



Weekly REPORTS

April 28, 2023

Manager's Report

[Report 1.](#)

Finance Dept. Report

[No Report](#)

Public Works Dept. Report

[Report 2.](#)

Community Dev. Dept. Report

[Report 3.](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[Report 5.](#)



VILLAGE CALENDAR

See www.clarendonhills.us

LRS E-Waste Pickup

May 1, 2023, All Day

[More Details](#)

Village Board Regular Meeting

May 1, 2023, 6:30 PM - 9:00 PM @ Board Room

[More Details](#)

Village Board Regular Meeting

May 15, 2023, 6:30 PM @ Board Room

[More Details](#)

Chamber of Commerce Meeting

May 17, 2023, 9:00 AM - 11:00 AM @ Board Room

[More Details](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: April 28, 2023
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, May 1st at 6:30 p.m. A virtual option will continue to be offered. This will be the last meeting at which elected officials can participate remotely, except under the terms that existed before the COVID emergency declaration and as included in the Municipal Code. As a reminder, the swearing-in of the new Board will take place on May 15th.
- **Du-Comm Board Meeting** – I attended this meeting in Wheaton on Wednesday morning. Routine business was discussed. More significant time was spent discussing the status of labor negotiations with the union representing the telecommunicators and the potential request for Des Plaines to join the other dispatch group in DuPage County – ACDC out of Addison. There are questions regarding the ability of the agencies serving DuPage County to effectively absorb the potential volume of calls.
- **Community Development Director** – Assistant Manager Creer and I have completed interviews for this position. We anticipate having an individual to put forward for an appointment on Monday night. We expect this individual to start work for the Village on May 15th.
- **Employee Appreciation Event** – Many employees are planning to attend an event organized by the Village's Employee Appreciation Committee on Friday, after work hours. Thank you to the Committee for organizing this event.
- **Starbucks Closing** – All indications are that the Downtown Starbucks location is closing for good on Monday. Village Staff have worked with interested parties to try and retain Starbucks, but in the end, the business deal did not work. We will of course continue to work with the landlord on filling this property.
- **Interim Community Development Activities** – We continue to work through various issues that come up during this busy construction and planning season. Assistant Village Manager Creer summarizes these activities in the Community Development Report and is taking the lead on development issues.
- **Cinco De Mayo** – Staff, in coordination with the Chamber of Commerce, issued a permit for The Open Door Taproom & Bottle Shop to have a Cinco De Mayo event which includes a Food Truck on Prospect.
- **DuPage Mayor Manager's Human Resources Working Group** – AVM Creer attended the working group meeting to discuss ongoing labor market issues and new legislative requirements.
- **Electronic Waste Collection** – Clarendon Hills residents who are serviced by Lakeshore Recycling Systems (LRS) and have already registered for their pickup are reminded to place their registered electronic waste items at their curb for collection by LRS on Monday, May 1, 2023.

Enjoy the weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: April 28, 2023
Subject: Weekly Report

1. Mauro Construction continued to install service lines to the new water main on Burlington Avenue. NICOR relocated a gas line that was interfering with storm sewer replacement.
2. Landscaping work continued this week. Several drainage issues were also addressed.
3. A walk-thru of Ann and Byrd was completed with Christopher Burke Engineering. Several minor drainage issues were identified for correction in advance of the road project. In-house crews will be used to help reduce costs.
4. Concrete barriers were installed adjacent to Wasabi on Monday. Thassos has their outdoor dining scheduled to open a little later in the season.
5. New plants were watered in the downtown planters. Additional watering was completed on newly seeded areas.
6. A number of JULIE locates, new meter installs, and other work requests were completed.



A 2.5" Tricolor Beech, planted on N. Prospect near the intersection of Juliet
was planted in honor of Arbor Day.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Zachery Creer, AVM/ CD Zoning Interim Manager
DATE: April 28, 2023
RE: Community Development Department Report

1. **Mycroft Row**- Discussed Mycroft Phase 1 and 2 with builder and owner regarding completing Phase 1 and TIF incentive for Phase 2.
2. **Code Enforcement**- Coordinated with the Code Enforcement Officer about various property maintenance issues including ones on Prospect Ave, Burlington Ave, and Hiawatha.
3. **Zoning Issues/New Business Recruitment** - Discussed zoning with possible tenants for 95 Park Ave including a possible photography studio.
4. **Starbucks Update**- Met with landlord and tenant regarding 100 Park Ave (Starbucks) to work out a new lease agreement. Will provide an update to the Village Board, but ultimately despite a significant effort from the landlord and the offer of possible village financial support there does not seem to be a path forward. Staff is confident that the space will be attractive to a future tenant and discussions have already started.
5. **200 Park Update**- Rehab on 200 Park Ave (Old Fifth/Third Bank) appears to be moving forward. Talked to both the property owner and tenant for fitness/wellness use.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: April 28, 2023
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- This month's Police Law training covers lawful searches.
- Officer Gerstenkorn attended a pursuit driving class.
- Detective Michalek attended a DuPage Juvenile Officer Association meeting.
- Sergeant Finfrock responded to a MERIT drone callout to assist in locating a missing autistic adult.
- Sgt. Finfrock, Officer Gerstenkorn, and Officer Kane attended 8 hours of range training.
- Sergeant Finfrock attended a D181 planning session regarding safety training.
- Assistant Green attended county-wide database training.

