



Weekly

REPORTS

July 28, 2023

Manager's Report

Report 1.

Finance Dept. Report

Report 2.

Public Works Dept. Report

Report 3.

Community Dev. Dept. Report

Report 4.

Police Dept. Report

Report 5.

Fire Dept. Report

No Report



VILLAGE CALENDAR

See www.clarendonhills.us

Dancin' In The Street Concert

August 2, 2023 6:30 PM

Farmers Market

August 3, 2023 7 AM to 1 PM

MEMORANDUM

To: Village President Tech and Board of Trustees
From: Zachery Creer, Village Manager
Date: July 28, 2023
Subject: Weekly Report

- **Next Board Meeting** – Next Board Meeting is August 21st.
- **100 Park Ave-** CD Director Ed Cage and I met with the property owner of 100 Park Ave regarding environmental cleanup and development.
- **Codification Software-** Executive Assistant Pries, AVM Johnson and I attended training on the new self-published Village code on Wednesday morning.
- **Clarendon Hills Bank** – The bank hosted its annual Secretary State Drivers' License Mobile unit on Wednesday here at the Village Hall. It was well attended. They will be hosting their annual block party Saturday, 7/29/23 for their customers. It is usually a very big hit. Although construction on Burlington does impede some of the access, they are planning a great event.
- **Farmers Market** - The Chamber of Commerce Farmers Market continues on Thursdays from 7 am to 1 pm. Check out the Chambers website for more information. <https://www.clarendonhillschamber.com/>
- **Dancin' in the Street** - DITS went well with the weather finally cooperating. Looking forward to the remaining three concerts with the rain makeup date now set for August 9th.

MEMORANDUM

To: Zachery Creer, Village Manager
From: Maureen B. Potempa, Finance Director
Date: July 28, 2023
Subject: Department Report

Effective August 1st, a late fee will be applied for the purchase of Village Vehicle Stickers. It is mandatory for residents to obtain a village sticker for each vehicle they house in Clarendon Hills. The annual licensing period starts on July 1st and concludes on June 30th of the subsequent year.

For added convenience, residents have the option to make online purchases at www.clarendonhills.us/stickers. Alternatively, you can access the link by visiting the Village Website and clicking on either "Online Bill Pay" or "How do I," where you will find a direct link to the site.

Below are the sticker prices:

Passenger Car - \$60
Seniors (62+) are eligible for a 50% discount (\$30.00)
Motorcycle - \$45

Thank you for your cooperation in ensuring compliance with the Village Vehicle Sticker requirements. We appreciate your timely action in obtaining the stickers to avoid any inconvenience. Should you have any questions or need assistance, please don't hesitate to reach out to us.

MEMORANDUM

To: Zachary Creer, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: July 28, 2023
Subject: Weekly Report

1. The Burlington Avenue Resurfacing Project had the majority of curb work started. Crews have removed the old curbs, added stone base, set the forms and tie bars and will be pouring concrete next week. Once completed, they will complete the remaining curb and sidewalk replacement.
2. We participated in the Park District Touch a Truck on Friday. Last week, we brought the end loader to Westmont for their car show which was focused on work vehicles.
3. Staff set up and worked the Dancin' in the Street concert on Wednesday night and then did set up and take down for the Farmers Market on Thursday. The ropes at Burlington Plaza were left up for a workout event on Thursday and for a Tierra Distillery event over the weekend.
4. Miscellaneous lawn mowing, tree trimming, stump grinding, and other work orders were completed.
5. A number of JULIE locates, new meter installs, a flow test and water samples were collected along with other water-related work requests were completed.

MEMORANDUM

TO: Zach Creer, Village Manager
FROM: Ed Cage, AICP, Community Development Director
DATE: July 28, 2023
RE: Community Development Department Report

1. **Regional Planner's Meeting:** I recently attended a regional planner's meeting with some of our various neighboring communities, such as Western Springs, Brookfield, and Riverside. This is a very useful networking meeting that allows staff to compare codes with neighboring communities and how they are approaching similar planning issues to our Village.
2. **5505 Virginia Ave:** Staff met with the current owner of 5505 Virginia Ave to talk about the possibility of annexing to the Village, and their options to potentially increase the size of their water service. The owner is in the process of building his house.
3. **Pre-Annexation Agreements:** Letters have gone out to phase 1 (11 properties) of the proposed voluntary annexation area on Alabama Ave. As you will recall, this area signed pre-annexation agreements in 2004 and 2005 and the Village is pursuing voluntary annexation, before the 20-year agreement period expires.
4. **214 Burlington Ave:** Staff has received interest in the potential purchase of the former Fire Station at 214 Burlington Ave and redevelopment for a residential townhome product. Along with the benefit of selling the property, the Village would see an increment increase to the downtown TIF. Although this potential development is at the very early stages, a creative redevelopment such as this could benefit the downtown and the TIF in a positive manner.
5. **Code Enforcement:** Five cases went to adjudication in July and 3 cases are already scheduled for adjudication in August.

VILLAGE OF CLARENDON HILLS POLICE DEPARTMENT



DATE: July 28, 2023
To: Village Manager Creer
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- This month's Police Law online training pertains to DUI laws and enforcement.
- This month's CourtSmart covers civil rights and officer wellness.
- Detective Michalek and Officer Gerstenkorn participated in active shooter response training.
- Sergeant Finrock is organizing multijurisdictional drone training.
- Officer Spelman is attending supervisory leadership training.

Recent incidents:

July 21, 9:36am, officers spoke with a resident regarding an identity theft.

July 23, 12:32am, officers stopped to assist a motorist who ran out of gas on 55th St. During the encounter with the driver, it was determined that she had been driving while under the influence of alcohol. She was taken into custody, and her vehicle was towed.

July 23, 3:37am, officers responded to an assist motorist on Rte. 83. Once on scene, it was determined that the driver had a suspended driver's license. The driver was placed into custody and his vehicle was towed.

July 24, 5:57pm, officers responded to the 10 block of Norfolk for a missing person report. Officers helped to locate the missing individual.

July 24, 10:21pm, officers stopped a motorist on Rte. 83 for a traffic violation. During the stop, officers discovered that the driver did not have a valid driver's license. The driver was charged and released to a valid driver.

July 25, 1:54pm, officers responded to the 5700 block of Holmes for a theft report. The complainant advised that her gardening tools were stolen from the laundry room. Later, officers discovered that building maintenance removed the tools and subsequently returned them.

July 26, 3:53pm, officers responded to an apartment in Clarendon Arms for criminal trespass to property complaint.

July 26, 9:32pm, officers spoke with a juvenile and his parents regarding the juvenile riding a motorized minibike on the street. The juvenile was with several others who fled on their minibike when officers attempted to stop them. A warning was given this time.

July 27, 1:03pm, officers were notified of a possible aggravated criminal sexual abuse that occurred several years ago. After an investigation, it was determined that the incident occurred in another jurisdiction. The case was referred to that jurisdiction.