



## VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

December 3, 2021

### Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - No weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department – See weekly report**
5. **Police Department – See weekly report**
6. **Fire Department – See weekly report**

**Calendar** (Can be found on front page of Village website [www.clarendonhills.us](http://www.clarendonhills.us))

December 2021							Fri Dec. 3	
Sun	Mon	Tue	Wed	Thu	Fri	Sat	<u>Chamber of Commerce Christmas Walk</u>	
28	29	30	1	2	3	4	<b>Mon Dec. 6</b>	
5	6	7	8	9	10	11	<u>Special Village Board Meeting</u>	
12	13	14	15	16	17	18	<b>Mon Dec. 6</b>	
19	20	21	22	23	24	25	<u>Village Board Regular Meeting -</u>	
26	27	28	29	30	31	1	<u>Cancelled</u>	
							<b>Tue Dec. 14</b>	
							<u>Clarendon Hills Ogden Ave TIF District</u>	
							<u>Joint Review Board Meeting</u>	
							<b>Tue Dec. 14</b>	
							<u>Clarendon Hills Downtown TIF District</u>	
							<u>Joint Review Board Meeting</u>	
							<b>Wed Dec. 15</b>	
							<u>Chamber of Commerce Meeting</u>	
							<b>Thu Dec. 16</b>	
							<u>Zoning Board of Appeals and Planning</u>	
							<u>Commission Meeting</u>	

## MEMORANDUM

**To:** Village President Austin and Village Board  
**From:** Kevin Barr, Village Manager  
**Date:** December 3, 2021  
**Subject:** Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, December 6th at 6:30 p.m. and again will offer a virtual option.
- **COVID Update**– No update.
- **Christmas Walk and Holiday Market** -- The Chamber and Village staff are confident that the 65<sup>th</sup> annual Christmas Walk held the evening of Friday December 3<sup>rd</sup> will be a great success. This year features a new holiday market, tree lighting at 6 PM, strolling carolers, horse drawn carriage rides, roasted chestnuts, refreshments, a visit with Santa, photo-ops with the Grinch & Scrooge, and 65 years of history displayed by the Clarendon Hills Historical Society. If you see this before the event, please try and come out for the fun.
- **SantaCon** – The Police Department, Fire Department, Public Works and Village Manager's Office have been working with the Chamber of Commerce to coordinate the proposed "SantaCon" walk on December 18<sup>th</sup> at 2 pm.
- **Chamber Meeting**—AVM Creer and CD Director Mendel attended the monthly chamber meeting on Wednesday to provide an update on Village and development news.
- **DMMC Managers Committee Meeting** – I attended this meeting on Thursday morning. Matters of general interest were discussed including mental health services for employees and municipal investment opportunities.

Enjoy the weekend and stay safe.

**MEMORANDUM**

**To: Kevin Barr, Village Manager**  
**From: Brendan McLaughlin, Public Works Director**  
**Date: December 3, 2021**  
**Subject: Weekly Report**

1. Additional concrete was poured at Burlington Plaza. Based on the current weather forecast, the plan is to pour the remaining areas late next week and the following week. That should complete all concrete work. Landscaping of the berm will occur next Spring.
2. The outbound station project saw work continue on the station building. The remaining sidewalks were poured this week. Issues related to the steel were resolved this week. The face metal at the top of the building is being fabricated and some minor roof work needs to occur over the next two weeks.
3. The contractor continued working on punch list items at the inbound station. They also adjusted lighting levels on the exterior, including decorative lights on the concrete retaining wall. The BNSF will be doing some work adjacent to the south tracks next week. They have changed direction on the project and now want the stones removed from the south tracks. That work will also occur next week.
4. There was a small fire in the maintenance room at the inbound station Friday morning where a contractor errantly left a rag that had solvent on it. Thanks to an alert commuter and our Fire Department, no damage occurred.
5. New valves and SCADA sensors were installed at the north water station. Measurements were taken for similar work at the Ann Street Water Station.
6. Crews assisted in preparing the Downtown area for tonight's Chamber event. This included the typical electric layout, barricade placement, signs, chairs, etc. Additional work was completed at Village Hall for the Christmas Tree lighting.
7. Typical work such as parkway inspections, water inspections, and locates also occurred this week.

## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Jonathan Mendel, Community Development Director  
DATE: December 3, 2021  
RE: Community Development Department Report

1. **Building Permits.** For November 2021, the Village issued twenty-one (21) permits in a variety of categories totaling \$8,500 in permit revenue, representing \$911,000 of projects' value.
2. **Economic Development Commission meeting – December 9, 2021**  
The Economic Development Commission (EDC) will meet on December 9, 2021 at 7p in the Village Hall Boardroom. The EDC will discuss the 2021 economic development initiatives and policies and look forward into 2022 for new/additional/modified initiatives.
3. **Downtown private projects' status**
  - a. Il Mio (30 S. Prospect Ave) is in the final stages of inspections and preparing for opening soon
  - b. The English Garden move (14 S. Prospect Ave) is proceeding through second rounds of permit plan review for the extensive building interior renovations
  - c. Former Talley's building (26-31 S. Prospect Ave) has not yet formally changed ownership status and the near future use(s) are still unknown
  - d. Tierra Distillery (211 Burlington) is proceeding nicely with interior and private infrastructure work
  - e. Mycroft Row (231 Burlington) is proceeding nicely with building systems and envelope completion and there have been many unit sales have occurred for the commercial and the residential portions.
4. **Continued economic development inquiries**  
I continue to field questions and inquiries about available commercial space throughout Clarendon Hills. It appears the quality of our community continues to be well known throughout the micro-region.

## VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: December 3, 2021  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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***While shopping during the holiday season, please make sure you lock your car and remove all valuables from the passenger compartment. Be aware of your surroundings, and do not let your cell phone distract you. Carry your purse in front of you, or not at all. If you carry a wallet, put it in your front pocket.***

***Also, please drive carefully. Buckle up, don't drink and drive, and put the cell phone down.***

### **Recent Training and Meetings**

- Officers are completing online training.
- Officer Calderon and Officer Pech attended field sobriety training.
- I attended an Illinois Chiefs of Police seminar.

### **Recent events:**

On November 18, 5:00pm, detectives spoke with a resident regarding an identity theft. Someone passed the victim's stolen bank checks for various goods and services.

On November 20, 9:17am, officers responded to residence in the 200 block of S. Prospect for a theft of motor vehicle. Offenders stole an unlocked vehicle, with the key inside. Later that morning, officers recovered the vehicle in Dolton, IL.

On November 20, 1:44pm, officers responded to the 100 block of Harris for a burglary to motor vehicle complaint. The victim left his car unlocked and someone stole his wallet. The offenders attempted to use the victim's credit cards in Harvey, IL. around 5am. This crime is tied to the motor vehicle theft, previously mentioned.

On November 23, 2:36pm, officers spoke with a resident regarding a suspicious phone call. The caller was advising our victim of possible fraudulent activity on their credit card account in attempt to glean personal information.

On November 28, 10:32pm, officers responded to an apartment in Clarendon Arms for a domestic dispute. Officers help to resolve the situation.

On November 29, 11:57am, officers responded to the Post Office for a criminal damage to property complaint. Unknown subjects damaged a mailbox lock while attempting to gain entrance to the box.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** December 3, 2021  
**Subject:** Weekly Department Report 2021-31 (2-week report)

1. Fire Prevention Bureau Activity.
  - Lt. Godek has completed all Fire/life safety inspections for 2021. He is now conducting follow-up inspections during the month of December.
  - Lt. Godek is working to conduct the final fire alarm and fire sprinkler inspections at Il Mio 30 S. Prospect. The inspection was delayed as we wait for final as-built sprinkler drawings from the sprinkler contractor. The final inspections for a certificate of occupancy are expected to be done next week.
  - Lt. Godek has also been working with the new restaurant (The George) at 1 Walker to have them remove the trash dumpsters from the alley. We hope to have this resolved by next week.
2. Training Report:
  - Daily on duty sessions were conducted. Building familiarization was done at several buildings during the past 2 weeks.
  - Wednesday evening, December 1<sup>st</sup>, twenty-three (23) Firefighters attended regular training. Ladder and Engine operations were practiced using the NFPA standards.
3. COVID 19 Report:
  - COVID 19 Hospitalizations are increasing at an uncomfortable rate at both Hinsdale and LaGrange Hospitals. Over 80% of these patients are unvaccinated.
4. Emergency Medical Services Report:
  - No report.
5. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
6. Emergency Management Report:
  - No report.
7. Du-Comm Report:
  - Du-Comm and ACDC are looking at better ways to utilize fireground communications in a more efficient manner. More to come on this in the future.
8. Vehicle Maintenance:
  - No report, all fire department vehicles are in full service.

9. Incidents of Interest:

- Monday, November 22<sup>nd</sup> at 9:58 AM. Medic 86, Squad 86, Hinsdale Engine 84 and Medic 84 responded for a vehicle accident with injuries on Rt. 83 southbound south of Ogden Ave.
- Tuesday, November 23<sup>rd</sup> at 8:03 AM. Chief 86, Medic 86, Squad 86, Hinsdale Engine 84 and Medic 84 responded for a rollover vehicle crash with injuries on Rt. 83 northbound at the BNSF bridge.
- Friday, December 3<sup>rd</sup> at 5:41 AM. Chief 86, Ladder 86, Engine 86, Squad 86, Medic 86, Hinsdale Engine 84 and Chief 84, Westmont Engine 183, Medic 183, Chief 183 and Tri State Tower 122 responded for a reported structure fire at the Clarendon Hills Metra Station 1 S. Prospect Ave. Upon arrival Clarendon Hills Firefighters found smoke in the building and eventually located a small fire in the mechanical room. The fire was extinguished quickly and turned out to be caused by spontaneous combustion of paint rags. Damaged was limited to some contents and a ladder. No damage to the structure. All smoke removed from the building.

10. Mutual Aid Calls:

- Saturday, November 20<sup>th</sup> at 12:36 PM. Squad 86 responded to assist the Tri State Fire Protection District for a structure fire at 7737 Linden Ave. in Darien.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale eight (8) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont four (4) times.
- Clarendon Hills Medic 86 responded to three (3) EMS calls in Hinsdale.
- Clarendon Hills Medic 86 responded to four (4) EMS calls in Westmont.
- Clarendon Hills Medic 86 responded to one (1) EMS call in Western Springs.
- Hinsdale Medic 84 responded to two (2) EMS calls in Clarendon Hills.
- The fire department responded to fifty-one (51) emergency calls in the past two (2) weeks.

If you have any questions or require additional information, please contact me.

