



Weekly REPORTS

June 24, 2022

Manager's Report

[Report 1.](#)

Finance Dept. Report

[Report 2.](#)

Public Works Dept. Report

[Report 3.](#)

Community Dev. Dept. Report

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Police Dept. Report

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Fire Dept. Report

[Report 6.](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Tue Jun. 28

[Free Blood Pressure Check at Library](#)

Wed Jun. 29

[Dancin' In The Street Concert](#)

Thu Jun. 30

[Chamber of Commerce's Farmers Market](#)

Mon Jul. 4

[Village Offices Closed due to Independence Day Holiday](#)

Tue Jul. 5

[Free Blood Pressure Check at Library](#)

Tue Jul. 5

[Cancelled - Village Board Rescheduled Regular Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: June 24, 2022
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, July 18 at 6:30 p.m. and again we will offer a virtual option. The first meeting in July will not be held, in part due to the 4th of July holiday.
- **Strategic Planning Session** – The Strategic Planning session was held last Tuesday night. There are several initiatives that the Board asked staff to investigate further. Follow-up reports to the Board will be made when available.
- **Daisy Days and Daisy Dash** – The weather was great for Daisy Days and the Daisy Dash last weekend. Everything seemed to go well. Thank you to the Chamber, Shannon McDonald, and Village Staff for your hard work on these events.
- **Dancin' in the Street Update** – The first concert was held on Wednesday and, again, the weather was great. There are five (5) more concerts coming up. Band lineup and other information is attached and available at: <https://www.clarendonhills.us/concerts>.
- **Farmers Market** – As a reminder, the Farmers Market, another initiative hosted by the Chamber, is continuing every Thursday morning in front of the Village Hall. Please come out and take a look.
- **Small Cell Wireless Permit Application** – The Village has received an application for one (1) small cell wireless facility. Further information is available on the Village's website.
- **New Employees** – The Village hired two new employees recently. After they complete their background checks we will do a formal announcement, but we are excited to have them in the fold.

Have a great weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: June 24, 2022
Subject: Department Report

1. ***Dancin' in the Street special vehicle sticker*** is selling fast, stop by and purchase yours today!

Vehicle Stickers are **Due July 1st**...residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st of each year and ends on June 30th of the following year.

Vehicle Stickers are available for purchase online or in person at Village Hall or the Police Department. Residents can make online purchases at www.clarendonhills.us/388/Online-Bill-Pay , or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car- \$40

Motorcycle- \$30

Seniors (62+) are eligible for a 50% discount.

Village of Clarendon Hills residents will once again have the option to purchase a limited supply ***special vehicle sticker*** showing their support for ***Dancin' in the Street Summer Concert Series*** by donating a minimum of \$10.00 (plus the regular sticker price).

Residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins on July 1st and ends on June 30th of the following year.

2. **REMINDER... *A Pet License is Required for anyone that owns a dog or cat in the Village.***

A Pet License can be purchased in person at the Village Hall or Village Police Station. The application shall be on the form provided by the Village and shall contain the name and address of the owner or keeper, name, breed, sex or whether neutered, and color of each animal proposed to be licensed. When completing an application for a dog and/or cat license, the application shall be accompanied by a veterinarian certificate showing that the animal has been given rabies inoculation shots. Every dog and/or cat owner shall firmly secure a current Village animal license to the licensed dog and/or cat using a collar.

The Fee for a pet license is \$15.00 per animal.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: June 24, 2022
Subject: Weekly Report

