



# Weekly REPORTS

June 23, 2023

Manager's Report

[Report 1.](#)

Finance Dept. Report

[No Report](#)

Public Works Dept. Report

[Report 2.](#)

Community Dev. Dept. Report

[Report 3.](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[No Report](#)



## VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Wed Jun. 28**

[Dancin' In The Street Concert](#)

**Thu Jun. 29**

[Farmers Market](#)

## MEMORANDUM

**To:** Village President Tech and Board of Trustees  
**From:** Kevin Barr, Village Manager  
**Date:** June 23, 2023  
**Subject:** Weekly Report

- **Next Board Meeting** – The next meeting is on Monday, July 17<sup>th</sup> at 6:30 p.m. The regularly scheduled meeting on July 3<sup>rd</sup> is not being held due to the July 4<sup>th</sup> holiday and the summer schedule.
- **Daisy Days!** – The annual Daisy Days festival, sponsored by the Chamber with the support of the Village, took place last weekend. By all accounts, the event was a great success, with large crowds and the weather was good. Thanks to all involved in making this event work, including the many extra hours for Public Works and Police Department personnel.
- **Daisy Dash** – The annual Dash also occurred this weekend (Sunday). This event was also a great success. Thanks to the many volunteers that made this event possible.
- **Farmers Market** - The Chamber of Commerce Farmers Market continues on Thursdays from 7 am to 1 pm. Check out the Chambers website for more information. <https://www.clarendonhillschamber.com/>
- **Dancin' in the Street** – The summer concert series kicked off this past Wednesday. Big crowds showed up to see Libido Funk Circus. Concerts continue next week on Wednesday at 7 pm in the downtown. This is another great Chamber event and Village tradition. Find out more at the Chamber's website <https://www.clarendonhillschamber.com/>
- **Chamber Meeting** – Several members of the staff participated in the online Chamber meeting on Wednesday morning. Routine business was discussed.
- **New Assistant Village Manager/HR Director** – We are pleased to announce the hiring of Mera Johnson as our new AVM. She is scheduled to start with the Village on July 17. Mera Johnson has 15 years of local government experience. Mera started her career at the Village of Northfield as an Intern. From there she spent 7 years at the Village of Montgomery in various progressive roles that included serving as Assistant Village Manager. Most recently Mera has been serving the City of Geneva in a Human Resources capacity.
- **Board Room AV Equipment Upgrade** – installation of the new AV equipment in the Village Board began this week. We hope to have the work completed by the beginning of July.
- **Train Crossing Gate Upgrade Bids** – Funding is included in the 2023 Budget to upgrade/finish the pedestrian crossing gates on both sides of the tracks. The project was put out to bid with an opening scheduled for the past Thursday. No bids were received. We are reaching out to potential vendors in an attempt to find an acceptable contractor. If we do, we hope to present something to the Board at the July 17<sup>th</sup> meeting with the goal of completing the work this year.

Enjoy the weekend!



452 Park Avenue  
Clarendon Hills, Illinois 60514  
630.286.4750

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** June 23, 2023  
**Subject:** Weekly Report

This TREE WATERING REQUEST was emailed to residents this week:

*Due to severe drought conditions, the Village is asking residents to water parkway trees, especially those planted in the last few years. Newly planted trees are under significant stress and require sufficient watering.*

*Pour three to four five-gallon buckets of water slowly near the tree or use a slow trickle from the hose for 15 minutes, 2 to 3 times a week, or fill your green water bag if there is one. Mulch helps trees too. Spread mulch as far out as the branches reach, approximately three inches deep. Do not pile mulch or soil against the tree trunk. Shallow watering causes roots to stay near the surface, allowing them to dry out more quickly. Deep watering causes roots to grow downward, protecting them from periods of drought.*

*Please continue to water the trees throughout the dry summer to ensure their longevity and health. The new trees planted throughout the Village will not survive these hot temperatures and drought without sufficient water. Thank you for your cooperation! "It takes a Village!"*

