



Weekly REPORTS

September 9, 2022

Manager's Report

[Report 1.](#)

Finance Dept. Report

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Public Works Dept. Report

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Community Dev. Dept. Report

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Police Dept. Report

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Fire Dept. Report

No Report



VILLAGE CALENDAR

See www.clarendonhills.us

Tue Sep. 13

[Free Blood Pressure Check at Library](#)

Thu Sep. 15

[Chamber of Commerce's Farmers Market](#)

Thu Sep. 15

[Zoning Board of Appeals and Planning Commission Meeting](#)

Mon Sep. 19

[Village Board Regular Meeting](#)

Tue Sep. 20

[Free Blood Pressure Check at Library](#)

Wed Sep. 21

[Chamber of Commerce Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: September 9, 2022
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, September 19th at 6:30 p.m. and we expect will again offer a virtual option.
- **Farmers Market** – As a reminder, the Farmers Market, hosted by the Chamber, is continuing every Thursday morning in front of the Village Hall. It is expected to run through October.
- **Budget Development** – Staff meetings regarding operating portions of the Budget were held this week and are continuing next week in preparation for the CY 2023 Budget. We will discuss scheduling of meetings with the Board at the next September meeting.
- **Downtown Project Meeting** – Public Works Director McLaughlin and I met with representatives from the contractor on Wednesday to discuss on-going issues with closing out the project(s). We believe that progress is being made and expect to have further reports soon.
- **Employee Appreciation Event** – Village employees were able to participate in the annual employee appreciation picnic on Friday afternoon. I want to thank all the Village employees for their work and the role each of them plays in maintaining and improving our community. Thanks also to the Village Board for supporting this event.
- **IPBC Operations Committee** – Assistant Manager Creer represented the Village on the IPBC Operations Committee on Thursday. Topics included a bid process for life insurance vendors that is expected to have significant savings for the members, as well as a bid for flex spend account and cobra administration services. IPBC continues to look for savings on behalf of the Village.
- **Comcast** – Assistant Manager Creer met with Comcast on Friday to review a possible upgrade of the Village's Fiber connection to accommodate police body cameras.
- **Oktoberfest/ Fall Fest** – Staff continues to assist the Chamber in the planning of the upcoming Oktoberfest on September 17th and assisted coordination with the Park District for their Fall Fest the same day.

- **Ribbon Cutting for Just Lift Fitness-** Staff approved a special event permit for a ribbon cutting for Just Lift Fitness on September 23rd from 4-6 pm at 154 Burlington Ave. Please support our local business.
- **Commercial Filming Permit-** Staff is reviewing an application for a Commercial Filming Permit at 108 Tuttle Ave on September 15th for a Splenda Commercial.
- **Home Invasion Rumor** - There is an ongoing rumor that a home invasion occurred in Clarendon Hills. Clarendon Hills Police responded to no such incidents, nor are aware of any incidents that meets that description. Despite this rumor being false, please know that Clarendon Hills is not immune to criminal activity and we all need to be vigilant by not only reporting suspicious activity, but also locking up our belongings (e.g., vehicle, garage, and residence). If you would like to learn more about what types of calls the police department responds to, please see Police Chief's weekly report that is published each Friday on the Village's website at <http://www.clarendonhills.us/weekly>.
- **We urge residents to Stay in the Know-**
 - a. Email admin@clarendonhills.us to be added to the General Email list for things like refuse service changes, train breakdowns, etc. or sign up directly from the "How do I" tab on the village website www.clarendonhills.us.
 - b. Check our Village website's home page News and Events at www.clarendonhills.us.
 - c. Read weekly Manager/Staff reports every Friday under at www.clarendonhills.us/weekly
 - d. Attend or listen to our Board Meeting recordings at www.clarendonhills.us/AgendaCenter.
 - e. Follow us on Facebook and/or Instagram at VillageofCH. We love sharing the happenings going on in Clarendon Hills!

Have a great weekend!



MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: September 9, 2022
Subject: Department Report

1. Village Manager Barr, Assistant Manager Creer, and I began to meet with department heads individually to review Operating Budget proposals and priorities for the upcoming year; meetings will continue next week.
2. REMINDER... ***A Pet License is Required for anyone that owns a dog or cat in the Village.***

A Pet License can be purchased in person at the Village Hall or Village Police Station. The application shall be on the form provided by the Village and shall contain the name and address of the owner or keeper, name, breed, sex or whether neutered, and color of each animal proposed to be licensed. When completing an application for a dog and/or cat license, the application shall be accompanied by a veterinarian certificate showing that the animal has been given rabies inoculation shots. Every owner of a dog and/or cat shall firmly secure a current Village animal license to the licensed dog and/or cat using a collar.

3. Effective August 1st, a late fee for purchasing Village Vehicle Stickers was applied ...residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st and ends on June 30th of the following year.

