

# Weekly

## REPORTS

FEBRUARY 4, 2022

Manager's Report

Report 1.

Finance Dept. Report

None

Public Works Dept. Report

Report 2.

Community Dev. Dept. Report

Report 3.

Police Dept Report

Report 4.

Fire Dept Report

Report 5.



### VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Mon Feb. 7**

[Village Board Regular Meeting](#)

**Wed Feb. 16**

[Chamber of Commerce Meeting](#)

**Thu Feb. 17**

[Zoning Board of Appeals and Planning  
Commission Meeting](#)

**Mon Feb. 21**

[Village Offices Closed due to Presidents  
Day Holiday](#)

**Tue Feb. 22**

[Village Board Rescheduled Regular  
Meeting](#)

## MEMORANDUM

**To:** Village President Austin and Village Board  
**From:** Zachery Creer, Assistant Village Manager  
**Date:** February 4, 2022  
**Subject:** Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, February 7<sup>th</sup> at 6:30 p.m. and again we will offer a virtual option.
- **Snow Response**- Thank you to Public Works for the exceptional work of addressing the snowstorms.
- **Process Improvements** - Finance Director Potempa, Senior Accountant Krzemkowski and myself met with our database software vender to digitize human resource processes.
- **LRS E-Waste Pickup**- We have scheduled an electronic waste pickup event with Lakeshore Recycling Services for May 2, 2022. This will be like the one held in the fall of 2021, where residents will sign up and be able to place their items they have listed at the end of their driveway. Residents interested can find out more information on signing up at <https://www.lrsrecycles.com/clarendonhills/> under Electronic Waste Collection. **DEADLINE to enroll is April 28<sup>th</sup>!**
- **Free Parking Banners**- The Village's "Free Parking in the Metra Lot" banners were reordered after a sizing error. The new banners will be hung in the coming months. Reminder to residents that they are welcome to park in the Metra lot in the evenings and weekends for free, in order to enjoy our new restaurants!
- **Thank You!**- Thank you to everyone for their support these last couple of weeks. I look forward to resuming my normal day-to-day duties in short order.

Enjoy the weekend!

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** February 4, 2022  
**Subject:** Weekly Report

1. ComEd has notified the Village that they will be doing tree trimming adjacent to their lines in different areas of the Village. A map and a copy of the post card they sent to the affected residences is attached to this report.
2. Crews were in overnight from Tuesday to Wednesday to address the snowfall. The last crew left Wednesday night around 8:00. The other crew came in before dawn on Thursday to start loading out the Downtown snow piles. That work continued all day Thursday and into Friday.
3. Water meters were read on Tuesday morning.
4. Truck maintenance and minor repairs following the snow event occurred on Thursday and Friday.
5. DuPage County Stormwater notified us that they will be taking public comment until February 15<sup>th</sup> on their MS4 Water Quality Program. More information is available at:  
<https://www.clarendonhills.us/CivicAlerts.aspx?AID=319>
6. I attended the DuPage Mayors and Managers Conference – Transportation Technical Committee meeting on Thursday. This meeting covered the logistical items around the pass thru federal dollars to fund road projects in DuPage County.
7. I sat in on a conference call with the Community Development Director and Assistant Village Manager and representatives from Verizon that notified the Village that their third-party vendor Crown Castle will be pursuing the installation of small cell installations within Clarendon Hills. Crown Castle is conducting feasibility studies and intend to co-locate antennas to serve multiple cell companies. This project would allow Verizon to rollout out 5G service for home internet which is currently underway in other areas of the Chicago market.

**IMPORTANT**



# TREE TRIMMING SCHEDULED IN YOUR AREA



**Arborists performing vegetation management  
for ComEd will be working in your  
neighborhood within the next 3 months.**

**This is a courtesy notification.  
No response is necessary.**

**ComEd**<sup>®</sup>  
An Exelon Company

**powering lives**

# TREE TRIMMING TO BEGIN SOON

Trees and branches that interfere with power lines can create safety hazards and cause power outages. Preventative tree maintenance helps avoid power outages.

- Within the next 3 months we will trim trees, branches and vines that interfere or have the potential to interfere with power lines.
- In some cases, tree removal may be required. The remaining tree stumps are treated with an approved herbicide to prevent future regrowth. Herbicide will be applied by state-licensed applicators.
- All work is performed by trained, qualified arborists.

