



# Weekly

## REPORTS

September 16, 2022

Manager's Report

Report 1.

Finance Dept. Report

Report 2.

Public Works Dept. Report

Report 3.

Community Dev. Dept. Report

Report 4.

Police Dept. Report

Report 5.

Fire Dept. Report

Report 6.



### VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Mon Sep. 19**

[Village Board Regular Meeting](#)

**Tue Sep. 20**

[Free Blood Pressure Check at Library](#)

**Wed Sep. 21**

[Chamber of Commerce Meeting](#)

**Thu Sep. 22**

[Chamber of Commerce's Farmers Market](#)

**Thu Sep. 22**

[Economic Development Commission](#)

## MEMORANDUM

**To:** Village President Austin and Village Board  
**From:** Kevin Barr, Village Manager  
**Date:** September 16, 2022  
**Subject:** Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, September 19<sup>th</sup> at 6:30 p.m. and will continue to offer a virtual option.
- **Farmers Market** – As a reminder, the Farmers Market, hosted by the Chamber, is continuing every Thursday morning in front of the Village Hall. It is expected to run through October.
- **Oktoberfest/ Fall Fest-** Oktober Fest (starting at 6 pm in the downtown) and Fall Fest (starting at 3:30 PM at Prospect Park) are this weekend, looking forward to family friendly events and continuing to enhance the night life of downtown Clarendon Hills.
- **Budget Development** – Staff meetings regarding operating portions of the Budget continued this week in preparation for the CY 2023 Budget. Budget items such as revenues and miscellaneous funds will be discussed further in the upcoming week. We will discuss scheduling of meetings with the Board at the next September meeting.
- **Burlington Avenue Pole** – Public Works Director McLaughlin and I were involved in two meetings regarding the pole adjacent to the new development on Burlington. We believe progress continues towards a real proposal for removal. We will advise the Board once cost estimates are available.
- **Development Meeting - 2 Prospect** – Staff met with the owner of this property (the old Quinn's site) to discuss possible development options and the potential use of TIF incentives to spur such development. We think the meeting provided valuable information for possible future action.
- **IPBC Operations Committee-** Assistant Manager Creer represented the Village on the IPBC Operations Committee on Tuesday to finalize a new Life Insurance provider.
- **Oktoberfest/ Fall Fest-** Staff continues to assist the Chamber in the planning of the upcoming Oktoberfest on September 17<sup>th</sup> and assisted coordination with the Park District for their Fall Fest the same day.

- **Ribbon Cutting for Just Lift Fitness-** Staff approved a special event permit for a ribbon cutting for Just Lift Fitness on September 23<sup>rd</sup> from 4-6 pm at 154 Burlington Ave. Please support our local business.
- **Commercial Filming Permit-** Commercial filming occurred on the morning of 9/15/22. No issues were reported

Have a great weekend!



## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** September 15, 2022  
**Subject:** Department Report

1. Village Manager Barr, Assistant Manager Creer, and I met with department heads individually to review Operating Budget proposals and priorities for the upcoming year; meetings will continue next week.
2. REMINDER... ***A Pet License is Required for anyone that owns a dog or cat in the Village.***

A Pet License can be purchased in person at the Village Hall or Village Police Station. The application shall be on the form provided by the Village and shall contain the name and address of the owner or keeper, name, breed, sex or whether neutered, and color of each animal proposed to be licensed. When completing an application for a dog and/or cat license, the application shall be accompanied by a veterinarian certificate showing that the animal has been given rabies inoculation shots. Every owner of a dog and/or cat shall firmly secure a current Village animal license to the licensed dog and/or cat using a collar.

3. Effective August 1st, a late fee for purchasing Village Vehicle Stickers was applied ...residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st and ends on June 30th of the following year.

