



Weekly

REPORTS

April 7, 2023

Manager's Report

Report 1.

Finance Dept. Report

Report 2.

Public Works Dept. Report

Report 3.

Community Dev. Dept. Report

Report 4.

Police Dept. Report

Report 5.

Fire Dept. Report

No Report



VILLAGE CALENDAR

See www.clarendonhills.us

Sat Apr. 8

[CLARENDON HILLS RECYCLING
EXTRAVAGANZA](#)

Mon Apr. 10

[Police Pension Fund Board of Trustees
Meeting](#)

Fri Apr. 14

[Firefighters' Pension Board Meeting](#)

Mon Apr. 17

[Village Board Regular Meeting](#)

Wed Apr. 19

[Chamber of Commerce Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: April 7, 2023
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, April 17th at 6:30 p.m. A virtual option will continue to be offered. As of now, barring potential State legislative action, it appears that the virtual option for elected officials is expected to end on May 11th.
- **Village Board Elections** – Based on the April 4th elections we will have a new Village President, Village Clerk, and four (4) new Trustees taking office on May 15th. Village Staff has begun reaching out to these new officials to aid with the transition. Several of us are meeting with the incoming Village Clerk this Friday morning. Village Board will consist of the following:

President-elect Eric Tech, Clerk Lynn Dragisic, Trustees Meredith Lannert, Steve Tuttle, Mark Peterson, Omar Chaudhry, Ralph DeAngelis, and John Weicher,

- **DMMC Manager's Committee** - I attended this meeting at the DMMC offices on Thursday morning. Several general issues were discussed including the potential impact of the new Paid Leave for All Workers Act. We are hoping that a trailer bill will be considered that could exempt municipalities from this new Law. We also discussed DuPage County's plans to build a new Central Receiving Center in Wheaton to assist persons with mental/emotional issues. Concerns range from the expected ask for municipalities to provide financial support (estimated \$5-6 million/year operating cost) and the distance from many of us that would make it difficult to use the services provided.
- **Recycling Extravaganza** - Walker Elementary School is hosting the Clarendon Hills Recycling Extravaganza tomorrow Saturday, April 8th from 9 AM to Noon. See the attached flyer for more information.
- **Electronic Waste Collection** - Clarendon Hills residents who are serviced by Lakeshore Recycling Systems (LRS) will be allowed to place accepted electronic waste items at their curb for collection by LRS on Monday, May 1, 2023. Deadline to register for this one day pick-up is April 27th! Residents can register for their items to be picked up at <https://www.lrsrecycles.com/schedule-clarendon-hills-e-waste-pickup/>

Enjoy the weekend!



CLARENDON HILLS RECYCLING EXTRAVAGANZA

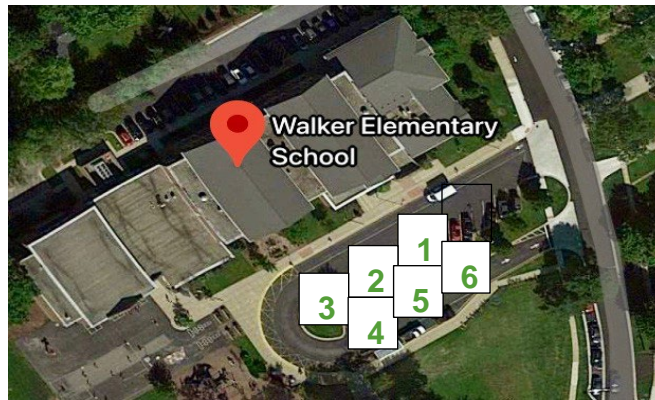
SATURDAY, APRIL 8, 2023, 9:00 AM - 12:00 PM

WALKER ELEMENTARY SCHOOL

120 WALKER AVENUE CLARENDON HILLS, IL 60514



It's time for spring cleaning! Bring your items to the **drive-through** Clarendon Hills Recycling Extravaganza at Walker Elementary School. Please call 708-955-2424 with any questions.



Station 1 – Document Shredding

Cutting Edge Document Destruction

(www.cuttingedgedd.com)

Shredding services generously provided by the Walker School PTO.

