



Weekly REPORTS

May 5, 2023

Manager's Report

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Finance Dept. Report

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Public Works Dept. Report

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Community Dev. Dept. Report

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Police Dept. Report

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Fire Dept. Report

No Report



VILLAGE CALENDAR

See www.clarendonhills.us

Mon May 15

[Village Board Regular Meeting](#)

Wed May 17

[Chamber of Commerce Meeting](#)

Thu May 18

[Farmers Market](#)

Thu May 18

[Zoning Board of Appeals and Planning Commission Meeting](#)

MEMORANDUM

To: Village President Austin and Village Board
From: Kevin Barr, Village Manager
Date: May 5, 2023
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, May 15th at 6:30 p.m. A virtual option will NOT be available for elected officials. We are still planning to offer that option for public involvement, at least for now. This Meeting will include the swearing-in of the new Village Board.
- **New Board Orientation** – Department Heads met with the newly elected officials on Tuesday evening to provide background on Village operations and the role of the Village Board. We felt like this was a very useful discussion and will help everyone to hit the ground running starting on May 15th.
- **DMMC Managers Committee Meeting** – I attended this meeting on Thursday morning. Several areas of general interest to the group were discussed.
- **Community Development Director** – The new Director, Ed Cage, was appointed on May 1st and is beginning his employment with the Village on May 16th. Ed brings valuable experience, and we look forward to working with him, particularly on economic development matters in the Downtown.
- **Employee Appreciation Event** – Many employees attended an after-hours event last Friday. The group seemed to have a great time axe throwing, and I avoided being hit! Thank you to the Village's Employee Appreciation Committee for organizing this event.
- **Starbucks Closing** – As expected, the Downtown Starbucks location closed for good on Monday. Village Staff continue to work with interested parties to try and fill this site.
- **Interim Community Development Activities** – Staff is continuing to work with the new owner of the MyCroft Development second phase to reach an arrangement that can move this project forward. We currently expect a discussion to take place at the Board level at the June 5th meeting.
- **Richmond Education Garden Discussion** – Staff met with representatives from Westmont regarding ongoing maintenance and programming for the Garden. This will remain a work in progress.

Enjoy the weekend!

MEMORANDUM

To: Len Austin, Village President and Board of Trustees
Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: May 4, 2023
Subject: Department Report

We are excited to announce that the 2023/2024 vehicle stickers and pet tags are now available for purchase! This year's sticker is extra special as it commemorates our 100-year anniversary. Once again Residents also have the opportunity to purchase the Special limited edition "Dancin in the Streets Sticker" by donating a minimum of \$10.00 (plus regular sticker price). There are only 600 Special Stickers available and first-week sales have already exceeded expectations.

Residents should have received a vehicle sticker application with purchase instructions in the mail. Residents can make online purchases at www.clarendonhills.us/stickers, or the link can be accessed by visiting the Village Website and clicking "Online Bill Pay" or "How do I," and a link to the site will be available.



Prices are as follows:

- Passenger Car - \$40
- Motorcycle - \$30
- Seniors (62+) are eligible for a 50% discount (limit one sticker).
- Pet license - \$15.00

Residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st of each year and ends on June 30th of the following year.

A Pet License is Required for anyone that owns a dog or cat in the Village. Pet Licenses can be purchased in person at the Village Hall or Village Police Station. The application shall be on the form provided by the Village and shall contain the name and address of the owner or keeper, name, breed, sex or whether neutered, and color of each animal proposed to be licensed. When completing an application for a dog and/or cat license, the application shall be accompanied by a veterinarian certificate showing that the animal has been given rabies inoculation shots. Every owner of a dog and/or cat shall firmly secure a current Village animal license to the licensed dog and/or cat using a collar.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: May 5, 2023
Subject: Weekly Report

