



Weekly REPORTS

March 3, 2023

Manager's Report

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VILLAGE CALENDAR

See www.clarendonhills.us

Mon Mar. 6

[Village Board Regular Meeting](#)

Wed Mar. 15

[Chamber of Commerce Meeting](#)

Thu Mar. 16

[Zoning Board of Appeals and Planning Commission Meeting](#)

Mon Mar. 20

[Village Board Regular Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: March 3, 2023
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, March 6th at 6:30 p.m. A virtual option will continue to be offered. As of now, barring potential State legislative action, it appears that the virtual option for elected officials may end on May 11th.
- **Small Cell Wireless Discussion** – The formal proposal for settlement of this issue is on the agenda for action on Monday night.
- **DMMC Managers Committee Meeting** – I attended this meeting in Oak Brook on Thursday morning. Many areas of general interest were discussed, including the potential impact of new State legislation calling for automatic time-off benefits for part-time/seasonal employees. This may have particular impact on Clarendon Hills due to our large number of part-time employees.
- **IPBC Renewal-** The Village this week received final renewal from our health insurance pool with a 9.4% increase compared to a market increase on HMO plans of 8%. This is after a few years of low renewals due to experience this year from a few large claims. The Village and IPBC continue to look for ways to save on health insurance including changes taken this year to move to a lower cost life insurance provider, moving to a lower cost benefit administration software provider and switching dental plans and medical networks last year. These changes saved hundreds of thousands across the pool in ongoing costs.
- **Stormwater Grant-** The Village Manager's Office finalized paperwork for a \$200,000 legislative grant from State of Illinois, we expect to spend a majority on sewer lining at 5 Corners, with any leftover funds to be appropriate to other identified stormwater repairs. Thank you to our local representatives for securing funds for our community.
- **DITS Sticker-** The Village selected a new Dancin' in the Street sticker designed by local student and Chamber of Commerce Marketing Director Isabelle Koev.



- **Train Shelter Book Sharing Library** – Staff has set up a book sharing library as intended on the shelves that were installed at the main Train shelter. In a day of tablets, some commuters still like to read a paper book once in a while. There are some children's books too. It's like the neighborhood library boxes where you take a book or share a book.

Enjoy the weekend!



MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: March 3, 2023
Subject: Department Report

This past Thursday, Assistant Finance Director Krzemkowski and I met with the Sikich audit team to discuss the upcoming audit and any new GASB pronouncements that need to be implemented. Sikich will be at Village Hall the week of March 20th for onsite fieldwork.



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452 Park Avenue
Clarendon Hills, Illinois 60514
630.286.4750

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: March 3, 2023
Subject: Weekly Report

1. Crews were called out Friday night of last week to the brief period of snow that occurred.
2. Crews will be responding to the snowfall this afternoon and evening.
3. Work began on the new water main on Burlington Avenue from the water tower west to Westmont. Expect intermittent street closures as the water main is installed. Completion is expected in late May. Following that work, a separate contractor will be repaving Burlington from Prospect west to Westmont.
4. Water meters were read on the first of the month.
5. A number of blocked culverts and other storm drains were identified during the long rains that took place on Monday.
6. A contractor was in to inspect the corrugated metal storm pipes that run under the Hinsdale Golf Club. It appears that most of the areas would be in sufficient condition that a cured in place lining could be installed that would eliminate the need to disturb the course when replacing the pipe.
7. Crews completed a number of JULIE locates, new meter installs, and completed other work requests.
8. A field meeting was held to go over bid specifications and layout for this summer's road program.