*Healthy trees in parkways increase home values, provide shade, cool our streets, and clean the air we breathe.*

### Department Activities this Week:

1. Water, water, watering. The drought conditions are making it difficult to keep up with flowers, landscaping, and trees. At this time, we have halted new landscaping operations until more suitable weather is on the horizon.
2. Mauro Construction returned to clean up a few punch list items. Their contractor continues to water the new sod.
3. Crews assisted with Daisy Days, Daisy Dash, and the first concert of Dancin' in the Street. From a Public Works perspective, the event was non-eventful. That is just what we wanted - no issues were noted.
4. Nicor and their contractor NPL began work at the intersection of Ann and Eastern and a portion of Ann just north of Harris. They expect to complete their work next week.
5. A number of JULIE locates, new meter installs, water disconnect, and reinstall inspections were performed, and other work requests were completed.



1 N. Prospect Avenue  
Clarendon Hills, Illinois 60514  
630.286.5412

## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Ed Cage, AICP, Community Development Director  
DATE: June 23, 2023  
RE: Community Development Department Report

1. **421 Park:** After the Village Board provided direction to the developer on the townhome proposal at the Board meeting, staff followed up with the developer to provide application forms and direction. Staff focused the developer on the need for some considerable drainage improvements at this location, if this lot is to be redeveloped.
2. **Chamber of Commerce:** Staff attended the regular Chamber of Commerce meeting and provided the group with a Village update on various projects.
3. **Former Starbucks Building:** Staff continues to spend a considerable amount of time discussing how to accommodate the proposed new coffee user at 100 Park Ave with the owner, tenant, and proposed new tenant.
4. **Adjudication:** Adjudication occurred this week with the following results:
  - Iroquois: Inoperable vehicle and peeling paint on garage. Compliance was achieved on both.
  - S. Richmond: Inoperable vehicle. Compliance was achieved.
  - Algonquin: Accessory structure violation. Compliance was achieved.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: June 23, 2023  
To: Village Manager Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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**Recent Training, Meetings and Events**

- This month's Police Law online training pertains to law and interrogation for minors.
- This month's CourtSmart covers constitutional policing and human rights.
- All sergeants participated in a critical incident tabletop exercise.
- Department members provided manpower at Daisy Days, Daisy Dash, and Dancin' in the Street. No incidents to report other than officers discovering a family playing on the tracks while a train was bearing down on them.
- Sergeant Leinweber attended a media relations/crisis communications class.

**Recent incidents:**

On June 17, 10:16am, officers spoke with a resident regarding a fraudulent charge on their credit card. Pending.

On June 18, 12:29am, officers responded to unincorporated DuPage County to assist with a mass shooting incident.

On June 18, 12:37am, officers assisted local jurisdictions on a traffic stop with a shooting victim in the car. The victim was transported. This incident stems from the mass shooting.

On June 19, 11:45am, officers spoke with a victim of identity theft. Advice given.

On June 19, 2:54pm, officers spoke with a Lyft driver regarding a battery that occurred the night before. The driver related that as they drove down Prospect, their fare grabbed their neck, leaned forward, and began kissing their cheek. After being pushed away and scolded, the passenger started to scream and make strange noises. The driver eventually dropped the passenger off in Countryside. The offender is described as a white male, approximately 5'4", mid 30's, short curly blonde hair. Pending.

On June 20, 1:29pm, officers responded to the station for a dispute. The complainant advised that after an argument with their father, he flew in from Arizona, took an Uber to the complainant's work, and took their car. Apparently, he is the registered owner of the car and is on his way back to Arizona to sell it. Because this is a civil matter, no complaints are to be filed. The moral of the story: Do not upset your father if he owns the car you are driving.

On June 22, 7:44am, officers assisted the CHFD at 113 S. Prospect for the worker that fell off a ladder.

On June 22, 9:39am, officers responded to the 5700 block of Concord for a theft report. Unknown thieves stole a package from the apartment building's common area.