



Weekly

REPORTS

January 20, 2023

Manager's Report

[Report 1.](#)

Finance Dept. Report

[Report 2.](#)

Public Works Dept. Report

[Report 3.](#)

Community Dev. Dept. Report

[Report 4.](#)

Police Dept. Report

[Report 5.](#)

Fire Dept. Report

[Report 6.](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Mon Feb. 6

[Village Board Regular Meeting](#)

Thu Feb. 16

[Zoning Board of Appeals and Planning
Commission Meeting](#)

Mon Feb. 20

[Offices Closed - Presidents Day](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: January 20, 2023
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, February 6th at 6:30 p.m. A virtual option will continue to be offered.
- **Auditors** – Village auditors were on site on Thursday. Amongst other things, they interviewed many staff members regarding financial practices and as an opportunity to determine if there are procedures that should/could be improved.
- **Illinois Financial Forecast Forum** – I participated remotely in this event on Friday. This annual event is sponsored by ILCMA and other groups and provides a general and specific update on economic issues that affect municipal operations and the economy generally.
- **Chamber Meeting** – Assistant Manager Creer and Community Development Director Mendel attended the Chamber meeting on Wednesday morning. Routine business was discussed.
- **County District 2 Meeting** – I attended this meeting in Oak Brook on Wednesday morning. This was an opportunity to meet the three commissioners who represent the Village in District 2. Issues of interest to municipalities were discussed. About half (southern side) of the Village is in District 3. The Village is hosting the comparable meeting for District 3 on February 1st.
- **DMMC Annual Legislative Meeting** – Village President Austin and I attended this annual meeting on Wednesday evening. About 20 State legislators attended the meeting, including Senate President Harmon and House Speaker Welch. This was an opportunity to discuss areas of concern with legislators. DuPage County States Attorney Bob Berlin received the annual Legislative Leader Award for his work supporting efforts to improve public safety.
- **Christmas Trees** - Lakeshore Recycling Services (LRS) offers free recycling for Christmas Trees during the month of January. All decorations must be removed. Place trees only (no garland accepted) for recycling at the curb with your garbage can. Do not place trees in bags.

Enjoy the weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: January 20, 2023
Subject: Department Report

On Thursday, Sikich LLP was onsite to perform preliminary fieldwork for the upcoming CY2022 audit. Sikich will return for the week on March 20th for the actual audit fieldwork. There will be a management change this year with Sikich on the audit; Dan Berg will be transitioning off the audit team, while Nick Bava will be the managing partner in charge this year. In addition, new audit staff will be working on the audit, giving a fresh set of eyes.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Joe Ferrel, Operations Superintendent
Date: 01/20/2023
Subject: Weekly Report

1. Crews completed a water main break on Norfolk Ave. and near Blodgett Ave earlier this week. No residents were affected by the shutdown.
2. Crews needed to replace several street signs and posts on Chicago Ave due to a vehicle running off the road. They also cleaned up the vehicle debris from the parkway and street.
3. The Village mechanic made repairs to multiple vehicles, tire replacements and sent a truck out for recall notices.
4. I attended a Public Works Directors Working Group meeting where the discussions touched upon joint purchasing, Source Water/Ground Water Protection Plans, extended delays on equipment and supplies, ComEd Material Shortages, new training for Commercial Drivers Licenses and other topics.
5. Crews were called in Sunday night for a resident with a vacant property with an internal burst pipe/flooding on Grant Ave. The water was shut off and the b-box outside the home.
6. There was a sample demand for the testing of Emergency well #6, this is requested every three years from the IEPA. Routine monthly water samples were taken along with water meter installations to allow for occupancy permits.
7. Crews went out on Friday morning to do minor salting due the ice and freeze conditions this morning.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: January 20, 2023
RE: Community Development Department Report

1. **Recent Code Enforcement activities, Inspections, Adjudication, and Notices of Violation (NOV)**

- 1 Block of Oxford Trash totes left outside too long Notice sent and compliance same day
- 1/18/23 Adjudication meeting – two cases heard:
 - 20 Block of Iroquois Dr. Fire sprinkler violation Found liable & compliance achieved
 - 30 Block of S. Prospect Exterior property maint. Violation Found liable & case closed as compliant

2. **January 19, 2023 Zoning Board of Appeals/Plan Commission meeting**

- a. The regularly scheduled ZBA/PC meeting for January 19, 2023 was cancelled for lack of cases or items for review or discussion. The next regularly scheduled meeting is February 16, 2023.

3. **Downtown Property Maintenance**

Staff always encourages and reinforces care and proper maintenance of the buildings in our downtown area to continue the positive feedback loop such attention represents for our own community and to our valued visitors.

4. **Winter weather and neighborhood cleanliness**

The Community Development Department addresses concerns with property and neighborhood cleanliness. With winter weather upon us, we remind the community that our neighborhoods' perception is important. Therefore, proper cleanliness in our neighborhoods and in/around construction sites is vitally important to the entire community.