1. Contractors will be installing the decorative brick crosswalks Saturday morning on Prospect south of the tracks. Access will be available at all times but may drop to one lane with alternating direction flow. This was determined to be the least intrusive time to complete this work.
2. For many of our Public Works' staff, last weekend was spent supporting Daisy Days and the Daisy Dash. Monday had us completing the cleanup in the Downtown. Staff performed set up and take down for Dancin' in the Street on Wednesday night and a part of Thursday morning. Thursday had staff in early to support the Farmers Market.
3. With dry weather this week, time was spent watering the grass seed and the planter beds Downtown.
4. Water staff completed a number of JULIE locates, high water usage appointments and remote read installs.
5. The Village Engineer met with DPW staff to review engineering design for new water main on Burlington from the water tower to Westmont and resurfacing Burlington from Prospect to Westmont. The Village will be bidding the water main project this summer for construction in early Spring 2023 as lead times on pipes and other materials are too erratic. We are looking to acquire the water main this Fall and store it, so it is available in the Spring. We also believe this will help us get better pricing from contractors as it helps to reduce their risk.
6. The DuPage Mayors and Managers Conference oversees the distribution of federal road dollars in DuPage County. Last week their Transportation Technical Committee recommended the Burlington Resurfacing Project be funded with 80% federal funding. That project will occur in Summer 2023, after the water main is installed.
7. Our annual tree planting through the Suburban Tree Consortium took place on Thursday. Sixty trees were planted throughout the Village. The Village has over 6,500 parkway trees.



8. Crews assisted the Village of Riverside Public Works in their cleanup from the 90 mile per hour winds they experienced last Monday. We sent one worker and a dump truck to assist in hauling out trees from the roadsides on Monday, Tuesday and Wednesday.

 Village of Riverside
13h · 

The Village of Riverside has received significant help in its clean-up efforts following the severe weather event last week. We want to thank our neighboring communities for sending staff to help in these efforts! Twelve municipalities plus Cook County stepped up to help. Join us in thanking the Village Managers, Public Works Directors and their crews for their efforts throughout town.

[Village of Clarendon Hills](#) and Village Manager Kevin Barr

[Cook County Government](#) - Cook County Department of Transportation and Highways, John Daniels of Cook County Department of Emergency Management and Regional Security

[City of Countryside](#) City Administrator Gail Paul

[Village of Forest Park](#) Village Administrator Moses Amidei

[@VGlenco](#), Village Manager Phil Kiraly and Public Works Director David Mau

[@HighlandParkIL](#) and City Manager Ghida Neukirch

[@LaGrangePark](#) and Village Manager Andrianna Peterson

[@LibertyvilleVOL](#) and Village Administrator Kelly Amidei

[@VillageofNorthAurora](#) and Village Administrator Steve Bosco

[Village of Oswego, Illinois](#) and Dan Disanto Village Administrator

[@cityofrollingmeadows](#) and Rob Sabo City Manager

[@cityofwarrenville](#) and John Coakley City Administrator

[@VillageofWesternSprings](#) and Village Manager Ellen Baer



9. We received word that the Patching Program for this summer is delayed due to a labor strike. The planned patches are where water main breaks had occurred, and other areas identified in Blackhawk Heights that need larger area patches to extend the pavement life.

Chicagoland Paving Contractors, Inc.

225 Telser Road, Lake Zurich, IL 60047
847-550-9681 / office@chicagolandpaving.com

June 22, 2022

Dear Customers:

As you are most likely aware the ongoing strike with the aggregate producers is having an enormous impact on the construction activities this paving season and will continue to have an impact after the strike ends.

We are doing everything possible to keep working wherever able by getting needed materials or to find an open dump location. Unfortunately, many projects will have to be delayed because of the impact of the strike.

The strike began June 7th, 2022, making this already our 3rd week. We are being told by many suppliers that once the strike is resolved it could take up to 3 weeks to build up the necessary stockpiles for production. Once the strike is resolved, we plan to address school projects with sensitive time schedules and other projects with open excavations first and then start on newer projects.

If you have any questions or further concerns please feel free to contact us.

Sincerely,



William R. Bowes
Vice President





1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: June 24, 2022
RE: Community Development Department Report

1. 5-11 S. Prospect Building (Coldwell Banker/Daily Scoop/Studio 11 Salon) – building sale
This property is likely to be sold and close this week. The new owners are not known at this time.

2. Downtown public parking – employees and business owners

Please remember that downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.

