



Weekly REPORTS

March 10, 2023

Manager's Report

[Report 1.](#)

Finance Dept. Report

[No Report](#)

Public Works Dept. Report

[Report 2.](#)

Community Dev. Dept. Report

[Report 3.](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[Report 5.](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Wed Mar. 15

[Chamber of Commerce Meeting](#)

Thu Mar. 16

[Zoning Board of Appeals and Planning Commission Meeting](#)

Mon Mar. 20

[Village Board Regular Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: March 10, 2023
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, March 20th at 6:30 p.m. A virtual option will continue to be offered. As of now, barring potential State legislative action, it appears that the virtual option for elected officials may end on May 11th.
- **Metro Managers Lunch Session** – I attended this event on Wednesday afternoon. A presentation was made by Neil James, the new Director of the Metropolitan Mayors Conference. This is an umbrella group intended to represent interests of all communities in the Chicagoland area. Neil highlighted his desire to continue to support collaborative efforts to support our mutual concerns. I have known Neil for many years and know that he will work hard towards that goal.
- **Elected Official Orientation** – Staff is beginning preparations to welcome soon to be newly elected officials to the Village, which will take place at the second Board Meeting in May. This is a routine part of our duties, but is particularly important this year because at least 6 of the 8 officials will be new, including the Village President and Village Clerk. Our goal is to ensure as smooth a transition as possible.
- **Small Cell Wireless Discussion** – the Village Attorney and staff have continued discussions regarding this issue. We will have a revised formal Agreement for consideration at the March 20th Village Board meeting.
- **HVAC Update at Village Hall** - AVM Creer met with a contractor through the state bid job order contract about updating the Village Hall heating and cooling system. The Village is exploring green options including heat pump-based solutions to reduce carbon emissions and heating/cooling costs.
- **Evidence Server** – Due to changes in modern policing and court proceedings, the Village is storing more and more digital evidence. Staff is exploring ways to store this data securely in manners that can scale without continued equipment upgrades.
- **Village Website** - AVM Creer and Executive Assistant Vicki Pries met Tuesday with CivicPlus design team to verify design specifications and requirements, share essential information on the new look of the website, and to review the Discovery form completed by Village Staff. We hope to get a preview of the design motif by the end of this month from CivicPlus.

Enjoy the weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Joe Ferrel, Operations Superintendent
Date: 03/10/2023
Subject: Weekly Report

1. The Burlington Avenue water main replacement program is in full swing. As of today, the contractor has installed roughly 700 feet of the 3,900 feet total. The project is proceeding as planned.
2. Staff made several storm sewer repairs in different areas of town along with flushing out some minor clogged culvert pipes.
3. The mechanic has completed some minor repairs on equipment along with preventative maintenance and taking vehicles for State of Illinois inspections.
4. The water operators completed non-read water meter repairs, monthly bacteriological water samples along with keeping up with JULIE utility locations throughout town and especially with the water main project. They continue to work with the water main contractor to keep the project moving forward.
5. Hauling of spoils and tree debris continued this week along with crews filling potholes and addressing temporary patches throughout the Village.
6. PW staff replaced the light fixture over the stairwell at the Village Hall. This task was a challenge as the crew needed to build a platform over the stairs to accomplish the job.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: March 10, 2023
RE: Community Development Department Report

1. March 16, 2023 Zoning Board of Appeals/Plan Commission meeting

There is one item scheduled for this meeting: Continuation of 2/16/23 Public hearing (Case Z511) for a ZBA/PC-initiated text amendment to Section 20.8.2 (Uses Matrix)

2. Downtown Property Maintenance

Staff always encourages and reinforces care and proper maintenance of the buildings in our downtown area to continue the positive feedback loop such attention represents for our own community and to our valued visitors.

3. Spring weather coming and neighborhood cleanliness

The Community Development Department addresses concerns with property and neighborhood cleanliness. With spring weather upon us, remember that our neighborhoods' perception is important. Therefore, proper cleanliness in our neighborhoods and in/around construction sites is vitally important to the entire community.

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**



DATE: March 10, 2023
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- Officer Calderon attended a train the trainer class.
- Officers are completing Court Smart on-line training.
- This month's Police Law training covers Miranda and interrogations.
- Officer Pech attended interview and interrogation training.

Recent events:

March 3, 1:40am, officers took a Downers Grove resident into custody on an active arrest warrant. He was able to post bond at the station.

March 3, 8:53pm, officers responded to a neighboring town to assist their PD with a disturbance.

March 3, 11:28pm, officers responded to a residence on Concord for a verbal domestic. Officers gave advice.

March 4, 12:52pm, officers spoke with a resident regarding domestic trouble issues.

March 4, 3:05pm, officers responded to an apartment on Concord for a domestic trouble call. Officers defused the situation.

March 7, 7:35pm, officers responded to a residence on Willow Creek Ct. for a neighbor dispute. Officers helped the parties resolve the issue.

March 7, 11:31pm, officers responded to the Business District for a disturbance. A highly intoxicated subject was yelling and swearing at a group of friends while they attempted to give her a ride home. Officers tried to calm her down and reason with her, but their efforts were to no avail. Eventually, she was transported by CHFD for evaluation.

March 8, 11:57am, officers responded to a business on 55th St. for a reported theft.



316 Park Avenue
Clarendon Hills, Illinois 60514
630.286.5430

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: March 10, 2023
Subject: Weekly Department Report 2023-08

1. Fire Prevention Bureau Activity.
 - This week Lt. Godek has followed up several construction projects in the village to make sure they are on track.
 - Last week Lt. Dave Godek conducted eleven (11) Fire/Life Safety Inspections.
2. Training Report:
 - Two (2) Clarendon Hills Firefighters continued their Basic Operations Firefighter classes this week. We are receiving great progress reports on both.
3. COVID 19 Report:
 - EMS personnel continue to take full PPE precautions during all EMS calls. COVID related calls have stabilized.
4. Emergency Medical Services Report:
 - Tuesday evening, twenty-one firefighter EMT's and Paramedics attended monthly continuing education conducted by a Loyola EMS Instructor at the fire station.
5. Clarendon Hills/Hinsdale/Westmont FD sharing of services report:
 - No report.
6. Emergency Management Report:
 - No report.
7. Du-Comm Report:
 - The Fire Chiefs from Clarendon Hills, Hinsdale and Westmont are working with Du-Comm, ACDC and the DuPage County ETSB to correct some CAD mapping problems in the 55th St. and Rt. 83 area that is causing dispatching errors.
8. Vehicle Maintenance:
 - No report.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont one (1) time.
- Clarendon Hills Medic 86 responded to one (1) EMS call in Hinsdale.
- Hinsdale Medic 84 responded to two (2) EMS calls in Clarendon Hills.
- Tri State Medic 122 responded to one (1) EMS call in Clarendon Hills.
- Thursday, March 9th at 10:38 AM. Medic 86, Squad 86, Ladder 86, Chief 86 and Hinsdale Medic 84, Engine 84 & Chief 84 responded for a multiple vehicle accident with a rollover on Rt. 83 southbound near Chicago Ave. Multiple patients transported by Medic 86 and Medic 84.
- The Fire Department responded to twenty-three (23) emergency calls during the past week.

If you have any questions or require any additional information, please contact me.

