



Weekly REPORTS

November 10, 2022

Manager's Report

[Report 1.](#)

Finance Dept. Report

[Report 2.](#)

Public Works Dept. Report

[Report 3.](#)

Community Dev. Dept. Report

[Report 4.](#)

Police Dept. Report

[Report 5.](#)

Fire Dept. Report

[None](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Fri Nov. 11

[Village Offices Closed due to Veterans Day Holiday](#)

Wed Nov. 16

[Chamber of Commerce Meeting](#)

Thu Nov. 17

[Zoning Board of Appeals and Planning Commission Meeting](#)

Mon Nov. 21

[Village Board Regular Meeting](#)

Thu Nov. 24 - Fri Nov. 25

[Village Offices Closed due to Thanksgiving Holiday](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: November 10, 2022
Subject: Weekly Report

- **Village Offices CLOSED November 11, 2022**, in observance of the Veterans Day holiday.
- **Next Board Meeting** – The next meeting is on Monday, November 21st at 6:30 p.m. A virtual option will continue to be offered, though we expect to be discussing procedures regarding virtual attendance.
- **CY 2023 Budget Meeting** – The budget review session with the Village Board was held this past Monday. The Board directed a few changes, but otherwise found the proposed Budget acceptable. The Budget will come in front of the Board for first consideration at the November 21st meeting with the formal Public Hearing and final adoption scheduled for December 5th.
- **Green Initiatives/ Alternative Heating** - Staff are researching ways to eliminate the Village's natural gas bills utilizing heat pump technologies including meeting with vendors. The Village spends almost \$20,000 a year on natural gas, and that is before this year's price increases. The Village's new train station is 100% electric, offset by solar panels on the roof making it effectively net zero in operations.
- **Metro Managers Training Event** – Assistant Manager Creer and I attended a session on Wednesday afternoon. The Director of IRMA made a presentation regarding recent legal cases that potentially impacts municipalities. AVM Creer also attended a morning session regarding communication during emergency events.
- **Downtown Revitalization Project Ribbon Cutting** – This event was held Monday, November 7th at 9 am at the train station. Several key players of this project spoke at the event. Afterwards many walked across the street to the Village Hall Plaza and then to Burlington Plaza to show the whole project. Tierra Distillery Co. and Café was helpful in providing coffee and baked goods for our attendees. Thank you to all who attended.

Have a Great Weekend!



MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: November 10, 2022
Subject: Department Report

1. On Monday evening the draft budget for CY2023 was presented to the board. Just a reminder that a copy of the budget has been made available for public viewing on the Village website, in addition a hard copy is also available in the Village Hall foyer.
2. Are you a resident that experiences high-water usage from time to time? The Village Hall offers free dye tablets at the front counter to assist in testing your toilets for potential leaks. Leaking toilets **can't always be heard**, and nine out of 10 times result in unusually high usage. We also provide a leak detection guide to assist in locating other potential sources of leaks.



MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: November 10, 2022
Subject: Weekly Report

1. A leaky water main valve was removed on Richmond just south of Ogden Avenue.
2. The high winds over the weekend knocked down some limbs from parkway trees. They were picked up and chipped.
3. Staff met with the Village Engineer to address grade concerns for a home under construction at Grant and Powell. New sidewalks were framed up much higher than the prior sidewalk in an effort to meet Americans with Disabilities standards. The Village Engineer had some suggestions that should result in less drastic grade changes.
4. Approval was received from T-Mobile to relocate some of their wiring underground as the Village tries to get utility poles removed adjacent to the new building constructed on Burlington.
5. Gutters were cleaned at Village Hall.
6. The Burlington Water Tower had some touch up painting done to prevent rust from occurring at a few locations that were scratched.
7. The contractor for the environmental cleanup on Eastern started framing for curb, gutter and sidewalk today.
8. Water samples were taken this week.
9. Watering of the flowers, trees and some landscaping was accomplished.
10. Small trees were removed along with some minor tree trimming. Multiple tree stumps have been ground out with restoration scheduled for next week.
11. Crews hauled out construction spoils from our storage yard.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: November 10, 2022
RE: Community Development Department Report

- 1. November 17, 2022 Zoning Board of Appeals/Plan Commission meeting**
 - Case Z510: ZBA/PC initiated Amendments to Section 20.9.6 (Fences) of the Zoning Regulations
- 2. Downtown Property Maintenance**

Staff always encourages and reinforces care and proper maintenance of the buildings in our downtown area to continue the positive feedback loop such attention represents for our own community and to our valued visitors.
- 3. Fall weather neighborhood and construction site cleanliness**

The Community Development Department deals with concerns about cleanliness property and neighborhood cleanliness. Now that Fall and wet weather is upon us, the Dept. reminds the community that our neighborhoods' perception is important and proper cleanliness in our neighborhoods and in/around construction sites is vitally important to the entire community.
- 4. Downtown public parking – employees and business owners**

Please remember downtown employees and business owners should avoid long term parking in the prime public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: November 10, 2022
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- I attended the ETSB regular meeting
- Officers are completing Court Smart online training.
- This month's Police Law online training pertains to implicit bias and cultural competency.
- Officer Calderon and Officer Michalek attended officer wellness training.

Recent events:

November 6, 1:12am, officers responded to a residence in Westmont to assist with an investigation.

November 6, 10:33pm, officers responded to a domestic at an apartment on Forest Hills Dr. Officers helped to calm the situation.

November 7, 5:22am, officers responded to the 10 block of Waverly for a suspicious person report. The resident advised that a subject, wearing a green hoodie and carrying a black backpack, was seen walking in their backyard. Officers were unable to locate the subject.

November 7, 8:17am, officers responded to the 10 block of Norfolk for a suspicious person report. Witnesses reported that a bald white male was seen running between houses and climbing over a fence. Minutes later, the same person reappeared with a black backpack. Officers located the subject in Hinsdale, where he was taken into custody on an unrelated matter. Pending.

November 8, 9:48am, officers stopped a motorist for speeding on Ogden Ave. The driver also had a revoked driver's license. The driver was cited and released.

November 8, 3:00pm, officers responded to an apartment on Chase Dr. for a tenant / landlord dispute. It appears the landlord is attempting to move the tenant out without following proper legal procedures. Advice given.