



Weekly REPORTS

JANUARY 7, 2022

Manager's Report

[Report 1.](#)

Finance Dept. Report

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Public Works Dept. Report

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Community Dev. Dept. Report

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Police Dept Report

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Fire Dept Report

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VILLAGE CALENDAR

See www.clarendonhills.us

Fri Jan. 7

[Firefighters' Pension Board Meeting](#)

Wed Jan. 12

[Public Safety Committee Meeting](#)

Mon Jan. 17

[Martin Luther King Jr. Day \(Offices open\)](#)

Tue Jan. 18

[Village Board Rescheduled Meeting](#)

Wed Jan. 19

[Chamber of Commerce Meeting](#)

Thu Jan. 20

[Zoning Board of Appeals and Planning Commission Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: January 7, 2022
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Tuesday, January 19th at 6:30 p.m. and again we will offer a virtual option. It is on Tuesday due to the MLK Holiday on the Monday before.
- **COVID Update** – As you know, cases of the new COVID variant are spreading quickly around the country. Clarendon Hills is not exempt with, according to the DuPage County Health Department, 216 cases reported in the last two weeks. Several Village employees have recently tested positive, with no impact on Village operations to date. District 86 has advised that they plan to host another vaccine event on January 24, open to the eligible public (over 12 years old). More information should be available on this next week.
- **Record Year for Safety** - For the first year in our available records, the Village had no injuries with missed work time in 2021. This includes no reportable injuries for Public Works, Village Hall, and Police. Congrats to all employees that made safety a priority this year. Given that the Village is part of a self-insured pool, these savings will be reflected in the Village budget for the next 5 years and premiums for this year will likely be significantly refunded.
- **DMMC Managers Committee** -- I participated in this meeting on Thursday morning. Various areas of business were discussed, including community response to the current COVID surge.
- **Public Safety Committee Meeting** – The Committee is scheduled to meet on Wednesday evening at 6:30 to discuss the update on Fire Department vehicles. The packet should be out on Monday. Given the latest COVID surge, we are providing a remote option for this meeting and urge interested parties to take advantage of that.
- **CSO** - Our new CSO received orders to report to the Illinois State Guard. We will be determining how to fill the duties in his absence.

Enjoy the holiday season.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: January 7, 2022
Subject: Department Report

Just a friendly reminder to residents of the various ways to pay their water bill while practicing safe social distancing:

- **Online Payments**

- www.clarendonhills.us/388/Online-Bill-Pay

1. Pay by Credit/Debit Card (*All major credit cards accept with no addition fees*)
2. Sign up for Auto Debit (ACH – auto draft a checking or savings account)

- **Pay-In Person/Drive Up Drop box**

Village Hall is Open M-F 9:00 AM to 5:00 PM
(closed from noon to 1:00 PM for lunch).
Masks are required of anyone entering the
building. Clarendon Hills Bank has Drive-up
Drop box is in the outside drive-up lane

- **Pay by Mail**

Use the enclosed remittance envelope that
came along with the bill addressed to:

Village of Clarendon Hills
PO Box 5671
Carol Stream, IL 60197-5671



MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: January 7, 2022
Subject: Weekly Report

- Crews were in on New Year's Day for the snow. They were in again early Sunday morning to work on snow removal and clean up.
- Wednesday morning had us doing a quick salt run due to the flurries and blowing snow.
- Stone piles were removed from the Train Station Parking Lot.
- A temporary repair was made to a failing culvert under a driveway on Grant.
- Salt deliveries were received this week.
- Locates were conducted along Burlington for a water main replacement and resurfacing project.
- A street sign was replaced at Ruby and Western as it went missing during the night.
- Maintenance occurred on a number of vehicles.

MEMORANDUM

TO: Kevin Barr, Village Manager
 FROM: Jonathan Mendel, Community Development Director
 DATE: January 7, 2022
 RE: Community Development Department Report

1. December 2021 Permits statistics

In December 2021, the Village issued eleven (11) permits in a variety of categories totaling \$24,625 in permit revenue, representing \$1,251,000 of projects' value.

2. 2021 Building Permit statistics

In 2021, Community Development Department - Building Division successfully managed and executed the building permit processing, inspection and finalization for a wide variety of permits within the Village, representing the continued positive feedback loop of Clarendon Hills' desirability and reinvestment.

	Permit Type	CYTD - 2021	
		Quantity	Value
Single Family	Demolition	4	\$ -
	New	14	\$ 10,036,000
	Addition/Remodel	64	\$ 3,197,527
	SF SUBTOTAL	82	\$ 13,233,527
Multiple Family	Demolition		\$ -
	New		\$ -
	Addition/Remodel	8	\$ 642,316
	MF SUBTOTAL	8	\$ 642,316
Commercial	Demolition		\$ -
	New		\$ -
	Addition/Remodel	29	\$ 1,700,063
	COM SUBTOTAL	29	\$ 1,700,063
	Misc Permits	158	\$ 4,245,951
		TOTAL	\$ 19,963,753

3. Il Mio restaurant – 30 S. Prospect Ave.

Il Mio will have its Grand Opening **January 7, 2022**. This day has been a long time coming and the restaurant is anticipated to become a valued addition and contributor to the Downtown Clarendon Hills business and community vitality.

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**



DATE: January 7, 2022
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- Sergeant Leinweber and I attended Sgt. Marlene Rittmanic's wake.
- Officer Spelman attended Juvenile Officer training.
- Officers are completing online training and daily bulletin policy training.
- Officers are completing Taser re-certification.