3. Recent Code Enforcement activities and Notices of Violation (NOV)

A code enforcement block sweep performed along Burlington from McIntosh to Tuttle to address trees and bushes along the sidewalk:

- NOVs issued
 - 2 McIntosh
 - 2 & 3 Blodgett
 - 2 & 5 Gilbert
 - 2 & 3 Oxford
 - 1 Tuttle

A handful of open cases are not in compliance and going to Adjudication on July 20, 2022. Below are cases that have status changes:

- 282 Middaugh (Drainage) – Adjudication
- 353 Ridge (Off Street parking) – Compliance
- 23 Gilbert (Tall grass) – Compliance
- 32 Blodgett (Tall grass) – Compliance
- 29 Tuttle (Tall grass) – Compliance
- 143 Arthur (Tall grass) – Compliance
- 232 Middaugh (Tall grass) – Compliance
- 307 Hudson (Overgrown bushes) – Compliance
- 314 Ruby (Overgrown bushes) – I met with resident who made plan to correct issue.
- 35 McIntosh (Overgrown bushes) – Partial compliance, I met with resident to explain issue
- 30 N. Prospect (Overgrown bushes) – Compliance
- 201 Norfolk (Overgrown bushes) – Compliance
- 65 Sheridan (Overgrown bushes) – Adjudication

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: June 24, 2022
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- Assistant Green and I attended a DuPage Clerk meeting.
- Officers are completing Court Smart online training.
- Officers participated in CPR roll call training.
- Officers manned Daisy Days, the Daisy Dash, and Dancin' in The Street.

Recent events:

June 14, 3:00pm, officers responded to an apartment in the 5700 block of Holmes for an unresponsive subject. EMS was unable to revive the subject and a death investigation ensued. Officers did not find anything suspicious and determined the death to be from natural causes.

June 17, 5:49pm, officers spoke with two individuals regarding a dispute with their employer. Officers gave advice.

June 18, 8:18pm, officers responded to Hinsdale to assist Hinsdale PD with a domestic situation.

June 21, 1:40am, officers came across four juveniles walking on the street. The juveniles were warned about violating curfew and were subsequently released to parents. Parents should be aware that it is unlawful to allow a child under 17 to violate curfew.

June 22, 12:23pm, officers responded to an apartment on Concord for a death investigation / possible drug overdose. Investigation continues.

June 22, 4:10pm, officers responded to the business district for a burglary from motor vehicle complaint. An unknown male entered the complainant's UNLOCKED vehicle and stole cigarettes from the car. Pending.

June 22, 5:43pm, officers responded to the business district for a highly intoxicated subject passed out near the old Fifth Third Bank. Officers contacted subject's family to pick them up.

June 22, 8:30pm, officers helped to locate a missing elderly resident.

June 22, 9:59pm officers responded to an apartment in Clarendon Arms for a domestic battery. Officers arrested the offender, charged them with several counts of domestic battery, then dropped the offender off at DuPage County Jail.

June 23, 8:39am, officers responded to the 10 block of Indian for the theft of copper wire. Contractors had a large spool of wire stolen from a parkway. Pending.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: June 24, 2022
Subject: Weekly Department Report 2022-18 (2 week report)