MEMORANDUM

TO: Kevin Barr, Village Manager
 FROM: Jonathan Mendel, Community Development Director
 DATE: March 3, 2023
 RE: Community Development Department Report

1. February 2023 permits update

Permit #	Date	Address	Permit Type	Contractor	Construction Value \$
2023-0012	02/02/23	4 Algonquin	Kitchen Addition in Alcove	JBN Builders LLC	30,000.00
2023-0013	02/02/23	246 Middaugh	1450 Outlet	Saturn HCE	1,489.00
2023-0014	02/07/23	16 Golf	EV Charger Installation	RJ Electric	2,450.00
2023-0015	02/08/23	299 Columbine	Solar Panels	Bright Planet Solar	24,000.00
2023-0016	02/10/23	323 Park	Bathroom Update	MK Construction Services	15,953.21
2023-0017	02/13/23	227 Holmes	Entertainment Pavilion	Bower Woods LLC	40,000.00
2023-0018	02/15/23	22 N. Prospect	Interior Alteration	By Owner	100,000.00
2023-0019	02/24/23	2 Hamill	Garage Floor	Voightman Services	6,000.00
2023-0020	02/27/23	260 Ann	Driveway/Apron/Walkway	Combined Cons	19,000.00
2023-0021	02/27/23	231 S. Prospect	Demo/New SF Construction	Raspante Dream Builders	750,000.00
2023-0022	02/27/23	245 Burlington #211	Furnace	ABC PHCE	7,791.00
2023-0023	02/28/23	229 Powell	Patio/Firetable/Hot Tub/Arbor	Rolling Landscapes	87,470.00

Community Development issued the above permits in February 2023. Additionally, the Dept. accepted 12 permit applications for a variety of projects totaling \$331,199 of construction value.

2. 2023 February permit applications – fee revenues and project values (compared to February 2022)

	Permit Type	Feb-2023		CYTD - 2023		Feb-2022		CYTD - 2022	
		Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value
Single Family	Demolition		\$ -		\$ -		\$ -		\$ -
	New	1	\$ 750,000	1	\$ 750,000		\$ -		\$ -
	Addition/Remodel	5	\$ 273,424	8	\$ 535,917	13	\$ 351,825	20	\$ 721,748
	SF SUBTOTAL	6	\$ 1,023,424	9	\$ 1,285,917	13	\$ 351,825	20	\$ 721,748
Multiple Family	Demolition		\$ -		\$ -		\$ -		\$ -
	New		\$ -		\$ -		\$ -		\$ -
	Addition/Remodel		\$ -		\$ -		\$ -		\$ -
	MF SUBTOTAL		\$ -		\$ -		\$ -		\$ -
Commercial	Demolition		\$ -		\$ -		\$ -		\$ -
	New		\$ -		\$ -		\$ -		\$ -
	Addition/Remodel			3	\$ 511,500	2	\$ 64,900	3	\$ 199,900
	COM SUBTOTAL		\$ -	3	\$ 511,500	2	\$ 64,900	3	\$ 199,900
Misc Permits		6	\$ 60,730	11	\$ 60,730				\$ -
TOTAL		12	\$ 1,084,154	23	\$ 1,906,508	15	\$ 416,725	23	\$ 921,648

3. Recent Code Enforcement activities, Inspections, Adjudication, and Notices of Violation (NOV)

· Rt 83/55TH St.	Sign Provisions	Sign removed
· 1-30 Block of Tuttle	Drainage	Questions answered, closed
· 1-30 Block of Gilbert	Drainage	Questions answered, closed
· 300 Block of Western	IPMC Violations	Notice sent
· 1-30 Iroquois Dr.	IPMC Violations	Notice sent
· 100 Block of Algonquin	IPMC Violation	Notice sent
· 200 Block of Park Ave	IPMC Violations	Notice sent

4. Economic Development Discussions

Extensive discussions with many individuals regarding the Village's market desirability particularly in the downtown area. Discussions involve occupancy of existing buildings, possible redevelopments and existing building expansions.

5. Downtown Property Maintenance

Staff always encourages and reinforces care and proper maintenance of the buildings in our downtown area to continue the positive feedback loop such attention represents for our own community and to our valued visitors.

6. Winter weather and neighborhood cleanliness

The Community Development Department addresses concerns with property and neighborhood cleanliness. With winter weather upon us, remember that our neighborhoods' perception is important. Therefore, proper cleanliness in our neighborhoods and in/around construction sites is vitally important to the entire community.

7. Winter weather and Downtown customer public parking

With winter weather, please remember that downtown employees and business owners should avoid long term parking in the prime customer on-street parking spaces, especially along S. Prospect Ave. These parking spaces benefit everyone by providing convenience to our valued customers. Please contact the Village if you need assistance finding long term public parking in Downtown Clarendon Hills.

