



Weekly

REPORTS

May 20, 2022

Manager's Report

Report 1.

Finance Dept. Report

Report 2.

Public Works Dept. Report

Report 3.

Community Dev. Dept. Report

Report 4.

Police Dept. Report

Report 5.

Fire Dept. Report

None



VILLAGE CALENDAR

See www.clarendonhills.us

Tue May 24

[Free Blood Pressure Check at Library](#)

Thu May 26

[Chamber of Commerce's Farmers Market](#)

Mon May 30

[Village Offices Closed due to Memorial Day Holiday](#)

Tue May 31

[Free Blood Pressure Check at Library](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: May 20, 2022
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, June 6 at 6:30 p.m. and again we will offer a virtual option.
- **Daisy Days and Daisy Dash** – Plans are well underway for the return of Daisy Days, which is back and scheduled for the usual Fathers' Day Weekend (June 17 and June 18). Daisy Dash is also back to its regular day – Fathers' Day on June 19. More information will be distributed when available.
- **Chamber Meeting** – Along with other members of Village staff I participated in the Chamber meeting on Wednesday morning. The group had the opportunity to meet the new Director, Shannon McDonald, and discussed plans for Daisy Days.
- **Metra Train Incident** – As of late last Friday night the crossing has been open. NTSB and other agencies are continuing to work on the investigation, which has led to further delays in completing the final lift of pavement. Evaluation of other damage and environmental clean-up efforts is on-going.
- **Farmers Market** – The Farmers Market returned to the Village Hall Plaza Thursday. The Chamber of Commerce has done a great job putting this together. This will run every Thursday from 7AM – 1PM until October 20th.

Enjoy the weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: April 29, 2022
Subject: Department Report

1. Beginning June 1, a "Transfer Certificate" will be required when selling your home in Clarendon Hills. Please order a Final Water Bill 7 days prior to the closing date. A Final bill can be ordered by going to the Village Website at www.clarendonhills.us/final or contact Katy in Utility Billing at 630-286-5416.
2. Vehicle Stickers are available for purchase online or in person at Village Hall or the Police Department. Residents can make online purchases at www.clarendonhills.us/388/Online-Bill-Pay, or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car- \$40

Motorcycle- \$30

Seniors (62+) are eligible for a 50% discount.

Village of Clarendon Hills residents will once again have the option to purchase a limited supply **special vehicle sticker** showing their support for **Dancin' in the Street Summer Concert Series** by donating a minimum of \$10.00 (plus the regular sticker price).



Residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins on July 1st and ends on June 30th of the following year.

3. REMINDER... **A Pet License is Required for anyone that owns a dog or cat in the Village.**

A Pet License can be purchased in person at the Village Hall or Village Police Station. The application shall be on the form provided by the Village and shall contain the name and address of the owner or keeper, name, breed, sex or whether neutered, and color of each animal proposed to be licensed. When completing an application for a dog and/or cat license, the application shall be accompanied by a veterinarian certificate showing that the animal has been given rabies inoculation shots. Every dog and/or cat owner shall firmly secure a current Village animal license to the licensed dog and/or cat using a collar.

The Fee for a pet license is \$15.00 per animal.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: May 20, 2022
Subject: Weekly Report

1. Crews assisted John Burns Construction Friday evening to add temporary asphalt to the transition areas at the train crossing and adjacent intersections. This work was performed at the suggestion of the Illinois Commerce Commission. The NTSB and ICC were onsite to oversee and sign off on the work. The crossing was reopened at approximately 10:30 PM.
2. I assisted the NTSB last weekend and throughout the week as they continue their data collection.
3. On Thursday, the BNSF provide a safety flagger and the remaining three structures had their rims adjusted to final pavement height. Concrete was poured at 12:30 PM and requires 48 hours to cure. John Burns is scheduled to return on Saturday to place temporary asphalt adjacent to the structures. The BNSF has notified us that the next available date for a flagger to be onsite will be after Memorial Day. At that time, the final layer of asphalt can be placed.
4. A water main break at Richmond and Ridge occurred on Thursday morning. A repair was made.
5. With continued dry weather this week, additional time was spent watering the grass seed and the planter beds Downtown.
6. Water staff completed water sample collection, a high number of JULIE locates, high water usage appointments and remote read installs.
7. PW staff received direction on where outdoor seating may occur this summer. We went out to confirm that the barrier walls would fit in the locations requested and that we own a sufficient number to make it work.