1. Fire Prevention Bureau Activity.
 - This week Lt. Godek has followed up several construction projects in the village to make sure they are on track.
 - The Tierra Distillery passed all fire, life safety, building, plumbing and electrical inspections and was issued a certificate of occupancy and is now open. This was a difficult project to administer and inspect. I would like to thank Lt. Dave Godek for his hard work on this and at times guiding the owners through what was required. Thanks Dave, great job!
 - The sprinkler system that is currently being installed at the Country House is progressing and should be completed by the end of this month.
2. Training Report:
 - Daily on duty training sessions were conducted.
 - Tuesday evening, June 21st, twenty (20) Firefighters attended training. This practical training session was devoted to high rise hose packs and high operations.
3. COVID 19 Report:
 - There were no COVID 19 Hospitalizations reported at both Hinsdale and LaGrange Hospitals.
 - EMS personnel continue to take full PPE precautions during all EMS calls.
4. Emergency Medical Services Report:
 - We continue to work jointly with the Hinsdale Fire Department and Andres Medical Billing to revise and bring up to date our EMS billing amounts and billing practices to increase revenues in 2023.
 - Wednesday morning, Maureen Potempa, Zach Creer, Kari Krzemkowski and I met to discuss our next steps with the GEMT ambulance rates to increase ambulance fee revenue. I have completed the required cost analysis part of the form related to fire department costs. I have now turned this over to the finance department for additional financial information for the report.
5. Clarendon Hills/Hinsdale FD sharing of services report:
 - I am working on a revised sharing of services/Automatic Aid Agreement with Hinsdale.
 - I am also working on an Automatic Aid Agreement with the Village of Westmont.
6. Emergency Management Report:
 - No report.
7. Du-Comm Report:
 - On Thursday morning, June 16th I attended the virtual meeting of the Du-Comm Fire Chiefs. Normal business was conducted.

8. Vehicle Maintenance:

- All vehicles are in full service at this time. Ladder 86 will be going in for annual maintenance on July 11th.

9. We have hired a new Firefighter Paramedic. Mike DeLillo started with us on Wednesday, June 22nd for his first orientation shift. Mike is fully certified as a firefighter and a paramedic and has more than 20 years of experience. We are ready to hire another Firefighter Paramedic. He will be doing his Loyola EMS testing on July 6th. If he passes the entrance test on the 1st try, he will be starting with us in July.

10. The new Medic 86, (2022 Ford/Horton) ambulance is almost completed. It is being lettered now and should be completed on Monday. The vehicle will then be cleaned up. A final checkout is planned for Wednesday, June 29th by Clarendon Hills personnel and if it passes the vehicle will be brought back to Clarendon Hills from Sterling, Illinois that day. After that the vehicle will be required to be inspected by the Illinois Department of Public Health and the Loyola EMS System and could be placed into full service soon after that after all personnel are trained on the operation of the vehicle.

11. Incidents of Interest:

- Sunday, June 12th at 8:44 PM. Ladder 86 and Medic 86 responded for an outside fire at 234 Holmes Ave. Upon arrival firefighters found Com Ed wires sparking. Area secured and Com Ed notified.
- Tuesday, June 14th at 11:01 PM. Engine 86 responded for a portable toilet on fire behind Walker School 120 Walker Ave. Fire extinguished quickly. This fire was determined to be intentionally set. Incident turned over to CHPD for further investigation.
- Wednesday, June 15th at 5:12 AM. Ladder 86 and Medic 86 for Com Ed wires down and sparking at 271 Holmes Ave. Area secured, Com Ed called and fire department waited for Com Ed arrival for safety reasons.
- Wednesday, June 15th at 9:24 AM. Medic 86, Squad 86, Chief 86 and Hinsdale Engine 84 responded for a vehicle accident with injuries on Prospect Ave. at Sheridan Ave.
- Wednesday, June 15th at 2:51 PM. Ladder 86 and Medic 86 responded for an outside fire at 222 Oxford Ave. Upon arrival firefighter found a small package on fire in the front yard that contained fireworks. Fire Extinguished.
- Sunday, June 19th at 12:18 PM. Ladder 86 and Medic 86 responded for a natural gas leak inside the house at 49 Harris Ave. Upon entering the house with gas meters firefighters immediately found elevated levels. The source of the leak was located, Nicor called, gas shut off and home ventilated.

12. Mutual Aid Calls:

- None

13. Fire/Rescue/EMS calls: (2 weeks)

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills eight (8) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale five (5) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont two (2) times.
- Clarendon Hills Medic 86 responded to four (4) EMS call in Westmont.
- Clarendon Hills Medic 86 responded to one (1) EMS call in Hinsdale.

The Fire Department responded to fifty-two (52) emergency calls.

If you have any questions or require any additional information, please contact me.