*Documents that may be shredded are listed below

Station 2 – Latex Paint

Earth Paint (www.earthpaint.org)

| Can Sizes: | Fees: |
|------------|---------|
| Quarts | \$2.50 |
| Gallons | \$5.00 |
| Buckets | \$18.00 |

Fees (credit accepted) are tax deductible

Station 3 – Aerosol & Propane Products

Flat Can Recycling

(www.flatcanrecycling.com) \$1/aerosol

& \$3/propane products* – cash/credit

accepted **Acceptable products are

listed below

Station 4 – Medical Equipment & Supplies

Project C.U.R.E. (<https://projectcure.org>)

Medical equipment and supplies

***Acceptable products are listed below

Station 5 – Miscellaneous

Scarce (<https://www.scarce.org/>)

Books, holiday lights, HP inkjet cartridges (no toner cartridges), keys, LP records, musical instruments, & school supplies ****A more extensive list of acceptable items is included below

Station 6 – Bikes

Working Bikes (www.workingbikes.org)

Adult bikes in repairable condition, gently used

kid bikes, bike parts, & accessories

*****Items that WILL NOT be accepted are listed below for your reference





CLARENDON HILLS RECYCLING EXTRAVAGANZA

SATURDAY, April 8, 2023, 9:00 AM - 12:00 PM

WALKER ELEMENTARY SCHOOL

120 WALKER AVENUE CLARENDON HILLS, IL 60514



Station 1 – Document & Media Shredding

Accurate Document Destruction, Inc. (<https://www.shredd.net/>)

*The following documents and media may be shredded: contracts; personal finance & legal documents; financial, payroll & tax records; resumes; bids and quotes; medical information; cost estimates; blueprints; faxes; memos; credit cards; computer tapes; microfiche

Station 3 – Aerosol & Propane Products

Flat Can Recycling (www.flatcanrecycling.com)

Here is a list of acceptable products: **Spray paint – paints, primers, coatings, poly sealer & stain, workable matte fixative, appliance epoxy, sanding & water sealer & water proofer, ceiling & texture paint, letra jet & airbrush propellant, & rust control & epoxy rust mate; **Auto, lubricant, & industrial** - glass & brake cleaner, bug & tar remover, lubricants, coatings, & citrus based stripper; **Insecticide** - insect killers, foggers, mosquito repellent, & bite & sting relief; **Food product** – cooking & baking spray, cheese products, whipped cream, & icing; **Specialized** - asthmatic inhalers; **Household cleaners – Cleaners** – glass & carpet cleaner, odor eliminators, dusters; **Polishes**– furniture, metal, & multi-surface; **Disinfectants and sanitizer** - multi-surface cleaners & disinfectants; **Protectants** - fabric, rubber, & vinyl protector; **Personal care – Hair** – hairspray, mousse, & dry shampoo; **Face** - shaving cream, shaving gel, & facial mist; **Skin** – deodorant, foot powder, sunscreen, & body fragrances; **Propane** - propane tanks 14.1, 14.4, 16 & 16.4 oz

Station 4 – Medical Equipment & Supplies

Project C.U.R.E. (<https://projectcure.org>)

***Here is a list of acceptable items: **Durable medical equipment** - home health beds such as Invacare, Drive, HillRom, & Joerns; walkers – including rollators; crutches & canes; Hoyer lifts; bedside commodes; & CPAPs & nebulizers; **Consumable supply examples** - medical & wound care supplies; diapers & underpads (chux); ostomy supplies; urinary catheters; respiratory supplies; & needles, syringes, & infusion supplies

Station 5 – Other

Scarce (<https://www.scarce.org/>)

****Here is a more extensive list of acceptable items: **Books** - new & gently used hard cover & paperback books for children and adults; **Games** - like-new games, puzzles (with every piece), & flash cards; **Music** - LP records, musical instruments, & sheet music; **Other** - 35mm film canisters; Canon & HP inkjet cartridges (no toners); cords & wires – phone & computer; eyeglasses & sunglasses (no cases); hearing aids; holiday lights; keys - household, luggage, & car; plastic bread tags; & film - x-ray, MRI, & lithographic; **School supplies**: new/like-new folders & notebooks, crayons, unused paper, unused/like-new poster board, white boards & cork boards, & pens, pencils, & markers

*******These items WILL NOT be accepted:** No batteries, light bulbs, cooking oil, electronics, or smoke detectors; No magazines; No laptop bags or used backpacks; No handmade teaching tools (cutouts, flashcards, posters, games, etc.); No copies/xeroxed papers or worksheets; No binders; No hanging file folders; No base 10 blocks; No adding machines; No furniture, clothing, or stuffed animals; No housewares; No VHS or cassette tapes; No plastic bins or milk crates; No oven cleaner, sealants, undercoatings, adhesives, expanding foam, radioactive material, self defense sprays (e.g. pepper or dog spray), or aerosol containers with a missing or illegible label; No bone stimulation devices; No bariatric equipment; No CPAPS which are over five years old; No medications of any kind; No empty pill bottles; No fluids & nutritional liquids; & No custom fitted braces and appliances

MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: April 6, 2023
Subject: Department Report

On Thursday, Assistant Finance Director Krzemkowski and I met with a representative from ClearGov for a demonstration of their Digital Budget Book. ClearGov is a software-as-a-service (SaaS) company that provides transparency and financial analysis tools for local governments. Their platform allows citizens to access and understand government financial data in a simple and visual way, while also providing government officials with tools to manage their budgets and communicate their financial information effectively. ClearGov's Digital Budget Book has a user-friendly interface that makes it easy for citizens to access and understand government financial data. The Finance department is interested in exploring this to enhance the budget process for all user groups while integrating the software with the Strategic Planning Process, thus utilizing technology to improve government processes.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: April 7, 2023
Subject: Weekly Report

1. Final connections of the water main were completed this week. The emergency interconnect with Westmont was completed. Next week, we anticipate the contractor will complete the pressure test and chlorinate the line. At that point, they can begin making connections to the adjacent water mains.
2. Crews performed some tree removals near Blue Lake.
3. Restoration work has started from trees removed last Fall. The old chips were removed and the holes were prepped for dirt and seed.
4. The new planting list was completed for Spring tree planting.
5. Meter reading was completed on the first of the month. Follow-up was completed on non-reads.
6. A number of JULIE locates, new meter installs and other work requests were completed.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Jonathan Mendel, Community Development Director
DATE: April 7, 2023
RE: Community Development Department Report

1. March 2023 permits update

| Permit # | Date | Address | Permit Type | Contractor | Construction Value \$ |
|-----------|----------|--------------------|-----------------------------------|----------------------------|-----------------------|
| 2023-0024 | 03/01/23 | 103 Tuttle | HVAC Relocation | Cardinal Heating | 4,800.00 |
| 2023-0025 | 03/02/23 | 126 S. Prospect | Kitchen Remodel | Pro One Builders | 38,000.00 |
| 2023-0026 | 03/03/23 | 7 N. Prospect Ave. | Study Rooms - Addition | Knusen Construction | 50,000.00 |
| 2023-0027 | 03/06/23 | 424 Park Ave. | HVAC | Econotemp Inc. | 11,384.94 |
| 2023-0028 | 03/14/23 | 345 Western | Int. Alt. Extending HVAC Ductwork | Great Home Cons. | 17,800.00 |
| 2023-0029 | 03/15/23 | 244 Coe | Alterations | Lucid Design & Developemnt | 98,650.00 |
| 2023-0030 | 03/15/23 | 111 Ann | New Renovations/Addition | The Walker Group | 300,000.00 |
| 2023-0031 | 03/16/23 | 23 Indian | Bathroom Remodel | Hickey Home Remodeling | 21,900.00 |
| 2023-0032 | 03/20/23 | 298 Columbine | RR Driveway & Apron | Western Suburbs Concrete | 14,850.00 |
| 2023-0033 | 03/20/23 | 331 Park | Rear Expansion/Addition | LaMantia Design & Cons. | 146,000.00 |
| 2023-0034 | 03/21/23 | 115 W. 55th Street | Commercial Roof | Artex Construction | 59,400.00 |
| 2023-0035 | 03/22/23 | 18 Woodstock | Patio R/R | Rosas Landscaping | 6,000.00 |
| 2023-0036 | 03/22/23 | 30 Arthur | Drainage in Easement | Premier Landscape | 6,670.00 |
| 2023-0037 | 03/22/23 | 23 Mohawk | Drainage in ROW | PermaSeal | 1,944.81 |
| 2023-0038 | 03/22/23 | 208 Coe | Tesla EV Charger | RJ Electric | 1,680.00 |
| 2023-0039 | 03/28/23 | 376 Western | Basement Remodel | Homecrafters | 100,000.00 |
| 2023-0040 | 03/28/23 | 276 Walker | New Garage | Image Cons. | 22,066.00 |
| 2023-0041 | 03/30/23 | 22 N. Prospect | Water Service Upgrade | A-1 Plumbing | 7,000.00 |

Community Development issued the above permits in March 2023. Additionally, the Dept. accepted 20 permit applications for a variety of projects totaling \$1,099,260 of construction value.