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**



DATE: March 3, 2023
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- Sergeant Finfrock attended training hosted by the Secret Service.
- Officers are completing Court Smart on-line training.
- This month's Police Law training covers Miranda and interrogations.
- Sergeant Leinweber attended management leadership training.
- Officers are completing clear and present danger roll call training.

Recent events:

February 24, 8:05am, officers responded to the 5700 block of Concord for a verbal domestic. Officers gave advice.

February 24, 11:29am, officers spoke with a resident at the station regarding an identity theft. Unknown offenders opened a line of credit using the victim's credentials.

February 25, 3:52am, officers stopped a motorist on Ogden for speeding, weaving, and driving with a missing rear tire. After a brief investigation, the driver was taken into custody for DUI. Once in custody, the Joliet resident became combative with officers. While in the squad, the subject urinated on the backseat and refused to comply with the officers' commands. While at the station, the subject kicked two officers. She was charged with DUI and two counts of aggravated battery to a police officer. She was taken to DuPage County Jail.

February 25, 8:41am, officers responded to a neighboring town to assist with an in-progress fight.

February 26, 10:45am, officers responded to a crash on Rte. 83 involving a motorist who hit the median wall. Witnesses related the driver was weaving in and out of traffic and lost control of the car. During the investigation, officers discovered the driver had a suspended driver's license and had open cannabis in the vehicle. Officers cited the subject at the hospital.

February 28, 10:19pm, officers assisted a family find their missing juvenile.

March 1, 4:40pm, officers spoke with a residence regarding communications harassment. Advice was given.



316 Park Avenue
Clarendon Hills, Illinois 60514
630.286.5430

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: March 3, 2023
Subject: Weekly Department Report 2023-07

1. Fire Prevention Bureau Activity.
 - This week Lt. Godek has followed up several construction projects in the village to make sure they are on track.
 - Last week Lt. Dave Godek conducted seven (7) Fire/Life Safety Inspections.
2. Training Report:
 - Two (2) Clarendon Hills Firefighters continued their Basic Operations Firefighter classes this week. We are receiving great progress reports on both.
 - Wednesday evening, fifteen (15) Firefighters attended weekly evening training. An Audiologist from Mobile Ear instructed firefighters on hearing safety and the use of devices to reduce hearing exposure. After this training all members present were administered hearing tests in the mobile hearing lab.
3. COVID 19 Report:
 - EMS personnel continue to take full PPE precautions during all EMS calls. COVID related calls have stabilized.
4. Emergency Medical Services Report:
 - Lt. Godek is working with representatives of Loyola and Hinsdale Hospital on two (2) EMS issue clarifications.
5. Clarendon Hills/Hinsdale/Westmont FD sharing of services report:
 - No report.
6. Emergency Management Report:
 - On Monday, February 27th at 9:54 AM. Du-Comm activated all of the outdoor severe weather warning sirens in DuPage County because of a Tornado warning for DuPage County. A funnel cloud was sighted in the north Naperville and Warrenville area.
7. Du-Comm Report:
 - On Wednesday morning I attended the virtual meeting of the Du-Comm Support Services Committee.
8. Vehicle Maintenance:
 - No report.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont one (1) time.
- Clarendon Hills Medic 86 responded to one (1) EMS call in Willowbrook (Tri-State FPD).
- Clarendon Hills Medic 86 responded to one (1) EMS call in Westmont.
- Westmont Medic 183 responded to one (1) EMS call in Clarendon Hills.
- Sunday, February 26th at 10:45 AM. Medic 86, Squad 86, Ladder 86, Hinsdale Engine 84 and Medic 86 responded for a vehicle accident with injuries on Rt. 83 northbound just south of 55th St.
- Thursday, March 2nd at 5:44 PM. Medic 86, Squad 86, Chief 86 and Hinsdale Tower 84 responded for a vehicle accident with injuries on 55th St at Holmes Ave.
- The Fire Department responded to eighteen (18) emergency calls during the past week.

If you have any questions or require any additional information, please contact me.

