



Weekly REPORTS

January 13, 2023

Manager's Report

[Report 1.](#)

Finance Dept. Report

[Report 2.](#)

Public Works Dept. Report

[Report 3.](#)

Community Dev. Dept. Report

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Police Dept. Report

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Fire Dept. Report

[None](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Mon Jan. 16

[Martin Luther King Jr. Day \(Offices open\)](#)

Tue Jan. 17

[Village Board Rescheduled Meeting](#)

Wed Jan. 18

[Chamber of Commerce Meeting](#)

Thu Jan. 19

[Cancelled -Zoning Board of Appeals and Planning Commission Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: January 13, 2023
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Tuesday, January 17th at 6:30 p.m. A virtual option will continue to be offered. The meeting is not on Monday in recognition of the Martin Luther King Jr. Holiday. Village offices are open on Monday.
- **Health Insurance Cost Information** -- The Village received a preliminary renewal of almost 14% for health insurance renewal next July. Because the Village self-insures through a pool, a poor claim year can lead to a significant increase in costs. In this case, it appears to be related to a number of large irregular claims that hit stop loss levels in 2022, as the Village's cost experience was 3 times as much as expected. Fortunately, the Village plans for these types of years by "banking" savings on good years and storing them in a reserve account with the insurance pool. The Village has significant enough reserves to defray this increase.
- **Media Reports on Local Restaurants** – Two restaurants in town recently received feature coverage in the local media. Il Mio in the Hinsdale Magazine and Thassos on WGN. Very positive reports! We urge everyone to enjoy these and our other great eating establishments
- **Historical Society Donations** – Staff are working on a major winter clean-up of our limited storage areas. We have found many old and out of date materials such as old maps and artwork which we have donated to the Historical Society. Society was pleased to accept the materials. This is a good chance to remind everyone to visit the Society, which is open the 2nd Saturday of every month from noon to 2 p.m.
- **DuPage Mayor and Manager's Human Resources Group**- AVM Creer attended the quarterly meeting of DuPage County HR professionals to review new topics and share information between towns.
- **IPBC Operations Committee**- AVM Creer represented the Village on its insurance pool operations committee, meeting included reviewing aforementioned rates. On the positive side, a new specialty drug program saved the Village \$10,000 already this plan year.
- **Christmas Trees** - Lakeshore Recycling Services (LRS) offers free recycling for Christmas Trees during the month of January. All decorations must be removed. Place trees only (no garland accepted) for recycling at the curb with your garbage can. Do not place trees in bags.

Enjoy the weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: January 13, 2023
Subject: Department Report

1. The upcoming Vehicle Sticker season was discussed during the weekly staff meeting. The annual Vehicle stickers are valid from July 1, 2023, to June 30, 2024. The idea of having a change in design for the Village's 100th anniversary, which begins in 2024, was among some discussion items. The special Dancin' in the Street stickers were also discussed as the past year has seen a decline in sales. As discussions and ideas are brought forward, the Board will be notified.
2. This week, I began participating in the ICMA High-Performance Leadership academy. The academy consists of a 12-week online program created to equip local government professionals with leadership skills in organizational development and change management, negotiation and collaboration, effective communication, and how to deliver increased value from high-performance management
3. Finance Staff continues working on audit prep for the preliminary onsite work with Sikich LLP on January 19th.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: January 13, 2023
Subject: Weekly Report

1. Christmas decorations were removed throughout the Downtown.
2. A b-box was replaced so that the water to the house could be shut off for non-payment.
3. I met with the Grounds Superintendent at Hinsdale Golf Club to discuss storm sewer pipe work.
4. Christopher B. Burke Engineering inspected the ponds at Prospect Park and the adjacent ditch on Oxford and offered some thoughts regarding maintenance.
5. Water Operators work included collecting monthly samples for lab testing, new meter install appointments, and new service installation inspections.
6. Invasive plants were removed at Blue Lake and along the creek bed adjacent to Eastern Avenue
7. A few bald-faced hornet nests were removed from parkway trees. A couple were bigger than a basketball!



MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: January 13, 2023
RE: Community Development Department Report

1. Recent Code Enforcement activities, Inspections and Notices of Violation (NOV)

• 400 block of Williams Ct.	Patio permit	Following up on project permit
• 55 th at Holmes	Sign Enforcement	2 signs removed
• Colfax at Richmond	Sign Enforcement	2 signs removed
• Richmond at Ridge	Sign Enforcement	Sign removed
• 55 th at Richmond	Sign Enforcement	Sign removed
• 200 Block of Middaugh	Drainage	Notice sent
• 30 Block of 58 th	Plumbing problem	Corrected
• 200 Block of Churchill Ct.	Service call	Closed
• 100 Block of Jane	Service call	Closed
• 30 Block of Prospect	Alarm systems	Closed
• Downtown Business District	Building Numbering	4 businesses contacted
• Next Adjudication hearing January 18, 2023		

2. 31 S. Prospect Ave – Wasabi

In the last couple of days, the Dept. has been working with the owners to get their occupancy permit finals processed and hopefully this will encourage the business to open to the public as soon as possible.

3. 8 S. Prospect Ave – former English Garden tenant space

With English Garden's move to their new location at 10-14 S. Prospect Ave., their former tenant space is empty.

This is a great opportunity for a new and/or expanding business in our vibrant Downtown community. Contact me if you have any questions with which the Community Development Department can assist.

4. Downtown Property Maintenance

Staff always encourages and reinforces care and proper maintenance of the buildings in our downtown area to continue the positive feedback loop such attention represents for our own community and to our valued visitors.

5. Winter weather and neighborhood cleanliness

The Community Development Department addresses concerns with property and neighborhood cleanliness. With winter weather upon us, we remind the community that our neighborhoods' perception is important.

Therefore, proper cleanliness in our neighborhoods and in/around construction sites is vitally important to the entire community.

6. Winter weather and Downtown customer public parking

With the winter weather, please remember that downtown employees and business owners should avoid long-term parking in the prime customer oriented public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long-term public parking in Downtown Clarendon Hills.

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**



DATE: January 13, 2023
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- This month's Police Law on-line training pertains to new Illinois laws
- Officers are completing Court Smart online training.
- Sergeant Finfrock and Sergeant Porter attended a school safety seminar.
- Assistant Green and Sergeant Leinweber attended three days of national incident reporting (NIBRS) training

Recent events:

On January 6, 9:30am, officers received a report of an abandoned car parked in the CHMS parking lot. Officers are working to get it removed.

On January 6, 11:16pm, officers spoke with a resident regarding threatening emails being sent by an estranged family member. Officers gave advice.

On January 7, 4:23pm, officers spoke with a Hinsdale resident regarding a lost or stolen shotgun. The complainant related that when they went to retrieve their gun after skeet shooting, they discovered it was missing. Pending.

On January 7, 11:00pm, officers stopped a motorist on 55th for a traffic offence. The driver did not have a valid driver's license or valid insurance. The driver was cited, and their vehicle was towed.

On January 10, 6:13pm officers responded to Willowbrook to assist their PD with a domestic battery complaint. One person was arrested for domestic battery.

On January 11, 8:39am, officers responded to a residence on Bentley to assist the U.S. Marshalls take someone into custody.

On January 11, 3:28pm, officers responded to the parking lot at 4 Walker for a domestic battery. Witness statements and cell phone video revealed that one involved family member was punching and choking another family member. Officers took the aggressor into custody, charged them with domestic battery, then transported them to DuPage County Jail.

On January 11, 10:44pm, officers responded to the Clarendon Arms apartment complex for a report of a stolen catalytic converter.

On January 12, 12:40pm, officers responded to the Clarendon Arms apartment complex for another report of a stolen catalytic converter.