2. 2023 March permit applications – fee revenues and project values (compared to March 2022)

| | Permit Type | Mar-2023 | | CYTD - 2023 | | Mar-2022 | | CYTD - 2022 | |
|-----------------|------------------|----------|------------|-------------|--------------|----------|------------|-------------|--------------|
| | | Quantity | Value | Quantity | Value | Quantity | Value | Quantity | Value |
| Single Family | Demolition | | | | \$ - | | | | \$ - |
| | New | | | 1 | \$ 750,000 | | | | \$ - |
| | Addition/Remodel | 8 | \$ 744,416 | 16 | \$ 1,280,333 | 15 | \$ 855,099 | 35 | \$ 1,576,847 |
| | SF SUBTOTAL | 8 | \$ 744,416 | 17 | \$ 2,030,333 | 15 | \$ 855,099 | 35 | \$ 1,576,847 |
| Multiple Family | Demolition | | \$ - | | \$ - | | \$ - | | \$ - |
| | New | | \$ - | | \$ - | | \$ - | | \$ - |
| | Addition/Remodel | | | | \$ - | 1 | \$ 20,633 | 1 | \$ 20,633 |
| | MF SUBTOTAL | | \$ - | | \$ - | 1 | \$ 20,633 | 1 | \$ 20,633 |
| Commercial | Demolition | | \$ - | | \$ - | | \$ - | | \$ - |
| | New | | \$ - | | \$ - | | \$ - | | \$ - |
| | Addition/Remodel | 2 | \$ 109,400 | 5 | \$ 620,900 | | | 3 | \$ 199,900 |
| | COM SUBTOTAL | 2 | \$ 109,400 | 5 | \$ 620,900 | | \$ - | 3 | \$ 199,900 |
| | Misc Permits | 8 | \$ 54,330 | 19 | \$ 115,060 | | | | \$ - |
| | TOTAL | 18 | \$ 908,146 | 41 | \$ 2,814,654 | 16 | \$ 875,732 | 39 | \$ 1,797,380 |

3. Community Development Director's departure

Today, 4/7/23, is my last day with the Village of Clarendon Hills. Next week I start as the Director of Development & Planning Services for the Village of Northbrook, IL.

Since I started at the end of July 2021, serving the Village of Clarendon Hills and its community has been enjoyable and I'm sure the community will continue its positive trajectory as it always has.

Thank you for being a gracious and welcoming community and I wish Clarendon Hills continued success. If you have Community Development Department-related questions, please contact the Village Manager's office at 630-286-5400.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: April 7, 2023
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Once again, officers will be at the District 181 schools during student drop-off for the annual "Stuff the Squad" food drive. All food donated by the students will be delivered to HCS Family Services. The drop-off dates and locations include:

Prospect School – Tuesday, April 11th
Walker School – Wednesday, April 12th
CHMS - Thursday, April 13th

Recent Training, Meetings and Events

- This month's Police Law training covers lawful searches.
- Officer Dziekan attended tactical training.
- Officer Spelman attended an evidence technician photography class.
- I attended the Village safety meeting.

Recent events:

On April 3, 10:08 am, officers responded to an apartment at 4 Walker for domestic trouble. Officers gave advice.

On April 3, 10:56 pm, officers responded to an apartment on Burlington for a disturbance. The caller advised an unknown subject was trying to gain entrance to their apartment. Upon arrival, officers located a highly intoxicated subject sitting on the ground. The subject related that he was trying to get into what he thought was his apartment. It turns out, the subject lived in a different building. Due to his level of intoxication, and the utterance of suicidal statements, the subject was transported to the hospital.

On April 4, 12:23 am, officers responded to the 285 N. Richmond apartments for a disturbance. A highly intoxicated subject was trying to get into the complainant's apartment. Officers spoke with the subject and helped him to realize that lives at the 284 Woodstock apartments, which is one block away.

On April 4, 4:25 pm, officers spoke with a resident regarding identity theft. The victim discovered fraudulent charges on a credit card bill. Pending.

On April 5, 3:24 pm, officers responded to domestic trouble at a residence on Ogden Ave. Officers assisted the family.

April 6, 12:30 pm, officers responded to an apartment in the 500 block of Carlisle for a suicidal subject with a gun. Officers were able to make contact with the subject and de-escalated the situation. He was then transported to the hospital for observation.