



Weekly

REPORTS

August 12, 2022

Manager's Report

Report 1.

Finance Dept. Report

No Report

Public Works Dept. Report

Report 2.

Community Dev. Dept. Report

Report 3.

Police Dept. Report

Report 4.

Fire Dept. Report

Report 5.



VILLAGE CALENDAR

See www.clarendonhills.us

Mon Aug. 15

[Liquor Commission Meeting](#)

Mon Aug. 15

[Village Board Regular Meeting](#)

Tue Aug. 16

[Free Blood Pressure Check at Library](#)

Wed Aug. 17

[Chamber of Commerce Meeting](#)

Thu Aug. 18

[Chamber of Commerce's Farmers Market](#)

Thu Aug. 18

[Zoning Board of Appeals and Planning Commission Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: August 12, 2022
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, August 15th at 6:30 p.m. and again we will offer a virtual option. The regularly scheduled meeting on August 1st was not held.
- **Liquor Commission Meeting** – The Commission will meet on Monday evening at 5:30 p.m. to discuss the latest application for 1 Walker Avenue. We felt it was important to allow for some discussion before the matter is taken up for vote at the meeting at 6:30 p.m. Trustee Jordan and former Trustee Jorissen are current members of the Commission. We expect to recommend appointments to the Commission at the Board meeting in September.
- **Farmers Market** – As a reminder, the Farmers Market, another initiative hosted by the Chamber, is continuing every Thursday morning in front of the Village Hall. Please come check it out.
- **Burlington Avenue Pole** – Public Works Director McLaughlin and I met on several occasions with various utilities to discuss the status of the pole located in front of the water tower on Burlington Avenue. We have an update/discussion on this matter to present to the Village Board at the August 15th meeting.
- **Budget Development** – Staff meetings regarding capital budget development are scheduled to begin next week. We expect to discuss aspects of this with the Village Board at the August 15th meeting.
- **New Maintenance Worker-** The Village would like to welcome Logan Albanese who started this week as our new maintenance worker one. He brings to the Village many years of experience in local government, trucking and concrete contracting work and we look forward to adding his skill set to the team.

Have a great weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: August 12, 2022
Subject: Weekly Report

1. Public Works welcomed our newest employee, Logan Albanese on Monday. Logan has experience in concrete, forestry, plowing and has worked for DuPage County Forest Preserve District and for the Village of Hinsdale. Public Works is back to being fully staffed.
2. Crews performed another repair on the water main on Norfolk adjacent to Prospect Park. The break was in the same vicinity of the prior break. This water main was originally installed in 1925.
3. Public Works' staff performed set up and take down for the Farmers Market on Thursday.
4. Monthly water meter reading occurred on Monday. Water staff completed a number of JULIE locates, final bill meter reads and remote read installs.
5. Summer mowing, minor tree trimming, and some weeding also occurred this week. A few smaller trees were removed with inhouse crews and the tree stumps ground down.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: August 12, 2022
RE: Community Development Department Report

1. **Recent Code Enforcement activities and Notices of Violation (NOV)**

- 303 Holmes
 - Sign violation – Sign removed
- Prospect/Chicago
 - Sign Provisions – Sign removed
- 116 Indian
 - Illegal Home Business – Notice of violation to be issued
- 282 Middaugh
 - Drainage issue – Active communication with owner
- 401 55th/ The Reserves
 - Overgrowth – Partial compliance as of today
- 303 Holmes
 - Elevator violations – Inspection reports provided

2. **ZBA/PC meeting – Thursday, August 18, 2022**

The following will be reviewed by the ZBA/PC:

- **Case Z508** – A Village-initiated text amendments to Section 20.8.2-Table 8.1 (Use Matrix), Section 20.9.6 (Fences), Section 20.9.4 (Permitted Encroachments Table), and any other amendments as determined necessary.

3. **Downtown public parking – employees and business owners**

Please remember downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: August 11, 2022
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

School is starting soon! Keep an eye out for children walking and biking to school.



Recent Training, Meetings and Events

- Officers are completing firearms restraining order roll call training
- Officer Calderon attended a training course on cannabis laws
- I attended this month's DU-COMM meeting.
- The topic of this month's Police Law is body cameras

Recent events:

On August 6, 2:54am, officers responded to Concord Ln. for a verbal domestic. Both parties were calm when officers left.

On August 6, 4:45am, officers came upon an intoxicated minor laying in the parkway near Chicago and Norfolk. The minor was taken home and parents notified. The minor will be sent to peer jury.

On August 6, 9:49am, officers responded to the 300 block of Harris for an overly intoxicated minor. The minor was transported by CHFD.

On August 7, 1:21am, officers responded to the Clarendon Arms Apartment for a domestic dispute. One of the parties agreed to leave for the night.

On August 7, 8:31pm, officers responded to Concord Ln. for a verbal domestic. Officers gave advice and a referral to DuPage family services.

On August 7, 8:55pm, officers responded to the Jewel Foods for an in-progress retail theft. Officers were able to stop the suspect as he left the parking lot. After a brief investigation, the subject was taken into custody for retail theft. His vehicle was administratively towed.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: August 12, 2022
Subject: Weekly Department Report 2022-22

1. Fire Prevention Bureau Activity.
 - This week Lt. Godek has followed up several construction projects in the village to make sure they are on track.
 - Training Report:
 - Daily on duty training sessions were conducted.
 - Captain Rediehs is currently planning joint training drills with Hinsdale FD in late August.
 - On July 28th, Illinois State Fire Marshal records inspectors visited the fire department and met with me, Training Officer Captain Mark Rediehs and our records Coordinator Lt. Jim Weil. They spend about five (5) hours here inspecting all of our training records and reimbursement records. Information was also obtained from Kari in the Payroll department. On August 11th the Fire Marshal reported that all of our records were in order in compliance with State Fire Marshal training standards.
 - COVID 19 Report:
 - EMS personnel continue to take full PPE precautions during all EMS calls.
 - Emergency Medical Services Report:
 - Tuesday evening, twenty-two (22) Firefighter EMT's and Paramedics attended the monthly EMS continuing Education conducted onsite by a Loyola EMS Instructor. Also present was a Stryker/Lucas representative demonstrating their CPR devices.
 - Clarendon Hills/Hinsdale/Westmont FD sharing of services report:
 - An automatic aid agreement with the Westmont Fire Department has been finalized by myself and the Westmont Fire Chief. This will be on the August 15th Board meeting agenda for consideration.
 - Emergency Management Report:
 - Semi-annual outdoor warning siren maintenance was conducted by a third-party contractor.
 - Du-Comm Report:
 - No report

- Vehicle Maintenance:
 - Maintenance of Ladder 86 was completed and Wednesday, Ladder 86 was brought back and placed in full service. Also, it passed all UL aerial ladder re-inspections and received the UL certificate.
 - Squad 86 is now at Wirfs in McHenry for annual service. It is expected to be completed next week.
 - Last week all remaining equipment on the 2008 International ambulance was removed. Also, the Clarendon Hills lettering was removed. The title and keys have been turned over to Sgt. Leinweber at the Police Department who placed the vehicle on an online auction site for sale. Bidding will close tomorrow (Saturday) at 5:30 PM.
- Mutual Aid Calls:
 - None
- Fire/Rescue/EMS calls:
 - The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
 - The Westmont Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
 - The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
 - The Clarendon Hills Fire Department responded Automatic Aid to Westmont two (2) times.

The Fire Department responded to twenty-two (22) emergency calls.

If you have any questions or require any additional information, please contact me.

