 9th at 6:29 PM because of a National Weather Service Tornado Warning for DuPage County. Clarendon Hills received rain and winds, but no significant damage was noted.

7. Du-Comm Report:

- On Tuesday, I attended the monthly Du-Comm Chiefs Committee meeting virtually. Normal business was conducted along with discussion about the Father's Day Tornado response in Woodridge and Darien. There was also discussion regarding the Tornado Warning notifications the night before.

8. Vehicle Maintenance:

- Ladder 86 remains out of service at Wirfs in McHenry undergoing corrosion repairs. I have spoken with Wirfs and they are making progress on the corrosion repairs,
- Wednesday Medic 86 (2015 Freightliner) was taken out of service because of an engine problem. The vehicle is now at Freightliner in Elmhurst getting repairs. Our backup ambulance Medic 86r (2007 International) was placed in service during this time.

9. I have been working on the CY2022 budget this week. I have completed and submitted the CY2022 Capital budget along with justifications. At this time, I am working on the CY2022 FD Operating budget which will take about 1-2 weeks to complete.

10. Our Part time Firefighter Paramedic Roberta (Bobbie) Bowen has been with us since August of 1999. She is retiring after 22 years with us. Her last shift will be tomorrow (Saturday). Bobbie is also a police officer for the Chicago Police Department for the last 20 years and is also retiring from there. I don't think the recent heat waves here have been enough for Bobbie because she is retiring to Arizona where it is even hotter. "I know it is a dry heat down there". Bobbie, good luck with your retirement, you will be missed.

11. Incidents of Interest:

- No significant calls of interest

12. Mutual Aid Calls:

- None

13. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale eight (8) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont three (3) times.
- Clarendon Hills Medic 86 responded to assist the Hinsdale Fire Department one (1) time.

The fire department responded to twenty-eight (28) emergency calls in the past week.

If you have any questions or require additional information, please contact me.

