



Weekly REPORTS

October 28, 2022

Manager's Report

[Report 1.](#)

Finance Dept. Report

[Report 2.](#)

Public Works Dept. Report

[Report 3.](#)

Community Dev. Dept. Report

[Report 4.](#)

Police Dept. Report

[Report 5.](#)

Fire Dept. Report

[No Report](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Mon Oct. 31

[Trick or Treating](#)

Tue Nov. 1

[Public Safety Committee Meeting](#)

Mon Nov. 7

[Downtown Revitalization Project Ribbon Cutting](#)

Mon Nov. 7

[Village Board Regular Meeting](#)

Fri Nov. 11

[Village Offices Closed due to Veterans Day Holiday](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: October 28, 2022
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, November 7th. Regular business is expected to begin at about 6:30 p.m. after the budget discussion. A virtual option will continue to be offered.
- **CY 2023 Budget Meeting** – The budget review session with the Village Board is scheduled for 5 p.m. on Monday, November 7th, before the regular meeting items.
- **E-Waste Pickup** – Lakeshore Recycling Systems (LRS) performed electronic waste collection on Monday, October 24th. Many residents took advantage of this great service.
- **Public Safety Committee Meeting** – A meeting of this Committee has been scheduled and noticed for Tuesday, November 1st at 4:30 pm. The intent is to discuss ambulance billing fees. Trustees DeDobbelaere, Russo and Jordan are members of this Committee.
- **Du-Comm Board of Directors Meeting** – I participated in this meeting on Wednesday morning. Primarily routine issues were discussed, and an update was provided regarding the search for a new Executive Director.
- **Burlington Avenue Pole Meeting** – Also on Wednesday morning I participated in a virtual meeting regarding the status of this pole being removed. Continued progress is being made and we hope to have additional information available for the Board in the near future.
- **Halloween Walk and After Party** – The event is scheduled for Saturday, October 29th, starting at 11 a.m. Prospect Avenue will be closed to promote safety. The Witches' Ride portion is scheduled to be conducted on the south side of the tracks, rather than the north side as originally considered.
- **Halloween Trick or Treating** – Trick or Treating hours in Clarendon Hills are Monday, October 31, 2022 from 3 PM to 7PM.
- **Downtown Revitalization Project Ribbon Cutting** – This event is finally being held on November 7th at 9 am at the train station. A few comments will be made, and a few key players of this project will be introduced. After this we look forward to walking across the street to the Village Hall Plaza and then the Burlington Plaza to show the whole project.

- **Safety/ Wellness Committee** – Safety/Wellness Staff Committee met to review recent accidents and recommendations from the Village's insurance pool.

Have a Great Weekend!



MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: October 28, 2022
Subject: Department Report

1. REMINDER... *A Pet License is Required for anyone that owns a dog or cat in the Village.*

A Pet License can be purchased in person at the Village Hall or Village Police Station. The application shall be on the form provided by the Village and shall contain the name and address of the owner or keeper, name, breed, sex or whether neutered, and color of each animal proposed to be licensed. When completing an application for a dog and/or cat license, the application shall be accompanied by a veterinarian certificate showing that the animal has been given rabies inoculation shots. Every owner of a dog and/or cat shall firmly secure a current Village animal license to the licensed dog and/or cat using a collar.

The Fee for a pet license is \$15.00 per animal.

2. Effective August 1st, a late fee for purchasing Village Vehicle Stickers was applied ...residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st and ends on June 30th of the following year.

Residents can make online purchases at www.clarendonhills.us/stickers, or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.

Prices are as follows:

Passenger Car - \$60

Seniors (62+) are eligible for a 50% discount. (\$30.00)

Motorcycle - \$45

3. Just a friendly reminder to residents of the various ways to pay their water bill:

- **Online Payments (Quickest, easiest...NO CREDIT CARD FEES!!!)**

- www.clarendonhills.us/greenpay

- 1. Pay by Credit/Debit Card (*All major credit cards accepted with no additional fees*)
 - 2. Sign up for Auto Debit (ACH – auto-draft a checking or savings account)

- **Pay-In Person/Drive-Up Dropbox**

Village Hall is Open M-F from 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch).
Clarendon Hills Bank has a Drive-up Dropbox is in the outside drive-up lane.

- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:



Village of Clarendon Hills
PO Box 5671
Carol Stream, IL 60197-5671

Signup for “GreenPay” today and receive your Water bill by Email.

www.clarendonhills.us/greenpay



MEMORANDUM

To: Kevin Barr, Village Manager
From: Joe Ferrel, Operations Superintendent
Date: 10/28/2022
Subject: Weekly Report

1. Staff repaired a leaking water service in the Reserve subdivision. This leak was discovered by the yearly leak detection program.
2. Director McLaughlin attended the Illinois Public Labor Relations Association annual conference. Sessions focused on legal issues in management and employee-employer relations.
3. Road patching at 99 park remediation and water main replacement projects are finishing up today so the street will be opened by the end of the day. Just in time for the events and detours for the upcoming event.
4. Speaking of the events this weekend. Staff is busy setting up barricades prepping for Saturdays Witches Ride and Trick or Treating events. Public works will be in in early Saturday to block off parking spaces, closing roads, setting up tents, tables, chairs, generators and roping off the Burlington Plaza for the day. We will have staff throughout the day along with cleanup at the end of the event. The weather looks promising for a great turnout.
5. Tree stump restoration continued this week for the in-house removals. Crews removed debris and placed dirt in holes. These will be addressed in the spring with seed and fertilizer.
6. The heating and furnace contractor was in this week servicing Village Hall, Police Department and Public Works to ensure smooth operation for the winter.

7. The Village Mechanic serviced multiple vehicles and brought them to Illinois safety inspection lane.
8. The rain event this week was much needed. The crews were out maintaining the storm inlets. Please don't forget to rake and clean parkways of debris and leaves to ensure proper drainage throughout the Village.
9. Parkway refund inspections, water samples, utility locates and water meter appointments were completed throughout the week.
10. The Public Works staff planted two trees donated by Morton Arboretum and Christopher Burke Engineering. A dedication ceremony was held earlier this week with representatives from both agencies along with Manager Barr and staff.



MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: October 28, 2022
RE: Community Development Department Report

- 1. November 17, 2022 Zoning Board of Appeals/Plan Commission meeting**
 - Case Z510: ZBA/PC initiated Amendments to Section 20.9.6 (Fences) of the Zoning Regulations.
- 2. Downtown Property Maintenance**

Staff always encourages and reinforces care and proper maintenance of the buildings in our downtown area to continue the positive feedback loop such attention represents for our own community and to our valued visitors.
- 3. Downtown TIF Property Improvement Grant Program inquiries**

Several inquiries have been made recently regarding the Village's downtown building improvement grant program. The recent inquiries have been in the 100 block of Burlington Ave. Staff is diligently reviewing the inquiries and coordinating with the interested parties.
- 4. Fall weather neighborhood and construction site cleanliness**

The Community Development Department deals with concerns about cleanliness property and neighborhood cleanliness. Now that Fall and wet weather is upon us, the Dept reminds the community that our neighborhoods' perception is important and proper cleanliness in our neighborhoods and in/around construction sites is vitally important to the entire community.
- 5. Downtown public parking – employees and business owners**

Please remember downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: October 28, 2022
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report



Parents, pedestrian injuries are the most common injuries to children on Halloween. Please discuss pedestrian safety with your children. For more tips on pedestrian, costume, and motorist safety, please follow the link.
<https://www.nsc.org/home-safety/tools-resources/seasonal-safety/autumn/halloween>

Clarendon Hills trick or treating hours on October 31st are 3pm to 7pm

Recent Training, Meetings and Events

- I attended IRMA online training and a webinar pertaining to the Highland Park 4th of July incident.
- Officers are now wearing body cameras.
- Officers are completing Court Smart online training.

Recent events:

On October 21, 7:30am, officers served a search warrant at a residence in McHenry.

On October 24, 9:58pm, officers responded to a mental health crisis. The subject in crisis was transported for evaluation.

On October 26, 9:57am, officers stopped a motorist for a traffic violation. During the stop, it was discovered that the driver had a suspended driver's license. She was taken into custody and her vehicle was administratively towed.

On October 27, 8:24am, officers responded to a crisis intervention. The subject in question was transported to the hospital for evaluation.

On October 27, 8:42pm, officers responded to an apartment in Park Willow for a domestic.

On October 27, 9:12pm, officers responded to the 100 block of Burlington for a hit and run crash. The complainant related that a motorist struck several parked cars and kept driving into Hinsdale. Hinsdale officers located the offending vehicle in their town. The driver was eventually taken into custody for DUI.