



# Weekly REPORTS

April 7, 2023

Manager's Report

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Finance Dept. Report

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Public Works Dept. Report

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Community Dev. Dept. Report

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Police Dept. Report

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Fire Dept. Report

No Report



## VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Sat Apr. 8**

[CLARENDON HILLS RECYCLING](#)

[EXTRAVAGANZA](#)

**Mon Apr. 10**

[Police Pension Fund Board of Trustees](#)  
[Meeting](#)

**Fri Apr. 14**

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**Mon Apr. 17**

[Village Board Regular Meeting](#)

**Wed Apr. 19**

[Chamber of Commerce Meeting](#)

## MEMORANDUM

**To:** Village President Austin and Village Board  
**From:** Kevin Barr, Village Manager  
**Date:** April 7, 2023  
**Subject:** Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, April 17<sup>th</sup> at 6:30 p.m. A virtual option will continue to be offered. As of now, barring potential State legislative action, it appears that the virtual option for elected officials is expected to end on May 11<sup>th</sup>.
- **Village Board Elections** – Based on the April 4<sup>th</sup> elections we will have a new Village President, Village Clerk, and four (4) new Trustees taking office on May 15<sup>th</sup>. Village Staff has begun reaching out to these new officials to aid with the transition. Several of us are meeting with the incoming Village Clerk this Friday morning. Village Board will consist of the following:

President-elect Eric Tech, Clerk Lynn Dragisic, Trustees Meredith Lannert, Steve Tuttle, Mark Peterson, Omar Chaudhry, Ralph DeAngelis, and John Weicher,

- **DMMC Manager's Committee** - I attended this meeting at the DMMC offices on Thursday morning. Several general issues were discussed including the potential impact of the new Paid Leave for All Workers Act. We are hoping that a trailer bill will be considered that could exempt municipalities from this new Law. We also discussed DuPage County's plans to build a new Central Receiving Center in Wheaton to assist persons with mental/emotional issues. Concerns range from the expected ask for municipalities to provide financial support (estimated \$5-6 million/year operating cost) and the distance from many of us that would make it difficult to use the services provided.
- **Recycling Extravaganza** - Walker Elementary School is hosting the Clarendon Hills Recycling Extravaganza tomorrow Saturday, April 8<sup>th</sup> from 9 AM to Noon. See the attached flyer for more information.
- **Electronic Waste Collection** - Clarendon Hills residents who are serviced by Lakeshore Recycling Systems (LRS) will be allowed to place accepted electronic waste items at their curb for collection by LRS on Monday, May 1, 2023. Deadline to register for this one day pick-up is April 27th! Residents can register for their items to be picked up at  
<https://www.lrsrecycles.com/schedule-clarendon-hills-e-waste-pickup/>

Enjoy the weekend!



## CLARENDON HILLS RECYCLING EXTRAVAGANZA

SATURDAY, APRIL 8, 2023, 9:00 AM - 12:00 PM

WALKER ELEMENTARY SCHOOL

120 WALKER AVENUE CLARENDON HILLS, IL 60514



It's time for spring cleaning! Bring your items to the **drive-through** Clarendon Hills Recycling Extravaganza at Walker Elementary School. Please call 708-955-2424 with any questions.



### Station 1 – Document Shredding

**Cutting Edge Document Destruction**

([www.cuttingedgedd.com](http://www.cuttingedgedd.com))

Shredding services generously provided by the Walker School PTO.

\*Documents that may be shredded are listed below

### Station 2 – Latex Paint

**Earth Paint** ([www.earthpaint.org](http://www.earthpaint.org))

Can Sizes:	Fees:
Quarts	\$2.50
Gallons	\$5.00
Buckets	\$18.00

Fees (credit accepted) are tax deductible

### Station 3 – Aerosol & Propane Products

**Flat Can Recycling**

([www.flatcanrecycling.com](http://www.flatcanrecycling.com)) \$1/aerosol

& \$3/propane products\* – cash/credit accepted \*\*Acceptable products are listed below