## FOR MORE INFORMATION

Visit [ComEd.com/Trees](http://ComEd.com/Trees) or call us at 800-Edison-1 (800-334-7661)

## PARA MÁS INFORMACIÓN

Visite [ComEd.com/Arboles](http://ComEd.com/Arboles) o llámenos al 800-95-LUCES (800-955-8237)

If you have any questions regarding the tree trimming process, call 800-Edison-1 (800-334-7661) and ask to speak with a Vegetation Management representative, or visit our web site at [ComEd.com/Trees](http://ComEd.com/Trees). You may also request a written copy of the dispute resolution process. Property owners may appeal planned vegetation management activities through ComEd or the Illinois Commerce Commission. To contact a Consumer Affairs Officer of the Illinois Commerce Commission call 800-524-0795. Maps of the affected areas are on file at your local municipal or county office.

VMPM0214



An Exelon Company

P.O. Box 805379  
Chicago, IL 60680-5379

INDICIA

Sample A. Sample  
1234 Main Street  
Apt. 123  
Your Town, IL 12345-6789



Re: Notification Required under 220 ILCS 5/8-505.1

To Whom It May Concern:

ComEd intends to perform vegetation management activities on distribution circuits in your area within the next few months. The vegetation management activities are a key component of ComEd's maintenance program to ensure system electrical reliability, as vegetation contact with ComEd equipment is a leading cause of outages.

In accordance with applicable statutory requirements, ComEd is required to provide each affected municipality a map (see attached) or common addresses of the area affected by the vegetation management activities.

Please be aware that ComEd has notified any affected customers and property owners with (i) a statement of the vegetation management activities planned, (ii) the address of a website and a toll free telephone number at which a written disclosure of all dispute resolution opportunities and processes, rights, and remedies provided by the electric public utility may be obtained, (iii) a statement that the customer and the property owner may appeal the planned vegetation management activities through the electric public utility and the Illinois Commerce Commission, (iv) a toll-free telephone number through which communication may be had with a representative of the electric public utility regarding the vegetation management activities, and (v) the telephone number of the Consumer Affairs Officer of the Illinois Commerce Commission. The notice also stated that circuit maps or common addresses of the area to be affected by the vegetation management activities are on file with the local municipal or county office.

We recognize that our vegetation management activities sometimes create concern by your residents because trees near our electrical wires are significantly trimmed or sometimes require removal. Qualified line-clearance workers contracted by ComEd will be performing the tree pruning work. Supervisors and General Foremen will be in close contact with the crews, ensuring that the work is performed properly. Additionally, we are strong advocates of proactive efforts to ensure that only appropriate vegetation is planted near our facilities, and our easement and leases usually specify vegetation restrictions. Trees that grow greater than 20 feet, for example maple, elm, and blue spruce, should never be planted under or near distribution power lines. At full height, these trees could contact lines and cause a power outage or create a safety issue. On the other hand, trees and bushes that grow to heights less than 20 feet, for example dogwoods or crabapples, can often be planted near distribution power lines.

For more information about vegetation maintenance along power lines and ComEd's "Right Tree, Right Place" program, please visit: <http://www.ComEd.com/Trees>

Please direct any resident with questions or concerns to contact us at 1 (800) Edison-1

