



Weekly REPORTS

FEBRUARY 18, 2022

Manager's Report

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Finance Dept. Report

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Public Works Dept. Report

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VILLAGE CALENDAR

See www.clarendonhills.us

Mon Feb. 21

[Village Offices Closed due to Presidents Day Holiday](#)

Tue Feb. 22

[Village Board Rescheduled Regular Meeting](#)

Mon Mar. 7

[Village Board Regular Meeting](#)

Wed Mar. 16

[Chamber of Commerce Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: February 18, 2022
Subject: Weekly Report

- **Village Offices Closed** – Monday, February 21st all Village offices will be closed in observance of Presidents Day.
- **Next Board Meeting** – The next meeting is on Tuesday, February 22nd at 6:30 p.m. and again we will offer a virtual option. This is a day later than usual due to the Presidents Day Holiday on Monday, February 21st.
- **Richmond Education Garden Grand Opening/Ribbon Cutting** – Westmont is taking the lead to plan a ribbon-cutting event for the formal opening of the Garden that we jointly built at Richmond and Quincy Streets. As of now it looks like April 22nd or April 23rd. We will advise when more information is available.
- **Downtown Project Grand Opening Event** – Keeping to the theme, we are discussing the formal opening for the Village's downtown improvements. As of now we are looking at mid-May, to allow for some of the plantings to take hold. We will of course this in more detail before we confirm a date.
- **Small Cell Site Developments** – A company has begun working on locations for potential small cell wireless facilities, including some field work. We expect this to lead to further review of our ordinances. I plan to discuss this with the Board further on Tuesday night.
- **Chamber of Commerce Meeting** – Several staff members participated in the Chamber meeting on Wednesday morning. Topics of discussion included the potential new position for events planning, the Chamber budget, community events and outdoor seating. We expect to discuss the latter with the Board on Tuesday evening.
- **Meeting regarding Burlington Avenue Utility Pole** – Public Works Director McLaughlin and I met with utility representatives on Wednesday to continue our discussion regarding the potential re-location (or undergrounding) of the utility pole next to the new Burlington Avenue development. Discussions will continue.

- **Summer Help Recruitment** -- Village has started recruiting our seasonal summer help for the public works department. If you are interested or know someone who may be please go to: <https://recruiting.paylocity.com/Recruiting/Jobs/Details/945292>

Enjoy the weekend!



MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: February 18, 2022
Subject: Department Report

1. On Wednesday, Fiscal Assistant/Utility Billing Clerk Katy Cesarini virtually attended the Clarendon Hills Chamber of Commerce meeting. Katy reached out to realtors to coordinate with their clients to order final water bills when selling a home. With the increase in homes sales, the finance department has seen an increase in transfers of homeownership without a final water bill ordered. The absence of final water bills results in disputes in responsibility for water usage, unpaid bills, and an unnecessary administrative burden.



452 Park Avenue
Clarendon Hills, Illinois 60514
630.286.4750

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: February 18, 2022
Subject: Weekly Report

1. Crews salted early Thursday morning to address forecasted ice and freezing rain. Crews were out again Thursday afternoon and evening to plow. A final plowing took place early Friday morning.
2. The train platforms were salted multiple times on Thursday and Friday to address water run off from melting snow. The contractor for the train station was advised that the grading needs to be adjusted to capture the water before it reaches the platform.
3. A heater was repaired at the Ann Street Water Station.
4. An emergency eye wash station was installed in the Public Works Garage.
5. Time was spent hauling out spoil piles that have accumulated from water main breaks.
6. Electrical work continued at the outbound station.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: February 18, 2022
RE: Community Development Department Report

1. 417 57th Ct & 5708 Western – Minor subdivision application ZBA/PC action

The ZBA/PC reviewed and recommended approval of the minor subdivision at the above properties. The next review step is final review by the Village Board and planned for an upcoming March 2022 meeting date.

2. Removing private obstructions on public sidewalks

Now that Winter is in full swing, we have been contacting downtown businesses to remove their private property from the public sidewalk/rights-of-way to permit Public Works staff to most efficiently clear snow and ice. Continued assistance by community members on this subject will benefit us all.

3. Redevelopment of 401 55th Street

The applicant's proposed plans for the redevelopment of the former Tracy's site at Western Avenue and 55th Street is on a second round of staff level review. The planned presentation before the ZBA/PC is in March 2022, but that is not set yet. Please contact Jonathan Mendel at jmendel@clarendonhills.us with questions.

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**



DATE: February 18, 2022
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- Officer Pech attend a training skills enhancement training class.
- Officers are completing online training and daily bulletin policy training.
- Detective Michalek attended digital evidence training.
- I attended training pertaining to Illinois hiring laws.
- I attended the Illinois Chiefs of Police house bill review session.

