



# Weekly REPORTS

August 19, 2022

Manager's Report

[Report 1.](#)

Finance Dept. Report

[Report 2.](#)

Public Works Dept. Report

[Report 3.](#)

Community Dev. Dept. Report

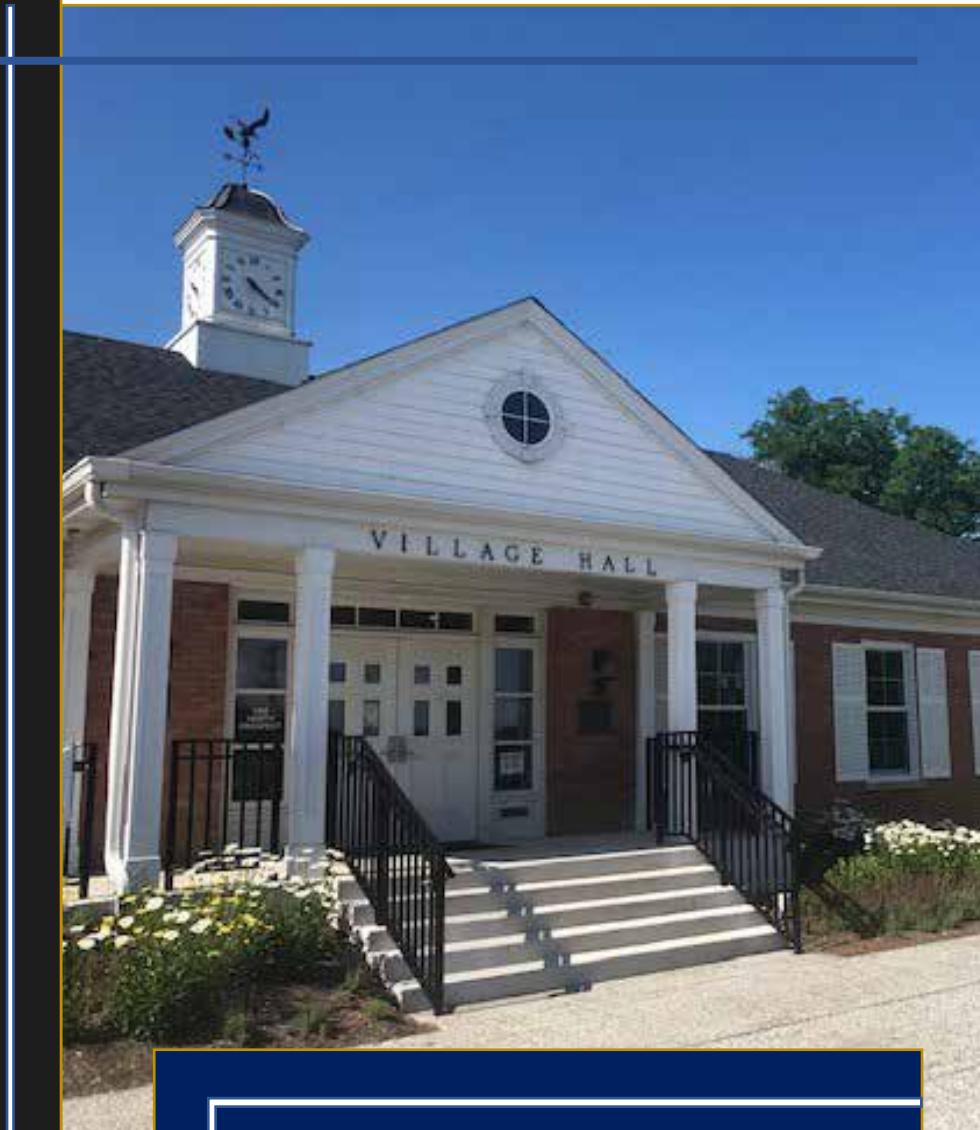
[Report 4.](#)

Police Dept. Report

[Report 5.](#)

Fire Dept. Report

[Report 6.](#)



## VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Tue Aug. 23**

[Free Blood Pressure Check at Library](#)

**Thu Aug. 25**

[Chamber of Commerce's Farmers Market](#)

**Thu Aug. 25**

[Economic Development Commission](#)

**Tue Aug. 30**

[Free Blood Pressure Check at Library](#)

**Thu Sep. 1**

[Chamber of Commerce's Farmers Market](#)

**Mon Sep. 5**

[Village Offices Closed due to Labor Day Holiday](#)

