



Weekly

REPORTS

March 31, 2023

Manager's Report

[Report 1.](#)

Finance Dept. Report

[Report 2.](#)

Public Works Dept. Report

[Report 3.](#)

Community Dev. Dept. Report

[No Report](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[Report 5.](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Village Board Regular Meeting

April 3, 2023, 6:30 PM - 9:00 PM @ Board Room

[More Details](#)

Election Day

April 4, 2023, All Day

[More Details](#)

CLARENDON HILLS RECYCLING EXTRAVAGANZA

April 8, 2023, 9:00 AM - 12:00 PM

[More Details](#)

Firefighters' Pension Board Meeting

April 14, 2023, 9:30 AM @ Board Room

[More Details](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: March 31, 2023
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, April 3rd at 6:30 p.m. A virtual option will continue to be offered. As of now, barring potential State legislative action, it appears that the virtual option for elected officials is expected to end on May 11th.
- **Wasabi Restaurant Re-Opening Plans** – We have heard that Wasabi is planning a “re-opening” in about a month. They have told us they are planning a minor re-do to allow for the preparation and serving of more traditional Asian foods. Part of this requires closing down for a while. I wanted to provide this information in part to avoid too much consternation about them being closed this month. We will advise if we are aware of changes in this plan.
- **Village Manager Retirement** – As you all know, last week I announced my retirement to take effect on June 30, 2023. I wanted to provide plenty of time to support the Village through a transition. This is particularly relevant given the turnover at the Board level after the election next week. I am in contact with the presumptive incoming Village President given the transition. Please feel free to contact me if you have any questions regarding this process.
- **Community Development Director Resignation** – Another significant leadership change is Jonathan Mendel’s resignation to take a similar position in Northbrook. This is an excellent professional opportunity for Jonathan and reflects well on the role he has played for us here. We appreciate his service to the Village. We have begun the recruitment process for this position with the hope of filling it as soon as possible. This will most likely be done in conjunction with the current Village President/Board and the incoming Village President since it is an appointed position and the timing of the transition. We will keep you advised.
- **Burlington Water Main Replacement** – There were a few days this week in which our residents within the Blackhawk Heights area had low to no water pressure for a few hours each day, due to the replacement of a 100-year-old water main pipe bursting while the replacement was occurring. Thank you to the residents that avoided the area and for their patience while the repairs to place.
- **Yard Waste** – LRS will resume yard waste collection starting April 3rd. The price of Yard Waste stickers is \$2.92 per sticker. If you need to purchase Yard Waste Stickers, they are available at the Village Hall, Clarendon Hills Jewel, and the Clarendon Hills Hardware store.

Enjoy the weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: March 31, 2023
Subject: Department Report

1. The Finance Department is proud to announce that the Village of Clarendon Hills has received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA) for its Annual Comprehensive Financial Report for reporting in the calendar year 2021.

The GFOA's Certificate of Achievement for Excellence in Financial Reporting program sets specific standards for state and local governments to follow when preparing their comprehensive annual financial reports (CAFRs). These standards include:

- A "spirit of full disclosure" to clearly communicate the financial story of the government.
- The report must demonstrate transparency in the financial reporting process, which includes presenting financial data in a clear, concise, and understandable manner.
- The report must comply with generally accepted accounting principles (GAAP), as well as applicable legal requirements and guidelines issued by regulatory bodies.
- The report must present information in a way that enhances the reader's understanding of the financial information and the overall financial health of the government.
- The report must provide information on the government's financial history, as well as its current financial status and future outlook.

The Village of Clarendon Hills received the Certificate of Achievement for Excellence in Financial Reporting because its Annual Comprehensive Financial Report met all of the above standards set forth by the GFOA. The report was judged by an impartial panel to have demonstrated a "spirit of full disclosure" and provided a clear understanding of the Village's financial story. The report also complied with GAAP, applicable legal requirements, and regulatory guidelines. Finally, the report presented financial information in a clear and understandable way, enhancing the reader's understanding of the Village's financial health.

2. We wanted to remind you that starting **April 1, 2023**, the price of Yard Waste Stickers will increase from \$2.83 to \$2.92 per sticker. If you need to purchase Yard Waste Stickers, they are available at the Village Hall, Clarendon Hills Jewel, and the Clarendon Hills Hardware store.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: March 30, 2023
Subject: Weekly Report

1. Our water main contractor continues to make progress on Burlington Avenue. Intermittent street closures will continue as the work zone progresses to the west. There were a few setbacks in the schedule as we discovered an additional water main running parallel to the water main at the south end of Blackhawk Heights. It appears this main goes back to when Westmont provided the source water to Blackhawk Heights. This is the water main that broke twice on Monday and once on Tuesday. We adjusted our water main plans in an effort to avoid it for the final stretch of water main.
2. On Wednesday, the east end of the water main was connected to the feed from the Burlington Water Tower and is isolated until it can be pressure tested. This required a shutdown on that section of Burlington and on the first block of Blodgett. The work took a little longer than expected stretching the shutdown until roughly 5:00 pm. Our apologies for the inconvenience.
3. The retaining wall at the Village Hall was repaired this week.
4. A culvert was replaced on Hudson to allow a new driveway apron to be installed.
5. A number of trips to the dump were made to make room for additional spoils in our storage bins.
6. A number of JULIE locates, new meter installs, and other work requests were completed.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: March 31, 2023
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings, and Events

- This month's Police Law training covers Miranda and interrogations.
- The National Computer Forensics Institute issued digital forensic equipment to the Department after Officer Dziekan completed their three-week course. Both were at no cost to the Department.
- This week, Sergeant Leinweber completed the Executive Leadership training course he was attending.