8. Arbor Day was celebrated on Friday with the planting of a new Dawn Redwood tree. The larger tree planting program includes 65 trees and will occur later this Spring.



9.



MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: May 20, 2022
RE: Community Development Department Report

1. **95 Park Avenue space**

The small incubator space on Park Avenue in the downtown area is apparently available again. This is a nice small tenant space that would be excellent for a first-time entrepreneur or a high sales per square foot retail business.

2. **5/19/2022 ZBA/PC meeting**

The ZBA/PC meet last night to discuss a PUD Concept Plan for the reuse of 421 Park Avenue for a Day Care Center/Montessori School. This included nonbinding review and comments from Village staff and the ZBA/PC to assist the applicant on the next procedural step which is formal application for Preliminary Plan review.

3. **Wet weather and construction site cleanliness**

The Community Development Department deals with concerns about cleanliness around construction sites. Now that Spring and wet weather is upon us, the Dept wishes to remind the community that our neighborhoods' perception is important and proper cleanliness in and around construction sites is vitally important to the entire community.

4. **Downtown public parking – employees and business owners**

Please remember that downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: May 20, 2022
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- Officer Kane attended an officer in charge class.
- Officers are completing Court Smart online training.
- Sergeant Robak attended an advanced property management class.
- I attended an ETSB meeting
- Officer Peck attended firearms instructor training

Recent events:

May 7, 4:20pm, officers responded to the Jewel for a battery report. The complainant took exception to being slapped in the face after he called someone a racial slur. No complaints to be signed.

May 7, 10:00pm, officers stopped a motorist for disobeying a stop sign at Walker and Harris. The driver happened to have a revoked driver's license and was wanted on an outstanding arrest warrant. The driver was taken into custody and her car was administratively towed.

May 9, 2:09am, officers arrested a Westmont resident for driving on a suspended driver's license. During the arrest process, officers discovered the driver was in possession of a white powdery substance that appeared to be a controlled substance. Charges pending lab results.

May 10, 2:11pm, officers responded to an apartment at 288 Oxford for a domestic dispute. Officers offered guidance.

May 10, 3:41pm, officers spoke with a resident at the station regarding fraudulent activity. In an attempt to purchase a puppy online, the victim sent money to the purported breeder. The puppy was never shipped. Pending.

May 10, 3:54pm, officers responded to an apartment at 143 Ann for a verbal domestic. Officers offered advice.

May 11, 8:20am, officers responded to the railroad grade crossing for a train vs. truck crash. We were assisted by officers from Hinsdale, Oak Brook and Willowbrook. Metra Police also responded and took over the scene until the NTSB arrived to investigate further. Investigation continues.

May 11, 9:22pm, officers responded to the PNC Bank parking lot for a drug overdose. The subject was transported to the hospital. Pending.

May 14, 4:35am, officers responded to the Jewel for a hit and run crash. A black Nissan struck a parked car then fled. Officers located the offending vehicle and driver. The driver was cited for leaving the scene of a crash.

May 14, 10:30am, an officer responded to Maywood to assist with a gang funeral.

May 15, 1:56am, officers responded to an apartment at 284 Woodstock for a domestic trouble. Officers quelled the situation.

May 15, 9:37am, officers responded to a residence on Coe for a criminal damage to property complaint. Unknown offenders threw a rock through the rear window of a parked car. Officers canvassed the area with negative results.

May 15, 12:00pm, officers spoke with a family regarding an ongoing crisis intervention matter.

May 15, 5:30pm, officers responded to a residence on Ruby for a criminal damage to property report. Offenders smashed the victim's windshield while it was parked on the street.

May 18, 12:32pm, officers spoke with a resident at the station regarding a domestic situation. Officers gave advice.