### Station 4 – Medical Equipment & Supplies

**Project C.U.R.E.** (<https://projectcure.org>)

Medical equipment and supplies

\*\*\*Acceptable products are listed below

### Station 5 – Miscellaneous

**Scarce** (<https://www.scarce.org/>)

Books, holiday lights, HP inkjet cartridges (no toner cartridges), keys, LP records, musical instruments, & school supplies \*\*\*\*A more extensive list of acceptable items is included below

### Station 6 – Bikes

**Working Bikes** ([www.workingbikes.org](http://www.workingbikes.org)) Adult

bikes in repairable condition, gently used kid bikes, bike parts, & accessories

\*\*\*\*\*Items that WILL NOT be accepted are

listed below for your reference



## CLARENDON HILLS RECYCLING EXTRAVAGANZA

SATURDAY, April 8, 2023, 9:00 AM - 12:00 PM

WALKER ELEMENTARY SCHOOL

120 WALKER AVENUE CLARENDON HILLS, IL 60514



### Station 1 – Document & Media Shredding

Accurate Document Destruction, Inc. (<https://www.shredd.net/>)

\*The following documents and media may be shredded: contracts; personal finance & legal documents; financial, payroll & tax records; resumes'; bids and quotes; medical information; cost estimates; blueprints; faxes; memos; credit cards; computer tapes; microfiche

### Station 3 – Aerosol & Propane Products

Flat Can Recycling ([www.flatcanrecycling.com](http://www.flatcanrecycling.com))

\*\*Here is a list of acceptable products: **Spray paint** – paints, primers, coatings, poly sealer & stain, workable matte fixative, appliance epoxy, sanding & water sealer & water proofer, ceiling & texture paint, letra jet & airbrush propellant, & rust control & epoxy rust mate; **Auto, lubricant, & industrial** - glass & brake cleaner, bug & tar remover, lubricants, coatings, & citrus based stripper; **Insecticide** - insect killers, foggers, mosquito repellent, & bite & sting relief; **Food product** – cooking & baking spray, cheese products, whipped cream, & icing; **Specialized** - asthmatic inhalers; **Household cleaners – Cleaners** – glass & carpet cleaner, odor eliminators, dusters; **Polishes** – furniture, metal, & multi-surface; **Disinfectants and sanitizer** - multi-surface cleaners & disinfectants; **Protectants** - fabric, rubber, & vinyl protector; **Personal care – Hair** – hairspray, mousse, & dry shampoo; **Face** - shaving cream, shaving gel, & facial mist; **Skin** – deodorant, foot powder, sunscreen, & body fragrances; **Propane** - propane tanks 14.1, 14.4, 16 & 16.4 oz

### Station 4 – Medical Equipment & Supplies

Project C.U.R.E. (<https://projectcure.org>)

\*\*\*Here is a list of acceptable items: **Durable medical equipment** - home health beds such as Invacare, Drive, HillRom, & Joerns; walkers – including rollators; crutches & canes; Hoyer lifts; bedside commodes; & CPAPs & nebulizers; **Consumable supply examples** - medical & wound care supplies; diapers & underpads (chux); ostomy supplies; urinary catheters; respiratory supplies; & needles, syringes, & infusion supplies

### Station 5 – Other

Scarce (<https://www.scarce.org/>)

\*\*\*\*Here is a more extensive list of acceptable items: **Books** - new & gently used hard cover & paperback books for children and adults; **Games** - like-new games, puzzles (with every piece), & flash cards; **Music** - LP records, musical instruments, & sheet music; **Other** - 35mm film canisters; Canon & HP inkjet cartridges (no toners); cords & wires – phone & computer; eyeglasses & sunglasses (no cases); hearing aids; holiday lights; keys - household, luggage, & car; plastic bread tags; & film - x-ray, MRI, & lithographic; **School supplies**: new/like-new folders & notebooks, crayons, unused paper, unused/like-new poster board, white boards & cork boards, & pens, pencils, & markers

