



Weekly

REPORTS

August 26, 2022

Manager's Report

Report 1.

Finance Dept. Report

Report 2.

Public Works Dept. Report

Report 3.

Community Dev. Dept. Report

Report 4.

Police Dept. Report

Report 5.

Fire Dept. Report

No Report



VILLAGE CALENDAR

See www.clarendonhills.us

Tue Aug. 30

[Free Blood Pressure Check at Library](#)

Thu Sep. 1

[Chamber of Commerce's Farmers Market](#)

Mon Sep. 5

[Village Offices Closed due to Labor Day Holiday](#)

Tue Sep. 6

[Free Blood Pressure Check at Library](#)

Tue Sep. 6

[Cancelled - Village Board Rescheduled Regular Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: August 26, 2022
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, September 19th at 6:30 p.m. and we expect will again offer a virtual option. The regularly scheduled meeting on September 5th will not held due to the Labor Day Holiday.
- **Farmers Market** – As a reminder, the Farmers Market, another initiative hosted by the Chamber, is continuing every Thursday morning in front of the Village Hall. Please come check it out. We expect this to run through October 20th
- **Burlington Avenue Pole** – Public Works Director McLaughlin continues to work with the various parties to seek the removal of the pole in front of the MyCroft development. We will keep the Board advised.
- **Budget Development** – Staff meetings regarding capital budget development were completed this week in preparation for the CY 2023 Budget. We will discuss scheduling of meetings with the Board in September.
- **Burglary Report Notice** – This week the Village issued a statement regarding a residential burglary that occurred last weekend. We did so after numerous comments/questions were received after this occurrence. As a rule, we work to get information out when there is an immediate or on-going concern related to public safety. In this case, we did not believe that to be the case. We plan to discuss communication procedures with the Village Board at an upcoming meeting.
- **Oktoberfest-** the Village is working with the Chamber of Commerce on their new Oktoberfest Event scheduled for September 17th from 6 pm to 10 pm (immediately following “Fall Fest” at Prospect Park) are continuing. Local businesses are planning to participate with live music and other festivities.

Have a great weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: August 26, 2022
Subject: Department Report

1. This past week Village Manager Barr, Assistant Manager Creer, and I continued to meet with department heads individually to review Capital Budget proposals and priorities for the upcoming year. Budget meetings will continue into the next few weeks.
2. Effective August 1st, a late fee for purchasing Village Vehicle Stickers was applied ...residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st and ends on June 30th of the following year.

Residents can make online purchases at www.clarendonhills.us/stickers, or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car - \$60

Seniors (62+) are eligible for a 50% discount. (\$30.00)

Motorcycle - \$45

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: August 26, 2022
Subject: Weekly Report

1. A parkway tree was removed and the parkway repaired after a driver lost control of a car over the weekend on Golf Avenue
2. Our concrete contractor began saw cuts at a number of locations as he will be in next week to replace concrete that broke from water main repairs and a few sidewalk squares that needed replacing.
3. In-house crews ground down a number of sidewalk trip hazards, which is less costly than full sidewalk replacement.
4. Crews performed stump grinding and restoration work at a number of locations. Additional locations are scheduled for completion next week.
5. Plants were reestablished at the train station where they had been damaged by the accident earlier this year.
6. Training on work zone safety and traffic flagging took place this week.
7. Crews are inspecting a sink hole that has started to form on the 300 block of Park Avenue.
8. A coordination meeting was held with the contractors that will be performing the environmental cleanup on Eastern Avenue between Ann and Park. That work is scheduled to start September 12th. While the area is excavated, they will also be installing a new water main on that block.
9. Our high voltage electrician was onsite at emergency well 7 to troubleshoot some ongoing electrical issues that occurred after ComEd did some line work in the area. Our pump contractor will also be out to see if he can help resolve the issue. This emergency well would be used should our main feed from the DuPage Water Commission or the City of Chicago Jardine Water Plant or their transmission mains be out of service.
10. Public Works' staff performed set up and take down for the Farmers Market on Thursday.
11. Water staff completed a number of JULIE locates, final bill meter reads and remote read installs.
12. Summer mowing, watering and some weeding also occurred this week.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: August 26, 2022
RE: Community Development Department Report