Recent events:

February 13, 7:29pm, officers responded to a residence on Tennessee for a domestic. It turns out that an argument ensued after one family member tried to stop another family member from driving drunk. Officers helped them work it out.

February 14, 12:17am, officers responded to an apartment at 229 Park Ave. Tempers cooled prior to arrival.

February 14, 1:02pm, officers spoke with a family regarding a bullying incident at school. Officers are working with family and school.

February 15, 5:11pm, officers responded to the station for a subject turning herself in on an outstanding arrest warrant. The subject, who is accused of theft, was processed and released.

February 16, 8:02am, officers responded to 285 N. Richmond for a hit and run car crash. It appears a beige/blue vehicle backed into the victim's car then left the scene. Pending.

February 16, 9:48am, officers responded to the 5600 block of Forest Hills Dr. for a domestic trouble. Officers stood by while one party removed personal items from the apartment.

February 17, 8:07pm, officers responded to a residence on N. Prospect for a death investigation. After the investigation, it was determined the deceased passed away from natural causes.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: February 18, 2022
Subject: Weekly Department Report 2022-06

1. Fire Prevention Bureau Activity.
 - This week Lt. Godek has followed up several construction projects in the village to make sure they are on track.
 - Lt. Godek is working with Tierra Distillery contractors to come up with a final design of the sprinkler system that can hopefully be approved.
 - Lt. Godek is working with the Country House on the installation of their new sprinkler system. The design has been approved. The work will be done in phases at night so that no disruption to the business operations of the restaurant will occur. Thank you Dave for your work on this to help this project happen.
 - This week Lt. Godek completed four (4) Fire/Life Safety Inspections.
2. Training Report:
 - Daily on duty training sessions were conducted.
 - Wednesday evening, twenty-one (21) Firefighters attended weekly Fire suppression training. This training was on building construction and was conducted remotely on Microsoft Teams.
3. COVID 19 Report:
 - COVID 19 Hospitalizations have decreased significantly at both Hinsdale and LaGrange Hospitals. Today Hinsdale Hospital had 4 COVID patients and LaGrange had 2 COVID patients. Over 90% of these patients are unvaccinated.
 - EMS personnel continue to take full PPE precautions during all EMS calls.
 - At this time, we have no fire department employees currently in isolation and who are still testing positive for COVID.
 - As indoor mask requirements in Illinois might be lifted at the end of this month, the Fire Department procedures will continue to require firefighters, EMT's and Paramedics to wear masks while inside fire department vehicles, when in contact with the public, and also while on Fire/Rescue/EMS calls.
4. Emergency Medical Services Report:
 - All village owned AED's and cardiac monitors will be inspected, maintained and re-certified by a third party contractor on Tuesday, February 22nd at the fire station.
5. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
6. Emergency Management Report:
 - No report.

7. Du-Comm Report:

- On Thursday morning, I attended the monthly meeting of the Du-Comm Fire Chiefs. Normal business was conducted. There was also significant discussion of the new radio deployments and a demonstration of new video equipment for the police departments. Also discussed was an internal DuComm report outlining what went right and what went wrong at DuComm as they were flooded with 9-1-1 calls from occupants of Oak Brook Center during the mall shooting. A more detailed "After Action Report" of this incident will be discussed at the next meeting.

8. Vehicle Maintenance:

- Engine 86 (2002 Pierce Pumper) was returned to full service on Tuesday, January 15th. It was at the repair shop in Woodstock since January 24th getting all of the fuel lines and fuel primer pump replaced. The fuel primer pump for this system is no longer made. The technicians acquired a similar primer pump and had to perform custom work to adapt this pump to the fuel system for the engine.

9. On Wednesday morning I attended the monthly virtual meeting of the Clarendon Hills Chamber of Commerce.

10. Incidents of Interest:

- Thursday, February 10th at 3:51 PM. Medic 86, Squad 86, Chief 86 and Hinsdale Engine 84 responded to a vehicle accident on 55th at Western Ave. Three vehicles were involved in the accident. One vehicle ended up through a home owners fence and into their back yard. The driver of this vehicle was transported to a local hospital for treatment.
- Thursday, February 10th at 7:18 PM. Squad 86 and Medic 86 responded for a person trapped in the elevator at the Jewel Store 303 Holmes Ave. Firefighters were able to remove the occupant from the elevator without incident.

11. Mutual Aid Calls:

- None.

12. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont three (3) times.
- Clarendon Hills Medic 86 responded to two (2) EMS calls in Hinsdale.
- The Fire Department responded to twenty-three (23) emergency calls in the past week.

If you have any questions or require additional information, please contact me.