\*\*\*\*\***These items WILL NOT be accepted:** No batteries, light bulbs, cooking oil, electronics, or smoke detectors; No magazines; No laptop bags or used backpacks; No handmade teaching tools (cutouts, flashcards, posters, games, etc.); No copies/xeroxed papers or worksheets; No binders; No hanging file folders; No base 10 blocks; No adding machines; No furniture, clothing, or stuffed animals; No housewares; No VHS or cassette tapes; No plastic bins or milk crates; No oven cleaner, sealants, undercoatings, adhesives, expanding foam, radioactive material, self defense sprays (e.g. pepper or dog spray), or aerosol containers with a missing or illegible label; No bone stimulation devices; No bariatric equipment; No CPAPS which are over five years old; No medications of any kind; No empty pill bottles; No fluids & nutritional liquids; & No custom fitted braces and appliances

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** April 6, 2023  
**Subject:** Department Report

On Thursday, Assistant Finance Director Krzemkowski and I met with a representative from ClearGov for a demonstration of their Digital Budget Book. ClearGov is a software-as-a-service (SaaS) company that provides transparency and financial analysis tools for local governments. Their platform allows citizens to access and understand government financial data in a simple and visual way, while also providing government officials with tools to manage their budgets and communicate their financial information effectively. ClearGov's Digital Budget Book has a user-friendly interface that makes it easy for citizens to access and understand government financial data. The Finance department is interested in exploring this to enhance the budget process for all user groups while integrating the software with the Strategic Planning Process, thus utilizing technology to improve government processes.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** April 7, 2023  
**Subject:** Weekly Report

1. Final connections of the water main were completed this week. The emergency interconnect with Westmont was completed. Next week, we anticipate the contractor will complete the pressure test and chlorinate the line. At that point, they can begin making connections to the adjacent water mains.
2. Crews performed some tree removals near Blue Lake.
3. Restoration work has started from trees removed last Fall. The old chips were removed and the holes were prepped for dirt and seed.
4. The new planting list was completed for Spring tree planting.
5. Meter reading was completed on the first of the month. Follow-up was completed on non-reads.
6. A number of JULIE locates, new meter installs and other work requests were completed.



1 N. Prospect Avenue  
Clarendon Hills, Illinois 60514  
630.286.5412

## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Jonathan Mendel, Community Development Director  
DATE: April 7, 2023  
RE: Community Development Department Report

### 1. March 2023 permits update

Permit #	Date	Address	Permit Type	Contractor	Construction Value \$
2023-0024	03/01/23	103 Tuttle	HVAC Relocation	Cardinal Heating	4,800.00
2023-0025	03/02/23	126 S. Prospect	Kitchen Remodel	Pro One Builders	38,000.00
2023-0026	03/03/23	7 N. Prospect Ave.	Study Rooms - Addition	Knusen Construction	50,000.00
2023-0027	03/06/23	424 Park Ave.	HVAC	Econotemp Inc.	11,384.94
2023-0028	03/14/23	345 Western	Int. Alt. Extending HVAC Ductwork	Great Home Cons.	17,800.00
2023-0029	03/15/23	244 Coe	Alterations	Lucid Design & Developemnt	98,650.00
2023-0030	03/15/23	111 Ann	New Renovations/Addition	The Walker Group	300,000.00
2023-0031	03/16/23	23 Indian	Bathroom Remodel	Hickey Home Remodeling	21,900.00
2023-0032	03/20/23	298 Columbine	RR Driveway & Apron	Western Suburbs Concrete	14,850.00
2023-0033	03/20/23	331 Park	Rear Expansion/Addition	LaMantia Design & Cons.	146,000.00
2023-0034	03/21/23	115 W. 55th Street	Commercial Roof	Artex Construction	59,400.00
2023-0035	03/22/23	18 Woodstock	Patio R/R	Rosas Landscaping	6,000.00
2023-0036	03/22/23	30 Arthur	Drainage in Easement	Premier Landscape	6,670.00
2023-0037	03/22/23	23 Mohawk	Drainage in ROW	PermaSeal	1,944.81
2023-0038	03/22/23	208 Coe	Tesla EV Charger	RJ Electric	1,680.00
2023-0039	03/28/23	376 Western	Basement Remodel	Homecrafters	100,000.00
2023-0040	03/28/23	276 Walker	New Garage	Image Cons.	22,066.00
2023-0041	03/30/23	22 N. Prospect	Water Service Upgrade	A-1 Plumbing	7,000.00

Community Development issued the above permits in March 2023. Additionally, the Dept. accepted 20 permit applications for a variety of projects totaling \$1,099,260 of construction value.

