



# Weekly REPORTS

July 8, 2022

Manager's Report

[Report 1.](#)

Finance Dept. Report

[Report 2.](#)

Public Works Dept. Report

[Report 3.](#)

Community Dev. Dept. Report

None

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[Report 5.](#)



## VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Mon Jul. 11**

[Police Pension Fund Board of Trustees Meeting](#)

**Tue Jul. 12**

[Free Blood Pressure Check at Library](#)

**Wed Jul. 13**

[Dancin' In The Street Concert](#)

**Thu Jul. 14**

[Chamber of Commerce's Farmers Market](#)

**Mon Jul. 18**

[Village Board Regular Meeting](#)

## MEMORANDUM

**To:** Village President Austin and Village Board  
**From:** Kevin Barr, Village Manager  
**Date:** July 7, 2022  
**Subject:** Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, July 18 at 6:30 p.m. and again we will offer a virtual option.
- **Fireworks** - The fireworks were rescheduled from the 4<sup>th</sup> due to weather, and will be displayed this Saturday, July 9th. The Hinsdale Golf Club presents Fireworks for its members. While the private golf club is not open to the public, residents are able to enjoy the fireworks from Prospect Park and homes in the area. Fireworks will start around 9:15 PM.
- **DMMC Manager's Committee Meeting** – I attended this meeting on Thursday morning. Many items of general interest were discussed including municipal investment opportunities and general security concerns for events and other functions.
- **Dancin' in the Street Update** – The third concert was held on Wednesday and, again, the weather was great and things went well. There are three (3) more concerts coming up. Next week is the Pete Kilpatrick Band, a Folk and Pop Rock. Band lineup and other information is available at:  
<https://www.clarendonhills.us/concerts>.
- **Farmers Market** – As a reminder, the Farmers Market, another initiative hosted by the Chamber, is continuing every Thursday morning in front of the Village Hall. Please come check it out.
- **Public Works Department** – Shout out to our Public Works Team for keeping up with the events going on this time of year. For a small town we have a lot going on, and we are currently short of staff. They are currently looking for additional Staff, so if you know anyone, please have them check out the job listing mentioned below.
- **Maintenance Worker One-** Village has an opening for maintenance worker one, please go to the link to apply: <https://recruiting.paylocity.com/Recruiting/Jobs/Details/1135751>

Have a great weekend!

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** July 8, 2022  
**Subject:** Department Report

1. Last week, Red Tag Notices went out for non-payment of water consumed in March and April. Approximately 40 Red Tags were issued, and one home was shut off for non-payment. The home that was shut off belongs to a builder planning on demolishing the home. The builder was contacted and notified that the water bill still needs to remain current; the builder will be making a payment by the end of the business day Friday.
2. Vehicle Stickers were due July 1<sup>st</sup>, there is a 30-day grace period before the fee increases by 50%. The annual license period begins on July 1st and ends on June 30th of the following year. You may have noticed small green signs on the Parkway throughout the Village indicating that Vehicle Stickers were due today. The Finance staff had Public Works place the signs in high-traffic areas within the Village to remind the residents of the due date. All indications are they have been very effective, on-time sales have increased by 9% compared to sales last year.

Vehicle Stickers are available for purchase online or in-person at Village Hall or the Police Department. Residents can make online purchases at [www.clarendonhills.us/388/Online-Bill-Pay](http://www.clarendonhills.us/388/Online-Bill-Pay), or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car- \$40

Motorcycle- \$30

Seniors (62+) are eligible for a 50% discount.

Village of Clarendon Hills residents will once again have the option to purchase a limited supply **special vehicle sticker** showing their support for ***Dancin' in the Street Summer Concert Series*** by donating a minimum of \$10.00 (plus the regular sticker price).

Residents must purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins on July 1st and ends on June 30th of the following year.

3. REMINDER... ***A Pet License is Required for anyone that owns a dog or cat in the Village.***

A Pet License can be purchased in person at the Village Hall or Village Police Station. The application shall be on the form provided by the Village and shall contain the name and address of the owner or keeper, name, breed, sex or whether neutered, and color of each animal proposed to be licensed.

When completing an application for a dog and/or cat license, the application shall be accompanied by a veterinarian certificate showing that the animal has been given rabies inoculation shots. Every dog and/or cat owner shall firmly secure a current Village animal license to the licensed dog and/or cat using a collar.

The Fee for a pet license is \$15.00 per animal.



**MEMORANDUM**

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** July 7, 2022  
**Subject:** Weekly Report

1. Saturday, our on-call person came in for a broken limb.
2. Downtown plants were watered on Sunday.
3. Monday, we observed Independence Day.
4. Tuesday, all crews were focused on collection branches from parkway trees that experienced high winds on Monday night. Wood chips were hauled away on Thursday.
5. Contractors finished the fence installation adjacent to the south train platform.
6. Landscape stones were installed on the south and west sides of the berm at the Burlington Plaza opposite from Clarendon Hills Bank. This was done by Village crews. Both the stone and labor were done by the village to help reduce the costs and stretch the planting budget.



7. Public Works' staff performed set up and take down for Dancin' in the Street on Wednesday night. Thursday, we assisted with the Farmers Market.
8. Water staff completed a number of JULIE locates, high water usage appointments and remote read installs. Shut offs for non-payment took place this week.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: July 7, 2022  
To: Village Manager Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

---

**Recent Training, Meetings and Events**

- Officer Calderon and Detective Michalek attended training on various street drugs.
- Officers are completing Court Smart online training.
- This month's Police Law training pertains to landlord-tenant disputes.

**Recent events:**

July 1, 10:29am, officers spoke with a local trucking outfit in regard to a driver quitting and leaving the truck in Omaha, NE. Pending.

