



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

November 12, 2021

Management Reports

1. Manager's Notes - See weekly report
2. Finance Department - No weekly report
3. Public Works Department - See weekly report
4. Community Development Department – See weekly report
5. Police Department – See weekly report
6. Fire Department – See weekly report

Calendar (Can be found on front page of Village website www.clarendonhills.us)

| November 2021 | | | | | | | Thu Nov. 11 |
|---------------|-----|-----|-----|-----|-----|-----|--|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | <u>Veterans Day - Offices Closed</u> |
| 31 | 1 | 2 | 3 | 4 | 5 | 6 | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | Mon Nov. 15 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | <u>Special Village Board Meeting</u> |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | |
| 28 | 29 | 30 | 1 | 2 | 3 | 4 | Mon Nov. 15 |
| | | | | | | | <u>Village Board Regular Meeting - Canceled</u> |
| | | | | | | | Wed Nov. 17 |
| | | | | | | | <u>Chamber of Commerce Meeting</u> |
| | | | | | | | Thu Nov. 18 |
| | | | | | | | <u>Zoning Board of Appeals and Planning Commission Meeting</u> |
| | | | | | | | Thu Nov. 25 - Fri Nov. 26 |
| | | | | | | | <u>Thanksgiving Holiday - Offices Closed</u> |
| | | | | | | | Mon Dec. 6 |
| | | | | | | | <u>Village Board Regular Meeting</u> |

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: November 12, 2021
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, November 15th at 6:30 p.m. and again will offer a virtual option. The Board approved an ordinance moving our official meeting time to 6:30 p.m., beginning on January 1, 2022. At that time our 6:30 p.m. meetings will no longer be “special” meetings.
- **Village Offices Closed for Thanksgiving** – Village offices will be closed Thursday, November 25 and Friday, November 26 in observance of Thanksgiving.
- **COVID Update** – I participated in the DuPage Health Department (DCHD) meeting on Monday morning. There were questions raised regarding the mask mandate. It is still in place because transmission is still considered “High” in that cases are being reported at a rate higher than 100 per 100,000. In June, for instance, the rate was well below that number. There are still 60-70 people per day being admitted to the hospital in DuPage County.
- **Christmas Walk and Holiday Market** -- The 65th annual Christmas Walk is scheduled for Friday December 3rd from 5 pm to 9 pm. This year features a new holiday market, tree lighting, strolling carolers, horse drawn carriage rides, roasted chestnuts, refreshments, a visit with Santa, photo-ops with the Grinch & Scrooge, and 65 years of history displayed by the Clarendon Hills Historical Society.
- **Job Opening- Community Service Officer**– The Village is hiring for a Community Service Officer, please to apply go to: <https://recruiting.paylocity.com/Recruiting/Jobs/Details/774323>

Enjoy the weekend and stay safe.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: November 12, 2021
RE: Community Development Department Report

1. **240 Grant – redevelopment status**

On November 12, 2021, building permits have been submitted for the redevelopment of 240 Grant (NW corner of Grant and Hudson). This property has been a visual blight for the last several months. With this permit application, staff anticipates the existing property will be demolished soon in anticipation of site prep for the new construction.

2. **Short mobility planning discussion with Erin Aleman, Executive Director of CMAP**

Brendan McLaughlin and I had a short stakeholder discussion about mobility and multi-modality concerns and/or successes we're seeing there in Clarendon Hills, specifically, and generally in the region.

3. **Continued economic development inquiries**

Continue to field questions and inquiries about available commercial space throughout Clarendon Hills. It appears the quality of our community continues to be well known throughout the micro-region.



452 Park Avenue
Clarendon Hills, Illinois 60514
630.286.4750

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: November 12, 2021
Subject: Weekly Report

1. The west side sidewalk on Prospect at Burlington Plaza was poured this week, along with three monuments. Trees were planted. The one portion patio at the distillery was poured. Additional pours were planned for Thursday and Friday, but the rain postponed that work.
2. The outbound station project saw work continue on the station building. The sidewalks were scheduled for pouring on Thursday and Friday but were also delayed due to weather.
3. With the warm weather on Monday, Tuesday and Wednesday crews worked on the Christmas wreaths, pole wraps and additional lighting.
4. A contractor working on an Ann Street business was caught remodeling the building without a water meter in place. The case was referred to Code Enforcement for theft of water and having a water service without benefit of a meter .
5. Piper Tree Service was in to grind additional stumps this week. Our crews will be following to backfill with topsoil. Seeding will take place in the Spring.
6. Maintenance and repairs were conducted on a number of trucks and equipment.
7. Typical work such as parkway inspections, water appointments, and locates also occurred this week.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: November 12, 2021

To: Village Manager Kevin Barr

From: Chief P. Dalen

Subject: Weekly Activity Report

Pedestrian safety tips



Cross in a crosswalk whenever possible



Stay alert: Do not look down at electronic devices



Make eye contact with drivers if entering traffic



Avoid using drugs or alcohol whenever out in public



Watch out for cars entering or exiting driveways



Wear reflective materials or use a flashlight at night

For more safety tips, visit the National Highway Traffic Safety Administration at www.nhtsa.gov

Recent Training and Meetings

- Officer Michalek, Officer Dziekan and officer Pech, attended an arrest and control tactics training class.
- This month's Police Law training pertains to domestic violence.
- I attended this week's DUCOMM and ETSB meetings. The upcoming ETSB police radio purchase was discussed.
- Officers received digital evidence recovery and storage roll call training.
- Sgt. Porter attended cannabis law training.

Recent events:

November 5, 8:01pm, officers responded to the Jewel Foods for a disturbance. A customer was yelling and screaming about the Jewel's mask policy. Although the subject fled prior to responding officers' arrival, officers were able to track the subject down and speak with him.