Sincerely,

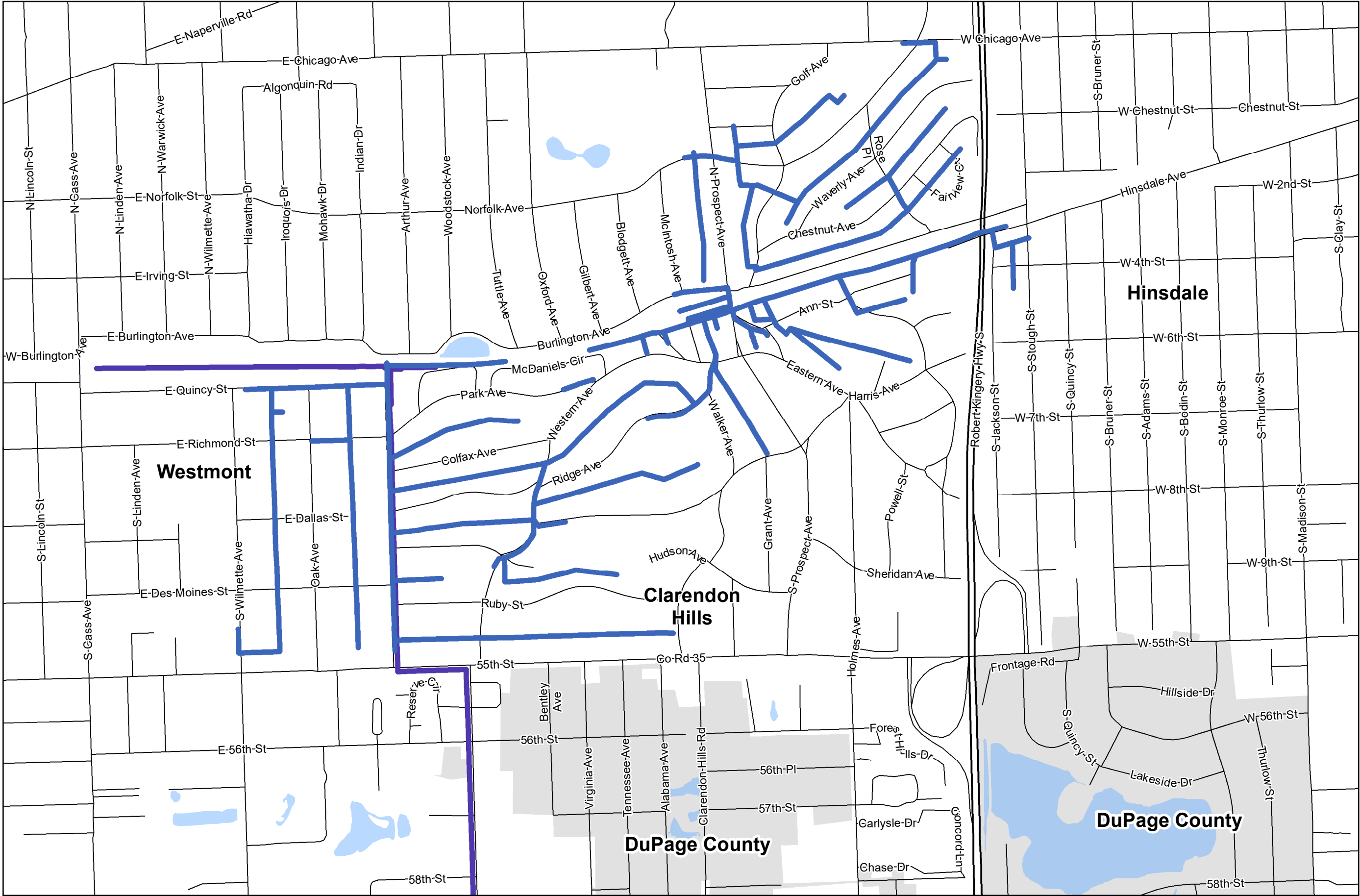
Mark Placzkowski  
Sr. Vegetation Management Program Manager  
Vegetation Management Department

See the attached map of the following circuits with upcoming vegetation activities:





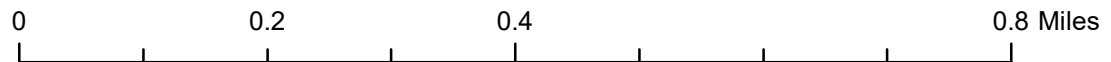
2022 Clarendon Hills  
ComEd Vegetation Management Scheduled Preventative Maintenance Trimming



**Feeder\_ID**

- L10341
- W4802

Note: This information is proprietary and confidential.  
For more information contact your Local Municipal Office or 1-800-Edison-1



## MEMORANDUM

TO: Zachery Creer, Assistant Village Manager  
FROM: Jonathan Mendel, Community Development Director  
DATE: February 4, 2022  
RE: Community Development Department Report

### 1. January 2022 permit process update

Permit #	Date	Address	Permit Type	Contractor	Construction Value \$
2022-0007	01/25/22	14 S. prospect	Commercial Build-Out (Interior Only)	Dave Knecht Commercial	135,000.00
2022-0004	01/18/22	232 Coe Rd.	Int. Alteration	LivCo	68,700.00
2022-0001	01/04/22	7 Indian	Electrical Service Upgrade	Connelly Electric	11,330.00
2022-0002	01/05/22	130 Hiawatha	HVAC	R&J Heating & Cooling	5,500.00
2022-0003	01/07/22	421 56th St.	HVAC - 2 Units	ABC PHCE	18,000.00
2022-0005	01/18/22	215 Eastern	Interior Alteration - Bath/Hallway	OHI, LLC	48,540.02
2022-0006	01/24/22	321 Harris	HVAC	ABC PHCE	12,853.00
2022-0008	01/27/22	407 Ruby	Residential Alteration	Creber Construction	205,000.00

Community Development issued the above permits in January 2022 and accepted 22 permit applications for a variety of projects totaling \$1,390,000 of construction value.

