



# Weekly

## REPORTS

June 3, 2022

Manager's Report

[Report 1.](#)

Finance Dept. Report

[Report 2.](#)

Public Works Dept. Report

[Report 3.](#)

Community Dev. Dept. Report

[Report 4.](#)

Police Dept. Report

[Report 5.](#)

Fire Dept. Report

None



### VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Mon Jun. 6**

[Village Board Regular Meeting](#)

**Tue Jun. 7**

[Free Blood Pressure Check at Library](#)

**Thu Jun. 9**

[Chamber of Commerce's Farmers Market](#)

**Tue Jun. 14**

[Free Blood Pressure Check at Library](#)

**Wed Jun. 15**

[Chamber of Commerce Meeting](#)

**Thu Jun. 16**

[Chamber of Commerce's Farmers Market](#)

## MEMORANDUM

**To:** Village President Austin and Village Board  
**From:** Kevin Barr, Village Manager  
**Date:** June 3, 2022  
**Subject:** Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, June 6 at 6:30 p.m. and again we will offer a virtual option.
- **June 20 Board Meeting Date Change** – Due to the observed Federal Juneteenth Holiday on Monday, June 20, the Village Board meeting scheduled for that day is being moved to Tuesday, June 21.
- **Daisy Days and Daisy Dash** – Plans are well underway for the return of Daisy Days, which is back and scheduled for the usual Fathers' Day Weekend (June 17 and June 18). Information is available here: <https://www.clarendonhillschamber.com/daisy-days-2022> . Daisy Dash is also back to its regular day – Fathers' Day on June 19. More information is available here: <https://www.daisydash.com/>
- **Dancin' in the Street Update** – The first concert this year is on Wednesday, June 22<sup>nd</sup>. Hope to see everyone there. Band lineup and other information is available at: <https://www.clarendonhills.us/concerts>
- **Planting Partners** – We are so excited to state that as of today, all of the Planting Partner beds have sponsors. This is three years in a row and helps make the planting beds in the downtown business district extra special. Of course, the beauty is orchestrated by the selection and care of The English Garden and our Publics Works' crewmembers.
- **Block Parties** – Summer is in the air for sure as residents have been submitting their block party requests. Be sure to submit yours at [www.clarendonhills.us/blockparty](http://www.clarendonhills.us/blockparty)

Have a great weekend!

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** June 3, 2022  
**Subject:** Department Report

1. As of June 1, a "Transfer Certificate" is required when selling your home in Clarendon Hills. Please order a Final Water Bill 7 days prior to the closing date. A Final bill can be ordered by going to the Village Website at [www.clarendonhills.us/final](http://www.clarendonhills.us/final) or contact Katy in Utility Billing at 630-286-5416.
2. The Annual Comprehensive Financial Report has been finalized by the auditors; a hard copy of the report has been placed in each Village Board Members mailbox. An electronic version is available on the Village Website in the Financial Documents section.
3. Vehicle Stickers are available for purchase online or in person at Village Hall or the Police Department. Residents can make online purchases at [www.clarendonhills.us/388/Online-Bill-Pay](http://www.clarendonhills.us/388/Online-Bill-Pay), or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car- \$40

Motorcycle- \$30

Seniors (62+) are eligible for a 50% discount.

Village of Clarendon Hills residents will once again have the option to purchase a limited supply **special vehicle sticker** showing their support for **Dancin' in the Street Summer Concert Series** by donating a minimum of \$10.00 (plus the regular sticker price).



Residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins on July 1st and ends on June 30th of the following year.

4. REMINDER... **A Pet License is Required for anyone that owns a dog or cat in the Village.**

A Pet License can be purchased in person at the Village Hall or Village Police Station. The application shall be on the form provided by the Village and shall contain the name and address of the owner or keeper, name, breed, sex or whether neutered, and color of each animal proposed to be licensed. When completing an application for a dog and/or cat license, the application shall be accompanied by a veterinarian certificate showing that the animal has been given rabies inoculation shots. Every

dog and/or cat owner shall firmly secure a current Village animal license to the licensed dog and/or cat using a collar.

The Fee for a pet license is \$15.00 per animal.



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Joe Ferrel, Operations Superintendent  
**Date:** 06/03/22  
**Subject:** Weekly Report

1. I participated in a conference call for the train depot. Crews have been out this week and will continue through next week working on the inbound station railings and landscaping. Surface asphalt and striping were completed this week.
2. Public Works crews have been planting flowers, mulching, and cleaning the downtown and surrounding areas to prepare for the Daisy Days festivities.
3. Minor storm damage was cleared away along with storm inlet cleaning prior to and after this week's storms.
4. Road edging repair, grass cutting, and watering of landscaping and flowers consumed a large portion of the crews time of this shortened week.
5. Meter reading, JULIE locations, parkway refunds, new water service inspections, water meter replacements and new sidewalk inspections were performed as well.
6. New air brake lines and other miscellaneous repairs were completed along with minor repairs and maintenance to the large tow behind generator to be used for Daisy Days.
7. Shout to PW crewmember Roger for refinishing the Village Hall courtyard furniture and adding potted plants to the retaining wall.





## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Jonathan Mendel, Community Development Director  
DATE: June 3, 2022  
RE: Community Development Department Report

### 1. **Il Mio restaurant – 30 S. Prospect Ave.**

The Village recently reimbursed the property owner of 30 S. Prospect Ave \$110,000 under resolution R-21-50 through the Downtown Tif Aesthetic & Capital Property Improvement Grant Program for the extensive rehabilitation and improvement of the subject property. This is the first reimbursement under this grant program, which designed to encourage and support the modernization of the existing Downtown buildings.