Residents can make online purchases at www.clarendonhills.us/stickers, or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car - \$60

Seniors (62+) are eligible for a 50% discount. (\$30.00)

Motorcycle - \$45

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: September 9, 2022
Subject: Weekly Report

1. Detour signs were put out in advance of next Monday's start on the soil remediation work on Eastern between Park and Ann. This block will be closed for six to eight weeks.
2. We were notified that the BNSF Railroad intends to work on the Cass Avenue crossing on Tuesday of next week. Residents will want to avoid that area as the crossing will be closed.
3. Staff worked to remove weeds that were growing between the native plants at Burlington Plaza. The general contractor and landscape subcontractor have been in dispute about who was responsible for weeding until the plants were established. The Village has stepped in and will be deducting costs from the final payment to the general contractor.
4. The Eastern Avenue water main had services relocated on Tuesday in advance of the soil remediation work that will begin next week.
5. Crews replaced a failing driveway culvert on Grant.
6. The remote water monitoring system (SCADA) ran into some issues late in the week and was switched to manual mode while the software contractor worked to find the cause of the issue.
7. Public Works' staff performed set up and take down for the Farmers Market on Thursday.
8. Summer mowing and watering also occurred this week. Block Party signs were delivered on Friday.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: September 9, 2022
RE: Community Development Department Report

1. August 2022 permits update

Permit #	Date	Address	Permit Type	Contractor	Construction Value \$
2022-0156	08/03/22	4 Walker	Sign	Captivating Signs	2,000.00
2022-0157	08/04/22	112 Woodstock	Pergola	Woodridge Deck & Gazebo	13,574.00
2022-0158	08/03/22	257 S. Prospect	Demo	Cirrus Design Build Inc.	8,000.00
2022-0159	08/04/22	31 S. Prospect Ave	Commercial Build-Out (Interior Only)	CMC Construction	200,070.00
2022-0160	08/04/22	140 Juliet	Irrigation System	JRL Lawn Sprinkler	6,400.00
2022-0161	08/04/22	31 S. Prospect Ave	Sign - Wasabi	Top Channel Letters	2,800.00
2022-0162	08/04/22	29 S. Prospect	Sign - LaPearl	Top Channel Letters	3,200.00
2022-0163	08/04/22	245 Burlington	Commercial Roof	Norton Sons Roofing	80,390.00
2022-0164	08/05/22	114 Ann	RR Flatwork W/ Basketball Hoop	Jama Cedar Construction	8,100.00
2022-0165	08/08/22	325 Park	Irrigation System	Phil's Irrigation	5,450.00
2022-0166	08/08/22	33 Iroquois	Int. Alteration	RMD Construction	100,000.00
2022-0167	08/08/22	435 Norfolk	Permeable Paver Driveway Expansion	Hursthouse Inc.	23,000.00
2022-0168	08/08/22	238 Holmes	RR Driveway	TMW Enterprises	8,700.00
2022-0169	08/10/22	227 Burlington Units 1, 2, 3	Elevator Installation	Access Elevator	97,825.00
2022-0170	08/10/22	231 Burlington Units 1, 2, 3	Elevator Installation	Access Elevator	92,025.00
2022-0171	08/10/22	122 Arthur	AC Replacement	The Air Conditioning Heating Co	6,622.00
2022-0172	08/11/22	344 Ridge	Solar Panels	Sunrun Installation Services	24,040.00
2022-0173	08/11/22	134 Walker	Relocate Walk/New Patio	LaMantia Enterprises	8,450.00
2022-0174	08/15/22	137 Arthur	Kitchen Remodel	Tate Enterprises	75,000.00
2022-0175	08/15/22	5703 Western	EV Charger Installation	Capital Shield Electric	1,890.00
2022-0176	08/16/22	10 Golf Ave.	Garage/Driveway	Blue Sku Builders	77,115.00
2022-0177	08/16/22	3-5 Golf	Electrical Panels & Wiring	Vesta	11,467.00
2022-0178	08/16/22	1 Walker	Sign	Aurora Signs	4,520.00
2022-0179	08/18/22	220 Middaugh	New SF Construction	Pappas Development	702,000.00
2022-0180	08/22/22	15 Gilbert	Kitchen	Kitchen & Spaces Cons.	35,000.00
2022-0181	08/22/22	103 Ann	Shed	Tuff Shed	4,020.00
2022-0182	08/23/22	55 Harris	Retaining Wall/regrading/Drain	Rolling Landscapes	54,420.00
2022-0183	08/23/22	207 Walker	Drive Expansion	Oburrdale	3,460.00
2022-0184	08/23/22	312 Ridge	Demo Existing House	Lamon Excavating	15,000.00
2022-0185	08/23/22	152 Norfolk	Irrigation System	Aqua Flori	8,950.00
2022-0186	08/26/22	421 Williams Ct	Irrigation System	Salinas & Sons Lawn Sprinklers	5,400.00
2022-0187	08/26/22	225 Burlington Units 3 & 4	Signage	Image 350	4,342.01
2022-0188	08/26/22	365 Western	Irrigation System	Phil's Irrigation	5,900.00
2022-0189	08/31/22	412 McDaniels Circle	Drive Lane & parking Lot Paving & Strip	M&J Asphalt Paving	171,561.00

Community Development issued the above permits in August 2022. Additionally, the Dept. accepted 31 permit applications for a variety of projects totaling \$4,434,475 of construction value.

