



Weekly REPORTS

June 2, 2023

Manager's Report

[Report 1.](#)

Finance Dept. Report

[None](#)

Public Works Dept. Report

[Report 2.](#)

Community Dev. Dept. Report

[Report 3.](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[None](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Mon Jun. 5

[Village Board Regular Meeting](#)

Thu Jun. 8

[Farmers Market](#)

Thu Jun. 15

[Farmers Market](#)

Thu Jun. 15

[Zoning Board of Appeals and Planning Commission Meeting](#)

Fri Jun. 16 - Sat Jun. 17

[Chamber of Commerce Daisy Days](#)

Tue Jun. 20

[Village Board Rescheduled Meeting](#)

MEMORANDUM

To: Village President Tech and Board of Trustees
From: Kevin Barr, Village Manager
Date: June 2, 2023
Subject: Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, June 5th at 6:30 p.m. A virtual option will NOT be available for elected officials. This Meeting will be the first full meeting with the new Village Board.
- **June 20th Board Meeting** – As a reminder, the second meeting in June is scheduled for TUESDAY, June 20th instead of June 19th. This is due to the Juneteenth Holiday.
- **Farmers Market** - The Chamber of Commerce Farmers Market continues on Thursdays from 7 am to 1 pm. Check out the Chambers website for more information.
- **DMMC Managers Committee Meeting** – I participated in this meeting virtually on Thursday morning. Routine business in the region was discussed.
- **ILCMA Conference** – I will be attending the annual conference next week on Thursday and Friday morning. I will be part of a presentation on Thursday afternoon.
- **AVM Recruitment**- We have received a number of excellent resumes for this position. Interviews are scheduled for next week. We hope to have a decision made by the week of June 12th.
- **Board Room AV Equipment Upgrade** – It appears the equipment for the installation of the new AV equipment in the Village Board room has arrived. The installation should start on June 21st.

Enjoy the weekend!

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: June 2, 2023
Subject: Weekly Report

1. BNSF RR finished work on the Cass Avenue crossing in Westmont. The street was reopened to traffic this week.
2. Mauro Construction finished concrete replacement and asphalt patching this week. The patches are temporary as Burlington is slated for repaving later this Summer. Prep work is being completed for sodding next week. While the contractor will water sod three times per week, able bodied residents are asked to help water the sod if possible. The extra water will help to ensure it takes.
3. Coordination continued with IDOT representatives and the Village Engineer to complete all the forms needed to award the Burlington Avenue Resurfacing Project.
4. Preliminary work was performed to inspect the culverts on Ann and Byrd in advance of the road program slated for later this year. This included digging out portions at the ends.
5. New plants were watered in the Downtown planters. Additional watering was completed on newly seeded areas. Mowing took place throughout the Village.
6. Downtown garbage cans were cleaned this week, along with the concrete underneath them.
7. Staff met with representatives of John Burns Construction as they complete a few remaining punch list items. Despite this heat, we are reviewing their grading work on the south side of the tracks as the grades do not meet the design and water does freeze on the platform during the Spring snow melt. They have a couple of options they are considering to remedy the situation.
8. Westmont Public Works advised that their volunteer groups will be planting the garden beds in Richmond Gardens in the coming days.
9. A number of JULIE locates, new meter installs, water disconnect and reinstall inspections were performed, and other work requests were completed. Meter reading was completed on June 1.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Ed Cage, AICP, Community Development Director
DATE: June 2, 2023
RE: Community Development Department Report

1. **Annexation Project South of 55th Street:** Initiated contact with two key property owners in this area. If one property owner subsequently decides to annex into the Village, this allows the Village to significantly expand the number and area of potential new annexations.
2. **Cargo Container Vertical Farm:** Met with an individual who would like to place a vertical farm within a cargo container in the Village. This would need to obtain Plan Commission and Village Board approvals for such an operation. Further details and a formal application is anticipated.
3. **100 Park:** Continue to work with building owner and tenant to find an appropriate solution to creating more leasable space for a new coffee user. Concept plans for a new structure have been submitted. It is anticipated that this requires a variance at a minimum, and therefore requires both Zoning Board of Appeals and Village Board approvals.
4. **Recent Code Enforcement Activities:**
 - Tall grass complaints issued and resulted in compliance for the following locations: 100, 200, 250, 260 270 blocks of Prospect.
 - Inoperable vehicle in the 260 block of S. Richmond, resulted in compliance.
 - Seven Fire related inspections were conducted and billed via the Finance Department.
 - Conducted a fire drill at CHMS with summer school planned to be hosted at this location.
 - Demolition notice posted in the 400 block of Ruby.
 - Site finishing up in the 350 block of Western, fencing down with new concrete driveway and sidewalks.
 - Site finishing up in the 400 block of Colfax, fencing down and final grading coming soon.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: May 25, 2023
To: Village Manager Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Parents- children riding electric or motorized minibikes (see below) on the street or in the park is **illegal**. Please monitor your children's use of such devices. Those who illegally ride these are subject to being cited. Also, talk with your children about their obligation to follow the rules of the road when riding their bicycles. It is for their safety.



Recent Training, Meetings and Events

- This month's Police Law training covers mental health/CIT.
- Sgt. Finfrock attended MERIT drone operator training.
- Officers are completing online driving safety training.
- Officer Gerstenkorn attended DUI enforcement training.

Recent incidents:

On May 19, 4:04pm, officers responded to the 5700 block of Concord for a group of kids trying to break into an unoccupied condo. Responding officers were unable to locate the kids.

On May 19, 7:58pm, officers responded to a residence in the 200 block of Walker for suspicious persons in the complainant's yard. Turns out the subjects were at the wrong house.

On May 19, 10:19pm, officers stopped a motorist for speeding on 55th. During the stop, officers learned the driver had a suspended driver's license and no car insurance. The driver was taken into custody and posted bond at the station.

On May 20, 11:15am, officers responded to the Forest Hill Apartments for a report of burglary to multiple storage lockers. The suspect is a black male in his twenties, sporting a black / yellow Wu-Tang Clan t-shirt, black jeans, and red Nike gym shoes. Investigation continues.

On May 20, 11:48pm, officers tried to stop 5 youths driving e-minibikes on the roadway. The youths were driving through stop signs, failed to yield to a police officer, and eventually ended up riding on the railroad tracks. Pending.

On May 21, 1:00pm, officers investigated a report of disorderly conduct that occurred in the 200 block of S. Prospect. According to the complainant, a family member has been threatening certain family members. Advice given.

On May 23, 8:10am, officers assisted Westmont PD with a suspicious incident.

On May 23, 9:52am, officers responded to the Forest Hill Apartments for a burglary report. The complainant reported that an unknown subject broke into the coin operated washing machines. Pending.

On May 24, 12:02pm, officers responded to Prospect Park for a dispute. Officers gave advice.

On May 24, 12:20pm, officers responded to a mental health call. The subject in question was transported for evaluation.

On May 25, 12:01am, officers responded to an apartment at 285 N. Richmond for a criminal damage to property complaint. Someone kicked the complainant's apartment door open. No entry was made, however. Gang graffiti on the hallway walls was also reported at this time. Pending.

On May 25, 11:30am, officers responded to Prospect Park for a criminal damage to property complaint. Subjects spray-painted gang signs on the bathroom walls. Pending.