### 2. 401 55<sup>th</sup> Street redevelopment

Community Development continues working with the developer of the former Tracy's property. The developers are currently working on revisions to the proposed development plans. There is no specific date yet scheduled for presentation before the Zoning Board of Appeals/Plan Commission.

### 3. Mycroft Row – 227 Burlington

The developer nears completion of the first phase and has inquired about the process for demolition of the existing building occupying the site for the planned second phase.



# VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



Date: February 4, 2022  
To: Assistant Village Manager Zach Creer  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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## **Recent Training, Meetings and Events**

- This month's online training pertains to use of force decisions.
- Officer Pech attended breath alcohol training.
- This week's roll-call training discusses immigration laws.

## **Recent events:**

February 1, 4:18am, officers responded to the 5600 block of Forest Hills Dr. for a possible domestic. Dispatch reported hearing yelling in the background during the 911 call. Once on scene, officers determined a habitant was yelling in the background due to pain cause by walking into a wall. Alcohol was a factor. Medics refused.

February 2, officers were busy with numerous snow related calls.

February 2, 7:35pm, officers were called to the 5700 block of Holmes for a loud noise complaint.

February 3, 9:51am, officers responded to an apartment on Concord Ln. for a domestic trouble complaint. Officers offered advice.

## MEMORANDUM

**To:** Zach Creer, Assistant Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** February 4, 2022  
**Subject:** Weekly Department Report 2022-04

1. Fire Prevention Bureau Activity.
  - This week Lt. Godek has followed up several construction projects in the village to make sure they are on track.
  - This week Lt. Godek completed ten (10) Fire/Life Safety Inspections.
2. Training Report:
  - Daily on duty sessions were conducted. Building familiarization was done at several buildings during the past week.
  - On Wednesday evening nineteen (19) firefighters attended Fire Suppression training. Classroom tactics and strategy simulations were conducted.
3. COVID 19 Report:
  - COVID 19 Hospitalizations are still at an uncomfortable rate at both Hinsdale and LaGrange Hospitals but have been steadily decreasing. Today Hinsdale Hospital had 10 COVID patients and LaGrange had 21 patients. Over 85% of these patients are unvaccinated.
  - EMS personnel continue to take full PPE precautions during all EMS calls.
  - Over the past 3-4 weeks the fire department has thirteen (13) employees who tested positive for COVID 19 and were in isolation according to CDC guidelines and had to test negative in order to return to work. At this time, we have no fire department employees currently in isolation and who are still testing positive.
4. Emergency Medical Services Report:
  - No report
5. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
6. Emergency Management Report:
  - No report.
7. Du-Comm Report:
  - On Wednesday, January 2<sup>nd</sup> I attended the virtual meeting of the Du-Comm Support Services Committee. Probably the biggest discussion revolved around the deployment of new Starcom radios for all fire and police departments in DuPage County.
8. Vehicle Maintenance:
  - Engine 86 (2002 Pierce Pumper) was taken out of service with much equipment removed and taken to Woodstock Illinois early Monday morning (1/24) to have the fuel lines replaced from the fuel tank in the rear of the vehicle all the way up to the engine. These fuel lines are

corroding because of age and allowing air into the fuel system which is causing hard starting problems. When Engine 86 is completed, Ladder 86 will be going in for the same repairs because of the same starting problems.

9. Incidents of Interest:

- Sunday, January 30<sup>th</sup> at 8:43 PM. Medic 86, Squad 86, and Hinsdale Engine 84 responded to a vehicle accident with injuries on Park Ave. at Western Ave.

10. Mutual Aid Calls:

- None.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills seven (7) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Tri State Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont two (2) times.
- Clarendon Hills Medic 86 responded to one (1) EMS calls in Westmont.
- The Fire Department responded to twenty-nine (29) emergency calls in the past week.

If you have any questions or require additional information, please contact me.