Recent incidents:

April 17, 6:05pm, officers responded to an apartment in Clarendon Arms for a theft report. The victim related that they discovered multiple pieces of jewelry and multiple checkbooks were missing. Pending.

April 18, 2:09am, a resident reported that their child's black Mongoose BMX style bicycle, with 20-inch orange tires, was taken from Prospect School sometime between April 14 and April 18.

April 24, 9:19am, officers responded to the business district for criminal damage to property report. Unknown subjects threw a ball through a business window. Later in the day, officers were notified that the person responsible for the broken window came forward.

April 26, 1:43pm, officers responded to the station for a theft report. The complainant advised that they discovered items missing from their house. Pending.

April 26, 2:58pm, officers responded to an apartment on Burlington for a well-being check. The subject in question was transported for evaluation.

April 26, 6:00pm, officers spoke with a resident regarding an extortion complaint. Apparently, our victim paid an unscrupulous subject \$15,000 not to divulge photos that were exchanged via a hookup app. Pending.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: April 28, 2023
Subject: Weekly Department Report 2023-13

1. Fire Prevention Bureau Activity.
 - This week Lt. Godek has followed up several construction projects in the village to make sure they are on track.
2. Training Report:
 - One (1) Clarendon Hills Firefighter continues his Basic Operations Firefighter classes this week at COD.
 - Wednesday evening, seventeen (17) fire department members attended regular evening training. This was a classroom event instructed by an instructor from the University of Illinois Fire Service Institute on Electric vehicles, Hybrid Vehicles, and chargers. This was also attended by two (2) Hinsdale Firefighters.
 - On Monday and Tuesday of this week, on-duty firefighters attended BNSF safety training at the Hinsdale Fire Department.
 - On Thursday of this week, on-duty firefighters attended Traffic Incident Management training at the Hinsdale Fire Department.
3. COVID 19 Report:
 - EMS personnel continue to take full PPE precautions during all EMS calls. COVID related calls have stabilized.
4. Emergency Medical Services Report:
 - On Friday, April 21st, the Illinois Department of Public Health inspected both the frontline and backup ambulances. Both vehicles passed all inspections. IDPH performs this inspection annually for licensure. Loyola EMS also inspected all of the Advanced Life Support (ALS) equipment. I would like to thank Lt. Dave Godek and FF/PM Jesus Hernandez for making sure all required equipment is carried on these vehicles.
5. On Thursday, April 20th the fire station was inspected by an IRMA representative. The inspector found three items that need attention. Gates on each of the hose tower landings, Material Safety Data Sheets (MSDS), and more safety equipment on the bench grinder. The extra safety equipment has been installed on the bench grinder. We are now working on updating the MSDS and moving to store it electronically. The gates on the hose tower landings will require quite a bit of work and money to accomplish.
6. Emergency Management Report:
 - No report.
7. Du-Comm Report:
 - No report.

8. Vehicle Maintenance:

- Medic 86, the 2022 Ford/Horton ambulance was taken out of service on Monday morning for warranty work at Foster Coach in Sterling, Illinois. The vehicle was returned to service on Wednesday afternoon.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont two (2) times.
- Clarendon Hills Medic 86 responded to four (4) EMS calls in Hinsdale.
- Thursday, April 20th at 9:01 AM. Ladder 86, Medic 86, and Squad 86 responded to an outside gas leak at Prospect School 100 N. Prospect Ave. Leak was located and NICOR was notified. Nicor dug up and fixed the leak on Wednesday, April 26th.
- Friday, April 21st at 2:56 PM. Medic 86, Squad 86, and Hinsdale Engine 84 responded to a pedestrian struck by a mail truck at 415 56th St.
- Friday, April 28th at 08:45 AM. Utility 86 with one (1) Clarendon Hills Firefighter/Investigator responded to assist the LaGrange Fire Department in an investigation of a fire at 328 East Ave. in LaGrange.
- The Fire Department responded to forty-one (41) emergency calls during the past two (2) weeks.

If you have any questions or require any additional information, please contact me.