## MEMORANDUM

**To:** Village President Austin and Village Board  
**From:** Kevin Barr, Village Manager  
**Date:** August 19, 2022  
**Subject:** Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, September 19<sup>th</sup> at 6:30 p.m. and we expect will again offer a virtual option. The regularly scheduled meeting on September 5<sup>th</sup> will not be held due to the Labor Day Holiday.
- **Liquor Commission Meeting** – The Commission met on Monday evening at 5:30 p.m. to discuss the liquor license application from Thassos Greek Restaurant for 1 Walker Avenue. The Commission recommended approval of the license, which was approved by the full Board later in the evening. The Commission also met with the owner of the new Wasabi Restaurant at 31 S Prospect. Though he had not formally applied yet, the Commission was impressed with his presentation and suggested it be brought to the full Board for approval in September.
- **Farmers Market** – As a reminder, the Farmers Market, another initiative hosted by the Chamber, is continuing every Thursday morning in front of the Village Hall. Please come check it out. We expect this to run through October 20th
- **Burlington Avenue Pole** – Public Works Director McLaughlin continues to work with the various parties to seek the removal of the pole in front of the MyCroft development. We will keep the Board advised.
- **Budget Development** – Staff meetings regarding capital budget development were held this week in preparation for the CY 2023 Budget. We will discuss scheduling of meetings with the Board in September.
- **Chamber Meeting** – Several Village staff members participated in the monthly meeting on Wednesday. General business of the Chamber was discussed including a name change for the former Christmas Walk event. We are also discussing the Chamber's budget request for CY 2023.
- **Oktoberfest** – Village staff reviewed an application for a new Oktoberfest Event on September 17<sup>th</sup> from 6 pm to 10 pm (immediately following "Fall Fest" at Prospect Park). Tierra Distillery, and Open Door and Taproom will be expanding their outdoor areas into the new Burlington Plaza and Sloan Triangle to create "Bier Gardens" with live music and other festivities.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** August 19, 2022  
**Subject:** Department Report

1. This past week Village Manager Barr, Assistant Manager Creer, and I began meeting with department heads individually to review Capital Projects proposals and priorities for the upcoming year. Budget meetings will continue in the next few weeks to wrap up Capital Projects. Once Capital Projects is completed the review of Operating Budgets will begin.
2. Effective August 1st, a late fee for purchasing Village Vehicle Stickers was applied ...residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st and ends on June 30th of the following year.

Residents can make online purchases at [www.clarendonhills.us/stickers](http://www.clarendonhills.us/stickers), or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

**Prices are as follows:**

**Passenger Car - \$60**

**Seniors (62+) are eligible for a 50% discount. (\$30.00)**

**Motorcycle - \$45**



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** August 19, 2022  
**Subject:** Weekly Report

1. Crews repaired an old tin storm sewer that conveys water from Prospect Park through the Hinsdale Golf Club.
2. Repairs were made to our water monitoring system as one of the sensors had worn out and one of the relay transmitters has been having problems.
3. Repairs were started on a portion of storm pipe on Coe that was causing erosion issues.
4. Public Works' staff performed set up and take down for the Farmers Market on Thursday.
5. Monthly water samples were collected and taken to the lab. Water staff completed a number of JULIE locates, final bill meter reads and remote read installs.
6. Summer mowing, minor tree trimming, and some weeding also occurred this week. A few smaller trees were removed with inhouse crews and the tree stumps ground down.

## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Jonathan Mendel, Community Development Director  
DATE: August 19, 2022  
RE: Community Development Department Report

**1. Recent Code Enforcement activities and Notices of Violation (NOV)**

- 200 Block of Middaugh Rd. – Drainage violation: After working with the residents for some time a company was hired, and repairs were made. Compliance achieved
- 100 Block of Juliet Ct. – Walkways' condition: This matter was closed as compliance was achieved and future neighbor to neighbor working together.
- 300 Block of 55<sup>th</sup> St. – Tall Grass and Weeds: After working with the owner, the violation corrected and compliant.
- 10 block of Arthur Ave. – Working without permit: Progress has been made with this process and village seeks continuance to September hearing
- 10 block of Gilbert Ave. – Tall Grass and Weeds: Property owner unresponsive case and Village has been in contact with owner's son
- 10 block S. Prospect Ave – Contacted owner regarding building condition and status update on repair schedule
- 500 Block of Carlysle Dr. – In contact with property management regarding the plumbing work performed without a permit
- 200 Block of Coe Rd. – Communicating with property owner about two dead trees and property owner informed the Village they are getting quotes and will reconnect with the Village once the project is complete

**2. ZBA/PC meeting – Thursday, August 18, 2022 – meeting was cancelled due to lack of quorum. The below case will be moved to the regularly scheduled September 15, 2022 meeting.**

The following will be reviewed by the ZBA/PC:

- **Case Z508** – A Village-initiated text amendments to Section 20.8.2-Table 8.1 (Use Matrix), Section 20.9.6 (Fences), Section 20.9.4 (Permitted Encroachments Table), and any other amendments as determined necessary.