Residents can make online purchases at [www.clarendonhills.us/stickers](http://www.clarendonhills.us/stickers), or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

**Prices are as follows:**

**Passenger Car - \$60**

**Seniors (62+) are eligible for a 50% discount. (\$30.00)**

**Motorcycle - \$45**

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** September 16, 2022  
**Subject:** Weekly Report

1. The property owner began their remediation work began on the commercial property located at Eastern and Park. This block will be closed for six to eight weeks.
2. Crews responded to a truck that went off the road on Sheridan just east of Prospect on Thursday morning. Damage included two parkway signs, tree limbs and a crushed culvert. Repairs were made that same day.
3. A contractor was brought in to review the actuator at the Maple Street Pumping Station.
4. Two sidewalk squares were replaced in a residential driveway.
5. Public Works' staff performed set up and take down for the Farmers Market on Thursday.
6. The beer trailer was readied and lent to the Park District for their Oktoberfest on Saturday.
7. On Friday, crews staged barricades and other items for the Chamber of Commerce Oktoberfest on Saturday. They also delivered three block party barricades and additional barricades requested for Walker School.
8. New crowd delineators were fabricated for the Chamber of Commerce Oktoberfest.
9. Monthly water samples were taken and meter appointments occurred.
10. Summer mowing and additional weeding also occurred this week.

## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Jonathan Mendel, Community Development Director  
DATE: September 16, 2022  
RE: Community Development Department Report

### 1. September 15, 2022 Zoning Board of Appeals/Plan Commission meeting results

- Case Z509 – Village-initiated zoning code text amendments to Section 202.3 and Section 20.8.3 (related to the regulation of Group Homes)
  - Motion approved 6-0 to recommend approval of the proposed text amendments to the Village Board with a condition to add 'Medical Office' uses as 'Permitted' in the L-O zoning district on the Use Matrix table.
  - There was additional discussion regarding further amendments to the fence regulations to permit up to 6 foot tall fences for residential properties with frontage on 55<sup>th</sup> Street and Ogden Avenue. This extended to a wider discussion about appropriateness (objectively and subjectively) of 6 foot tall fences in corner side yards throughout the entire Village. After this discussion, it was determined the priority would be to simply focus on the 55<sup>th</sup> St. and Ogden Ave corridors. Therefore, the ZBA/PC approved a motion, by 6-0, to initiate text amendments to develop these conceptual fence regulations along the 55<sup>th</sup> St/Ogden Ave corridors. Staff will work on drafting such and then proceed through the normal text amendment legislative process as outlined in the zoning code.
- Case Z508 – Village-initiated zoning code text amendments to Section 20.8.2-Table 8.1 (Use Matrix), Section 20.9.6 (Fences), Section 20.9.4 (Permitted Encroachments Table)
  - There was good discussion surrounding the particulars of the proposed regulations and the ZBA/PC approved a motion, by 6-0, to recommend approval to the Village Board.

### 2. Anticipated business openings and construction progress

- Thassos (1 Walker Ave) – Village staff and the business owner have been working together diligently toward an anticipated early Fall 2022 opening date.
- English Garden (14 S. Prospect Ave.) – Village staff has been coordinating with this project, providing cooperative assistance whenever possible and appropriate and the construction has been proceeding well from the Dept's perspective.
- La Perl (29 S. Prospect Ave.) & Wasabi Steak (31 S. Prospect Ave.) – Construction is progressing nicely, Dept. staff has been diligently assisting and coordinating our part of the progress. There are not specific anticipated opening dates currently, but Dept. staff will consult with the business owner regularly as part of our cooperative efforts.

3. **Downtown public parking – employees and business owners**

Please remember downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.



# VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: September 16, 2022  
To: Village Manager Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

---

## **Recent Training, Meetings and Events**

- This month's Police Law online training pertains to U.S. Supreme Court Decisions
- Officers continue roll call training on the impending bail reform law.
- Officers are participating in bloodborne pathogen roll call training.

