



# Weekly

## REPORTS

June 10, 2022

Manager's Report

Report 1.

Finance Dept. Report

Report 2.

Public Works Dept. Report

Report 3.

Community Dev. Dept. Report

Report 4.

Police Dept. Report

Report 5.

Fire Dept. Report

Report 6.



### VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Tue Jun. 14**

[Free Blood Pressure Check at Library](#)

**Wed Jun. 15**

[Chamber of Commerce Meeting](#)

**Thu Jun. 16**

[Chamber of Commerce's Farmers Market](#)

**Thu Jun. 16**

[Zoning Board of Appeals and Planning Commission Meeting](#)

**Fri Jun. 17 - Sat Jun. 18**

[Daisy Days! Chamber of Commerce Event](#)

**Sun Jun. 19**

[Daisy Dash 5 K!](#)

**Tue Jun. 21**

[Free Blood Pressure Check at Library](#)

## MEMORANDUM

**To:** Village President Austin and Village Board  
**From:** Kevin Barr, Village Manager  
**Date:** June 10, 2022  
**Subject:** Weekly Report

- **Next Board Meeting** – The next meeting is on Tuesday, June 21 at 6:30 p.m. and again we will offer a virtual option. The meeting is moved from Monday in respect to the Federal Juneteenth Holiday which is being observed on Monday.
- **Daisy Days and Daisy Dash** – Summer is here!. Daisy Days is next week, Friday, June 17 and Saturday June 18. Information is available here: <https://www.clarendonhillschamber.com/daisy-days-2022> . Daisy Dash is also back to its regular day – Fathers' Day on June 19. More information is available here: <https://www.daisydash.com/>
- **Dancin' in the Street Update** – The first concert this year is less than two weeks away on Wednesday, June 22<sup>nd</sup>. Hope to see everyone there. Band lineup and other information is available at: <https://www.clarendonhills.us/concerts>
- **Downtown Construction** – Though it appears slow, work is continuing on various elements of the downtown project. Fencing adjacent to the tracks has just been installed. Staff continues to work with the architect and contractor to complete the Metra and Clarendon Hills signing on the structures. Work is also nearing completion on the park at the southwest corner.
- **Block Parties** – Summer is in the air for sure as residents have been submitting their block party requests. Be sure to submit yours at [www.clarendonhills.us/blockparty](http://www.clarendonhills.us/blockparty)

Have a great weekend!

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** June 10, 2022  
**Subject:** Department Report

1. Just a reminder as of June 1, a "Transfer Certificate" is required when selling your home in Clarendon Hills. Please order a Final Water Bill 7 days prior to the closing date. A Final bill can be ordered by going to the Village Website at [www.clarendonhills.us/final](http://www.clarendonhills.us/final) or contact Katy in Utility Billing at 630-286-5416.
2. Vehicle Stickers are available for purchase online or in person at Village Hall or the Police Department. Residents can make online purchases at [www.clarendonhills.us/388/Online-Bill-Pay](http://www.clarendonhills.us/388/Online-Bill-Pay), or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car- \$40

Motorcycle- \$30

Seniors (62+) are eligible for a 50% discount.

Village of Clarendon Hills residents will once again have the option to purchase a limited supply **special vehicle sticker** showing their support for ***Dancin' in the Street Summer Concert Series*** by donating a minimum of \$10.00 (plus the regular sticker price).



Residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins on July 1st and ends on June 30th of the following year.

3. REMINDER... ***A Pet License is Required for anyone that owns a dog or cat in the Village.***

A Pet License can be purchased in person at the Village Hall or Village Police Station. The application shall be on the form provided by the Village and shall contain the name and address of the owner or keeper, name, breed, sex or whether neutered, and color of each animal proposed to be licensed. When completing an application for a dog and/or cat license, the application shall be accompanied by a veterinarian certificate showing that the animal has been given rabies inoculation shots. Every dog and/or cat owner shall firmly secure a current Village animal license to the licensed dog and/or cat using a collar.

The Fee for a pet license is \$15.00 per animal.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** June 10, 2022  
**Subject:** Weekly Report

1. As a follow up to the truck-train collision, coordination efforts related to finishing out the environmental cleanup occurred this week. DuPage County is overseeing the cleanup permit and was on site Thursday with the contractor to provide direction on how best to complete the remaining items, especially as it relates to the creek.
2. Pedestrian railings that were installed at the train station. Electricians inspected the heating elements in the sidewalks. It appears only one sector was impacted from the truck fire. They are working to get replacement heating elements.
3. The Burlington Plaza project had crews caulking joints and sourcing the remaining plants for the berm. Decorative railroad track pieces were placed in the plaza.
4. Road edging repairs occurred on a number of blocks.
5. With relatively dry weather this week, time was spent watering the grass seed and the planter beds Downtown.
6. Water staff completed a number of JULIE locates, high water usage appointments and remote read installs.
7. A water service line on Chicago Avenue was repaired after a directional bore machine caught the line and pierced it.

## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Jonathan Mendel, Community Development Director  
DATE: June 10, 2022  
RE: Community Development Department Report

### 1. **6/16/2022 ZBA/PC meeting**

A ZBA/PC meeting will be held on Thursday, 6/16/22 at Village Hall with the following cases:

- Residential fence height variation at 37 Gilbert Ave.
- Residential fence height variation at 285 Middaugh Rd.
- PUD Preliminary Plan to permit a Day Care Center at 421 Park Ave in an R-1 zoning district

### 2. **Recent Code Enforcement activities and Notices of Violation**

- 7 temp signs in public ROWs removed
- 32 Blodgett – Tall grass
- 143 Arthur- Tall grass
- 251 Woodstock- Multiple violations
- 418 Chicago- Tall grass
- 30 N. Prospect- Bushes overgrown
- 201 Norfolk – Bushes overgrown
- 201 Holmes- Unfounded violation
- 35 McIntosh- Bushes overgrown
- 245 Hudson- Bushes overgrown
- 307 Hudson – Bushes overgrown
- 410 Naperville- I called builder to cut grass
- 240 Grant cut grass at new home build

### 3. **Downtown public parking – employees and business owners**

Please remember that downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.

## VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: June 10, 2022  
To: Village Manager Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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The Department has been receiving numerous fireworks complaints. Possession of fireworks is illegal in Illinois and a violation of the Clarendon Hills Municipal Code. Please do not purchase fireworks or allow your children to possess them.

### **Recent Training, Meetings and Events**

- Officer Spelman attended a defensive tactics training class.
- Detective Michalek attended a ballistics network training class.
- Officers are completing Court Smart online training.
- Officer Kane attended evidence technician training.

### **Recent events:**

June 3, 12:39am, officers responded to the Oak Brook Hyatt to assist Oak Brook PD with a disturbance.

June 3, 12:00pm, officers spoke with a resident on Coe regarding a fraud complaint. The victim related that she received an email advising that there was something wrong with her bank account. After calling the number provided, our victim was talked into purchasing \$3,000 in gift cards to rectify the issue. Pending.

June 3, 11:52pm, officers responded to a residence on Algonquin for a domestic battery report. Officers arrested the offender and transported him to DuPage County Jail.

June 4, 5:14pm, officers responded to the area of 55<sup>th</sup> and Richmond for a report of DUI driver. Officers were able to stop the vehicle and investigate. The driver was ultimately arrested and charged with DUI, endangering the life of a child, and unlawful possession of cannabis.

June 4, 11:50pm, officers responded to an apartment at 288 Oxford for a disturbance. The parties involved started to argue and threaten each other over an unexplained door ding.

June 5, 1:32pm, officers spoke with a complainant regarding a road rage incident that occurred on Rte. 83. Another driver threw a water bottle and shot a BB gun at our complainant's car. Pending.

June 6, 12:52am, officers responded to an apartment on Concord for a drug overdose. The responding officers administered Narcan and were able to revive the unresponsive subject. CHFD transported the subject.

June 8, 5:48am, officers responded to a residence on Indian for a criminal damage to property complaint. Unknown subjects shot out the complainant's car window with a BB gun. Pending.

June 8, 8:58am, officers spoke with a resident regarding a neighborhood dispute. Advice was given.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** June 10, 2022  
**Subject:** Weekly Department Report 2022-17

1. Fire Prevention Bureau Activity.
  - This week Lt. Godek has followed up several construction projects in the village to make sure they are on track.
  - Final inspections for Fire, Fire Alarm System and Sprinkler System were conducted at the Tierra Distillery and all passed. They are shooting for a June 15<sup>th</sup> soft opening.
  - The sprinkler system that is currently being installed at the Country House is progressing and should be completed by the end of this month.
2. Training Report:
  - Daily on duty training sessions were conducted.
  - Wednesday evening, June 1st, twenty (20) Firefighters attended training. This training session was devoted to address and mapping of locations in the village.
3. COVID 19 Report:
  - There were no COVID 19 Hospitalizations reported at both Hinsdale and LaGrange Hospitals.
  - EMS personnel continue to take full PPE precautions during all EMS calls.
4. Emergency Medical Services Report:
  - We continue to work jointly with the Hinsdale Fire Department and Andres Medical Billing to revise and bring up to date our EMS billing amounts and billing practices to increase revenues in 2023.
  - Wednesday evening, June 8<sup>th</sup> twenty-two (22) Firefighter EMT's and Paramedics attended monthly continuing education. A representative from Zoll provided enhanced training on our Auto Pulse CPR device.
5. Clarendon Hills/Hinsdale FD sharing of services report:
  - I have begun to work on a revised sharing or services/Automatic Aid Agreement with Hinsdale.
  - I am also working on an Automatic Aid Agreement with the Village of Westmont.
6. Emergency Management Report:
  - No report.
7. Du-Comm Report:
  - No report.
8. Vehicle Maintenance:
  - All vehicles are in full service at this time.



9. This week we were awarded a \$2,838.77 Grant from the Illinois State Fire Marshal for reimbursement for training.
10. On Wednesday I attended the monthly meeting of the MABAS Division 10 Fire Chiefs. A demonstration of the new MABAS 10 communications vehicle was given. There was also lots of discussion about recent mass shootings. There will be RTF/Active Shooter training for EMS in September 2022.
11. Incidents of Interest:
  - So significant calls of interest.
12. Mutual Aid Calls:
  - None
13. Fire/Rescue/EMS calls:
  - The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills five (5) times.
  - The Westmont Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
  - The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale eight (8) times.
  - The Clarendon Hills Fire Department responded Automatic Aid to Westmont two (2) times.
  - Clarendon Hills Medic 86 responded to one (1) EMS call in Westmont.
  - Clarendon Hills Medic 86 responded to one (1) EMS call in Hinsdale.
  - Hinsdale Medic 84 responded to one (1) EMS call in Clarendon Hills.
  - The Fire Department responded to thirty-eight (38) emergency calls.

If you have any questions or require any additional information, please contact me.