1. **Recent Code Enforcement activities, Inspections and Notices of Violation (NOV)**

- 300 Block of Holmes signs were taken down
- 400 Block of Ridge a demo home site inspected
- 140 Block of Tuttle a demo home site inspected
- 400 Block of Naperville two new home site inspected
- 400 Block of Colfax a demo home site was inspected
- 200 Block of Ann a partially dead tree noted, evaluated and notice sent
- 3 Cases with no compliance were reviewed and will be going to September Adjudication

2. **Economic Development Commission meeting – 8/25/2022**

The Economic Development Commission met and discussed the following:

- Focus Village redevelopment efforts on the downtown area especially in the light of this area being the 'heart' of the community and early in the life of the Downtown TIF
- Focus on upgrading the Village's gateway and directional wayfinding signage
- Consider a zoning buildout analysis of the likely Downtown redevelopment sites for conceptualization and marketing purposes

3. **September 15, 2022 Zoning Board of Appeals/Plan Commission meeting**

The following cases are anticipated for this meeting date's agenda:

- Case Z509 – Village-initiated zoning code text amendments to Section 202.3 and Section 20.8.3 (related to the regulation of Group Homes)
- Case Z508 – Village-initiated zoning code text amendments to Section 20.8.2-Table 8.1 (Use Matrix), Section 20.9.6 (Fences), Section 20.9.4 (Permitted Encroachments Table)

4. **Hinsdale Golf Club – New Halfway House permit application**

The Hinsdale Golf Club submitted a permit application for a new Halfway House within the course to serve their members and guests. The Golf Club is a permitted use and this proposed building will be reviewed administratively by staff for applicable regulatory compliance in a timely manner to ensure and reinforce the Village's desire for efficient permit review.

5. **Downtown public parking – employees and business owners**

Please remember downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: August 26, 2022
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report



I thought I would trot out the #9PM Routine poster as reminder to lock up your belongings. Burglaries can be prevented if you follow this routine.

Also, school is back in session. Let's all keep an eye out for children walking and biking to school.

Recent Training, Meetings and Events

- Officer Michalek attended rapid deployment training.
- I met with representatives from Dist. 181 regarding safety measures.
- Sgt. Finrock met with Dist. 181 staff and staff from a local church regarding ALICE implementation.

Recent events:

August 20, 10:28pm, officers responded to the 5700 block of Concord for a neighbor dispute. A resident found another resident sitting on his patio furniture. The subject refused to leave until we were called. Pending.

August 21, 12:45am, officers responded to a verbal domestic occurring in the 500 block of Willowcreek Ct. The participants agreed to separate for the night.

August 21, 2:13am, officers responded to a residence on Norfolk for a residential burglary. The resident awoke to an unknown subject in his house. The burglar fled once confronted. Pending.

August 21, 9:21pm, officers responded to Walker Park for a criminal damage to property report. A subject set off a firework in a porta potty, causing damage.

August 24, 1:15pm, officers responded to the Infiniti dealership for a suspicious vehicle report. The complainant reported that a male, wearing a blue hoodie, drove a white Audi slowly through the mechanic's bay. The vehicle sped off when staff attempted to confront the driver. It turns out that the Audi was recently stolen from a dealership in Morton Grove.

August 24, 2:52pm, officers responded to the 400 block of Colfax for a theft report. A porch pirate stole the complainant's packages from his front steps. Pending.

August 25, 1:38pm, officers responded to 55th and Holmes for a report of a suspicious person, who was seen passing an object to another person. It turns out the subject just stole 3 bottles of Titos vodka from the Jewel and was likely passing that off to an accomplice.