### 2. **May 2022 permits update**

Permit #	Date	Address	Permit Type	Contractor	Construction Value \$
2022-0079	05/03/22	347 Ridge	Permeable Patio/Gas Fire Pit	CNC Landscapes	\$ 20,425.00
2022-0080	05/03/22	324 Ridge	Inground Pool	Aqua Pools	\$ 95,000.00
2022-0081	05/04/22	103 Ann	Inground Pool	Aqua Pools	\$ 73,000.00
2022-0082	05/03/22	320 55th ST	Deck	A Affordable Decks	\$ 9,500.00
2022-0083	05/09/22	106 Algonquin	Replace Driveway/Apron & Walkway/ Add Paver Walk	TMW Enterprises	\$ 7,700.00
2022-0084	05/09/22	306 Hudson	200 Amp Service	Poltech Electric	\$ 2,500.00
2022-0085	05/11/22	448 Ridge	Replace Deck W. Parking Space/Walk	Laslo Landscaping	\$ 15,000.00
2022-0086	05/11/22	23 Arthur	Paver Patio/Grill Center	JR's Creative Landscaping	\$ 28,000.00
2022-0087	05/11/22	4 Walker Suite A	Blur Salon Int. Alt	Bill Goergen	\$ 30,000.00
2022-0088	05/12/22	433 Burlington	Replace (4) Windows - Same Size	BY Owner	\$ 1,100.00
2022-0089	05/12/22	7 Algonquin	Interior Drain Tile/Sump Pump	PermaSeal	\$ 8,176.34
2022-0090	05/16/22	410 Naperville Lot 32 (406 Naperville)	New SF Construction	McNaughton Development	\$ 500,000.00
2022-0091	05/16/22	410 Naperville Lot 31 (408 Naperville)	Demo/ New SF Construction	McNaughton Development	\$ 500,000.00
2022-0092	05/16/22	410 Naperville Lot 30	New SF Construction	McNaughton Development	\$ 500,000.00
2022-0093	05/19/22	356 55th Street	RR Driveway W. Turn About	BY Owner	\$ 4,500.00
2022-0094	05/23/22	245 Burlington Unit 308	Rooftop HVAC	Air-Chek	\$ 7,800.00
2022-0095	05/25/22	320 Ruby	Kitchen Remodel	MG Bros Construction	\$ 91,023.00
2022-0096	05/26/22	273 Churchill	Patio Expansion	CNC Landscapes	\$ 11,250.00
2022-0097	05/27/22	441 Naperville	ROW Drainage	Green Forest Landscaping	\$ 2,400.00

Community Development issued the above permits in May 2022. Additionally, the Dept. accepted 30 permit applications for a variety of projects totaling \$3,603,517 of construction value.

### 3. **6/16/2022 ZBA/PC meeting**

A ZBA/PC meeting will be held on Thursday, 6/16/22 at Village Hall with the following cases:

- Residential fence height variation at 37 Gilbert Ave.
- Residential fence height variation at 285 Middaugh Rd.
- PUD Preliminary Plan to permit a Day Care Center at 421 Park Ave in an R-1 zoning district

**4. Recent Code Enforcement activities and Notices of Violation**

- 428 Ruby – Tall grass
- 334 55TH – Tall Grass
- 29 Tuttle – Tall Grass; Vacant home
- 23 Gilbert – Tall grass; Vacant home
- 14 Gilbert – Chronic, unresponsive offender of tall grass and IPMC. Village will cut the grass and likely lien the property
- 119 Ogden Ave. – Chronic, unresponsive offender of tall grass, nuisance brush and nuisance pile of bricks. Village to cut the grass and place another lien on the property.
- 380 Coventry – Attempted turning garage into an illegal living space
- 105 Sheridan – Tall grass in parkway
- 232 Middaugh – Tall grass
- 140 N. Prospect – Repeat and continued noncompliance (Inoperable vehicles, Boat on driveway)

**5. Downtown public parking – employees and business owners**

Please remember that downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.

# VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: June 3, 2022  
To: Village Manager Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

---

## **Recent Training, Meetings and Events**

- Officer Spelman attended a property management class.
- Officer Dziekan attended a use of force refresher class.
- Officers are completing Court Smart online training.

## **Recent events:**

May 21, 11:41pm, officers interrupted an underage drinking party being held on Juliet Ct. Juvenile officers are working with parents regarding repercussions.

May 22, 7:02am, officers responded to the 200 block of Middaugh for a mental health crisis. The subject was transported for evaluation.

May 25, 3:52pm, officers received a complaint from a local business regarding a workplace threat. Advice was given.

May 27, 8:51am, a resident reported that on May 26, 5:30pm, his child's bicycle was stolen after being parked unlocked at Prospect Park. A similar incident occurred an hour later at Walker Park. Pending

May 27, 11:27pm, officers responded to the area of Prospect and Ann for a hit and run crash. A FedEx driver reported his truck was sideswiped by a GMC pickup truck. Officers located the offending vehicle in the driveway of a residence on Rose. The driver was eventually arrested for failure to give information and DUI.

May 29, 5:30pm, officers received a cryptic email from an out of state individual purporting that a Clarendon Hills resident has been putting things in his toilet and stealing his furniture. Pending.

May 31, 1:16pm, officers received a complaint of an alleged violation of an order of protection. Pending.

June 1, 6:59pm, officers responded to an apartment on Concord for a disturbance. It turns out that the complainant's neighbor was banging on the floor, and the complainant was banging on the ceiling in retaliation. Officers calmed the situation.