July 1, 4:25pm, officers responded to an apartment in Clarendon Arms for a self-inflicted gunshot wound. Our victim decided to clean his pistol and apparently pulled the trigger with a live round in the chamber, shooting himself in the hand. Officers were able to locate the bullet and determine that no one else fell victim to this errant gunshot. The victim was transported to the hospital.

July 1, 9:20pm, officers responded to Walker School for a report of youths on the roof. Officers were eventually able to get them down. Charges are pending.

July 2, 12:20am, officers responded to the business district for a disturbance. It was reported that a customer of the establishment was hitting some patrons and trying to attack others. Once on scene, officers attempted to deescalate the situation, but their efforts were to no avail. At some point, she struck officers as well. Although the subject was eventually taken to the hospital for evaluation, she is facing charges for aggravated battery to an officer.

July 4, 9:30pm, officers responded to the station for a person having a mental health crisis. He was transported to the hospital for evaluation.

July 5, 6:20pm, officers spoke with a commuter regarding a stolen bicycle. The complainant parked his bike at the train depot on June 30 at 8:30am and returned several days later to find it missing. Pending.

July 5, 8:50pm, officers assisted a resident, who was threatening to harm themself. They were transported for evaluation.

July 6, 9:18am, officers responded to the business district for a disturbance. Witnesses advised that two teenage girls were arguing when one of the girls grabbed the other one. At the end of it all, no one wanted to sign complaints.

July 6, 10:56am, officers responded to the 200 block of N. Richmond for a domestic. Officers gave advice.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** July 8, 2022  
**Subject:** Weekly Department Report 2022-19 (2-week report)

1. Fire Prevention Bureau Activity.
  - This week Lt. Godek has followed up several construction projects in the village to make sure they are on track.
  - The sprinkler system for the Country House has been completed. I would like to thank the owners for voluntarily installing this sprinkler system to protect their business.
2. Training Report:
  - Daily on duty training sessions were conducted.
  - Tuesday evening, June 21st, twenty (20) Firefighters attended training. This practical training session was devoted to small tools and equipment.
3. COVID 19 Report:
  - EMS personnel continue to take full PPE precautions during all EMS calls.
4. Emergency Medical Services Report:
  - We continue to work jointly with the Hinsdale Fire Department and Andres Medical Billing to revise and bring up to date our EMS billing amounts and billing practices to increase revenues in 2023. This week I met with the Hinsdale Fire Chief on some of these details.
5. Clarendon Hills/Hinsdale FD sharing of services report:
  - I have begun to work on a revised sharing of services/Automatic Aid Agreement with Hinsdale.
  - I am also working on an Automatic Aid Agreement with the Village of Westmont.
6. Emergency Management Report:
  - No report.
7. Du-Comm Report:
  - On Wednesday morning, July 6<sup>th</sup> I attended the virtual meeting of the Du-Comm Support Services Committee. Normal business was conducted.
8. Vehicle Maintenance:
  - All vehicles are in full service at this time. Ladder 86 will be going in for annual maintenance on July 11<sup>th</sup>.
9. We have hired another new Firefighter Paramedic. Dale Penn will start with us on Monday, July 11<sup>th</sup> for his first orientation shift. Mike is fully certified as a firefighter and a paramedic and has more than 10 years of experience.

10. The new Medic 86, (2022 Ford/Horton) was picked up at Foster Coach in Sterling Illinois on Wednesday, June 29<sup>th</sup> and brought back to Clarendon Hills. Currently Paramedics are stocking the ambulance and we are waiting for the Illinois Department of Public Health to inspect and certify it for use. A photo of the ambulance (Medic 86) is attached to the end of this report.
11. I would like to mention that part time firefighter EMT Matt Ladniak has completed all of his Paramedic training and is now a certified paramedic in the Loyola EMS system and can now function as a paramedic with the Clarendon Hills Fire Department. Matt has been a member of the Clarendon Hills fire department since 2013. Congratulations Matt!
12. On Monday, July 4<sup>th</sup> Clarendon Hills Ladder 86 participated in the Hinsdale Parade. Medic 86 also stood by at the intersection of 4<sup>th</sup> and Grant to cover the west side of the parade. Medic 86 treated and transported one patient who was overcome by the heat to a local hospital.
13. On Friday, July 8<sup>th</sup> the Clarendon Hills Firefighter Pension Board will meet to discuss normal business.
14. Incidents of Interest:
  - Wednesday, June 29<sup>th</sup> at 3:32 PM. Ladder 86 and Medic 86 responded to Hosek Park 333 Harris Ave. for a person stuck on a slide. Person removed from slide without injury.
  - Friday, July 1<sup>st</sup> at 2:33 PM. Medic 86 and Utility 86 responded for a patient with a gun shot wound to the hand. Patient transported to a local hospital for treatment.
  - Friday, July 1<sup>st</sup> at 9:33 PM. Ladder 86 and Medic 86 responded to assist the Police Department with the aerial ladder to access the roof of Walker School where several offenders were hiding from the police.
  - Wednesday, July 6<sup>th</sup> at 11:03 AM. Ladder 86 and Medic 86 responded for a person stuck in an elevator at the office building located at 115 55<sup>th</sup> St. Person removed without incident.

15. Mutual Aid Calls:

- None

16. Fire/Rescue/EMS calls: (2 weeks)

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills five (5) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale eight (8) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont four (4) times.
- Clarendon Hills Medic 86 responded to two (2) EMS calls in Westmont.
- Clarendon Hills Medic 86 responded to nine (9) EMS calls in Hinsdale.

The Fire Department responded to fifty-seven (57) emergency calls.

If you have any questions or require any additional information, please contact me.