5. **Winter weather and Downtown customer public parking**

With the winter weather, please remember that downtown employees and business owners should avoid long-term parking in the prime customer-oriented public on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience for our valued customers. Please contact the Village if you need assistance finding long-term public parking in Downtown Clarendon Hills.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: January 20, 2023
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- Officer Gerstenkorn attended a defensive tactics training class.
- Officers are completing Court Smart online training.
- This month's Police Law on-line training pertains to new Illinois laws.

Recent events:

On January 12, 5:08pm, officers responded to the station for an identity theft complaint. The victim noticed multiple fraudulent purchases on their credit card statement. Pending.

On January 13, 6:56pm, officers responded to the Clarendon Arms parking lot for a criminal damage to property complaint. Unknown subjects broke the victim's car window with a large rock.

On January 13, 7:23pm, officers responded to Chicago and Gilbert for a hit and run crash. Once in the area, officers witnessed the offending vehicle drive off the roadway and strike two street signs. The vehicle also struck two squad cars while officers attempted to stop it. Once stopped, it was determined the driver was suffering from a medical emergency. The driver was transported for evaluation.

On January 15, 11:55am, officers responded to Willowcreek Ct. for theft complaint. The caller witnessed two juveniles taking a package from a neighbor's front step. Officers located the juveniles and spoke with their parents.

On January 16, 12:37am, officers stopped a motorist for speeding on Rte. 83. The driver also had a suspended driver's license. The driver was cited and released to a valid driver.

On January 16, 12:29pm, officers responded to an apartment at 285 N. Richmond for a death investigation. During the investigation, officers and the coroner did not discover anything suspicious. It appears the person passed away from natural causes.

On January 16, 10:26pm, officers stopped a motorist for traveling 85mph on 55th Street. The motorist was cited for misdemeanor speeding.

On January 17, 9:55am, officers stopped a motorist on Rte. 83 for speeding. During the stop, officers discovered that the driver did not have a valid driver's license. The driver was cited and released to a valid driver.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: January 20, 2023
Subject: Weekly Department Report 2023-01

1. Fire Prevention Bureau Activity.
 - This week Lt. Godek has followed up several construction projects in the village to make sure they are on track.
 - Lt. Godek has completed all 2022 Fire and Life Safety Inspections. 2023 inspections have begun, and we are not back on the post COVID schedule.
2. Training Report:
 - Regular evening fire suppression training was conducted on Wednesday, January 4th and Wednesday January 18th.
 - Captain Mark Rediehs is working with the Hinsdale Fire Department to coordinate Metra training in Hinsdale during the week of January 30th. Fire, Police and Public Works departments will be involved.
3. COVID 19 Report:
 - EMS personnel continue to take full PPE precautions during all EMS calls. COVID related calls have stabilized.
4. Emergency Medical Services Report:
 - Regular EMS Continuing education was conducted on Wednesday evening, January 11th and taught by a Loyola EMS Instructor.
5. Clarendon Hills/Hinsdale/Westmont FD sharing of services report:
 - No report
6. Emergency Management Report:
 - No report.
7. Du-Comm Report:
 - Hinsdale Chief John Gianelli, Deputy Chief Roger Krupp and I are working together and with Du-Comm to stream line our mutual aid and Box Alarm response assignments for implementation on March 1, 2023.
 - On Tuesday, January 10th I attended a virtual meeting of Du-Comm Fire and Police Chiefs.
 - On Thursday, January 19th I attended a virtual meeting of the Du-Comm Fire Chiefs.
8. Vehicle Maintenance:
 - No report.
9. On Thursday morning, January 19th, I met with the village auditors for the annual department head interviews.

10. On Friday, the rescheduled quarterly meeting of the Firefighter Pension Fund was conducted at the Village Hall.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills seven (7) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale fourteen (14) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont five (5) times.
- Clarendon Hills Medic 86 responded to two (2) EMS calls in Hinsdale.
- Clarendon Hills Medic 86 responded to four (4) EMS calls in Westmont.
- Sunday, January 1st at 2:31 AM. Ladder 86 responded for sparking and down ComEd wires on Holmes Ave. at 57th St. Ladder 86 cordoned off area and waited for ComEd arrival.
- Tuesday, January 3rd at 7:12 PM. Medic 86, Squad 86 and Hinsdale Engine 84 responded to 55th St. at Holmes Ave. for a vehicle accident with injuries.
- Monday, January 9th at 6:36 PM. Medic 86, Squad 86 and Hinsdale Engine 84 responded to 55th St. at Holmes Ave. for a vehicle accident with injuries.
- Thursday, January 12th at 7:31 AM. Medic 86, Squad 86 and Hinsdale Engine 84 responded to 55th St. at Rt. 83 for a vehicle accident with injuries.
- Friday, January 13th at 7:33 AM. Medic 86, Squad 86 and Hinsdale Engine 84 responded to Chicago Ave. at Coe Rd. for a vehicle accident with injuries.
- Monday, January 2nd at 10:09 PM. Ladder 86 and Medic 86 responded Auto Aid to Westmont for a structure fire at a funeral home at 39 N. Cass Ave. in Westmont.

The Fire Department responded to seventy-seven (77) emergency calls during the past three (3) weeks.

In calendar year 2002, the Clarendon Hills Fire Department responded to 1,059 emergency calls.

If you have any questions or require any additional information, please contact me.