Recent events:

March 23, 11:36pm, officers assisted a family locate a missing child.

March 24, 10:33am, officers responded to the 500 block of Chase for burglary from motor vehicle complaint. Surprisingly, criminals stole \$1,000USC from the victim's unlocked vehicle.

March 24, 1:52pm, officers responded to an apartment at 285 N. Richmond for a lost phone report. While speaking with the complainant, officers discovered he was wanted for failing to appear in court on a domestic violence case. The subject was taken into custody. Bond was posted at the station.

March 24, 4:38pm, officers encountered a domestic occurring outside of the police station. One of the parties was transported due to suicidal statements.

March 25, 1:41pm, officers responded to the station for a harassment report. The complainant is being harassed by a former client.

March 26, 3:11am, officers responded to a residence on Indian for a death investigation. It was determined that the resident passed away from natural causes.

March 26, 2:15pm, officers responded to Prospect Park for a disturbance. It was reported that a juvenile was bothering the complainant's children. Once on scene, the complainant was enlightened to the fact that the juvenile involved was autistic and did not understand his requests to leave his children alone.

March 27, 3:22pm, officers spoke with several individuals at the station regarding harassment by electronic means. Officers gave advice and referred the individuals to another jurisdiction.

March 27, 9:18pm, officers assisted Willowbrook PD to locate several juveniles that were attempting car burglaries in their town.

March 28, 4:09am, officers responded to an apartment on Forest Hill for a verbal domestic. Once on scene, officers discovered that one of the parties had an active order of protection, which had yet to be served. The party was served, then voluntarily left the premises.

March 29, 9:30am, officers spoke with a resident regarding a domestic situation. Advice given.

March 29, 5:23pm, officers responded to Prospect Park for a juvenile that was reportedly pushed into the pond by other juveniles. Pending.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: March 24, 2023
Subject: Weekly Department Report 2023-10

1. Fire Prevention Bureau Activity.
 - This week Lt. Godek has followed up on several construction projects in the village to make sure they are on track.
2. Training Report:
 - One (1) Clarendon Hills Firefighter continued his Basic Operations Firefighter classes this week at COD.
 - Wednesday evening, seventeen (17) fire department members attended regular evening training. Pipeline emergencies were discussed along with a training PowerPoint on pipelines that run along both sides of Rt. 83 running through Clarendon Hills and Hinsdale.
3. COVID-19 Report:
 - EMS personnel continue to take full PPE precautions during all EMS calls. COVID related calls have stabilized.
4. Emergency Medical Services Report:
 - EMS Coordinator Lt. Dave Godek and FF/PM Jesus Hernandez have been going over both ambulances in preparation for the upcoming Illinois Department of Public Health (IDPH) annual inspection that will occur in early April.
 - Monday morning, Lt. Dave Godek, Lt. Jim Weil and I attended the virtual meeting of the Loyola EMS system.
5. Clarendon Hills/Hinsdale/Westmont FD sharing of services report:
 - No report.
6. Emergency Management Report:
 - No report.
7. Du-Comm Report:
 - No report.
8. Vehicle Maintenance:
 - No report.
9. Fire/Rescue/EMS calls:
 - The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
 - The Westmont Fire Department responded Automatic Aid to Clarendon Hills five (5) times.
 - The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale seven (7) times.
 - The Clarendon Hills Fire Department responded Automatic Aid to Westmont seven (7) times.

- Clarendon Hills Medic 86 responded to four (4) EMS calls in Hinsdale.
- Tri-State Medic 122 responded to one (1) EMS call in Clarendon Hills.
- Thursday, March 23rd at 9:05 PM. Medic 86 and Ladder 86 responded for a person in full cardiac arrest at an apartment building located at 581 Burlington Ave. Paramedics and EMT's performed CPR and other ALS procedures and successfully revived a 35-year-old patient and transported them to a local hospital. I have also nominated the Du-Comm Telecommunicator for the Du-Comm "Wall of Life" award for giving the caller CPR instructions before the arrival of the paramedics.
- Sunday, March 26th at 7:52 PM. Medic 86, Squad 86, and Hinsdale Tower 84 responded to a vehicle accident on Rt. 83 Northbound near 55th St. Medic 86 transported one (1) injured patient to a local hospital.
- Wednesday, March 29th at 4:20 PM. Ladder 86, Engine 86, Medic 86, Chief 86, Hinsdale Engine 84, Westmont Engine 183, Tri-State Ladder 122, Westmont Chief 83, and Hinsdale Deputy Chief 84 responded to a fire inside the condo building at 500 Chase Drive Unit 1. Upon arrival, firefighters found fairly heavy smoke conditions and found a small fire inside unit one (1) that was started by a candle. The fire was extinguished by firefighters quickly and all smoke was removed from the building. Damage is estimated to be approximately \$5,000.
- The Fire Department responded to sixty-one (61) emergency calls during the past two (2) weeks.

If you have any questions or require any additional information, please contact me.

