



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

October 21, 2021

Management Reports

1. Manager's Notes - See weekly report
2. Finance Department - See weekly report
3. Public Works Department - See weekly report
4. Community Development Department – See weekly report
5. Police Department – See weekly report
6. Fire Department – No weekly report

Calendar (Can be found on front page of Village website www.clarendonhills.us)

October 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Thu Oct. 21

[Chamber of Commerce's Market Day](#)

Thu Oct. 21

[Zoning Board of Appeals and Planning Commission Meeting](#)

Sun Oct. 31

[Halloween Trick or Treat](#)

Mon Nov. 1

[Village Board Regular Meeting](#)

Thu Nov. 4

[Metra Public Hearing FY2022 Budget](#)

Mon Nov. 8

[Versiti Blood Drive](#)

Thu Nov. 11

[Veterans Day - Offices Closed](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: October 22, 2021
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, November 1st at 5:00 p.m. and again will offer a virtual option. The early start is meant to cover extra time to discuss the proposed budget for CY 2022.
- **Finance Committee Meeting** – The Finance Committee met on Tuesday afternoon. The intent was to begin discussion of the capital project proposals for the CY 2022 budget. Several recommendations were made which will be included in the proposed budget at the November 1 meeting.
- **Liquor License Commission** – The LLC met at 6 p.m. before the regular Village Board meeting to discuss the application for a new operator at 1 Walker Avenue. The Committee recommended approval to the full Board, which was confirmed during the regular meeting. They are anticipating opening by the middle of December.
- **COVID Update** – No new update this week.
- **55th/Western Potential Development** – There was significant comment regarding this potential development at the Board Meeting on Monday night. As pointed out at the meeting, no proposal has been submitted to the Village and, as such, any substantive public discussion by the Village Board would be inappropriate.
- **Metro Managers Meeting** – I attended a meeting on Thursday afternoon at which the director of the Illinois Municipal League, Brad Cole, spoke to the group. Amongst other things he noted that formal census information should be arriving at any time and that the State is considering legislation to allow remote, or hybrid meetings to take place after the emergency situation is concluded.
- **Chamber of Commerce Meeting** – I attended, along with Community Development Director Mendel, the Chamber meeting on Wednesday morning. The Chamber discussed, amongst other things, changes to their by-laws and plans for the upcoming Christmas Walk celebration. The plans look great for the “Walk”, which is scheduled for Friday December 3rd from 5 p.m. to 9 p.m.
- **DCEO Grant** – The Village received approval for \$150,000 in Illinois State Capital Bill Grant Funding for

the future paving of Byrd and Ann St. Thank you to Assistant Village Manager Creer, and Director McLaughlin for their work on applying for these funds.

- **Job Opening- Community Service Officer-** The Village is hiring for a Community Service Officer, please to apply go to: <https://recruiting.paylocity.com/Recruiting/Jobs/Details/774323>



MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: October 22, 2021
Subject: Department Report

1. REMINDER... *A Pet License is Required for anyone that owns a dog or cat in the Village.*

A Pet License can be purchased in person at the Village Hall or Village Police Station. The application shall be on the form provided by the Village and shall contain the name and address of the owner or keeper, name, breed, sex or whether neutered, and color of each animal proposed to be licensed. When completing an application for a dog and/or cat license, the application shall be accompanied by a veterinarian certificate showing that the animal has been given rabies inoculation shots. Every owner of a dog and/or cat shall firmly secure a current Village animal license to the licensed dog and/or cat using a collar.

The Fee for a pet license is \$15.00 per animal.

2. Effective August 1st, a late fee for purchasing Village Vehicle Stickers was applied ...residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st and ends on June 30th of the following year.

Residents can make online purchases at www.clarendonhills.us/stickers, or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car - \$60

Seniors (62+) are eligible for a 50% discount. (\$30.00)

Motorcycle - \$45

3. Just a friendly reminder to residents of the various ways to pay their water bill:

- **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!)**

- www.clarendonhills.us/greenpay

- 1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
 - 2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch).

Masks are required of anyone entering the building. Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane.

- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:



Village of Clarendon Hills
PO Box 5671
Carol Stream, IL 60197-5671

Signup for “GreenPay” today and receive your Water bill by Email.
www.clarendonhills.us/greenpay



MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: October 22, 2021
Subject: Weekly Report

1. We received notice that the distillery located on Burlington just west of Prospect will be installing a new sewer service and water service on Monday. McIntosh and Norfolk will serve as the detour route.
2. Additional concrete was poured this week and the asphalt was placed in the alley on Thursday. The alley will be opened up from the west end on Monday. Next week crews will be pouring the concrete at the eastern alley driveway. They will also install electrical conduit and pour the concrete benches in the plaza area. Finally, they hope to pour sidewalk along Prospect which will require walkers to detour on the removal day and the pour day. The sidewalk will be reopened the following day. A detour will be provided.
3. The outbound station project saw the roof panels will go on, landscape islands were planted and areas prepped for concrete sidewalks. The electrician will be placing the heating elements in the sidewalk areas next week and after testing they can pour the concrete.
4. A contractor installed energy efficient lights in the Public Works Garage Bays, using ComEd's Energy Saver Program.
5. Stump holes were filled from tree removals. The contractor is scheduled back next week to grind the remaining stumps.
6. Brakes were repaired on Unit #5, a three-ton dump truck.
7. Crack sealing was completed this week.
8. Samples were taken from the water system and from the emergency wells.
9. Typical work such as mowing, parkway inspections, water appointments, farmers market setup, and locates also occurred this week.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: October 21, 2021
RE: Community Development Department Report

1. Former Tracy's redevelopment (401 55th Street)

After the developer's 10/15/21 meeting, there was extensive community concern, which was expressed to the Village Board at their 10/18/21 meeting.

2. ZBA/PC meeting October 21, 2021

The ZBA/PC will have a public meeting on October 21, 2021 at 7:30p in person at Village Hall to discuss inserting RV/Commercial vehicle parking regulations into the zoning code, but we may have comments and/or in-person comments from the community regarding the possible redevelopment of 401 55th Street. The ZBA/PC will not comment on any comments or questions regarding this redevelopment as it is not on their agenda.

3. Continued economic development inquiries

I continue to field questions and inquiries about available commercial space throughout Clarendon Hills. It appears the quality of our community continues to be well known throughout the micro-region.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: October 22, 2021

To: Village Manager Kevin Barr

From: Chief P. Dalen

Subject: Weekly Activity Report

A graphic titled "Clarendon Hills Police Personal Safety Tips" featuring the police department's logo. It includes a list of safety tips and a central illustration of a car with a lock and a shield. The tips are:

- Always lock your home and car
- Always be alert and aware of your surroundings and the people around you
- Whenever possible, travel with a friend
- Stay in well-lit areas as much as possible
- If you see something say something (DIAL 911)

An illustration of a yellow car with a large orange padlock on its front door. A person is standing next to the car, holding a smartphone. Another person is standing behind the car, holding a blue shield with a car icon and a lock. There are colorful leaves and a gear in the background.

Recent Training and Meetings

- I completed cultural competency and Court Smart on-line training.
- Sgt. Robak attended the second week of a two-week supervisor training class.
- Sgt Finfrock and I attended the Dist181 safety meeting.
- I attended the Qualified Immunity Task Force meeting.

Recent events:

October 16, 6:30pm, officers responded to the business district for an alcohol overdose. The subject was transported by CHFD.

October 17, 2:41am, officers responded to an apartment at 284 Woodstock for a disturbance. Officers calmed a verbal argument.

October 17, 8:47am, officers stopped a Dekalb resident for speeding on Rte. 83. The driver was also wanted for failing to appear in court. The driver was taken to station for bond.

October 17, 9:19pm, officers responded to the 300 block of Columbine for a domestic dispute. Officers gave advice.

October 18, 8:35am, officers responded to Naperville and Stonegate for a disturbance. A resident accosted and battered a road worker for creating too much dust. After officers quelled the situation, the victim decided not to pursue charges.

October 18, 1:38pm, officers responded to the Infiniti for a delayed report of suspicious persons. Upon arrival, the complainant advised that the subjects went to the Lexus dealer and attempted to steal a vehicle from the service area. The crew ultimately stole a vehicle from a subject filling his car at the Mobile gas station, situated at Ogden and Pasquinelli.

October 19, 3:14pm, officers were called to a residence on Iroquois for a mental health crisis. The person in question was eventually transported for evaluation.

October 19, 9:14pm, officers responded to an apartment on Ann St. for a verbal domestic. Officers calmed the parties down.

October 20, 6:07pm, officers responded to an apartment at 285 N. Richmond for a landlord/tenant dispute. Pending.