



Weekly REPORTS

March 24, 2023

Manager's Report

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Finance Dept. Report

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Public Works Dept. Report

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Community Dev. Dept. Report

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Police Dept. Report

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Fire Dept. Report

No Report



VILLAGE CALENDAR

See www.clarendonhills.us

Village Board Regular Meeting

April 3, 2023, 6:30 PM - 9:00 PM @ Board Room

[More Details](#)

Firefighters' Pension Board Meeting

April 14, 2023, 9:30 AM @ Board Room

[More Details](#)

Village Board Regular Meeting

April 17, 2023, 6:30 PM @ Board Room

[More Details](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: March 24, 2023
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, April 3rd at 6:30 p.m. A virtual option will continue to be offered. As of now, barring potential State legislative action, it appears that the virtual option for elected officials is expected to end on May 11th.
- **DMMC Regulatory Committee** – I attended this meeting as a member of the Committee on Wednesday afternoon. A presentation was made by ComEd and there was a discussion regarding energy saving measures in building codes. There is an expectation that these will be reviewed by communities in the next year or two. I also advised the Committee of our status regarding small cell wireless regulation. There was limited interest in the subject.
- **Ann/Byrd SSA Open House** – Staff are working with the Village Attorney in the hope we can have an ordinance to present to the Board on April 3rd. Legal descriptions for the area under consideration are required.
- **15-Minute Parking Requests** – Staff have received several requests for 15-minute parking near retail stores in the downtown area. We are planning to bring this suggestion to the Board on April 3rd with the idea of allowing a “trial period” to see how it goes.
- **Parking in the Downtown** - Patrons of the restaurants and shops downtown are welcome to park for free in the Metra lot after 3 pm weekdays and all day on Saturdays and Sundays.

Enjoy the weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: March 24, 2023
Subject: Department Report

1. This past week the Sikich audit team conducted their onsite fieldwork for the CY2022 audit. On Friday, Assistant Finance Director Krzemkowski and I met with Nick Bava, the partner in charge of the final fieldwork for an exit conference. I am pleased to report that we are wrapping up another successful audit. This successful audit was only achieved because of the year-round dedication and diligence of the entire finance staff, who provided accurate and timely financial reporting. The final audit report will be presented to the Village Board at the June meeting.
2. Staff made the final approvals on the new vehicle sticker designs for the upcoming Vehicle Sticker Sales. There will be a new design for the regular sticker commemorating the 100th anniversary of the Village and a new design for the Special Dancin in the Streets sticker that will be available for an additional \$10.00. The price of Vehicle Stickers will remain the same with a discount for Seniors (limit 1 Senior Rate per person). Vehicle Stickers will go on sale May 1st.
3. This a reminder that effective April 1, 2023, Yard Waste Stickers increased in price from \$2.83 per sticker to \$2.92 per sticker. Yard Waste Stickers are available at the Village Hall, Clarendon Hills Jewel, and the Clarendon Hills Hardware store.



Signup for “GreenPay” today and receive your Water bill by Email.

www.clarendonhills.us/greenpay

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: March 24, 2023
Subject: Weekly Report

1. Our water main contractor continues to make progress on Burlington Avenue. Intermittent street closures will continue as the work zone progresses to the west. We hope to have the mainline completed by the end of next week and then after pressure testing and chlorinating the lines submit samples for testing. Once approved, the contractor can start installing services from that line and move toward abandoning the old line.
2. Our lead water operator participated in statewide training this week.
3. The water service at the former fire station on Burlington was disconnected.
4. Staff assisted the Building Department on a few drainage issues occurring on private property.
5. Two planter boxes were repaired in the Downtown.
6. The retaining wall and patio at Village Hall were power washed in advance of repairs that will be done on the retaining wall.
7. Advanced warning signs were installed on Burlington, Eastern and Railroad as requested by the Federal Rail Administration.
8. A number of trips to the dump were made to make room for additional spoils in our storage bins.
9. Completed a number of JULIE locates, new meter installs, and completed other work requests.
10. A grant application was prepared and submitted to the Morton Arboretum to cost share in the completion of a tree inventory.
11. Village staff completed some fencing work adjacent to the train station and deducted those costs from the train station contract.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: March 24, 2023
RE: Community Development Department Report

1. Recent Code Enforcement activities, Inspections, Adjudication, and Notices of Violation (NOV)

• 500 Block of Chase	Working without permit	Notice sent to Condo Association
• 55 th / Holmes	Signs Provisions	Removed two signs
• 5700 Block of Concord	Violation questions	Questions from Condo Association verified;
	Maintenance company advised	
• 400 Block of Chicago	Dead trees follow up	Working with the owner for removal
• 200 Block of Park	Violations follow up	Maintenance company notified of conditions
• 400 Block of 55 th	Violations follow up	Updated notice sent regarding compliance
• 200 Block of Coe	Dead tree	Pending notice status for the tree removal

2. Downtown Property Maintenance

Staff always encourages and reinforces care and proper maintenance of the buildings in our downtown area to continue the positive feedback loop such attention represents for our own community and to our valued visitors.

3. Spring weather coming and neighborhood cleanliness

The Community Development Department addresses concerns with property and neighborhood cleanliness. With spring weather upon us, remember that our neighborhoods' perception is important. Therefore, proper cleanliness in our neighborhoods and in/around construction sites is vitally important to the entire community.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: March 24, 2023
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- I attended the Board of Fire and Police Commissioner's meeting.
- This month's Police Law training covers Miranda and interrogations.
- I met with representatives from Be Smart regarding their gun safety program.

Recent events:

March 18, 2:21pm, officers responded to Jewel Foods for a retail theft complaint. According to witnesses, a balding hispanic male, in his 40s, walked out of the store with a cart full of items. The manager confronted the thief in the parking lot and was able to retrieve some of the stolen items. The subject fled in a red Hyundai. Pending

March 18, 6:15pm, officers responded to the station for a disorderly conduct report. The victim advised that her upstairs neighbor was banging on her apartment door for approximately 3 minutes while yelling profanities. It turns out that the neighbor was upset because the victim was smoking cannabis in her apartment and the stench was seeping into his child's room. Advice given.

March 20, 8:52am, officers responded to the 500 block of Willowcreek Ct. for a criminal damage to property report. The victim advised that local juveniles wrote graffiti on her front door. Officers are working with the juveniles and their parents.

March 21, 12:33pm, officers responded to the station for a report of a road rage incident. According to the victim, the offender banged on his window while at a stop light, then started the followed him. The offender fled once the victim stopped at the police department. No charges pending.

March 21, 11:08pm, officers responded to the apartments at 288 Oxford for a report of an aggravated battery/man with a gun. According to witnesses, the boyfriend and ex-boyfriend of a resident began to argue in the parking lot. During the argument, one of the subjects pulled out a pipe and began hitting our victim's Porsche 911 with it. The subject then began to choke our victim. At this point, to defend himself, our victim pulled out his concealed carry pistol. No shots were fired. The offender fled prior to the officers' arrival. Later, while taking the victim's statement at the station, the offender allegedly showed up outside the station and threw bricks and golf balls at the victim's parked car. Unfortunately, in this case, I do not believe the damage can be buffed out. Felony charges pending.

March 23, 2:09am, officers responded to Rte. 83 and 55th Street for a subject lying in the roadway. The subject was transported for observation due to suicidal statements.

March 23, 9:06pm, officers responded to the 500 block of Burlington for an overdose. The subject was administered NARCAN and transported for observation.