Recent events:

December 23, 6:00am, officers responded to the train depot for a report of graffiti. Public works promptly cleaned off the wall. One good thing is that the offender cared enough to throw the spray paint can into the trash receptacle. Pending.



December 23, 5:30pm, officers responded to the Oak Brook Mall shooting.

December 26, 10:59am, officers responded to the Jewel Foods store for a retail theft. A male and female stole a cart full of items and fled in a Toyota Sequoia displaying a stolen dealership license plate. Pending.

December 29, 8:35am, officers responded to a residence on Terrace for a verbal domestic. Officers stood by while one party removed belongings.

December 29, 2:20pm, officers responded to the 100 block of Tuttle for a theft report. Unscrupulous subjects stole a package from the victim's front porch.

December 29, 8:09pm, officers responded to the Oak Brook Hilton to assist Westmont PD with a shooting incident.

December 30, 12:10am, officers assisted a resident find his missing 17-year-old son.

December 30, 1:45am, officers responded to an apartment at 285 N. Richmond for a verbal domestic. Although the parties involved were uncooperative, officers gave what assistance they could.

December 30, 12:00pm, officers responded to a residence on Coe for a domestic trouble. Officers quelled the situation.

December 30, 8:44pm, officers responded to the 5700 block of Holmes for a burglary report. The complainant related that she is missing \$1,000,000 in jewelry. There is a five-year timeframe regarding the missing items. Pending.

December 31, 4:32, officers responded to the Westmont BMW dealership to assist Westmont PD with a burglary in progress.

January 1, 6:34pm, officers spoke with a resident regarding harassing communications. Apparently, the complainant's son was consuming alcohol with his friends when they got the bright idea to hire a female escort. After sending a down payment via Zelle, the group got cold feet and canceled the escort. Soon after, a male subject started to send threatening texts and making threatening phone calls. Officers gave advise.

January 4, 11:40am, officers spoke with a resident regarding an identity theft. Unknown offenders attempted to use the victim's credentials to open a line of credit.



316 Park Avenue
Clarendon Hills, Illinois 60514
630.286.5430

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: January 7, 2022
Subject: Weekly Department Report 2022-01

1. Fire Prevention Bureau Activity.
 - Lt. Godek has completed all Fire/life safety inspections for 2021. Also, all follow-up re-inspections for violations have been completed.
 - Last week Lt. Godek and Public Works Supervisor Joe Ferrell met with the property owners at 211 Burlington Ave. regarding the location of their new fire hydrant for the sprinkler system. A location has been identified and the fire hydrant will be installed in the near future.
2. Training Report:
 - Daily on duty sessions were conducted. Building familiarization was done at several buildings during the past week.
3. COVID 19 Report:
 - COVID 19 hospitalizations are increasing at an uncomfortable rate at both Hinsdale and LaGrange hospitals. Today Hinsdale hospital had 54 COVID patients and LaGrange had 58 patients. This is a record for both hospitals. In late July these hospitals had 0 patients after the first wave of COVID 19. Over 80% of these patients are unvaccinated.
 - Last week one (1) fire department employee was required to self-quarantine at home because of two (2) family members who were sick with COVID. The employee quarantined at home for the required 10 days and tested negative before being allowed to return to work. This week one (1) fire department was required to quarantine at home for the required 5 days (new CDC guideline) and will be required to test negative before returning to work next week.
4. Emergency Medical Services Report:
 - EMS continuing education with Loyola has been switched back to virtual on online testing.
 - Lt. Godek has joined the Loyola EMS Paramedic shortage Committee group. They met this week at Loyola for their first kickoff session. More to follow on this in the weeks to come.
5. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
6. Emergency Management Report:
 - No report.

7. Du-Comm Report:

- Du-Comm has also been affected by the COVID problems. Several employees are sick with COVID and/or tested positive. Shortages are being covered by overtime. Du-Comm has a contingency plan that has been shared with all of the Fire and Police Chiefs if the staffing situation gets worse.

8. Vehicle Maintenance:

- Last week Engine 86 pump primer failed. We were able to locate the correct parts and the pump and motor was replaced onsite at the fire station.
- Both Engine 86 and Ladder 86 have been experiencing starting problems and at first it was thought to be a problem with the caterpillar engine. After analysis it has been determined to be the deteriorating fuel lines from the fuel tank at the rear of the vehicle that runs to the endings up front. They are beginning to corrode and apparently have been sucking in air into the fuel system making starting difficult at times. The new fuel line and associated parts have been ordered and repairs will be done as soon as the parts arrive.

9. Incidents of Interest:

- Firefighter EMT John Horton has retired from the fire department after 31 years of dedicated service.
- Three (3) new Firefighter paramedics were hired this week and will begin their orientation shifts next week.
- The Clarendon Hills Firefighter Pension Board met today at 9:30 AM virtually.
- On January 4th \$1.4 million in assets from the Clarendon Hills Firefighter Pension were transferred to the Illinois Firefighters Pension Investment Fund according to legislation approved last year. According to the information I have received the transfer went very smoothly.

10. Mutual Aid Calls:

- None.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale seven (7) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont seven (7) times.
- Clarendon Hills Medic 86 responded to two (2) EMS calls in Westmont.
- Hinsdale Medic 84 responded to one (1) EMS call in Clarendon Hills.
- The fire department responded to thirty-one (31) emergency calls in the past week.
- In 2021 the Fire Department responded to 1,024 emergency calls.

If you have any questions or require additional information, please contact me.

