



Weekly

REPORTS

APRIL 1, 2022

Manager's Report

Report 1.

Finance Dept. Report

Report 2.

Public Works Dept. Report

Report 3.

Community Dev. Dept. Report

Report 4.

Police Dept. Report

None

Fire Dept. Report

None



VILLAGE CALENDAR

See www.clarendonhills.us

Mon Apr. 4

[Police Pension Fund Board of Trustees Meeting](#)

Mon Apr. 4

[Village Board Regular Meeting](#)

Mon Apr. 18

[Village Board Regular Meeting](#)

Wed Apr. 20

[Chamber of Commerce Meeting](#)

Thu Apr. 21

[Zoning Board of Appeals and Planning Commission Meeting](#)

Fri Apr. 22

[Firefighters' Pension Board Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: April 1, 2022
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, April 4 at 6:30 p.m. and again we will offer a virtual option.
- **Conference Attendance** – I attended the ILCMA Winter Conference from Tuesday afternoon to Thursday morning. Numerous issues of interest were covered including current challenges in recruitment and retention of employees, police culture challenges and legislative updates. The latter includes potential for increase in Local Government revenue from the State, possible continuation of remote meeting options beyond the pandemic emergency and statement of economic interest forms.
- **Police Assistant Recruitment** - Village is recruiting a parttime police assistant for the 2 pm to 7 pm shift. If you are interested or know someone who may be please go to: <https://recruiting.paylocity.com/Recruiting/Jobs/Details/1014712>
- **Summer Help Recruitment** - Village has started recruiting our seasonal summer help for the public works department. If you are interested or know someone who may be please go to: <https://recruiting.paylocity.com/Recruiting/Jobs/Details/945292>
- **E-Waste Pickup** - Clarendon Hills residents who are serviced by Lakeshore Recycling Systems (LRS) will be allowed to place accepted electronic waste items at their curb for collection by LRS on Monday, May 2, 2022. **Deadline to register for this one-day pick-up is April 28th!** Residents can register for their items to be picked up on Monday, May 2nd at www.LRSrecycles.com/ewaste Please note that if you do not register, your items will not be picked up. See flyer for additional information.

Enjoy the weekend!



CLARENDON HILLS ELECTRONIC WASTE COLLECTION

Please note that the Clarendon Hills residents will be allowed to place accepted electronic waste items at their curb for collection by LRS on **MONDAY, May 2, 2022**

This complimentary event will take place for one day only, so please mark your calendars.

In order to participate and to schedule service, residents must call **844.NEED.LRS** or submit your request at **[LRSrecycles.com/ewaste](https://www.lrsrecycles.com/ewaste)**. Residents who don't request/enroll for this service may not have items collected. Submissions will be accepted until 5 PM on Thursday, April 28, 2022.

ALLOWABLE ITEMS INCLUDE:

TV's, printers, computers, computer monitors, laptops, gaming consoles, fax machines, scanners, stereo equipment, cell phones, keyboards/mice, extension cords, telephones, cameras, network cables, computer cords.

SMALL HOUSEHOLD APPLIANCES:

Blenders, microwaves, toasters, alarm clocks, hair dryers (most small corded items).

NOT ACCEPTED:

Electronics containing liquids/hazardous materials (these items include air conditioners, refrigerators, dehumidifiers, etc.), batteries for cars, boats, sump pumps, etc., smoke detectors, thermostats, lightbulbs, gas-powered items.

If an allowable item is too large to handle, or needs special consideration, LRS may not be able to take it, or reschedule for a different day.



QUESTIONS?

For more information, questions and to arrange for services, please call LRS Monday – Friday from 7:00 a.m. until 5:00 p.m. at **844.NEED.LRS** or **Service@LRSrecycles.com**.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: April 1, 2022
Subject: Department Report

1. On Thursday, Senior Accountant Kari Krzemkowski and I met virtually with Sikich, LLP, for the audit fieldwork exit conference. I am happy to report that the CY 2021 audit was another success for the Village! Sikich noted that they were pleased the Village could have all the work papers and financials completed a month ahead of previous years. I would note that the audit's success could not be possible without each person's effort in the Village Hall. Dan Berg, Partner for Sikich LLP, will present the final audit to the board tentatively at the last board meeting in May.
2. Effective today, April 1, 2022, Yard Waste Stickers increased in price from \$2.75 per sticker to \$2.83 per sticker. Yard Waste Stickers are available for purchase at the Village Hall, Clarendon Hills Jewel, and the Clarendon Hills Hardware store.
3. Utility billing Clerk Cesarini sent out past due notices for water bills that were not paid by March 25th. Those residents that received the notice were assessed a ten percent penalty. All payments are due by April 25th to avoid further action, such as a red tag notice.
4. On Friday, April 1, 2022, IMRF released the 2023 Employer contribution rates. IMRF contributions must be paid on the earnings of all employees working in participating positions. Our employer contribution rate on member earnings is based upon actuarial costs for retirement, supplemental retirement, death, and disability benefits. The CY 2023 will be 12.12%; this is the lowest contribution rate the Village has had in the last ten years of data. (Shown below)

Calendar Year	Contribution Rate
2023	12.12%
2022	14.81%
2021	16.43%
2020	17.22%
2019	14.61%
2018	14.91%
2017	14.36%
2016	15.06%
2015	15.04%
2014	15.32%

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: April 1, 2022
Subject: Weekly Report

1. With Spring rains, staff addressed a number of culverts that were plugged with leaves from last Fall.
2. Water meters were read on Friday, April 1.
3. Water staff completed JULIE locates, high water usage appointments and remote read installs.
4. Troubleshooting occurred on the Village Board Room microphones.
5. The train station contractor has prepped the west side for concrete. It should all be poured next week. Paving of the approaches on Prospect on either side of the train tracks is scheduled for mid-April.
6. The parking lot at Lions Park was cleaned up from the debris left from the stockpile of snow from the Downtown.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: April 1, 2022
RE: Community Development Department Report

1. **Metra Parking Lot – General community use**

The Metra off-street parking lot is available after 3 pm on weekdays and all day on weekends.

This 93-space lot provides ample additional public parking options for general use by all Downtown visitors and only an easy three block walk to most downtown businesses.

2. **Wet weather and construction site cleanliness**

The Community Development Department deals with concerns about cleanliness around construction sites. Now that Spring and wet weather is upon us, the Dept wishes to remind the community that our neighborhoods' perception is important and proper cleanliness in and around construction sites is vitally important to the entire community.

3. **Spring Cleaning**

Now that Spring is upon us, it is a wonderful time to review the condition of our publicly visible portions of our private properties and start cleaning out winter debris accumulations to show our love for our community.

4. **Downtown public parking - employees**

Please remember that downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.