



# Weekly REPORTS

July 7, 2023

## Manager's Report

[Report 1.](#)

## Finance Dept. Report

[No Report](#)

## Public Works Dept. Report

[Report 2.](#)

## Community Dev. Dept. Report

[Report 3.](#)

## Police Dept. Report

[Report 4.](#)

## Fire Dept. Report

[No Report](#)



## VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Police Pension Fund Board of Trustees Meeting**  
July 10, 2023, 5:30 PM

[More Details](#)

**Dancin' In The Street Concert**  
July 12, 2023, All Day

[More Details](#)

**Farmers Market**  
July 13, 2023, All Day

[More Details](#)

**Village Board Regular Meeting**  
July 17, 2023, 6:30 PM @ Board Room

[More Details](#)

## MEMORANDUM

**To:** Village President Tech and Board of Trustees  
**From:** Zachery Creer, Village Manager  
**Date:** July 7, 2023  
**Subject:** Weekly Report

- **First Report-** Thank you for the outpouring of support for me assuming my new role. I plan to continue the rich tradition of professional management and staff in the Village. We have an exceptional community with a small neighborly and a charming downtown that is very difficult to replicate. I am hoping to continue to enhance the community while providing high quality, responsive services to the residents and businesses that call Clarendon Hills home. I look forward to working with everyone towards that vision.
- **Next Board Meeting** – The next meeting is on Monday, July 17<sup>th</sup> at 6:30 p.m. The regularly scheduled meeting on July 3<sup>rd</sup> is not being held due to the July 4<sup>th</sup> holiday and the summer schedule.
- **Meetings with Business Owners-** Director Cage and I continue to meet with business owners about investing in their properties. This week I met with four different owners.
- **Farmers Market** - The Chamber of Commerce Farmers Market continues on Thursdays from 7 am to 1 pm. Check out the Chambers website for more information. <https://www.clarendonhillschamber.com/>
- **Dancin' in the Street** – After a pause for the holidays, the next concert will be on July 12<sup>th</sup>. Find out more at the Chamber's website <https://www.clarendonhillschamber.com/>
- **Board Room AV Equipment Upgrade** – Installation of the new AV equipment in the Village Board continued this week. We still hope to have the work completed in early July.

Goodbye, enjoy the weekend and enjoy the July 4<sup>th</sup> Holiday!

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** July 7, 2023  
**Subject:** Weekly Report

1. IDOT signed the contracts for Burlington Resurfacing Project from Prospect west to the Village Limits. Construction signs will go up on Monday and work will begin the following week. This project will grind the wearing surface off, replace curb in certain areas for drainage and structural issues, a base course will be placed, manholes adjusted and then the new wearing surface will be installed. The entire project is expected to take eight weeks.
2. Saturday had crews reading meters as it was July 1.
3. Monday had a small crew in, others were on vacation. The contractor patches at Burlington and McIntosh from Friday sank due to the rains on Sunday. Crews went out and added temporary asphalt. Crews also picked up some limbs from parkway trees that were damaged from the heavy rain.
4. Assisted the Police Department by placing barricades, cones and traffic signs for the Fireworks.
5. Supported the Farmers Market with trash cans and temporary electric supplies on Thursday.
6. A new storm pipe was installed on Burlington at Oxford.
7. A temporary patch was placed on Chicago Avenue at Tuttle.
8. The contractor for Mycroft row installed permanent road patches on Burlington where they performed utility work last week.
9. Our landscaper will be in next week to weed and mulch a number of areas in the Downtown and Train Station.
10. A number of JULIE locates, new meter installs, water disconnect and reinstall inspections were performed, and other work requests were completed.

## MEMORANDUM

TO: Zach Creer, Village Manager  
FROM: Ed Cage, AICP, Community Development Director  
DATE: July 7, 2023  
RE: Community Development Department Report

1. **Wasabi**: Staff had an on-site meeting with the Wasabi Restaurant operator. They have some initial plans to consolidate Wasabi and Bubble Tea into one larger Wasabi restaurant. Plans will be needed to determine what these changes will trigger in terms of Building and Fire Code requirements. It is anticipated that a TIF Request will be forthcoming, to assist in making these planned improvements.
2. **Placer AI**: Staff had a virtual meeting to view this interesting analytics product.
3. **ZBA/PC**: There is a regular ZBA/PC meeting planned for July 20th. The homeowner at 242 Powell Street is the applicant and is requesting a Plat of Consolidation for 242 and 244 Powell. This would consolidate the 2 lots in 1 larger lot on Powell.
4. **English Garden**: Staff met with the owner on-site and toured the building. Discussions of future plans and significant planned improvements for the rear of the property were had.
5. **25 S. Prospect**: Staff has reached out to the real estate contact to ideally set up a meeting with the property owner. The reason for the meeting is to determine what the overall plan is for this key property and how this will affect the downtown area.

# VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: July 6, 2023  
To: Village Manager Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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## Recent Training, Meetings, and Events

- This month's Police Law online training pertains to DUI laws and enforcement.
- This month's CourtSmart covers civil rights and officer wellness.
- Department members provided manpower during the fireworks display on the 4<sup>th</sup> of July. No significant incidents to report.
- Officers have been participating in single officer response to an active shooter training.

## Recent incidents:

June 30, 9:22am, officers spoke with a foreign state resident regarding an auto theft involving a CH resident. After a brief investigation, this matter was deemed civil in nature. Advice given.

June 30, 12:32pm, officers arrested a subject on a warrant for burglary. The arrest warrant stems from a situation where movers stole checks from one of our residents. Detective Michalek did a good job on this case.

June 30, 3:19pm, officers responded to the Business District for a hit and run crash. A pickup truck backed into the complainant's car then left the scene. Pending.

July 1, 2:23am, officers responded to the 5700 block of Holmes for a domestic battery complaint. Upon arrival, officers discovered the alleged offender had fled. Pending.

July 1, 8:47am, officers responded to Lynn Ct. for a verbal domestic. Advice given.

July 2, 3:50pm, officers responded to Lynn Ct. for a verbal domestic. Advice given.

July 3, 4:05pm, officers responded to the 10 block of Tuttle for a theft report. Unknown subjects stole items from a package that was delivered to the complainant's front porch.

July 4, 11:04am, officers were dispatched to a mental health crisis. The person in question was transported for evaluation.

July 4, 3:00pm, officers responded to a residence on Woodstock for domestic trouble. Officers investigated the situation and offered advice.