## 2. 2023 March permit applications – fee revenues and project values (compared to March 2022)

	Permit Type	Mar-2023		CYTD - 2023		Mar-2022		CYTD - 2022	
		Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value
Single Family	Demolition				\$ -			\$ -	
	New			1	\$ 750,000			\$ -	
	Addition/Remodel	8	\$ 744,416	16	\$ 1,280,333	15	\$ 855,099	35	\$ 1,576,847
	SF SUBTOTAL	8	\$ 744,416	17	\$ 2,030,333	15	\$ 855,099	35	\$ 1,576,847
Multiple Family	Demolition		\$ -		\$ -		\$ -	\$ -	
	New		\$ -		\$ -		\$ -	\$ -	
	Addition/Remodel		\$ -		\$ -	1	\$ 20,633	1	\$ 20,633
	MF SUBTOTAL		\$ -		\$ -	1	\$ 20,633	1	\$ 20,633
Commercial	Demolition		\$ -		\$ -		\$ -	\$ -	
	New		\$ -		\$ -		\$ -	\$ -	
	Addition/Remodel	2	\$ 109,400	5	\$ 620,900			3	\$ 199,900
	COM SUBTOTAL	2	\$ 109,400	5	\$ 620,900		\$ -	3	\$ 199,900
	Misc Permits	8	\$ 54,330	19	\$ 115,060				\$ -
TOTAL		18	\$ 908,146	41	\$ 2,814,654	16	\$ 875,732	39	\$ 1,797,380

## 3. Community Development Director's departure

Today, 4/7/23, is my last day with the Village of Clarendon Hills. Next week I start as the Director of Development & Planning Services for the Village of Northbrook, IL.

Since I started at the end of July 2021, serving the Village of Clarendon Hills and its community has been enjoyable and I'm sure the community will continue its positive trajectory as it always has.

Thank you for being a gracious and welcoming community and I wish Clarendon Hills continued success. If you have Community Development Department-related questions, please contact the Village Manager's office at 630-286-5400.

# VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: April 7, 2023  
To: Village Manager Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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Once again, officers will be at the District 181 schools during student drop-off for the annual "Stuff the Squad" food drive. All food donated by the students will be delivered to HCS Family Services. The drop-off dates and locations include:

Prospect School – Tuesday, April 11<sup>th</sup>  
Walker School – Wednesday, April 12<sup>th</sup>  
CHMS - Thursday, April 13<sup>th</sup>

## **Recent Training, Meetings and Events**

- This month's Police Law training covers lawful searches.
- Officer Dziekan attended tactical training.
- Officer Spelman attended an evidence technician photography class.
- I attended the Village safety meeting.

## **Recent events:**

On April 3, 10:08 am, officers responded to an apartment at 4 Walker for domestic trouble. Officers gave advice.

On April 3, 10:56 pm, officers responded to an apartment on Burlington for a disturbance. The caller advised an unknown subject was trying to gain entrance to their apartment. Upon arrival, officers located a highly intoxicated subject sitting on the ground. The subject related that he was trying to get into what he thought was his apartment. It turns out, the subject lived in a different building. Due to his level of intoxication, and the utterance of suicidal statements, the subject was transported to the hospital.

On April 4, 12:23 am, officers responded to the 285 N. Richmond apartments for a disturbance. A highly intoxicated subject was trying to get into the complainant's apartment. Officers spoke with the subject and helped him to realize that lives at the 284 Woodstock apartments, which is one block away.

On April 4, 4:25 pm, officers spoke with a resident regarding identity theft. The victim discovered fraudulent charges on a credit card bill. Pending.

On April 5, 3:24 pm, officers responded to domestic trouble at a residence on Ogden Ave. Officers assisted the family.

April 6, 12:30 pm, officers responded to an apartment in the 500 block of Carlisle for a suicidal subject with a gun. Officers were able to make contact with the subject and de-escalated the situation. He was then transported to the hospital for observation.