## **Recent events:**

September 9, 8:55pm, officers responded to the 100 block of Burlington for a suspicious person report. The complainant advised a bald Hispanic male, in his 30's, wearing a tan shirt with a design on the back, was peeping into the front window of the home. The subject fled to a vehicle parked on Burlington.

September 9, 12:02am, officers went to an apartment at 285 N. Richmond for a verbal domestic. The parties agreed to separate for the night.

September 9, 4:56am, officers responded to an apartment at 285 N. Richmond for a domestic. The intoxicated father wanted his son removed. Officers calmed the situation down.

September 10, 1:18am, officers stopped a vehicle on 55<sup>th</sup> for a lane violation and running a red light. The driver ended up being arrested for DUI. His car was administratively towed.

September 10, 2:59am, officers responded to the Southbound Rte. 83 exit ramp to 55<sup>th</sup> for a single car crash. The vehicle hit the guardrail and ended up in the ditch. The driver failed field sobriety tests and was taken into custody. His vehicle was administratively towed.





September 10, 9:16am, officers responded to the 500 block of Willow Creek Ct. for a child custody dispute. Officers gave advice.

September 11, 10:29pm, officers stopped a motorist for speeding 35mph over the speed limit on Ogden Ave. During the stop, officers were alerted that the vehicle was reported stolen out of Chicago. After an investigation, officers determined that the driver rightfully possessed the vehicle.

September 12, 12:50am, officers responded to a single car crash at Hiawatha and Norfolk. It turns out that the driver fell asleep at the wheel, veered off the road, and knocked down the streetlight.

September 12, 8:49am, officers responded to a disturbance in the 500 block of Carlisle. The subjects involved advised officers they were arguing about an item that was accidentally thrown in the dumpster.

September 13, 9:28am, officers spoke with a resident regarding an identity theft. Unknown offenders opened a line of credit using the victim's credentials.

September 13, 7:01pm, officers responded to the 200 block of Jackson for a check the wellbeing. During the call, officers discovered one of the parties had an active arrest warrant out of Naperville. The subject was transported to Naperville.

September 13, 7:46pm, officers came upon a vehicle stopped in traffic causing an obstruction. While talking with the driver, officers noted indica of intoxication. After a brief investigation, the driver was taken into custody for DUI. Her vehicle was administratively towed.

September 15, 7:49pm, officers stopped a vehicle with no rear lights. While talking with the driver, officers could smell a strong odor of cannabis inside the passenger compartment. It was found the passenger possessed 14 grams of cannabis in a baggy. He was issued a citation for unlawful possession of cannabis by a passenger.

September 15, 10:02pm, officers responded to a motorist assist on Rte. 83. While talking with the driver, officers discovered his driver's license was suspended and the vehicle was not insured. The driver was issued a citation and the vehicle was towed.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** September 16, 2022  
**Subject:** Weekly Department Report 2022-24 (2 week report)

1. Fire Prevention Bureau Activity.
  - This week Lt. Godek has followed up several construction projects in the village to make sure they are on track.
  - Over the last 2 weeks Lt. Godek has made several inspections and visits to the MyCroft Development on Burlington assisting them with final inspections for fire alarm and sprinkler systems. Lt. Godek is now working with the builder on a few final items that must be completed before a temporary occupancy permit can be given to them.
  - Over the past 2 weeks Lt. Godek has completed twenty-two (22) annual Fire/Life Safety inspections at various locations.
2. Training Report:
  - Daily on duty training sessions were conducted.
  - Captain Rediehs is currently planning joint training drills with Hinsdale FD in late September.
  - Wednesday evening, September 7<sup>th</sup>, nineteen (19) firefighters attended weekly evening training. This training was conducted at the new MyCroft Development located at 227, 229 and 231 Burlington Ave.
3. COVID 19 Report:
  - EMS personnel continue to take full PPE precautions during all EMS calls.
4. Emergency Medical Services Report:
  - Wednesday evening, twenty-five (25) Firefighter EMT's and Paramedics attended monthly continuing education that was instructed by a Loyola EMS representative.
  - On September 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup>, Firefighter Paramedic Edward Chen held three (3) training sessions to go over EMS response and duties procedures. These training sessions also involved practical hands on situations.
5. Clarendon Hills/Hinsdale/Westmont FD sharing of services report:
  - The Automatic Aid Agreement approved by the Village Board on August 15<sup>th</sup> and was signed by Westmont on August 30<sup>th</sup>.
6. Emergency Management Report:
  - No report.