**3. Downtown public parking – employees and business owners**

Please remember downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.

**VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT**



DATE: August 19, 2022  
To: Village Manager Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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The Department has received several inquiries regarding a report of man grabbing a girl as she ran on the Prospect Park trail. This incident was immediately investigated by officers and determined to be unfounded. There is no substantiated threat to the community. Please report any suspicious activity by calling 911.

**Recent Training, Meetings and Events**

- Officers are completing firearms restraining order roll call training.
- I attended an IRMA steering committee meeting.
- The topic of this month's Police Law is body cameras.

**Recent events:**

On August 13, 3:47am, officers discovered a suspicious car on Colfax, which fled the area as officers approached. It turns out, this vehicle was associated with multiple burglaries to unlocked cars on Colfax. It would help our efforts, and possibly dissuade criminals from coming into town, if residents would lock up their belongings.

On August 16, 4:10am, officers responded to an attempted burglary in the business district. Unknown criminals damaged a door while trying to gain entry to one of the businesses.

On August 16, 1:00pm, officers responded to the Jewel Foods for a child custody dispute. Officers help the parents work out an agreement.

On August 18, 8:00pm, officers stopped a speeding motorist on Chicago Ave. The driver, who was under 21 years old, was in possession of cannabis and alcoholic beverages. He was cited and the contraband was seized.

On August 18, 1:26am, officers responded to Coventry Ct. for a domestic. One of the participants agreed to leave for the night.

On August 18, 5:02am, officers came across two suspicious individuals, carrying bricks, as they walked behind Starbucks. The subjects fled when approached by officers and the ensuing search provided negative results. Pending.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** August 19, 2022  
**Subject:** Weekly Department Report 2022-23

1. Fire Prevention Bureau Activity.
  - This week Lt. Godek has followed up on several construction projects in the village to make sure they are on track.
2. Training Report:
  - Daily on duty training sessions were conducted.
  - Captain Rediehs is currently planning joint training drills with Hinsdale FD in late August.
  - Wednesday evening, nineteen (19) firefighters attended weekly evening training. This training was conducted at 31 Chestnut to simulate an actual response to an emergency incident.
3. COVID 19 Report:
  - EMS personnel continue to take full PPE precautions during all EMS calls.
4. Emergency Medical Services Report:
  - In early 2020 the Loyola EMS System suspended paramedic care involving certain pre-hospital procedures because of aerosolization concerns related to the spreading of COVID 19. Yesterday Loyola lifted the suspension of these type of procedures. These procedures are: Nebulizer treatments, CPAP Therapy and Endotracheal Intubation. These procedures can greatly improve the care of patients prior to being transported to hospitals.
5. Clarendon Hills/Hinsdale/Westmont FD sharing of services report:
  - The Automatic Aid Agreement approved by the Village Board on September 15<sup>th</sup> has been given to the Westmont Fire Chief. We are waiting for their signatures on this agreement.
6. Emergency Management Report:
  - No report.
7. Du-Comm Report:
  - On Thursday morning, I attended the virtual meeting of the Du-Comm Fire Chiefs. Normal business was conducted.
8. Vehicle Maintenance:
  - Maintenance of Squad 86 was completed and Thursday, Squad 86 was brought back and placed in full service.
  - Engine 86 is now at Wirs in McHenry for annual service. It is expected to be completed in about two (2) weeks.

- Last week the 2008 ambulance was on an online service for sale. Unfortunately, no one bid on the vehicle above the minimum price we had established for the vehicle. We currently have another party interested in purchasing the vehicle and we are currently considering our options.
- 9. CY 2023 proposed Fire Department Capital and operating budgets have been submitted to the Finance Department.
- 10. The power transfer switch control system for the fire station was damaged by ComEd power surges that occurred in the morning and afternoon of July 23, 2022. Parts were ordered and the contractor repaired the control system on Wednesday, August 17<sup>th</sup>. I will be working with ComEd for possible reimbursement of the expenses incurred for these repairs.
- 11. On Thursday morning I attended the quarterly virtual meeting of the IRMA Fire Chiefs Committee.
- 12. Mutual Aid Calls:
  - None
- 13. Fire/Rescue/EMS calls:
  - The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
  - The Westmont Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
  - The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
  - The Clarendon Hills Fire Department responded Automatic Aid to Westmont two (2) times.

The Fire Department responded to twenty-four (24) emergency calls in the past week.

If you have any questions or require any additional information, please contact me.