2. 2022 Jan-August permit applications – fee revenues and project values (compared to 2021)

	Permit Type	Aug-2022		CYTD - 2022		Aug-2021		CYTD - 2021	
		Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value
Single Family	Demolition	2	\$ 23,000	3	\$ 23,000			4	\$ -
	New	1	\$ 702,000	5	\$ 3,352,000	3	\$ 2,500,000	10	\$ 7,470,000
	Addition/Remodel	20	\$ 475,491	156	\$ 5,155,603	3	\$ 200,000	33	\$ 2,216,101
	SF SUBTOTAL	23	\$ 1,200,491	164	\$ 8,530,603	6	\$ 2,700,000	47	\$ 9,686,101
Multiple Family	Demolition				\$ -				\$ -
	New				\$ -				\$ -
	Addition/Remodel	4	\$ 365,753	9	\$ 415,286			5	\$ 578,339
	MF SUBTOTAL	4	\$ 365,753	9	\$ 415,286		\$ -	5	\$ 578,339
Commercial	Demolition				\$ -				\$ -
	New				\$ -				\$ -
	Addition/Remodel	7	\$ 304,447	16	\$ 673,457	3	\$ 122,000	13	\$ 1,522,460
	COM SUBTOTAL	7	\$ 304,447	16	\$ 673,457	3	\$ 122,000	13	\$ 1,522,460
Misc Permits					\$ -	16	\$ 338,515	142	\$ 4,062,690
TOTAL		34	\$ 1,870,691	189	\$ 9,619,345	25	\$ 3,160,515	207	\$ 15,991,486

3. Downtown public parking – employees and business owners

Please remember downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: September 9, 2022
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

A graphic titled "Clarendon Hills Police Personal Safety Tips" featuring the police department's logo. It includes a list of safety tips and a colorful illustration of a car with a lock and a shield.

Always lock your home and car
 Always be alert and aware of your surroundings and the people around you
 Whenever possible, travel with a friend
 Stay in well-lit areas as much as possible
 If you see something say something **(DIAL 911)**

A colorful illustration of a yellow car with a large orange padlock on its roof. A person is standing next to the car, holding a smartphone. Another person is standing behind the car, holding a shield with a lock and a gear. The background is dark with abstract shapes.

School is back in session. Let's all keep an eye out for children walking and biking to school.

Recent Training, Meetings and Events

- This month's Police Law online training pertains to U.S. Supreme Court Decisions
- Officers continue roll call training on the impending bail reform law.
- Officers are participating in bloodborne pathogen roll call training.

Recent events:

On September 2, 7:37am, officers responded to the 5700 block of Concord for a domestic battery allegation. Ultimately, officers could not substantiate that a battery occurred. One of the parties agreed to leave.

On September 2, 2:09pm, officers spoke with a resident regarding an identity theft. The victim's credentials were used to open multiple lines of credit. Pending.

On September 2, 4:38pm, officers responded to the 300 block of Coventry Ct. for a domestic dispute. One of the parties agreed to leave.

On September 5, 12:16am, officers responded to an apartment at 285 N. Richmond for a domestic trouble. Officers helped the subjects work out the situation.

On September 5, 2:02am, officers responded to an apartment at 284 Woodstock for a verbal domestic. Officers ultimately arrested one of the subjects for domestic battery. He was transported to DuPage County Jail.

On September 5, 8:54pm, officers responded to an apartment in Clarendon Arms for a domestic. Officers stood by while one of the parties removed personal belongings.

On September 6, 9:36am, officers went to Cook County Jail to pick up a subject on one of our arrest warrants. The warrant was for possession of a controlled substance. The subject could not post bond and was transported to DuPage County Jail.

On September 6, 2:58pm, officers responded to the 400 block of Hudson for an identity theft. Someone opened a credit card in our victim's name.

On September 6, 8:15pm, officers responded to an apartment at 285 N. Richmond for a domestic. An intoxicated family member was trying to start a fight. The subject left the apartment prior to arrival.

On September 7, 7:49am, officers responded to the 5600 block of Holmes for a suspicious incident involving two subjects attempting to gain entrance to the rear sliding door of a residence. The homeowner related that someone rang his doorbell 10 minutes prior, then heard someone at the backdoor. The subjects ran off when the resident came to the door. Investigation continues.

On September 7, 3:24pm, officers responded to the 500 block of Willowcreek Ct. for a child custody dispute. Officers helped the parents come to an agreement.