November 6, 7:40pm, officers responded to the 100 block of Oxford for domestic dispute. Officers worked with the family to resolve the situation.

November 6, 10:05pm, officers responded to the 100 block of Ogden for a verbal domestic. Officers offered advice.

November 6, 10:07hrs, officers responded to a residence on Tuttle for a criminal damage to property report.

November 7, 6:14am, officers responded to McDaniels Circle for a verbal domestic. Officers assisted the family.

November 8, 8:46am, officers responded to the Park Dist. maintenance garage for a theft report. Subjects in a green Ford pickup stole some sheet metal that was lying next to the building. Pending.

November 8, 11:19am, officers responded to the 5700 block of Homes for neighbor dispute. The complainant related that the neighbor was putting up video cameras in the common area of the building without permission from management. Officers gave advice.

November 8, 1:12pm, officers spoke with a resident regarding an identity theft. Unknown offenders opened a line of credit in the victim's name. Pending.

November 8, 10:30pm, officers came across a motorist having car problems. During the contact, officers discovered that the driver had a suspended license and a valid warrant out for his arrest. The subject was taken to the station for bond.

November 10, 1:00am, officers responded to the 200 block of N. Jackson for a domestic trouble report. Officers assisted the family.

November 10, 10:32am, officers spoke with a resident at the station regarding an identity theft. Unknown offenders were able to gain access to the victim's computer.

November 10, 1:48pm, officers responded to the 5700 block of Holmes for a theft report. An unknown person removed a surveillance camera that was affixed to the complainant's balcony. Later, officers learned that the condo association removed the camera.



316 Park Avenue
Clarendon Hills, Illinois 60514
630.286.5430

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: November 12, 2021
Subject: Weekly Department Report 2021-30 (4 week report)

1. Fire Prevention Bureau Activity.
 - Lt. Godek conducted twenty (20) Fire/life safety inspections this week.
 - Lt. Godek met with contractor at 211 Burlington (Distillery) to discuss fire prevention issues.
 - Lt. Godek has conducted required annual fire drills at Prospect School and CHMS. He will be performing their annual DuPage Regional Office of Education mandatory inspections next week.
2. Training Report:
 - Daily on duty sessions were conducted. Building familiarization was done at several buildings during the past 4 weeks.
 - Wednesday evening, October 20th, twenty-one (21) Firefighters attended regular training.
 - Wednesday evening, October 27th, twenty-six attended Rescue Task Force Training online with MABAS Division 10.
 - Wednesday evening, November 3rd, twenty-three (23) Firefighters attended regular training. This training was using the new forcible entry simulator at the station.
3. COVID 19 Report:
 - No report.
4. Emergency Medical Services Report:
 - Wednesday evening, November 10th twenty-eight (28) Firefighter EMT's and Paramedics attended monthly continuing education. This month training was for the newly acquired ballistic vests and helmets that will now be carried on all vehicles.
5. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
6. Emergency Management Report:
 - One of the severe weather outdoor warning sirens was repaired by Fulton Siren Services.
7. Du-Comm Report:
 - Tuesday, November 9th at 1:00 PM and 4:00 PM, I attended two (2) DuComm Chiefs meetings virtually. Normal business was conducted along with long discussions regarding details of the ETSB ordering of all new radios for Fire and Police Departments at a total cost of about \$34 million.

8. Vehicle Maintenance:

- Engine 86 was brought back from Wirsfs Industries in McHenry after annual preventive maintenance and repairs on Monday, November 8th. Repairs were delayed a few weeks locating parts for a vehicle that is 20 years old.

9. On Wednesday morning, November 10th Deputy Chief Krupp attended the monthly meeting of the MABAS Division 10 Fire Chiefs. Normal business was conducted along with discussion about the newly order communications vehicle, decontamination trailer and the annual budget.

10. Last week we applied for a \$25,000 Illinois State Fire Marshal Grant for replacement firefighter protective clothing. Thank you to Deputy Chief Krupp on his assistance with this grant request.

11. Incidents of Interest:

- Monday, October 25th at 7:33 AM. Squad 86, Medic 86 and Hinsdale Engine 84 responded for a vehicle vs. Building accident with injuries at 34 S. Prospect Ave.
- Wednesday, November 3rd at 7:45 AM. Squad 86, Medic 86 and Hinsdale Engine 84 responded for vehicle accident with injuries on Chicago Ave. at Coe Rd.
- Friday, November 5th at 4:01 PM. Squad 86, Medic 86 and Hinsdale Engine 84 responded for vehicle accident with injuries on Chicago Ave. at Jackson St.
- Thursday, November 11th at 7:12 AM. Squad 86, Medic 86, Hinsdale Engine 84 and Medic 84 responded for a vehicle accident with injuries on Rt. Northbound at 55th St.
- Thursday, November 11th at 11:39 AM. Clarendon Hills Firefighters stood by for the Police who were investigating two (2) large military mortar shells found in the basement of the house at 113 S. Prospect Ave. After investigation it was determined that the shells were not active.

12. Mutual Aid Calls:

- Friday, November 5th at 2:24 PM. Ladder 86 responded to assist the Westmont Fire Department for a structure fire at Tesla Motors 50 W. Ogden Ave. in Westmont. Ladder 86 was first ladder on the scene and ladder the roof and Clarendon Hills Firefighters worked from the roof.

13. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills eighteen (18) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills eleven (11) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale ten (10) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont ten (10) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Downers Grove one (1) time.
- Clarendon Hills Medic 86 responded to three (3) EMS calls in Hinsdale.
- Clarendon Hills Medic 86 responded to five (5) EMS calls in Westmont.
- The fire department responded to ninety-six (96) emergency calls in the past four (4) weeks.

If you have any questions or require additional information, please contact me.