7. Du-Comm Report:

- On Thursday morning, September 7<sup>th</sup>, I attended the virtual meeting of the DuComm Support Services Committee. The majority of the meeting focused on the template and channel configurations of the new Starcom Radios to be issued soon.
- On Tuesday afternoon, September 13<sup>th</sup>, I attended the virtual meeting of the DuComm Chiefs. Most of this meeting was devoted to radio systems.
- On Thursday morning, September 15<sup>th</sup>, I attended the virtual meeting of the DuComm Fire Chiefs. Again most of this meeting was devoted to the new radios as it relates to fire operations.

8. Vehicle Maintenance:

- Engine 86 was brought back from Wirfs in McHenry for annual service on Friday, September 9<sup>th</sup>.
- Medic 86r, 2014 Freightliner, our backup ambulance is experiencing problems with its turbo charger. Locating parts for the repair is an issue. When the parts are located the vehicle will be repaired.

9. The CY 2023 proposed Fire Department operating budget was reviewed with the Finance Director, Village Manager and Assistant Village Manager on Thursday, September 15<sup>th</sup>.

10. On Sunday, September 11<sup>th</sup> at 7:45 AM, the fire and police department hosted a 9/11 ceremony at the fire station that was attended by several members of the fire department and police department. President Austin, Trustees DeDobbelaere and Lazar also attended. Members of the Public were also present.

11. On Wednesday, September 14<sup>th</sup> I attended the monthly meeting of the MABAS Division 10 Fire Chiefs.

12. On Tuesday September 7<sup>th</sup> and Wednesday September 8<sup>th</sup>, Air One, Inc. was onsite performing flow testing of all Self Contained Breathing Apparatus (SCBA) units and face masks. This is done annually as a NIOSH and OSHA safety requirement.

13. Mutual Aid Calls:

- None

14. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills seven (7) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills seven (7) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale fourteen (14) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont four (4) times.
- Monday, September 6<sup>th</sup> at 8:08 AM. Ladder 86, Medic 86, and Squad 86 responded to 115 55<sup>th</sup> St. for a person trapped in a stuck elevator.
- Wednesday, September 8<sup>th</sup> at 9:38 AM. Ladder 86, Squad 86, Medic 86, Chief 86 and Hinsdale Engine 84 responded to 215 55<sup>th</sup> St. for school bus with disabled students that was involved in an accident. The accident turned out to be very minor and involved no injuries.
- Friday, September 9<sup>th</sup> at 3:17 PM. Ladder 86, Engine 86, Squad 86, Medic 86, Chief 86, Hinsdale Chief 84 and Engine 84, Westmont Chief 183 and Engine 182 responded to 18 Blodgett for a possible structure fire. Upon arrival firefighters found smoke coming from the house and was found to be food overcooked. Damage to the house was limited to smoke damage. Firefighters removed the burned food and ventilated the home with several smoke removal fans.



- Monday, September 12<sup>th</sup> at 1:05 AM. Ladder 86 and Medic 86 responded for a vehicle accident with injuries on Hiawatha Drive at Norfolk Ave. Also found was a downed ComEd pole with wires down.
- Friday, September 16<sup>th</sup> at 8:03 AM. Ladder 86 and Medic responded to 99 Park Ave. for a semi dump truck stuck in a deep excavation. We stood by while the vehicle was removed with heavy equipment.

The Fire Department responded to sixty-three (63) emergency calls in the past two (2) weeks.

If you have any questions or require any additional information, please contact me.