1. Mauro Construction completed all service line connections. They have started making connections from the new ten-inch line on Burlington to each of the side streets. They have continued work on replacing the 42-inch storm sewer. They project substantial completion just before Memorial Day and then a couple weeks to restore lawns, patch pavement and install any concrete sidewalks or curbs that were removed.
2. Bids were opened by IDOT for the Burlington Avenue Resurfacing Project. The low bidder was R.W. Duntzman Co. IDOT is processing paperwork to award the contract. We expect work to start later this summer.
3. The Village received notice of a grant award from the Morton Arboretum. The funding assists the Village in completing an assessment and inventory of trees in the Right of Way.
4. Staff met with Metra and their electricians to determine the future placement of automated ticket dispensers.
5. Confined space training was held with the Fire Department on Wednesday night.
6. Concrete barriers were installed adjacent to Thassos on Monday.
7. New plants were watered in the Downtown planters. Additional watering was completed on newly seeded areas.
8. Water meters were read on Monday. Shutoffs for non-payment occurred on Tuesday. A number of JULIE locates, new meter installs, and other work requests were completed.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Zachery Creer, AVM/ CD Zoning Interim Manager
DATE: May 5, 2023
RE: Community Development Department Report

1. **Mycroft Row**- Discussed Mycroft Phase 1 and 2 with builder and owner regarding completing Phase 1 and TIF incentive for Phase 2. We expect to have an RDA negotiated ready for Board approval at the June 5th meeting.
2. **Code Enforcement**- Coordinated with the Code Enforcement Officer about various property maintenance issues including ones on Prospect Ave, and Hiawatha.
3. **95 Park Ave (Former Shoe Repair)**- Staff received an application for a conditional use or 95 Park Ave, for a medical/cosmetic tattoo studio. Per Village Code, this will require a public hearing, most likely at the ZBA meeting on June 15th.
4. **100 Park Update (Former Starbucks)**- Met with landlord about possible tenants for the old Starbucks space. I am receiving lots of inquiries into the space and there appears to be movement
5. **5-11 Prospect Ave (Former Coldwell Banker)**- Met with property manager for 5-11 Prospect Ave, they are looking at various options including listing the vacant spaces as the space does not meet their initial plans for a health food store.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: Cinco de Mayo, 2023
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings, and Events

- This month's Police Law training covers lawful searches.
- Officer Dziekan responded to a MERIT call out.
- Officer Spelman, Officer Calderon, and Officer Michalek attended range training.
- Assistant Green attended county-wide database training.
- Officers participated in the use of force simulator training.

Recent incidents:

On April 28, 7:02am, officers were called to Chicago and Prospect for a trespassing complaint. Workers found an unknown person sleeping on their property. Officers located the subject and eventually took the trespasser into custody due to an outstanding warrant. They were transported to DuPage County Jail.

On April 29, 8:39am, officers stopped a motorist on Ogden for improper registration. The driver also did not have a valid driver's license. They were charged and released.

On May 1, 1:32pm, officers responded to Oxford and Ogden for a dispute. A Hinsdale resident was refusing to pay a vehicle shipping company because of a disagreement regarding the cost of the shipping. Officers helped the parties reach a compromise.

On May 2, 8:06am, officers stopped a motorist on 55th for a traffic offense. The driver was also wanted on a possession of controlled substance warrant. The driver was taken into custody and posted bond at the station.

On May 2, 11:20am, officers responded to the former Starbucks for a theft report. A worker is being accused of stealing some of the remaining coffee. Pending.

On May 3, 12:29pm, officers responded to the 400 block of Ridge for a theft report. Movers allegedly stole cash and a credit card from the residence. Pending.

Case Updates:

The subject, who pulled a gun on an officer back in October of 2020, recently received a two-year jail sentence.

The offender in the January 28, 2023, armed robbery at 285 N. Richmond received a six-year prison term.

Officers petitioned a juvenile to court in regard to the August 2022 burglary that occurred in the 10 block of Norfolk.